

**MINUTES  
OF  
PUTNAM COUNTY COMMISSION  
OCTOBER 20, 2008**

Prepared By:

Wayne Nabors  
Putnam County Clerk  
29 N Washington Avenue  
Cookeville, TN 38501  
931-526-7106

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on October 20, 2008 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Jim Martin and County Clerk Wayne Nabors.

The Chairman recognized David Hill, Public Relations Director for Tennessee Bible College for the invocation.

The Chairman recognized Commissioner Bob Duncan to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT**

David Randolph	Mike Medley
Larry Epps	Joe Trobaugh
Bob Duncan	Eris Bryant
Jim Martin	Sue Neal
Jerry Ford	Dale Moss
Scott McCanless	Greg Rector
Andy Honeycutt	Kevin Maynard
Marson McCormick	Gene Mullins
Johnnie Wheeler	Jerry Mason
Anna Ruth Burroughs	Bill Walker
Reggie Shanks	Mike Atwood
Joel Cowan	Ron Chaffin

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: AMEND AGENDA**

Commissioner Johnnie Wheeler moved and Commissioner Anna Ruth Burroughs seconded the motion to move Item 3A to Item 7D: Recommends that 5 appointments from the following list be chosen to serve on the Putnam County Fair Board for 3 year terms to expire October 2011:

Shields Griggs	Dennis Tennant
Joe Frank Adkins	Charles Maberry
Jim Qualls	Patsy Allison
Scott Stockton	Sherry Jackson
Gary Maynard	

The Chairman asked for a voice vote on the motion to move Item 3A to Item 7D. The motion carried.

**MOTION RE: APPROVE AGENDA AS AMENDED**

Commissioner Johnnie Wheeler moved and Commissioner Anna Ruth Burroughs seconded to approve the agenda as amended for the October 20, 2008 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

# AGENDA

## PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session  
Monday, October 20, 2008 6:00PM

Presiding: Honorable Jim Martin  
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 2*
3. Pledge to the Flag of the United States of America *District 2*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees
  - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
  1. Planning Committee
    - a. Recommends approval to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study.
    - b. Consider approval to hire Barge, Waggoner, Sumner & Cannon to conduct a feasibility study of converting factory space at Fisk & Shag Rag to a jail annex.  
*This comes from Planning with NO recommendation (6-6 vote)*

- c. Recommends that the speed limit for Elmore Town Road be set at 30 MPH.
- d. Recommends approval of a Resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to Acquire a Certificate of Public Purpose and Necessity.
- e. Recommends approval to add the following roads to the Official County Road Map:
 

Cedar Creek Circle	Located in Cedar Creek Phase II Subdivision
Hulon Dyer Drive	

**2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the General Purpose School Fund as presented. *Note: The Amendment for \$32,910 will be brought back next month for approval per Mark McReynolds*
- b. Recommends approval of budget amendments to the County General Fund in the amount of \$25,954.
- c. Recommends approval of budget amendments to the Capital Projects Fund in the amount of \$1,017,840.
- d. Recommends approval of budget amendments to the Preservation of Records Fund in the amount of \$4,105.
- e. Recommends approval to accept County Clerk Wayne Nabors' letter of explanation concerning the Records Management Fee.
- f. Recommends approval to fund 1/2 of grant match with the City of Baxter to repair Elmore Town Bridge in an amount of \$2,500 with funding coming from the Capital Projects Fund.

**3. Nominating Committee**

- a. Recommends that 5 appointments from the following list be chosen to serve of the Putnam County Fair Board for 3 year terms to expire October 2011:

Shields Griggs	Dennis Tennant
Joe Frank Adkins	Charles Maberry
Jim Qualls	Patsy Allison
Scott Stockton	Sherry Jackson
Gary Maynard	

- b. Recommends that the following be appointed to the Putnam County Beer Board to serve 3 year terms to expire October 2011:

Anna Ruth Burroughs  
David Randolph

- c. Recommends that the following be appointed to the Delinquent Tax Committee to serve 2 year term to expire October 2010:

~~Anna Ruth Burroughs~~  
**ANDY HONEYCUTT**  
Johnnie Wheeler

- d. Recommends that the following be appointed to the Upper Cumberland Airport Board of Adjustments for 3 year terms to expire September 2011:

Joe Floyd  
Gary Carwile

**B. Report of Special Committees**

**C. Resolutions**

**D. Election of Notaries**

**E. Other New Business**

**9. Announcements and Statements**

**10. Adjourn**

The Chairman asked for a voice vote on the motion to approve the agenda as amended for the October 20, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES**

Commissioner Bob Duncan moved and Commissioner Mike Atwood seconded to approve the minutes of the September 15, 2008 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the September 15, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: CHANGE ABSTAIN VOTES TO ABSENT VOTES IN MINUTES WHEN MEMBERS HAVE LEFT MEETING BEFORE ADJOURNMENT**

Commissioner Bob Duncan moved and Commissioner Mike Atwood seconded the motion to change abstain votes to absent votes in minutes when members have left meeting before adjournment.

The Chairman asked for a voice vote on the motion and the motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business

**REPORT OF SPECIAL COMMITTEES**

**OTHER UNFINISHED BUSINESS**

**NOMINATING COMMITTEE**

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT 5 APPOINTMENTS FROM THE FOLLOWING LIST BE CHOSEN TO SERVE ON THE PUTNAM COUNTY FAIR BOARD FOR 3 YEAR TERMS TO EXPIRE OCTOBER 2011:

SHIELDS GRIGGS  
JOE FRANK ADKINS  
JIM QUALLS  
SCOTT STOCKTON  
GARY MAYNARD

DENNIS TENNANT  
CHARLES MABERRY  
PATSY ALLISON  
SHERRY JACKSON

Commissioner Ron Chaffin moved and Commissioner Jere Mason seconded the motion to elect 5 appointments to the Putnam County Fair Board for the term of 3 years to expire October 2011.

(SEE ATTACHED)

8

September 25, 2008

**To:** Kim Blaylock  
Putnam County Executive

**From:** Ron Chaffin  
Putnam County Fair Board

Ms. Blaylock,

On September 16, 2008, the following names were presented from the Putnam County Fair Board as nominees that will be voted on by the Putnam County Commission on October 20, 2008. There are 5 positions that will need to be filled for this year's board.

The nominees are as follows:

Shields Griggs	Patsy Allison
Joe Frank Adkins	Sherry Jackson
Scott Stockton	Charles Maberry
Jim Qualls	
Dennis Tennant	

If you should have any questions, please don't hesitate to call. Thanks for your consideration.

Sincerely,

Ron Chaffin  
Chairman  
Putnam County Fair Board

The Chairman asked for a vote on the appointments to serve on the Putnam County Fair Board.

