

MINUTES
OF
PUTNAM COUNTY COMMISSION
NOVEMBER 16, 2009

Prepared By:

Wayne Nabors
Putnam County Clerk
29 N Washington Avenue
Cookeville, TN 38501
931-526-7106

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on November 16, 2009 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Jim Martin and County Clerk Wayne Nabors.

Sheriff David Andrews called the meeting to order.

The Chairman recognized Commissioner Scott McCanless for the invocation.

The Chairman recognized Commissioner Jerry Ford to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

David Randolph	Mike Medley
Larry Epps	Joe Trobaugh
Bob Duncan	Eris Bryant
Jim Martin	Sue Neal
Jerry Ford	Dale Moss
Scott McCanless	Greg Rector
Andy Honeycutt	Kevin Maynard
Marson McCormick	Gene Mullins
Johnnie Wheeler	Jere Mason
Anna Ruth Burroughs	Bill Walker
Reggie Shanks	Mike Atwood
Joel Cowan	Ron Chaffin

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Mike Medley moved and Commissioner Johnnie Wheeler seconded the motion to approve the agenda for the November 16, 2009 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

AGENDA

PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, November 16, 2009 6:00 PM

Presiding: Honorable Jim Martin
Commission Chairman

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 3*
- 3. Pledge to the Flag of the United States of America** *District 3*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. Quarterly Reports and Action Thereon by the Board**
 - A. Road Fund - Billy Joe Lamb, Road Supervisor** *Note: These were approved in Fiscal Review*
 - B. School Funds - Dr. Kathleen Airhart, Director of Schools**
 - C. County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund, and Self Insurance Fund - Kim Blaylock, County Executive**
- 9. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**

1. Planning Committee

- a. Recommends approval of a vehicle transfer from the Ambulance Service to the Vehicle Maintenance Department for a 2003 Ford ambulance chassis VIN# 1FDWF36P63EC39375.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- b. Recommends approval of budget amendments to the County General Fund in the amount of \$211,530.
- c. Recommends approval of budget amendments to the Solid Waste Sanitation Fund in the amount of \$30,000.
- d. Recommends approval of budget amendments to the Capital Project Fund in the amount of \$29,249.
- e. Recommends approval of budget amendments to the Industrial/Economic Development Fund in the amount of \$58,000.
- f. Recommends approval for the County Executive to apply for an Energy Efficient & Conservation Block Grant and to use ~~unexpected~~ **UNEXPENDED** bond funds from the Capital Projects Fund and any additional money that is needed be borrowed from the Local Government Energy Loan Program. Total cost of this project is not to exceed \$965,141.

3. Nominating Committee

- a. Recommends that Keith Street be reappointed to the Clean Commission Board of Appeals for a 3 year term to expire November 2012.

B. Report of Special Committees

C. Resolutions

- 1. Resolution of appreciation for John Bill Dyer, former Parks & Recreation Director.

D. Election of Notaries

E. Other New Business

10. Announcements and Statements

11. Adjourn

The Chairman asked for a voice vote on the motion to approve the agenda for the November 16, 2009 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Kevin Maynard moved and Commissioner Joel Cowan seconded to approve the minutes of the October 19, 2009 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the October 19, 2009 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business

REPORT OF SPECIAL COMMITTEES

OTHER UNFINISHED BUSINESS

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

MOTION RE: QUARTERLY REPORTS FOR:

ROAD FUND

SCHOOL FUNDS

COUNTY GENERAL FUND, DEBT SERVICE FUND, AND SOLID

WASTE SANITATION FUND AND SELF INSURANCE FUND

(NOTE: THESE WERE APPROVED IN FISCAL REVIEW)

Commissioner Bob Duncan moved and Commissioner Jerry Ford seconded the motion to approve the Quarterly Report for the Road Fund, School Funds, County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund and Self Insurance Fund.

(SEE ATTACHED)

QUARTLEY REPORT
PUTNAM COUNTY HIGHWAY DEPARTMENT
JULY, AUGUST, AND SEPTEMBER, 2009

ROAD FUND 2009-2010

REVENUE:

<u>REVENUE CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>1ST. QUARTER</u>	<u>TOTAL REVENUE</u>	<u>UN-REALIZED</u>
40000.110 - 43000.320 LOCAL TAXES	1,315,320	16,984	16,984	1,298,336
44000.130 - 44000.990 OTHER LOCAL	1,000	9,507	9,507	-8,507
46000.410 - 46000.930 STATE REV	2,879,673	383,169	383,169	2,496,504
47000.100 - 47000.142 OTHER GOVT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	4,195,993	409,660	409,660	3,786,333

EXPENDITURES:

<u>EXPENDITURES CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>1ST. QUARTER</u>	<u>TOL. EXPENDITURES</u>	<u>UN-ENCUMBERED</u>
61000 ADMINISTRATION	303,061	81,055	81,055	222,006
62000 ROAD CONST. & MAINT.	2,556,029	357,853	357,853	2,198,176
63100 OPER. & MAINT. OF EQUIP.	283,007	50,458	50,458	232,549
65000 OTHER CHARGES	185,608	113,743	113,743	71,865
68000 CAPITAL OUTLAY	<u>1,094,545</u>	<u>1,177</u>	<u>1,177</u>	<u>1,093,368</u>
TOTAL EXPENDITURES	4,422,250	604,286	604,286	3,817,964