The Commissioners voted as follows:

Larry Epps:	Tennant
David Randolph:	Griggs; Adkins; Qualls; Maynard; Tennant
Bob Duncan:	Griggs; Adkins; Stockton; Maynard; Tennant
Jim Martin:	Griggs; Adkins; Stockton; Maynard; Tennant
Scott McCanless:	Griggs; Adkins; Qualls; Tennant; Maberry
Jerry Ford:	Griggs; Adkins; Qualls; Stockton; Maberry
Andy Honeycutt:	Griggs; Adkins; Tennant; Maberry; Jackson
Marson McCormick:	Griggs; Adkins; Tennant; Maberry; Jackson
Anna Ruth Burroughs:	Griggs; Adkins; Stockton; Tennant; Jackson
Johnnie Wheeler:	Griggs; Adkins; Tennant; Maberry; Jackson
Reggie Shanks:	Griggs; Adkins; Tennant; Maberry; Allison
Joel Cowan:	Griggs; Adkins; Tennant; Maberry; Allison
Mike Medley:	Adkins; Stockton; Tennant; Allison; Jackson
Joe Trobaugh:	Griggs; Adkins; Tennant; Maberry; Jackson
Eris Bryant:	Griggs; Adkins; Tennant; Allison; Jackson
Sue Neal:	Griggs; Adkins; Qualls; Stockton; Allison
Dale Moss:	Griggs; Adkins; Maynard; Allison; Jackson
Greg Rector:	Griggs; Adkins; Qualls; Maynard; Jackson
Kevin Maynard:	Griggs; Adkins; Qualls; Stockton; Tennant
Gene Mullins:	Griggs; Tennant
Jere Mason:	Griggs; Adkins; Stockton; Tennant; Maberry
Bill Walker:	Griggs; Adkins; Stockton; Tennant; Maberry
Ron Chaffin:	Griggs; Adkins; Qualls; Stockton; Maynard
Mike Atwood:	Griggs; Adkins; Qualls; Stockton; Maynard

The Clerk announced:

- Griggs received 22 votes
- Adkins received 22 votes
- Qualls received 8 votes
- Stockton received 11 votes
- Maynard received 7 votes
- Tennant received 18 votes
- Maberry received 10 votes
- Allison received 6 votes
- Jackson received 9 votes

Shields Griggs, Joe Frank Adkins, and Dennis Tennant are elected on this voting to the Putnam County Fair Board for a three year term to expire October 2011.

The Chairman asked for election of two to serve on the Putnam County Fair Board from the following:

Jim Qualls	Scott Stockton
Gary Maynard	Charles Maberry
Patsy Allison	Sherry Jackson

The Commissioners voted as follows:

Larry Epps:	Stockton; Maberry
David Randolph:	Qualls; Maberry
Bob Duncan:	Stockton; Maynard
Jim Martin:	Stockton; Maynard
Scott McCanless:	Qualls; Stockton
Jerry Ford:	Stockton; Maberry
Andy Honeycutt:	Maberry; Jackson
Marson McCormick:	Maberry; Jackson
Anna Ruth Burroughs:	Stockton; Jackson
Johnnie Wheeler:	Maberry; Jackson
Reggie Shanks:	Maberry; Allison
Joel Cowan:	Qualls; Maberry
Mike Medley:	Stockton; Jackson
Joe Trobaugh:	Maberry; Jackson
Eris Bryant:	Allison; Jackson
Sue Neal:	Qualls; Allison
Dale Moss:	Maynard; Allison
Greg Rector:	Qualls; Jackson
Kevin Maynard:	Qualls; Stockton
Gene Mullins:	Qualls; Jackson
Jere Mason:	Stockton; Maberry
Bill Walker:	Stockton; Maberry
Ron Chaffin:	Qualls; Stockton
Mike Atwood:	Qualls; Stockton

The Clerk announced:

Jim Qualls received 9 votes
Scott Stockton received 12 votes
Gary Maynard received 3 votes
Charles Maberry received 11 votes
Patsy Allison received 4 votes
Sherry Jackson received 9 votes

No one was elected on this vote. Eliminate Gary Maynard and re-vote on two of the following:

Jim Qualls	Scott Stockton
Charles Maberry	Patsy Allison
Sherry Jackson	

The Chairman asked for election of two to serve on the Putnam County Fair Board from the following:

Jim Qualls	Scott Stockton
Gary Maynard	Charles Maberry
Patsy Allison	Sherry Jackson

The Commissioners voted as follows:

Larry Epps:	Stockton; Maberry
David Randolph:	Qualls; Maberry
Bob Duncan:	Stockton; Maynard
Jim Martin:	Stockton; Maynard
Scott McCanless:	Qualls; Stockton
Jerry Ford:	Stockton; Maberry
Andy Honeycutt:	Maberry; Jackson
Marson McCormick:	Maberry; Jackson
Anna Ruth Burroughs:	Stockton; Jackson
Johnnie Wheeler:	Maberry; Jackson
Reggie Shanks:	Maberry; Allison
Joel Cowan:	Qualls; Maberry
Mike Medley:	Stockton; Jackson
Joe Trobaugh:	Maberry; Jackson
Eris Bryant:	Allison; Jackson
Sue Neal:	Qualls; Allison
Dale Moss:	Maynard; Allison
Greg Rector:	Qualls; Jackson
Kevin Maynard:	Qualls; Stockton
Gene Mullins:	Qualls; Jackson
Jere Mason:	Stockton; Maberry
Bill Walker:	Stockton; Maberry
Ron Chaffin:	Qualls; Stockton
Mike Atwood:	Qualls; Stockton

The Clerk announced:

Jim Qualls received 9 votes
Scott Stockton received 12 votes
Gary Maynard received 3 votes
Charles Maberry received 11 votes
Patsy Allison received 4 votes
Sherry Jackson received 9 votes

No one was elected on this vote. Eliminate Gary Maynard and re-vote on two of the following:

Jim Qualls	Scott Stockton
Charles Maberry	Patsy Allison
Sherry Jackson	

The Commissioners voted as follows:

Larry Epps	Stockton; Maberry
David Randolph:	Qualls; Maberry
Bob Duncan:	Qualls; Stockton
Jim Martin:	Qualls; Stockton
Scott McCanless:	Qualls; Stockton
Jerry Ford:	Stockton; Maberry
Andy Honeycutt:	Maberry; Jackson
Marson McCormick:	Qualls; Jackson
Anna Ruth Burroughs:	Stockton; Jackson
Johnnie Wheeler:	Maberry; Jackson
Reggie Shanks:	Maberry; Allison
Joel Cowan:	Stockton; Maberry
Mike Medley:	Stockton; Jackson
Joe Trobaugh:	Maberry; Jackson
Eris Bryant:	Allison; Jackson
Sue Neal:	Qualls; Allison
Dale Moss:	Allison; Jackson
Greg Rector:	Qualls; Jackson
Kevin Maynard:	Qualls; Stockton
Gene Mullins:	Qualls; Jackson
Jere Mason:	Stockton; Maberry
Bill Walker:	Stockton; Maberry
Ron Chaffin:	Qualls; Stockton
Mike Atwood:	Qualls; Stockton

The Clerk announced:      Jim Qualls received 11 votes  
   Scott Stockton received 13 votes  
   Charles Maberry received 10 votes  
   Patsy Allison received 4 votes  
   Sherry Jackson received 10 votes.

Scott Stockton was elected to the Putnam County Fair Board for a 3 year term to expire October 2011.