The Chairman asked for a voice vote on the motion to approve the agenda for the November 16, 2009 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Kevin Maynard moved and Commissioner Joel Cowan seconded to approve the minutes of the October 19, 2009 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the October 19, 2009 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business

REPORT OF SPECIAL COMMITTEES

OTHER UNFINISHED BUSINESS

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

MOTION RE: QUARTERLY REPORTS FOR:

ROAD FUND

SCHOOL FUNDS

**COUNTY GENERAL FUND, DEBT SERVICE FUND, AND SOLID
WASTE SANITATION FUND AND SELF INSURANCE FUND**

(NOTE: THESE WERE APPROVED IN FISCAL REVIEW)

Commissioner Bob Duncan moved and Commissioner Jerry Ford seconded the motion to approve the Quarterly Report for the Road Fund, School Funds, County General Fund, Debt Service Fund, and Solid Waste Sanitation Fund and Self Insurance Fund.

(SEE ATTACHED)

QUARTLEY REPORT
PUTNAM COUNTY HIGHWAY DEPARTMENT
JULY, AUGUST, AND SEPTEMBER, 2009

ROAD FUND 2009-2010

REVENUE:

<u>REVENUE CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>1ST. QUARTER</u>	<u>TOTAL REVENUE</u>	<u>UN-REALIZED</u>
40000.110 - 43000.320 LOCAL TAXES	1,315,320	16,984	16,984	1,298,336
44000.130 - 44000.990 OTHER LOCAL	1,000	9,507	9,507	-8,507
46000.410 - 46000.930 STATE REV	2,879,673	383,169	383,169	2,496,504
47000.100 - 47000.142 OTHER GOVT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTALS	4,195,993	409,660	409,660	3,786,333

EXPENDITURES:

<u>EXPENDITURES CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>1ST. QUARTER</u>	<u>TOL. EXPENDITURES</u>	<u>UN-ENCUMBERED</u>
61000 ADMINISTRATION	303,061	81,055	81,055	222,006
62000 ROAD CONST. & MAINT.	2,556,029	357,853	357,853	2,198,176
63100 OPER. & MAINT. OF EQUIP.	283,007	50,458	50,458	232,549
65000 OTHER CHARGES	185,608	113,743	113,743	71,865
68000 CAPITAL OUTLAY	<u>1,094,545</u>	<u>1,177</u>	<u>1,177</u>	<u>1,093,368</u>
TOTAL EXPENDITURES	4,422,250	604,286	604,286	3,817,964

Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

David McCormick, Chairman
Vernon Crabtree, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Eric Brown
Robert Hargis
Dr. Ray Jordon
Jerry Maynard

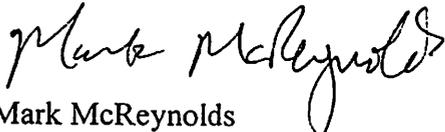
November 2, 2009

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the Quarterly Reports for the General Purpose School Fund and Capital Project Fund for the quarter ended September 30, 2009.

Sincerely,



Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2009
--

Revenues:	2009-2010 Budget	Actual Revenues Jul-Sept 2009	Actual Revenues Oct-Dec 2009	Actual Revenues Jan-Mar 2010	Actual Revenues Apr-Jun 2010	Total Revenues Year to Date
40000 Local Revenue	27,449,567	2,666,392				2,666,392
41000 License Permits	5,000	884				884
43000 Current Services	211,000	75,386				75,386
44000 Other Local Revenue	145,498	7,978				7,978
46500 State of Tennessee	37,595,059	7,370,947				7,370,947
46800 Other State Revenues	135,000	25,455				25,455
46980 Other State Grants	1,570,742	113,482				113,482
47100 Federal Thru State	294,040	53,379				53,379
49000 Other Sources	571,461	23,998				23,998
	<u>67,977,367</u>	<u>10,337,901</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,337,901</u>

8

**PUTNAM COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SCHOOL FUND
QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2009**

	2009-2010 Budget	Actual Encumbrances & Expenditures Jul-Sept 2009	Actual Encumbrances & Expenditures Oct-Dec 2009	Actual Encumbrances & Expenditures Jan-Mar 2010	Actual Encumbrances & Expenditures Apr-Jun 2010	Total Encumbrances & Expenditures Year to Date
Expenditures:						
71100 Regular Education	34,584,361	6,282,104				6,282,104
71150 Alternative Education	518,592	79,807				79,807
71200 Special Education	4,969,449	917,524				917,524
71300 Vocational Education	1,374,241	214,525				214,525
71600 Adult Education	121,905	10,549				10,549
72110 Attendance	178,096	48,855				48,855
72120 Health Services	840,437	113,484				113,484
72130 Other Student Services	2,346,811	450,414				450,414
72210 Regular Ed. Support	2,371,334	471,660				471,660
72215 Alternative Ed. Support	110,474	23,427				23,427
72220 Special Ed. Support	369,763	106,936				106,936
72230 Vocational Ed. Support	58,877	10,386				10,386
72260 Adult Ed. Support	130,193	26,615				26,615
72310 Board of Education	1,526,957	128,362				128,362
72320 Office of the Director	164,994	41,580				41,580
72410 Office of Principal	4,271,863	759,061				759,061
72510 Fiscal Services	610,746	158,588				158,588
72520 Human Services/Personnel	149,488	23,886				23,886
72610 Operation of Plant	6,764,854	2,532,189				2,532,189
72620 Maintenance of Plant	1,915,895	750,863				750,863
72710 Transportation	2,212,920	279,748				279,748
72810 Central & Other Support	535,821	102,381				102,381
73100 Food Services	187,424	39,395				39,395
73300 Community Services	74,793	8,298				8,298
73300 Early Childhood Education	1,587,079	258,319				258,319
91300 Education Capital Projects	0					0
99100 Operating Transfers	0	500,000				500,000
TOTAL	<u>67,977,367</u>	<u>14,338,951</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,338,951</u>