Eliminate Patsy Allison and re-vote on one of the following: Jim Qualls  
   Charles Maberry  
   Sherry Jackson

The Commissioners voted as follows:

Larry Epps:	Maberry
David Randolph:	Qualls
Bob Duncan:	Qualls
Jim Martin:	Qualls
Scott McCanless:	Qualls
Jerry Ford:	Maberry
Andy Honeycutt:	Maberry
Marson McCormick:	Jackson
Anna Ruth Burroughs:	Qualls
Johnnie Wheeler:	Jackson
Reggie Shanks:	Maberry
Joel Cowan:	Maberry
Mike Medley:	Jackson
Joe Trobaugh:	Maberry
Eris Bryant:	Jackson
Sue Neal:	Qualls
Dale Moss:	Jackson
Greg Rector:	Qualls
Kevin Maynard:	Qualls
Gene Mullins:	Qualls
Jere Mason:	Maberry
Bill Walker:	Maberry
Ron Chaffin:	Qualls
Mike Atwood:	Qualls

The Clerk announced:      Jim Qualls received 11 votes  
   Charles Maberry received 8 votes  
   Sherry Jackson received 5 votes

No one elected on this voting. Eliminate Sherry Jackson and re-vote on one of the following:      Jim Qualls  
   Charles Maberry

The Commissioners voted as follows:

Larry Epps:	Charles Maberry
David Randolph:	Jim Qualls
Bob Duncan:	Jim Qualls
Jim Martin:	Jim Qualls
Scott McCanless:	Jim Qualls
Jerry Ford:	Charles Maberry
Andy Honeycutt:	Charles Maberry
Marson McCormick:	Charles Maberry
Anna Ruth Burroughs:	Jim Qualls
Johnnie Wheeler:	Charles Maberry
Reggie Shanks:	Charles Maberry
Joel Cowan:	Charles Maberry
Mike Medley:	Jim Qualls
Joe Trobaugh:	Charles Maberry
Eris Bryant:	Charles Maberry
Sue Neal:	Jim Qualls
Dale Moss:	Jim Qualls
Greg Rector:	Jim Qualls
Kevin Maynard:	Jim Qualls
Gene Mullins:	Jim Qualls
Jere Mason:	Charles Maberry
Bill Walker:	Charles Maberry
Ron Chaffin:	Jim Qualls
Mike Atwood:	Jim Qualls

The Clerk announced:      Jim Qualls received 13 votes  
   Charles Maberry received 11 votes

Jim Qualls is elected to the Putnam County Fair Board for a 3 year term to expire October 2011.

The 5 appointed to the Putnam County Fair Board for a 3 year term to expire October 2011 are: Shields Griggs, Joe Frank Adkins, Dennis Tennant, Scott Stockton, and Jim Qualls.

**NEW BUSINESS AND ACTION THEREON BY THE BOARD**

**PLANNING COMMITTEE**

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO HIRE BARGE, WAGGONER, SUMNER & CANNON AS ARCHITECTS FOR THE JAIL PROJECT AND THAT THEIR SCOPE OF WORK INCLUDE A NEEDS ASSESSMENT STUDY**

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded the motion to recommend approval to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study.

The Chairman asked for discussion on the motion.

**MOTION RE: AMEND THE MOTION TO HIRE BARGE, WAGGONER, SUMNER & CANNON AS ARCHITECTS FOR THE JAIL PROJECT AND THAT THEIR SCOPE OF WORK INCLUDE A NEEDS ASSESSMENT STUDY AND EVALUATION OF THE EXISTING SITE AND THE FISK AND SHAG RAG ROAD SITE AND PRELIMINARY COSTS ESTIMATES FOR BOTH SITES**

Commissioner Bob Duncan moved and Commissioner Larry Epps seconded the amended motion.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the amended motion to hire Barge, Waggoner, Sumner & Cannon as architects for the jail project and that their scope of work include a needs assessment study and evaluation of the existing site and the Fisk and Shag Rag Road site and preliminary costs estimates for both sites. The Commissioners voted as follows:

FOR

Larry Epps  
Bob Duncan  
Jim Martin  
Jerry Ford  
Scott McCanless  
Eris Bryant  
Sue Neal  
Dale Moss  
Greg Rector  
Kevin Maynard  
Gene Mullins  
Mike Atwood  
Ron Chaffin

AGAINST

David Randolph  
Andy Honeycutt  
Marson McCormick  
Johnnie Wheeler  
Anna Ruth Burroughs  
Joel Cowan  
Mike Medley  
Joe Trobaugh  
Jere Mason  
Bill Walker

ABSENT

Reggie Shanks

The Clerk announced thirteen (13) voted for, ten (10) voted against, and one (1) absent. The motion passed.

**MOTION RE: CONSIDER APPROVAL TO HIRE BARGE, WAGGONER, SUMNER, & CANNON TO CONDUCT A FEASIBILITY STUDY OF CONVERTING FACTORY SPACE AT FISK & SHAG RAG TO A JAIL ANNEX (THIS COMES FROM PLANNING WITH NO RECOMMENDATION 6-6 VOTE)**

No action taken.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS THAT THE SPEED LIMIT FOR ELMORE TOWN ROAD BE SET AT 30 MPH**

Commissioner Jere Mason moved and Commissioner Mike Medley seconded the motion to approve the speed limit for Elmore Town Road be set at 30 mph.

(SEE ATTACHED)

TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE  
 PUTNAM COUNTY PLANNING COMMITTEE  
 C/O COUNTY EXECUTIVE

RE: REQUEST FOR SPEED LIMIT REVIEW

DATE: 9-17-08

We, the undersigned residents (residents who are 18 years old or older) of the Elmore Town Rd. (Road)(Lane)( ) do hereby request the Speed Limit Committee review traffic conditions on our road between \_\_\_\_\_ (Road)(Lane)( ) and \_\_\_\_\_ (Road)(Lane)( ). We feel there is sufficient traffic congestion to warrant a speed limit reduction below 55 M.P.H. **NOTE: For consideration, this Petition must be signed by at least 75% of the residents 18 years or older living on said road.**

SIGNATURE

ADDRESS

TELEPHONE

<u>Toni Billie</u>	<u>1105 Elmore Town Rd.</u>	<u>931-858-3703</u>
<u>James Dilbon</u>	<u>1081 Elmore Town Rd.</u>	<u>931-858-4626</u>
<u>Ruth Dilbons</u>	<u>1081 Elmore Town Rd.</u>	<u>931-858-4620</u>
<u>Bill Dilbon</u>	<u>1105 Elmore Town Rd.</u>	<u>931-858-3703</u>
<u>Wanda Dilbon</u>	<u>1105 Elmore Town Rd.</u>	<u>931-858-3703</u>
<u>Diane Dilbon</u>	<u>761 Elmore Town Rd.</u>	<u>931-858-6772</u>
<u>Bliv. Calkin</u>	<u>476 Elmore Town Rd.</u>	<u>931-858-3308</u>
<u>Makelina Dilbon</u>	<u>612 Elmore Town Rd.</u>	<u>931-858-5255</u>
<u>W. A. Smith</u>	<u>635 " " "</u>	<u>858-5701</u>
<u>Debra A. Mann</u>	<u>" " "</u>	<u>" "</u>
<u>Mike S. Austin</u>	<u>830 " " "</u>	<u>858-3263</u>
<u>Mike S. Austin</u>	<u>856 " " "</u>	<u>858-1763</u>
<u>Nancy Collier</u>	<u>476 Elmore Town Rd.</u>	<u>858-3308</u>
<u>Tom Collier</u>	<u>" "</u>	<u>" "</u>
<u>Beverly Johnson</u>	<u>612 Elmore Town Rd.</u>	<u>858-5255</u>
<u>G. G. R.</u>	<u>635 Elmore Town Rd.</u>	<u>858-5701</u>
<u>Ray Stamps</u>	<u>967 Elmore Town Rd.</u>	<u>267-2752</u>
<u>John Nelson</u>	<u>1055 Elmore Town Rd.</u>	<u>644-8341</u>
<u>GARY Norman</u>	<u>1026 Elmore Town Rd.</u>	<u>858-4732</u>
<u>Leah Young</u>	<u>1410 Elmore Town Rd.</u>	<u>858-1212</u>
<u>William Young</u>	<u>1578 Elmore Town Rd.</u>	<u>858-1212</u>
<u>Chris Young</u>	<u>1578 Elmore Town Rd.</u>	<u>858-5559</u>
<u>Krista Young</u>	<u>1578 Elmore Town Rd.</u>	<u>858-5559</u>
<u>Kenneth R. R. R.</u>	<u>1686 Elmore Town Rd.</u>	<u>858-6925</u>
<u>Betty R. R.</u>	<u>" " " "</u>	<u>" "</u>
<u>Sarah Brown</u>	<u>1069 Elmore Town Rd.</u>	<u>858-2590</u>
<u>Harold Brown</u>	<u>1069 Elmore Town Rd.</u>	<u>858-2590</u>

TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE  
 PUTNAM COUNTY PLANNING COMMITTEE  
 C/O COUNTY EXECUTIVE

RE: REQUEST FOR SPEED LIMIT REVIEW

DATE: \_\_\_\_\_

We, the undersigned residents (residents who are 18 years old or older) of the \_\_\_\_\_ (Road)(Lane)( ) do hereby request the Speed Limit Committee review traffic conditions on our road between \_\_\_\_\_ (Road)(Lane)( ) and \_\_\_\_\_ (Road)(Lane)( ). We feel there is sufficient traffic congestion to warrant a speed limit reduction below 55 M.P.H. **NOTE: For consideration, this Petition must be signed by at least 75% of the residents 18 years or older living on said road.**

SIGNATURE	ADDRESS	TELEPHONE
Robert H. Colman	1129 ELMORE TOWN RD.	858-4430
Mary Colman	1129 Elmore town rd.	858-4430
Shirley Sivey	1271 Elmore Town Rd.	858-4545
Danny Sivey	1271 Elmore Town Rd.	858-4545
Anthony Sivey	1295 Elmore Town Rd.	858-6256
Billy Burgess	2059 ELMORE TOWN RD.	858-2649
Lennie Burgess	2059 ELMORE TOWN RD.	858-2649
Donna Brown	2059 ELMORE TOWN RD.	858-5405
W.D. Burgess		858-0604
Michelle Burgess		858-0608
Shirley Calloway	2088 Elmore Town Rd.	858-2886
Tom Calloway	" " " "	" " " "
Chloe Burgess	2160 Elmore town 3844	858-2781
Richard E Jenkins	2247 ELMORE TOWN RD.	858-5987
Mary Jenkins	2247 ELMORE TOWN RD.	858-5987
Mary K. Hankford	2281 Elmore TOWN RD.	858-0448
Richard S. Patti	2281 Elmore town Rd.	858-0448
Leis Bilyeu	2550 Elmore Town Rd.	858-3019
Robert Bilyeu	2550 Elmore Town Rd.	858-3019
Hugh Brown	3154 Elmore Town Rd.	858-3818
Marie Brown	3154 Elmore Town Rd.	858-3818
Larry D Brown	3291 Elmore Town Rd.	858-3035
Clauvia Brown	3291 Elmore Town Rd.	858-3035
Floyd Brown	3570 Elmore Town Rd.	858-3998
John Brown	3570 Elmore Town Rd.	858-3998
Chick Brown	3610 Elmore Town Rd.	858-5662
Jina Brown	3610 Elmore Town Rd.	858-5662



The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a voice vote on the motion to approve the speed limit for Elmore Town Road be set at 30 mph. The motion carried.

**MOTION RE: THE PLANNING COMMISSION RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING PUTNAM COUNTY TENNESSEE IN CONJUNCTION WITH THE CITY OF COOKEVILLE TO SUBMIT AN APPLICATION TO THE BUILDING FINANCE COMMITTEE OF THE TENNESSEE BOARD OF ECONOMIC GROWTH TO ACQUIRE A CERTIFICATE OF PUBLIC PURPOSE AND NECESSITY**

Commissioner Jere Mason moved and Commissioner Mike Medley seconded the motion to approve a resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to acquire a certificate of public purpose and necessity.

(SEE ATTACHED)

# RESOLUTION

RESOLUTION AUTHORIZING PUTNAM COUNTY, TENNESSEE IN CONJUNCTION WITH THE CITY OF COOKEVILLE TO SUBMIT AN APPLICATION TO THE BUILDING FINANCE COMMITTEE OF THE TENNESSEE BOARD OF ECONOMIC GROWTH TO ACQUIRE A CERTIFICATE OF PUBLIC PURPOSE AND NECESSITY

RESOLUTION:  
REQUESTED BY: STATE OF TENNESSEE

PREPARED BY: CATHY ANDREWS  
APPROVED AS TO FORM & CORRECTNESS:

\_\_\_\_\_  
\_\_\_\_\_  
(City Attorney)

ADOPTED: \_\_\_\_\_

MINUTE BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

WHEREAS, Cookeville and Putnam County is in need of a "Certificate of Public Purpose and Necessity" from the Building Finance Committee of the Tennessee Board of Economic Growth;

WHEREAS, Putnam County, Tennessee is therefore, authorizing the County Executive to make application in conjunction with City of Cookeville to the Building Finance Committee for a certificate of Public Purpose and Necessity and to proceed with plans to provide needed infrastructure to include but not limited to water, sewer, and road in the Highlands Business Park;

WHEREAS, City of Cookeville will apply for state and federal grant dollars and Putnam County will share equally with the City of Cookeville in the development cost of the business park;

WHEREAS, the County Executive is granted power to sign all required documents to assist in the application to obtain the certificate without further action from the Commission;

NOW, THEREFORE, BE IT RESOLVED, by the Putnam County Commission that:

1. The County Executive be authorized and directed to:
  - A. Execute and submit an application to obtain a Certificate of Public Purpose and Necessity.

Adopted, this the 20<sup>TH</sup> day of OCTOBER, 2008 at Cookeville, Tennessee.

Kim Blount  
County Executive

ATTEST: Wayne Adams  
County Court Clerk

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO  
ADD THE FOLLOWING ROADS TO THE OFFICIAL COUNTY ROAD MAP:  
CEDAR CREEK CIRCLE (LOCATED IN CEDAR CREEK PHASE II SUBDIVISION)  
HULON DYER DRIVE**

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded the motion to add Cedar Creek Circle and Hulon Dyer Drive to the official county road map.

(SEE ATTACHED)

MEMORANDUM

TO: Debbie Francis, Putnam County Board of Commissioners  
Jerry Mason, Putnam County Planning Committee & Road Committee Chairman  
Putnam County Courthouse  
Cookeville, TN. 38501

Mr. Red Lamb, Road Supervisor  
Putnam County Highway Department  
505 Jeffrey Circle  
Cookeville, TN 38501

FROM: Charles Brown, Staff Planner

DATE: October 7<sup>th</sup>, 2008

SUBJECT: ROAD TO BE CONSIDERED FOR ACCEPTANCE AS COUNTY ROAD

---

The Putnam County Regional Planning Commission recommended at the October 7<sup>th</sup>, 2008 meeting that as the following roads has been constructed to the county road specifications in accordance with the Putnam County Subdivision Regulations that it be accepted as a county road and subsequently placed on the Official County Road List and supplemental map. This recommendation is specifically to accept the roads as shown on the one (1) plat. The plat is for the Cedar Creek Phase II Subdivision which was recorded in the Putnam County Register of Deeds Office on January 22, 2008 in Plat Cabinet E, Page 183B, Instrument # 86804 and Receipt # 64965. I have attached copies of the final inspection report, the warranty contract signed by developers and the recorded plat for the committee to review.

1) Cedar Creek Phase II: Cedar Creek Circle and <sup>Hulon</sup>~~Hollow~~ Dyer Drive

If you have any questions or comments concerning this matter, please contact me at the Local Planning Assistance Office at 528-1577 at your convenience.