PUTNAM COUNTY BOARD OF EDUCATION
CAPITAL PROJECTS FUND
QUARTERLY REPORT FOR THE QUARTER ENDING SEPTEMBER 2009

Expenditures:	2009-2010 Budget	Actual Encumbrances & Expenditures Jul-Sept 2009 4,593,016	Actual Encumbrances & Expenditures Oct-Dec 2009 0	Actual Encumbrances & Expenditures Jan-Mar 2010 0	Actual Encumbrances & Expenditures Apr-Jun 2010 0	Total Encumbrances & Expenditures Year to Date 4,593,016
91300 Education Capital Projects	0	4,593,016	0	0	0	4,593,016
TOTAL	0	4,593,016	0	0	0	4,593,016

COUNTY GENERAL BUDGET 2009-2010
Statement of Revenues and Expenditures
September 30, 2009

REVENUES:	<u>TOTAL ESTIMATED</u>	<u>REC'D THRU 9-30-2009</u>	<u>BALANCE</u>
40000 Local Taxes	13,492,190.00	389,565.82	13,102,624.18
41000 Licenses and Permits	249,000.00	132,311.70	116,688.30
42000 Fines, Forfeitures and Penalties	609,500.00	99,325.17	510,174.83
43000 Charges for Current Service	2,866,000.00	609,581.17	2,256,418.83
44000 Other Local Revenue	998,000.00	171,247.93	826,752.07
45000 Fees Received from County Officials	3,571,000.00	536,659.10	3,034,340.90
46000 State of Tennessee	2,839,699.00	36,552.57	2,803,146.43
47000 Federal Government	831,216.00	34,317.06	796,898.94
48000 Other Governments and Citizens Groups	110,000.00	30,769.66	79,230.34
49000 Other Sources (Note Proceeds)	<u>228,301.00</u>	<u>1,541.14</u>	<u>226,759.86</u>
TOTAL REVENUES	25,794,906.00	2,041,871.32	23,753,034.68
Estimated Fund Balance - June 30, 2008	4,203,405.00		

EXPENDITURES:	<u>TOTAL ESTIMATED</u>	<u>PAID & ENCUMBERED THROUGH 9-30-2009</u>	<u>BALANCE</u>
51000 General Administration	3,581,415.00	869,589.20	2,711,825.80
52000 Finance	1,348,168.00	399,785.31	948,382.69
53000 Administration of Justice	1,925,228.00	631,768.91	1,293,459.09
54000 Public Safety	8,013,201.00	1,973,499.73	6,039,701.27
55000 Public Health & Welfare	4,116,401.00	1,429,018.19	2,687,382.81
56000 Social, Cultural & Recreational Services	1,358,649.00	300,208.06	1,058,440.94
57000 Agriculture & Natural Resources	206,641.00	28,317.69	178,323.31
58000 Other Operations	6,223,146.00	538,765.45	5,684,380.55
99000 Transfers Out	<u>229,444.00</u>	<u>0.00</u>	<u>229,444.00</u>
TOTAL EXPENDITURES	27,002,293.00	6,170,952.54	20,831,340.46

SOLID WASTE/SANITATION BUDGET - 2009-2010

Statement of Revenues and Expenditures

Period Ending September 30, 2009

REVENUES:		<u>TOTAL ESTIMATED</u>	<u>REC'D THRU 9-30-2009</u>	<u>BALANCE</u>
40000	Local Taxes	2,549,600.00	22,971.66	2,526,628.34
43000	Charges for Current Service	765,000.00	118,546.69	646,453.31
44000	Other Local Revenues	225,000.00	33,462.45	191,537.55
46000	State of Tennessee	<u>23,000.00</u>	<u>11,463.20</u>	<u>11,536.80</u>
TOTAL REVENUES		3,562,600.00	186,444.00	3,376,156.00

Estimated Fund Balance-June 30, 2008 1,537,662.00

EXPENDITURES:		<u>TOTAL ESTIMATED</u>	<u>PAID & ENCUMBERED THROUGH 9-30-2009</u>	<u>BALANCE</u>
55000	Public Health and Welfare	3,841,363.00	478,536.25	3,362,826.75
58000	Other General Government	<u>63,000.00</u>	<u>2,271.88</u>	<u>60,728.12</u>
TOTAL EXPENDITURES		3,904,363.00	480,808.13	3,423,554.87

12

DEBT SERVICE BUDGET - 2009-2010
Statement of Revenues and Expenditures
Period Ending September 30, 2009

REVENUES:		TOTAL ESTIMATED	<u>REC'D THRU 9-30-2009</u>	<u>BALANCE</u>
40000	Local Taxes	9,580,320.00	658,473.16	8,921,846.84
44000	Other Local Revenues	558,334.00	102,948.84	455,385.16
49000	Operating Transfers	<u>785,000.00</u>	<u>0.00</u>	<u>785,000.00</u>
TOTAL REVENUES		<u>10,923,654.00</u>	<u>761,422.00</u>	<u>10,162,232.00</u>