Charles Brown  
Community Planner

Cc: Putnam County Regional Planning Commission Chairman  
Jeff Jones, Putnam County Attorney

## SUBDIVISION SUMMARY

NAME: Cedar Creek Phase II

ROAD NAMES: Cedar Creek Circle and Hulon Dyer Drive

PRELIMINARY APPROVAL GRANTED: 6-5-07

FINAL APPROVAL GRANTED: 1-8-08

PLAT SIGNED BY ENGINEER: 1-15-08

BOND AMOUNT: A \$130,000.00 Letter of Credit was set up to insure completion of the base and asphalt. Letter of Credit expires on 1-18-09.

SUBGRADE: No soft spots were observed during proof roll.

UTILITIES: Observed utilities under the road were backfilled with rock.

BASE: Base was inspected prior to granting final approval. Base was inspected prior to paving. Base was 26' wide as required and a minimum of 6" thick at locations checked.

ASPHALT: Road was paved in August 2008 by Copeland DRP. Asphalt was inspected after installation. Width was 20' as required. Thickness along edge was a minimum of 2".

SHOULDER STONE: Shoulder stone has been applied.

WARRANTY CONTRACT: Warranty Contract has been signed by the Developer.

COMMENTS:

Based on my limited observations and other information available to me, the road(s) in this subdivision were constructed in general conformance with the Putnam County Subdivision Regulations.

  
\_\_\_\_\_

10-7-08

Patrick Rinks, PE, County Engineer  
Richard C. Rinks & Associates, Inc.  
30 North Jefferson Avenue  
Cookeville, Tennessee 38501  
(T) 931-528-5543 - (F) 931-528-5544  
patrick@rinks-consulting.com

Date

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to add Cedar Creek Circle and Hulon Dyer Drive to the official county road map. The motion carried.

#### **FISCAL REVIEW COMMITTEE**

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED (NOTE: THE AMENDMENT FOR \$32,910 WILL BE BROUGHT BACK NEXT MONTH FOR APPROVAL PER MARK MCREYNOLDS)**

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion recommending approval of Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

David McCormick, Chairman  
Vernon Crabtree, Vice-Chairman

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members

Eric Brown  
Robert Hargis  
Dr. Ray Jordon  
Jerry Maynard

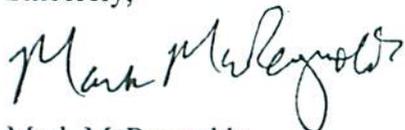
September 29, 2008

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds  
Chief Financial Officer

Enclosures: Budget Additional Funds for "Tennessee Learn and Serve Grant"  
Correct "Transition 18-22 Year Old" Grant to match State Allocation  
Frontier telephone refund  
Adjust VOCRE Grant to balance State approved amounts  
Budget Additional Revenue for Coordinated School Health Grant  
Adjust Maintenance Funds at Baxter Elementary to Custodial Supplies  
Adjust Maintenance Funds at CHS to Instructional Equipment

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: 2-Oct-08

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount	Amount Expended (Received) YTD
1	141	<u>46980</u>	Revenue	2,986.69		6,500.00	9,486.69	
2	141	72220-355-TLAS	Travel	75.88	-		75.88	
3	141	72220-499-TLAS	Other Supplies and Materials	2,241.43	3,206.00		5,447.43	
4	141	72220-524-TLAS	In-Service	-	2,550.00		2,550.00	
5	141	72220-599-TLAS	Other Charges	391.88	600.00		991.88	
6	141	72220-790-TLAS	Equipment	134.50	-		134.50	
7	141	<u>72220-189</u>	In-Direct Cost	-	144.00		144.00	
							-	
							-	
							-	
							-	
				2,843.69	6,500.00	6,500.00	9,343.69	-

28

Explanation: To Budget additional funds for the "Tennessee Learn and Serve" Grant for the 2008-09 School Year

Requested by: Melanie Bussell  
Supervisor

Recommended for Approval: \_\_\_\_\_  
Official / Department Head

Reviewed by: Mark McKinney  
Chief Financial Officer

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: 2-Oct-08

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount	Amount Expended (Received) YTD
1	141	47590	Revenue	36,570.00	32,910.00		69,480.00	
2	141	71200-163-TPDS	Teachers Assistants	25,516.00		2,884.00	28,400.00	
3	141	71200-201-TPDS	Social Security	1,582.00		179.00	1,761.00	
4	141	71200-204-TPDS	State Retirement	2,493.00			2,493.00	
5	141	71200-207-TPDS	Medical Insurance			27,900.00	27,900.00	
6	141	71200-210-TPDS	Unemployment Compensation	109.00			109.00	
7	141	71200-212-TPDS	Employer Medicare	370.00		42.00	412.00	
8	141	71200-429-TPDS	Instructional Materials and Supplies	2,000.00		403.00	2,403.00	
9	141	<u>71200-105</u>	InDirect Cost	-		1,502.00	1,502.00	
						-	-	
						-	-	
						-	-	
					32,910.00	32,910.00		-

29

Explanation: To correct budget for the "Transition Program for SPED Diploma Students 18-22 Year Old Class" Grant to match State Allocations

Requested by: Melanie Bussell

Supervisor:

Recommended for Approval:

Official / Department Head

Reviewed by:

[Signature]  
Chief Financial Officer

Note:  
Pulled from  
agenda in Oct.  
will bring back  
in November

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: 2-Oct-08

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount	Amount Expended (Received) YTD
1	141	44180	Revenue		25.04		25.04	
2	141	72220-599	Other Charges	30,000.00		25.04	30,025.04	15,518.62
							-	
							-	
							-	
							-	
							-	
							-	
							-	
				30,000.00	25.04	25.04	30,000.00	15,518.62

30

Explanation: To budget refund from Frontier for telephone charges

Requested by: Melanie Bussell  
Supervisor

Recommended for Approval: \_\_\_\_\_  
Official / Department Head

Reviewed by: Mark [Signature] 9/18/08  
Chief Financial Officer

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: 2-Oct-08

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Decrease	Requested Approval Amount	Amount Expended (Received) YTD
1	141	47139	Revenue	35,891.00		511.00	35,380.00	
2	141	72210-599-VOCRE	Other Charges	800.00	511.00		289.00	
							-	
							-	
							-	
							-	
							-	
							-	
							-	
					511.00	511.00		-

Explanation: To adjust VOCRE Grant budget to balance to State approved Amounts

1/2

Requested by: MELANIE BUSSELL  
Supervisor

Recommended for Approval: \_\_\_\_\_  
Official / Department Head

Reviewed by: [Signature] 9/15/08  
Chief Financial Officer

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Date Oct 2, 2008

32

Item #	Fund	Account	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	46590 CSHP	Other State Education Funds	(150,000.00)	(10,000.00)		(160,000.00)
2	141	72120 130 CSHP	Social Workers				
3	141	72120 131 CSHP	Medical Personnel	122,395.00	2,425.00		124,820.00
4	141	72120 161 CSHP	Secretary	18,074.00		639.00	17,435.00
5	141	72120 201 CSHP	Social Security	8,709.00			8,709.00
6	141	72120 204 CSHP	State Retirement	13,724.00			13,724.00
7	141	72120 206 CSHP	Life Insurance	160.00			160.00
8	141	72120 207 CSHP	Medical Insurance	30,925.00		1,086.00	29,839.00
9	141	72120 208 CSHP	Dental Insurance	661.00			661.00
10	141	72120 210 CSHP	Unemployment Compensation	218.00			218.00
11	141	72120 212 CSHP	Medicare Liability	2,037.00			2,037.00
12	141	72120 355 CSHP	Travel	6,700.00		1,700.00	5,000.00
13	141	72120 413 CSHP	Drugs & Medical Supplies		500.00		500.00
14	141	72120 499 CSHP	Other Supplies & Materials		10,500.00		10,500.00
15	141	72120 599 CSHP	Other Charges	1,000.00			1,000.00
					3,425.00	3,425.00	