Estimated Fund Balance-June 30, 2008 19,918,813.00

EXPENDITURES:		TOTAL ESTIMATED	<u>PAID THRU 9-30-2009</u>	<u>BALANCE</u>
82000	Education Debt	12,027,326.00	2,951,632.71	9,075,693.29
90000	Public Safety Projects	777,625.00	338,812.50	438,812.50
99100	Transfers Out	<u>228,301.00</u>	<u>0.00</u>	<u>228,301.00</u>
TOTAL EXPENDITURES		<u>13,033,252.00</u>	<u>3,290,445.21</u>	<u>9,742,806.79</u>

*Note, Not
 Have Not
 Received Self-Ins.
 Report.
 Will bring
 later.*

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2009 - 2010
 As of September 30, 2009

Fund Balance as of June 30, 2009		2,789,008.14
PLUS: Departmental Deposits	489,002.72	
Interest	11,915.74	
	500,918.46	
LESS: Liability Claims	18,948.46	
Work Comp Claims	65,857.35	
Medical Records	0.00	
Acturail Fees	2,700.00	
Claim Adjuster Fees	7,750.00	
Legal Fees	4,683.75	
Court Reporter & Court Costs	791.00	
Insurance	510,116.75	
Management fee	6,500.00	
Liability Reserve Increase		
(Decrease) this period	85,000.00	
Work Comp Reserve Increase		
(Decrease) this period	349,767.00	
	1,052,114.31	
Ending Fund Balance as of September 30, 2009		2,237,812.29

CASH SUMMARY

=====		
Checking account balance as of 09/30/2009	2,197,758.40	
Certificate of Deposit as of 09/30/2009	1,536,506.65	
Work Comp Claim Payment Account 09/30/2009	2,932.48	
Outstanding items:	None	
Ck # 1989	-1,403.33	
Ck # 1990	-160.00	
Ck # 1991	-2,111.91	
Ending Cash Balance as of 09/30/2009		3,733,522.29
Less: Open Liability Claim Reserves as of 09/30/2009		-300,000.00
Open Work Comp Claim Reserves as of 09/30/2009		-1,195,710.00
Ending Fund Balance as of September 30, 2009		2,237,812.29

Number of Open Liability Claims as of September 30, 2009	9
Number of Open Work Comp Claims as of September 30, 2009	27

This report was prepared by BB&T Legge Insurance on 11/05/2009

NOTE: Out of balance with Trustee's report in amount of \$2,576.09, a 9/16/09 PMA bank draft. Item listed in expenses but not deducted from bank balance.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Quarterly Reports for the Road Fund, School Funds, and County General Fund, Debt Service Fund, Solid Waste Sanitation Fund and Self Insurance Fund. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A VEHICLE TRANSFER FROM THE AMBULANCE SERVICE TO THE VEHICLE MAINTENANCE DEPARTMENT FOR A 2003 FORD AMBULANCE CHASSIS VIN # 1FDWF36P63EC39375

Commissioner Jere Mason moved and Commissioner Anna Ruth Burroughs seconded the motion.

(SEE ATTACHED)

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Quarterly Reports for the Road Fund, School Funds, and County General Fund, Debt Service Fund, Solid Waste Sanitation Fund and Self Insurance Fund. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A VEHICLE TRANSFER FROM THE AMBULANCE SERVICE TO THE VEHICLE MAINTENANCE DEPARTMENT FOR A 2003 FORD AMBULANCE CHASSIS VIN # 1FDWF36P63EC39375

Commissioner Jere Mason moved and Commissioner Anna Ruth Burroughs seconded the motion.

(SEE ATTACHED)

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Dr: Cookeville, TN 38501

Phone (931) 528-1555 Fax (931)372-0295

November 4, 2009

Putnam County Commssion

RE: VIN#IFDWF36P63EC39375

Please transfer the above old 2003 Ford ambulance chassis to Vehicle Maintenance. The truck does not run and will be used for parts.

Respectfully,

A handwritten signature in black ink, appearing to read "Randy Porter", written in a cursive style.

Randy Porter, Director

The Chairman asked for discussion on the motion to approve the transfer of a vehicle transfer from the Ambulance Service to the Vehicle Maintenance Department for a 2003 Ford ambulance chassis VIN # 1FDWF36P63EC39375. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion to approve the Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

Department of Education Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

David McCormick, Chairman
Vernon Crabtree, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Eric Brown
Robert Hargis
Dr. Ray Jordon
Jerry Maynard

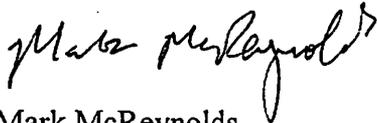
November 2, 2009

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for additional Federal Special Education funds to be budgeted in the General Purpose School Fund.

EXHIBIT
I.C.2a
11/3/09

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: 11-5-09

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	47100	Revenue	-		81,317.02	81,317.02
2	141	71200-116-FED	Teachers		32,764.00		32,764.00
3	141	71200-163-FED	Assistants		22,397.02		22,397.02
4	141	71200-201-FED	Social Security		2,743.00		2,743.00
5	141	71200-204-FED	State Retirement		2,899.00		2,899.00
6	141	71200-207-FED	Medical Insurance		4,010.00		4,010.00
7	141	71200-208-FED	Dental		128.00		128.00
8	141	71200-210-FED	Unemployment		445.00		445.00
9	141	71200-212-FED	Employer Medicare Liability		456.00		456.00
10	141	71200-429-FED	Materials and Supplies		475.00		475.00
11	141	71200-725-FED	Equipment		15,000.00		15,000.00
							-
							-
							-
							-
							-
							-
					81,317.02	81,317.02	

Explanation: To allocate additional federal funds awarded to the Special Education Department to be expended through the General Purpose budget.

Requested by: Melanie Bussell Supervisor Recommended for Approval: Kurt 10-28-09 Official / Department Head

Reviewed by: Mark McQuinn Business Manager OR Assistant Director for Personnel & Business

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

RECEIVED
11/10/09

The Chairman asked for discussion on the motion to approve the Budget amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

The Clerk announced that twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS
APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND
IN THE AMOUNT OF \$211,530**

Commissioner Sue Neal moved and Commissioner Bob Duncan seconded the motion to approve Budget Amendments to the County General Fund in the amount of \$211,530.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

Nov. 2009

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
51800 County Buildings		
169 Part Time		4,000
189 Other Salaries	4,000	
53100 Circuit Court		
194 Jury & Witness Fees	400	
355 Travel		400
54900 Other Public Safety		
187 Overtime		58,000
399 Other Contracted Service		125,210
499 Other Supplies		8,000
355 Travel		2,000
Benefits		13,920
Revenue Account		
46310 Health Dept Programs	207,130	
TOTAL	211,530	211,530

Putnam County Budget Amendment/Transfer Authorization Form

Department: County Buildings

Date: November 4, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	51800-169	Part time	27,900		4,000	31,900	17,335
101	51800-189	Other Salaries	532,950	4,000		528,950	166,949

Explanation: See attached memo from Dennis McBroom

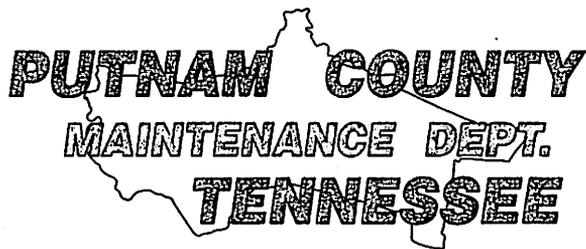
Requested By:

Action by Fiscal Review Committee
Recommended
Not Recommended
Date _____

Recommended for Approval:
Official/Department Head _____

Action by County Commission
Approved
Not Approved
Date _____

Dennis McBroom, *Director*
Jerry Dobbs, *Assistant Director*



Phone: 931-526-7256
Fax: 931-528-1334

270 Carlen Drive
Cookeville, Tennessee 38501

November 2, 2009

To: The Putnam County Commission

From: Dennis McBroom – Maintenance Director

Re: Budget Ammendment

An employee in the Vehicle Maintenance Department is going to be on Family Medical Leave, with no pay, beginning Dec. 1, 2009 and will be off work for approximately 5 months. I would like to hire a part-time employee for Vehicle Maintenance beginning Dec. 1, 2009 thru April 30, 2010, with the rate of pay at \$10.00 per hour.

I am also requesting a transfer of \$4,000 from Other Salaries & Wages 51800-189 to Part-time Salaries 51800-169 to cover the part-time position in Vehicle Maintenance.

Your cooperation in this matter is appreciated.

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk

Date: October 30, 2008

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
194	53100		Jury & Witness Fees	\$29,500.00		-\$400.00	\$29,100.00	
355	53100		Travel	\$450.00	\$400.00		\$850.00	
							\$0.00	
							\$0.00	
							\$0.00	
							\$0.00	
Totals				\$29,950.00	\$400.00	-\$400.00	\$29,950.00	

72

Explanation: to cover additional travel--additional educational meetings have been scheduled this year that requires attendance.

Requested by: Marcia Borys
Supervisor

Recommended for approval: MB
Official/Department Head



Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approved

Not Approved

Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund in the amount of \$211,530. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

David Randolph	Mike Medley
Larry Epps	Joe Trobaugh
Bob Duncan	Eris Bryant
Jim Martin	Sue Neal
Jerry Ford	Dale Moss
Scott McCanless	Greg Rector
Andy Honeycutt	Kevin Maynard
Marson McCormick	Gene Mullins
Johnnie Wheeler	Jere Mason
Anna Ruth Burroughs	Bill Walker
Reggie Shanks	Mike Atwood
Joel Cowan	Ron Chaffin

The Clerk announced that twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE SOLID WASTE SANITATION FUND IN THE AMOUNT OF \$30,000.

Commissioner Sue Neal moved and Commissioner Joe Trobaugh seconded the motion to approve the Budget Amendments for the Solid Waste Sanitation Fund in the amount of \$30,000.

(SEE ATTACHED)

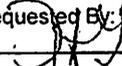
Putnam County Budget Amendment/Transfer Authorization Form

Department **Solid Waste Fund**

Date: **November 4, 2009**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
116	55710-336	Maintenance of Equipment	70,000		30,000	100,000	68,752
116	55710-359	Disposal Fees	1,600,000	30,000		1,570,000	379,715

Explanation: For additional funds needed for Equipment maintenance

Requested By: 

Recommended for Approval:
Official/Department Head _____

Action by Fiscal Review Committee
Recommended _____
Not Recommended _____
Date _____

Action by County Commission
Approved _____
Not Approved _____
Date _____

The Chairman asked for discussion on the motion recommending approval of the Budget Amendments for the Solid Waste Sanitation Fund in the amount of \$30,000. There was no discussion.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments for the Solid Waste Sanitation Fund in the amount of \$30,000. The Commissioners voted as follows:

FOR:

David Randolph	Mike Medley
Larry Epps	Joe Trobaugh
Bob Duncan	Eris Bryant
Jim Martin	Sue Neal
Jerry Ford	Dale Moss
Scott McCanless	Greg Rector
Andy Honeycutt	Kevin Maynard
Marson McCormick	Gene Mullins
Johnnie Wheeler	Jere Mason
Anna Ruth Burroughs	Bill Walker
Reggie Shanks	Mike Atwood
Joel Cowan	Ron Chaffin

The Clerk announced that twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS
APPROVAL OF BUDGET AMENDMENTS TO THE CAPITAL PROJECT FUND
IN THE AMOUNT OF \$29,249**

Commissioner Sue Neal moved and Commissioner Johnnie Wheeler seconded the motion to approve the Budget Amendments to the Capital Projects Fund in the amount of \$29,249.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: Capital Project Fund

Date: November 4, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
#171	51800-711-007	Furnishings <i>refund from vendor</i>			4,249		
#171	#44170	Misc Refund			4,249		
#171	51800-706-009	Jail annex construction <i>BWSC needs assessment charge</i>		0	25,000		
#171	#39000	Fund Balance		25,000			

Explanation: Barge Waggoner charge for needs assessment-rebudgeting refund from vendor

Requested By: 

Recommended for Approval:
Official/Department Head _____

Action by Fiscal Review Committee
Recommended _____
Not Recommended _____
Date _____

Action by County Commission
Approved _____
Not Approved _____
Date _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the Capital Projects Fund in the amount of \$29,249. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Capital Projects Fund in the amount of \$29,249. The Commissioners voted as follows:

FOR:

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler

Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

AGAINST:

Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley

The Clerk announced that twenty (20) voted for, four (4) against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE INDUSTRIAL/ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$58,000

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion to approve Budget Amendments to the Industrial/Economic Development Fund in the amount of \$58,000.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: Industrial/Economic Development Fund

Date: November 4, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
119	58120-309	Contracts with Gov. Agenci	100,704		58,000	158,704	70,704
101	#39000	Fund Balance		58,000			

Explanation: To reimburse City of Cookeville-Expenses for Highland Business Park

Requested By: 

Recommended for Approval:
Official/Department Head _____

Action by Fiscal Review Committee
Recommended
Not Recommended
Date _____

Action by County Commission
Approved
Not Approved
Date _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the Industrial/Economic Development Fund in the amount of \$58,000. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Industrial/Economic Development Fund in the amount of \$58,000. The Commissioners voted as follows:

FOR:

David Randolph	Joe Trobaugh
Larry Epps	Eris Bryant
Bob Duncan	Sue Neal
Jim Martin	Dale Moss
Jerry Ford	Greg Rector
Scott McCanless	Kevin Maynard
Andy Honeycutt	Gene Mullins
Marson McCormick	Jere Mason
Johnnie Wheeler	Bill Walker
Reggie Shanks	Mike Atwood
	Ron Chaffin

AGAINST:

Anna Ruth Burroughs	Mike Medley
Joel Cowan	

The Clerk announced that twenty-one (21) voted for, three (3) against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE COUNTY EXECUTIVE TO APPLY FOR AN ENERGY EFFICIENT & CONSERVATION BLOCK GRANT AND TO USE UNEXPENDED BOND FUNDS FROM THE CAPITAL PROJECTS FUND AND ANY ADDITIONAL MONEY THAT IS NEEDED BE BORROWED FROM THE LOCAL GOVERNMENT ENERGY LOAN PROGRAM. TOTAL COST OF THIS PROJECT IS NOT TO EXCEED \$965,141.

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion.

(SEE ATTACHED)



EXECUTIVE SUMMARY

This Proposal includes the following information:

Total Project Cost	Annual Savings	Operational Savings	Total Annual \$ Savings	Simple Payback (Yr.'s)
\$965,141	\$74,612	N/A	\$74,612	12.9

Program Environmental Benefits

Annual Reduction

- 2,723,417 lbs of CO₂ (Greenhouse Gases)
- 26,166 lbs of NO_x (Smog and Acid Rain)
- 11,214 lbs of SO₂ (Acid Rain)
- 161 lbs of CO
- 1,009 lbs of Particulates



In order to make a comparison, this is the equivalent reduction in greenhouse gases as if:

- Planting 467 trees per year
- Eliminating pollution from 231 cars per year
- Elimination of generation from the following sources 3,074 Barrels Crude Oil or 1,033 Tons of Coal

The Chairman asked for discussion on the motion to approve for the County Executive to apply for an Energy Efficient & Conservation Block Grant and use unexpended bond funds from the Capital Projects Fund and any additional money that is needed be borrowed from the Local Energy Loan Program. Total cost of this project is not to exceed \$965,141. The Commissioners discussed the motion.