*To budget addition revenue & better UT line CSHP grant*

Requested by: Lori Paisley Supervisor Recommended for Approval \_\_\_\_\_ Official/Department Head

Reviewed by: Mark Reynolds 9/18/08 Chief Financial Officer

Action by Fiscal Review Committee Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission Approved Not Approved Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

DATE: 30-Sep-08

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount	Amount Expended (Received) YTD
1	141	141-72620-499-BAXTE	Other Supplies and Materials	5,710.00	3,000.00		2,710.00	-
2	141	141-72610-410-BAXTE	Custodial Supplies	4,000.00	-	3,000.00	7,000.00	5,333.75
3	141						-	
4	141						-	
5	141						-	
6							-	
7							-	
8							-	
9							-	
10							-	
				9,710.00	3,000.00	3,000.00	9,710.00	5,333.75

33

Explanation: To adjust Maintenance Funds at Baxter Elementary School to Custodial Supplies

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
Supervisor Official / Department Head

Reviewed by: Mark McRaymond 9/19/08  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

DATE: 30-Sep-08

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount	Amount Expended (Received) YTD
1	141	141-72620-499-CHS	Other Supplies and Materials	21,540.00	3,000.00		18,540.00	9,306.30
2	141	141-71100-722	Regular Instructional Equipment	92,092.00	-	3,000.00	95,092.00	11,526.45
3	141						-	
4	141						-	
5	141						-	
6							-	
7							-	
8							-	
9							-	
10							-	
				113,632.00	3,000.00	3,000.00	113,632.00	20,832.75

34

Explanation: To adjust Maintenance Funds at Cookeville High School to Instructional Equipment

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
Supervisor Official / Department Head

Reviewed by: Mark McRay 9/19/08  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a roll-call vote on the motion recommending approval of budget amendments to the General Purpose School Fund as presented noting the amendment for \$32,910 will be brought back next month for approval per Mark McReynolds. The Commissioners voted as follows:

FOR

ABSTAIN

David Randolph  
Larry Epps  
Bob Duncan  
Jim Martin  
Jerry Ford  
Scott McCanless  
Andy Honeycutt  
Johnnie Wheeler  
Anna Ruth Burroughs  
Joel Cowan  
Mike Medley  
Joe Trobaugh  
Eris Bryant  
Sue Neal  
Dale Moss  
Greg Rector  
Kevin Maynard  
Gene Mullins  
Jere Mason  
Bill Walker  
Mike Atwood  
Ron Chaffin

Marson McCormick

ABSENT

Reggie Shanks

The Clerk announced twenty-two voted for, one (1) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS  
APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND  
IN THE AMOUNT OF \$25,954**

Commissioner Sue Neal moved and Commissioner Bob Duncan seconded the motion recommending approving Budget Amendments to the County General Fund in the amount of \$25,954.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department County General Fund

Date: October 7, 2008

Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Amount Requested	Amount Expended (Received) YTD
101	54490-790	Homeland Security Other Equipment	93,295		8,500	101,795	0
101	#44170	Misc. Refund	7,000		8,500	15,500	1,255
101	58900-509	<b>RESERVED FOR ARCHIVES IN 2007-2008</b> Misc. Refunds	5,000		4,105	9,105	253.61
101	#34175	Reserved for Archives		4,105			
101	55190-196	Infectious Disease-Inservice		7,250	13,349	20,599	6,047
101	#46290	Public Safety Grant TDOT Grant with Governor's Safety Office		0	13,349	13,349	0

Explanation: Expenditure refunded on Grant, Funds reserved for Archives and Public Safety Grant

Requested By: WHS

Recommended for Approval:  
Official/Department Head Kim

Action by Fiscal Review Committee  
Recommended \_\_\_\_\_  
Not Recommended \_\_\_\_\_  
Date \_\_\_\_\_

Action by County Commission  
Approved \_\_\_\_\_  
Not Approved \_\_\_\_\_  
Date \_\_\_\_\_

The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR

ABSENT

David Randolph  
Larry Epps  
Bob Duncan  
Jim Martin  
Jerry Ford  
Scott McCanless  
Andy Honeycutt  
Marson McCormick  
Johnnie Wheeler  
Anna Ruth Burroughs  
Joel Cowan  
Mike Medley  
Joe Trobaugh  
Eris Bryant  
Sue Neal  
Dale Moss  
Greg Rector  
Kevin Maynard  
Gene Mullins  
Jere Mason  
Bill Walker  
Mike Atwood  
Ron Chaffin

Reggie Shanks

The Clerk announced twenty-three voted for, zero (0) against, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS  
APPROVAL OF BUDGET AMENDMENTS TO THE CAPITAL PROJECTS  
FUND IN THE AMOUNT OF \$1,017,840**

Commissioner Sue Neal moved and Commissioner Johnnie Wheeler seconded the motion recommending approval of Budget Amendments to the Capital Projects Fund in the amount of \$1,017,840.

(SEE ATTACHED)



The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked for a vote on the motion recommending approval of Budget Amendments to the Capital Projects Fund in the amount of \$1,017,840. The Commissioners voted as follows:

FOR	ABSENT
David Randolph	
Larry Epps	Reggie Shanks
Bob Duncan	
Jim Martin	
Jerry Ford	
Scott McCanless	
Andy Honeycutt	
Marson McCormick	
Johnnie Wheeler	
Anna Ruth Burroughs	
Joel Cowan	
Mike Medley	
Joe Trobaugh	
Eris Bryant	
Sue Neal	
Dale Moss	
Greg Rector	
Kevin Maynard	
Gene Mullins	
Jere Mason	
Bill Walker	
Mike Atwood	
Ron Chaffin	

The Clerk announced twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE PRESERVATION OF RECORDS IN THE AMOUNT OF \$4,105**

Commissioner Sue Neal moved and Commissioner Kevin Maynard seconded the motion to approve Budget Amendments to the Preservation of Records in the amount of \$4,105.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department **Preservation of Records Fund #121**

Date: **October 7, 2008**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
#121	51910-499	Other Supplies	6,000		4,105	10,105	3,498
#121	#44170	Misc. Refund From County General	0		4,105	4,105	0

Explanation: **Bringing in 2007-2008 Reserve from County General Fund**

Requested By: *DHJ*  
 Action by Fiscal Review Committee  
 Recommended  
 Not Recommended  
 Date \_\_\_\_\_

Recommended for Approval:  
 Official/Department Head *Kim*  
 Action by County Commission  
 Approved  
 Not Approved  
 Date \_\_\_\_\_

The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Preservation of Records in the amount of \$4,105. The Commissioners voted as follows:

FOR	ABSTAIN
David Randolph	
Larry Epps	Jerry Ford
Bob Duncan	
Jim Martin	
Scott McCanless	
Andy Honeycutt	
Marson McCormick	
Johnnie Wheeler	
Anna Ruth Burroughs	
Joel Cowan	
Mike Medley	ABSENT
Joe Trobaugh	
Eris Bryant	Reggie Shanks
Sue Neal	
Dale Moss	
Greg Rector	
Kevin Maynard	
Gene Mullins	
Jere Mason	
Bill Walker	
Mike Atwood	
Ron Chaffin	

The Clerk announced twenty-two (22) voted for, one (1) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO ACCEPT COUNTY CLERK WAYNE NABORS' LETTER OF EXPLANATION CONCERNING THE RECORDS MANAGEMENT FEE**

Commissioner Sue Neal moved and Commissioner Joe Trobaugh seconded the motion to approve accepting County Clerk Wayne Nabors' letter of explanation concerning the Records Management Fee.