MOTION RE: AMEND MOTION TO AUTHORIZE THE COUNTY EXECUTIVE TO APPLY FOR A ENERGY EFFICIENT & CONSERVATION BLOCK GRANT AND IF THE GRANT IS OBTAINED, THEN PROCEED WITH THE PROJECT WITH THE COUNTY EXECUTIVE TO RECOMMEND TO THE COUNTY COMMISSION AS TO HOW THE PROJECT WOULD BE FUNDED

Commissioner Bob Duncan moved and Commissioner Larry Epps seconded the motion to apply for a Energy Efficient & Conservation Block Grant and if the Grant is obtained, then proceed with the project with the County Executive to recommend to the County Commission as to how the project would be funded.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

MOTION RE: TABLE ALL PENDING MOTIONS AND FLOOR REMAIN OPEN FOR SUBSEQUENT MOTIONS

Commissioner Bob Duncan moved and Commissioner Gene Mullins seconded the motion to table all pending motions and the floor remain open for subsequent motions.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: SUBSTITUTE MOTION TO REMOVE BUILDING AUTOMATION UPGRADE IN THE AMOUNT OF \$500,762 FROM THE PROPOSAL AND MOVE ON WITH THE INTENT THAT WE DO THE REST OF THE PROJECT AND APPLY FOR \$100,000 GRANT AND APPLY BALANCE FROM INTEREST FREE LOAN UP TO \$500,000

Commissioner Mike Atwood moved and Commissioner Gene Mullins seconded the motion to remove building automation upgrade in the amount of \$500,762 from the proposal and move on with the intent that we do the rest of the project and apply for a \$100,000 grant and apply balance from an interest free loan up to \$500,000.

The Chairman asked the Commissioners for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to remove building automation upgrade in the amount of \$500,762 from the proposal and move on with the intent that we do the rest of the project and apply for a \$100,000 grant and apply balance from an interest free loan up to \$500,000.

The Commissioners voted as follows:

FOR:

David Randolph
Larry Epps
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Johnnie Wheeler

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

AGAINST:

Andy Honeycutt
Marson McCormick
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

The Clerk announced that nineteen (19) voted for, five (5) against, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT KEITH STREET BE REAPPOINTED TO THE CLEAN COMMISSION BOARD OF APPEALS FOR A 3 YEAR TERM TO EXPIRE NOVEMBER 2012

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded the motion.

The Chairman asked for discussion on the motion to recommend that Keith Street be reappointed to the Clean Commission Board of Appeals for a 3 year term to expire November 2012. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

RESOLUTION OF APPRECIATION FOR JOHN BILL DYER, FORMER PARKS & RECREATION DIRECTOR

(SEE ATTACHED)

RESOLUTION OF APPRECIATION

JOHN BILL DYER

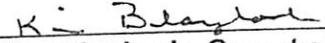
WHEREAS, John Bill Dyer, the Director of the Putnam County Parks and Recreation Department, and well-known leader in Putnam County, Tennessee, officially retired from his duties at the Putnam County Parks & Recreation Department on July 1, 2009; and

WHEREAS, John Bill Dyer served his county faithfully for many years, beginning on November 1, 1977, and became the Director of the Parks and Recreation Department on January 14, 2004. The accomplishments of John Bill Dyer during his service to the County is extremely worthy of note and too numerous to recount in this resolution.

WHEREAS, John Bill Dyer is admired and respected by the Putnam County Board of Commissioners and the citizens of this County for his outstanding service in his years of devotion to the people of Putnam County, and John Bill Dyer is to be highly acknowledged for his timeless dedication.

NOW THEREFORE BE IT RESOLVED, that the Putnam County Board of Commissioners, now in regular session, wishes to express regret at the retirement of such a dedicated servant, but wishes him well in his retirement. The Putnam County Board of Commissioners further wishes to express its appreciation for the service of John Bill Dyer.

BE IT FURTHER RESOLVED, that a copy of this resolution be furnished to John Bill Dyer and a copy also spread upon the minutes of this meeting on the 16th day of November 2009.



Kim Blaylock, County Executive



Jim Martin, Commission Chairman



ELECTION OF NOTARIES

Commissioner Jere Mason moved and Commissioner Anna Ruth Burroughs seconded the motion.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected November 16, 2009

NATASHA BOHANNON
SHIRLEY L COX
HOLLY CROSS
DEBBIE DALRYMPLE
LORETTA S FOSSEY
TASHANA HOOKS
TRISTAN PARKER

LARRY REDWINE
JOSH W TUCKER
JAMES B TURNBOW
LARRY D VICKERS
ALICE WILLS
MICHAEL B WRIGHT

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

David Randolph	Mike Medley
Larry Epps	Joe Trobaugh
Bob Duncan	Eris Bryant
Jim Martin	Sue Neal
Jerry Ford	Dale Moss
Scott McCanless	Greg Rector
Andy Honeycutt	Kevin Maynard
Marson McCormick	Gene Mullins
Johnnie Wheeler	Jere Mason
Anna Ruth Burroughs	Bill Walker
Reggie Shanks	Mike Atwood
Joel Cowan	Ron Chaffin

The Clerk announced that twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

CITIZEN OF THE MONTH FOR NOVEMBER 2009

Citizen of the month for November 2009: Kay Lane

GROUP OF THE MONTH FOR NOVEMBER 2009

Group of the month for November 2009: 4-H Judging Teams

(SEE ATTACHED)

CITIZEN OF THE MONTH FOR NOVEMBER 2009

KAY LANE

Kay was a dedicated employee of the Tennessee Dept. of Children's Services for over 30 years until she retired. She began her career with the Dept. of Corrections & Youth Development. She still participates monthly in the Foster Care Review Board, which serves children in the custody of the Department of Children's Services.

Kay has chaired Santa for All Seasons via Project Hope, is active with the Meals on Wheels program, works with Habitat for Humanity, serves on the Community Service Work Project and is an active member of the Cumberland Presbyterian Church.