(SEE ATTACHED)



# WAYNE NABORS

## COUNTY CLERK - PUTNAM COUNTY

---

October 1, 2008

**TO: All Putnam County Commissioners**

**SUBJECT: Final report & payment of RMF fees**

**Dear Commissioners:**

This letter is in keeping with my total promise of a final report of the discussion of the uncollected RMF fees on titles from the September 15, 2008 commission meeting.

I mistakenly suspended the RMF fees on titles at the first of September and have acknowledged same and pledged to clear the matter in its entirety. As a result, there were only (9) days that those fees were not collected for. The amount of titles was 1,007. At \$2.00 each, the RMF fee accordingly, that total comes to \$2,014.00.

I consulted with Carl Lowe of the state Comptroller's office, better known as county audit, and his instructions were to just write a miscellaneous receipt for the amount. He told me it was not necessary that they sign off on anything just that I maintain the records showing the amount due and a copy of the said receipt and as far as they were concerned that would be the close of the matter. It is collections for September, 2008, it will be turned over as usual as a month end report of fees to the Trustee for September, 2008 and we move on.

I have enclosed a copy of the miscellaneous receipt written on September 30, 2008 for the amount of \$2,014.00 showing that amount paid by my personal check accordingly. Should you have any further questions, I would appreciate your phone call to me personally.

Sincerely,

Wayne Nabors  
County Clerk

Zc: Jeff Jones, Kim Blaylock

42

The Chairman asked for discussion on the motion to approve accepting County Clerk Wayne Nabors' letter of explanation concerning the Records Management Fee. The Commissioners discussed the motion.

**MOTION RE: CEASE DEBATE ON MOTION TO ACCEPT COUNTY CLERK WAYNE NABORS' LETTER OF EXPLANATION CONCERNING THE RECORDS MANAGEMENT FEE**

Commissioner Joe Trobaugh moved and Commissioner Mike Medley seconded the motion.

The Chairman asked for a vote on the motion to cease the debate. The Commissioners voted as follows:

FOR	ABSENT
David Randolph	
Larry Epps	Reggie Shanks
Bob Duncan	
Jim Martin	
Jerry Ford	
Scott McCanless	
Andy Honeycutt	
Marson McCormick	
Johnnie Wheeler	
Anna Ruth Burroughs	
Joel Cowan	
Mike Medley	
Joe Trobaugh	
Eris Bryant	
Sue Neal	
Dale Moss	
Greg Rector	
Kevin Maynard	
Gene Mullins	
Jere Mason	
Bill Walker	
Mike Atwood	
Ron Chaffin	

The Clerk announced twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

The Chairman asked the Commissioners for a voice vote on the original motion recommending approval to accept County Clerk Wayne Nabors' letter of explanation concerning the Records Management Fee. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO FUND ½ OF GRANT MATCH WITH THE CITY OF BAXTER TO REPAIR ELMORE TOWN BRIDGE IN THE AMOUNT OF \$2,500 WITH FUNDING COMING FROM THE CAPITAL PROJECTS FUND**

Commissioner Sue Neal moved and Commissioner Eris Bryant seconded the motion to approve to fund ½ of grant match with the City of Baxter to repair Elmore Town Bridge in the amount of \$2,500 with funding coming from the Capital Projects Fund.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR	AGAINST
David Randolph	
Larry Epps	Joel Cowan
Bob Duncan	Mike Medley
Jim Martin	Jere Mason
Jerry Ford	
Scott McCannless	
Andy Honeycutt	
Marson McCormick	
Johnnie Wheeler	
Anna Ruth Burroughs	
Joe Trobaugh	
Eris Bryant	ABSENT
Sue Neal	
Dale Moss	Reggie Shanks
Greg Rector	
Kevin Maynard	
Gene Mullins	
Bill Walker	
Mike Atwood	
Ron Chaffin	

The Clerk announced twenty (20) voted for, three (3) against, and one (1) absent. The motion carried.

**NOMINATING COMMITTEE**

**MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE PUTNAM COUNTY BEER BOARD TO SERVE 3 YEAR TERMS TO EXPIRE OCTOBER 2011:**

**ANNA RUTH BURROUGHS  
DAVID RANDOLPH**

Commissioner Ron Chaffin moved and Commissioner Jere Mason seconded the motion to approve Anna Ruth Burroughs and David Randolph to be appointed to the Putnam County Beer Board to serve 3 year terms to expire October 2011.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE DELINQUENT TAX COMMITTEE TO SERVE 2 YEAR TERMS TO EXPIRE OCTOBER 2010: ANDY HONEYCUTT  
JOHNNIE WHEELER**

Commissioner Ron Chaffin moved and Commissioner Jere Mason seconded the motion to appoint Andy Honeycutt and Johnnie Wheeler to the Delinquent Tax Committee to serve 2 years terms to expire October 2010.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE; THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE UPPER CUMBERLAND AIRPORT BOARD OF ADJUSTMENTS FOR 3 YEAR TERMS TO EXPIRE SEPTEMBER 2011:**

**JOE FLOYD  
GARY CARWILE**

Commissioner Ron Chaffin moved and Commissioner Anna Ruth Burroughs seconded the motion to appoint Joe Floyd and Gary Carwile to the Upper Cumberland Airport Board of Adjustments for 3 year terms to expire September 2011.

The Chairman asked for a voice vote on the motion. The motion carried.

**REPORT OF SPECIAL COMMITTEES**

Citizen of the month for October 2008: Glenda Jones

Employee of the month for October 2008: Ron Easton  
(SEE ATTACHED)

**CITIZEN OF THE MONTH FOR OCTOBER – 2008**

**GLENDA JONES**

Glenda has been a volunteer leader in the Putnam County 4-H program for the past 16 years. She is actively involved in teaching approximately 75 students in youth leadership and horsemanship skills through the various 4-H horse projects through the Putnam County UT Extension Office.

She also coaches the horse judging teams where she has devoted 2 nights a week during 2008 working with those youth preparing them for judging contests at regional, state and national levels. She also trains judging teams for the National Walking Horse Celebration in Shelbyville and hippology teams for state and national events.

She has always exhibited enthusiasm, motivation and encouragement for many youth in Putnam County for which her skills, knowledge, dedication and outstanding volunteer service has been a blessing to many Putnam County families.

---

**EMPLOYEE OF THE MONTH FOR OCTOBER – 2008**

**RON EASTON**

**PUTNAM COUNTY SOLID WASTE DEPT.**

Ron began as an employee at the Ditty Road Collection site in May of 2006. When that site was closed, he began working at the new Burgess Falls Road site.

Ron has been recognized by many folks as one of the most helpful persons they have come in contact with. His boss says that "every call we get about Ron is a positive one and folks have nothing but good things to say about Ron and to thank the Solid Waste Department for having him as an employee. His kindness and dedication on the job is noticed by everyone using that site and we are very fortunate to have him in the Solid Waste Department."

**RESOLUTIONS**

**MOTION RE: ELECTION OF NOTARIES**

Commissioner Jere Mason moved and Commissioner Ron Chaffin seconded the motion to approve Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
PO BOX 220  
COOKEVILLE TN 38503  
TELEPHONE 931-526-7106  
FAX 931-372-8201

NOTARIES TO BE ELECTED OCTOBER 20, 2008

AMY G ALLEN

GLEND A BILBREY

JAMES M DALE JR

DEBORAH S DEMING

DAVID HORNER

LOUIS R KEY

SHERRY L MAXWELL

FAYE MONK

RACHEL M MOSES

AMY SMITH

JOHN E SNOPE JR

NANCY R SNOPE

PAMELA SPURLOCK

ALICIA STEWART

JUDITH B SULLINS

JUDITH K TODD

KEVIN WALKER

The Chairman asked for discussion on the motion. There was no discussion.

The Chairman asked the Commissioners to vote on the Election of Notaries.  
The Commissioners voted as follows:

FOR

David Randolph

Larry Epps

Bob Duncan

Jim Martin

Scott McCanless

Andy Honeycutt

Marson McCormick

Johnnie Wheeler

Anna Ruth Burroughs

Joel Cowan

Mike Medley

Joe Trobaugh

Eris Bryant

Sue Neal

Greg Rector

Kevin Maynard

Gene Mullins

Jere Mason

Bill Walker

Mike Atwood

Ron Chaffin

ABSENT

Reggie Shanks

Dale Moss

The Clerk announced twenty-two (22) voted for, zero (0) against, and two (2) absent. The motion carried.

#### **OTHER NEW BUSINESS**

#### **ANNOUNCEMENTS AND STATEMENTS**

Commissioner Ron Chaffin gave a report on the 2008 Putnam County Fair.

#### **MOTION RE: ADJOURN**

Commissioner Andy Honeycutt moved and Commissioner Joe Trobaugh seconded the motion to adjourn the meeting.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.





## PLANNING COMMITTEE

**TO:** Putnam County Board of Commissioners

**FROM:** Kim Blaylock, County Executive

**DATE:** October 7, 2008

**RE:** Planning Agenda

Listed below are items to be considered by the County's Planning Committee on **TUESDAY, October 14, 2008, at 6:00 PM** in the County Commission Chambers at the Courthouse.

1. Consider selection of a firm to conduct a jail needs assessment study.  
*Deferred from last month*
2. Consider selection of an architect to conduct a feasibility study of converting vacant factory space at Fisk and Shag Rag to a non-permanent jail annex with the cost of the study to be covered with funds from the bond issue (Capital Projects Fund) to remodel the County Clerk's Office.
3. Consider speed limit petition for Elmore Town Road.
4. Consider approval of a Resolution authorizing Putnam County Tennessee in conjunction with the City of Cookeville to submit an application to the Building Finance Committee of the Tennessee Board of Economic Growth to Acquire a Certificate of Public Purpose and Necessity.
5. Discuss updates on Litigation Tax for Jail Construction.  
*Was discussed briefly in September*
6. Consider adding the following roads to the Official County Road Map:  
Cedar Creek Circle  
Hollow Dyer Drive      *Cedar Creek Phase II Subdivision*
7. Any other business that needs to be reviewed by the Planning Committee.



**Item #6** *Discussion about letter from Wayne Nabors on RMF.*

**Motion:** *Recommends approval to accept Wayne Nabors letter of explanation about the Records Management Fee.*

Made By: Wheeler  
Seconded: Cowan

VOICE VOTE

APPROVED

**Item #7** *Request from City of Baxter on improvements to Elmore Town Bridge.*

*The City of Baxter got a grant for the repair of Elmore Town Bridge  
The Match is 80/20. The total match is \$5,000 and the City of Baxter  
is asking that the County pay 1/2 of the \$5,000.*

**Motion:** *Recomends to fund 1/2 of grant match with the City of Baxter to repair Elmore Town Bridge in an amount of \$2,500 with funding coming from the Capital Projects Fund.*

Made By: Duncan  
Seconded: Trobaugh

VOICE VOTE

APPROVED

**Item #8** *Any other business*

*Sheriff David Andrews told the Committee that he had be asked to work on staffing analysis and cost analysis and that he had them available for anyone that wants a copy.*

ADJOURNED

# FISCAL REVIEW AGENDA

**TO:** Putnam County Board of Commissioners

**FROM:** Kim Blaylock, County Executive

**DATE:** October 7, 2008

**RE:** Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on **TUESDAY, October 14, 2008, at 5:00 PM** in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the County General Fund.
3. Consider budget amendments to the Capital Projects Fund.
4. Consider budget amendments to the Preservation of Records Fund.
5. Hear a report from the Vehicle Usage Committee.
6. Discuss letter from County Clerk Wayne Nabors.
7. Discuss improvement to Elmore Town Bridge in Baxter.  
*Commissioner Sue Neal*
8. Any other business that needs to be reviewed by the Fiscal Review Committee.

# NOMINATING AGENDA

**TO:** Putnam County Board of Commissioners

**FROM:** Kim Blaylock, County Executive

**DATE:** October 7, 2008

**RE:** Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on **TUESDAY, October 14, 2008 at 5:30 PM** in the Commission Chambers.

1. Consider 5 appointments to the Putnam County Fair Board to serve 3 year terms to expire October 2011. Following nominees as per Fair Board:

Sheilds Griggs	Dennis Tennant
Joe Frank Adkins	Charles Maberry
Jim Qualls	Patsy Allison
Scott Stockton	Sherry Jackson

2. Consider 2 appointments to the Putnam County Beer Board to serve 3 year terms to expire October 2011.

Current Members:  
Anna Ruth Burroughs  
David Randolph

3. Consider 2 appointments to the Delinquent Tax Committee to serve a 2 year term to expire October 2010.

Current Members:  
Anna Ruth Burroughs  
Johnnie Wheeler

4. Consider 2 appointments to the Upper Cumberland Airport Board of Adjustments to 3 year terms to expire September 2011. *Deferred from last month*

Current Members:  
Joe Floyd  
Gary Carwile

5. Any other business that needs to be reviewed by the Nominating Committee.

# NOMINATING AGENDA

**TO:** Putnam County Board of Commissioners

**FROM:** Kim Blaylock, County Executive

**DATE:** October 7, 2008

**RE:** Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on **TUESDAY, October 14, 2008 at 5:30 PM in the Commission Chambers.**

1. Consider 5 appointments to the Putnam County Fair Board to serve 3 year terms to expire October 2011. Following nominees as per Fair Board:

Sheilds Griggs	Dennis Tennant
Joe Frank Adkins	Charles Maberry
Jim Qualls	Patsy Allison
Scott Stockton	Sherry Jackson

*Gary Murrison*

*Martini*  
*McClaness*

2. Consider 2 appointments to the Putnam County Beer Board to serve 3 year terms to expire October 2011.

Current Members:  
Anna Ruth Burroughs  
David Randolph

*Martini*  
*McClaness*

3. Consider 2 appointments to the Delinquent Tax Committee to serve a 2 year term to expire October 2010.

Current Members:  
Anna Ruth Burroughs  
Johnnie Wheeler

*Martini*  
*McClaness*

4. Consider 2 appointments to the Upper Cumberland Airport Board of Adjustments to 3 year terms to expire September 2011. *Deferred from last month*

Current Members:  
Joe Floyd  
Gary Carwile

*Sue*  
*McClaness*

5. Any other business that needs to be reviewed by the Nominating Committee. *—*

September 25, 2008

**To:** Kim Blaylock  
Putnam County Executive

**From:** Ron Chaffin  
Putnam County Fair Board

Ms. Blaylock,

On September 16, 2008, the following names were presented from the Putnam County Fair Board as nominees that will be voted on by the Putnam County Commission on October 20, 2008. There are 5 positions that will need to be filled for this year's board.

The nominees are as follows:

Shields Griggs	Patsy Allison
Joe Frank Adkins	Sherry Jackson
Scott Stockton	Charles Maberry
Jim Qualls	
Dennis Tennant	

If you should have any questions, please don't hesitate to call. Thanks for your consideration.

Sincerely,

Ron Chaffin  
Chairman  
Putnam County Fair Board