GROUP OF THE MONTH FOR NOVEMBER 2009

4-H JUDGING TEAMS

We want to honor our 4-H judging teams for Putnam County for November. There are (9) different teams which consists of approximately 80 young people.

Those teams are horse judging, wildlife judging, forestry judging, consumer judging, horse bowl judging and hippology (which is the study of horses).

They are advised by Melissa Henry along with Scott Chadwell of the Putnam County Soil Conservation office. Many of these have won state championships and some are now headed to the national championships.

MOTION RE: ADJOURN

Commissioner Kevin Maynard moved and Commissioner Gene Mullins seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.

**FISCAL REVIEW COMMITTEE
MINUTES**

November 9, 2009

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Greg Rector	Present
Jerry Ford	Present	Kevin Maynard	Present
David Randolph	Present	Bill Walker	Present
Johnnie Wheeler	Present	Ron Chaffin	Present
Joe Trobaugh	Present	Sue Neal	Present
Andy Honeycutt	Present	Joel Cowen	Present

Item #1 School Amendments

Motion: Recommends approval of budget amendments to the General Purpose School Fund as presented.

Made By: Rector
Seconded: Ford

VOICE VOTE **APPROVED**

Item #2 County General Fund budget amendments

Motion: Recommends approval of budget amendments to the County General Fund in the amount of \$211,530.

Made By: Duncan
Seconded: Wheeler

VOICE VOTE **APPROVED**

Item #3 Solid Waste Fund budget amendments

Motion: Recommends approval of budget amendments to the Solid Waste Sanitation Fund in the amount of \$30,000.

Made By: Ford
Seconded: Trobaugh

VOICE VOTE **APPROVED**

Item #4 Capital Projects Fund amendments

Motion: Recommends approval of budget amendments to the Capital Project fund in the amount of \$29,249.

Made By: Duncan
Seconded: Rector

VOICE VOTE **APPROVED**

Item #5 Amendments to the Industrial/Economic Development Fund.

Motion: Recommends approval to the Industrial/Economic Development Fund in the amount of \$58,000.

Made By: Duncan
Seconded: Ford

VOICE VOTE **APPROVED**

Item #6 Quarterly Reports

Quarterly for all funds will go to Full Commission agenda as usual.

Item #7 Hear from representatives from Plateau Mental Health Center. They are asking that the \$15,000.00 that was cut be given back to them.

Motion: Recommends that no action be taken and that the next budget committee consider this request when they work on the 2010-2011 budget.

Made By: Duncan
Seconded: Trobaugh

VOICE VOTE

APPROVED

Item #8 Proposal by Kim Blaylock about Energy Efficient & Conservation Block Grant and the Local Gov't Energy Loan Program.

Motion: Recommends approval for the County Executive to apply for a Energy Efficient & Conservation Block Grant and to use unexpended bond funds from the Capital Projects Fund and any additional money that is needed be borrowed from the Local Government Energy Loan Program. Total cost of this project is not to exceed \$965,141.00.

Made By: Duncan
Seconded: Ford

VOICE VOTE

APPROVED

Item #9 Any other business

NONE

ADJOURNED

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 3, 2009

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, November 9, 2009, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the County General Fund.
3. Consider budget amendments to the Solid Waste Department Fund.
4. Consider budget amendments to the Capital Projects Fund.
5. Consider budget amendments to the Industrial/Economic Development Fund.
6. Discuss quarterly reports from various funds.
7. Hear from Shelba Hodges from Plateau Mental Health Center.
8. Hear proposal from County Executive Kim Blaylock about Energy efficient and Conservation Block Grant and the Local Government Energy Loan Program.
9. Any other business that needs to be reviewed by the Fiscal Review Committee.

PLANNING COMMITTEE MINUTES

November 9, 2009

Prepared by Deborah Francis

Jim Martin	Present	Eris Bryant	Present
Scott McCanless	Present	Dale Moss	Present
Reggie Shanks	Present	Jere Mason	Present
Marson McCormick	Present	Gene Mullins	Present
Anna Ruth Burroughs	Present	Mike Atwood	Present
Larry Epps	Present	Mike Medley	Present

Item #1 **Speed limit for Old Walton Road**
Will be taken care of through subdivision development

NO ACTION TAKEN

Item #2 **Discussion about public hearing to close D. Farley Road.**
Could possibly be another landowner to contact so this
will be deferred until December.

NO ACTION TAKEN

Item #3 **Vehicle Transfer**

Motion: **Recommends approval of a vehicle transfer from the Ambulance**
Service to the Vehicle Maintenance Department for a 2003 Ford
ambulance chassis VIN #1FDWF36P63EC39375.

Made By: Epps
Seconded: Medley

VOICE VOTE

APPROVED

Item #4 **Any other business**

NONE

ADJOURNED

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 3, 2009

RE: Planning Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, November 9, 2009, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider speed limit for Old Walton Road.
2. Discuss public hearing to close D. Farley Road.
This will be held at 5:30 before Planning Committee.
3. Consider Vehicle transfer from the Ambulance Service to Vehicle Maintenance Dept. 2003 Ford ambulance chassis
VIN # 1FDWF36P63EC39375
4. Any other business that needs to be reviewed by the Planning Committee.

NOMINATING AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: November 3, 2009

RE: Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on Monday, November 9, 2009 at 5:30 PM in the County Commission Chambers in the Courthouse.

1. Consider appointment to the Clean Commission Board of Appeals.
This is a 3 year term to expire November 2012.
Current member Keith Street
2. Any other business that needs to be reviewed by the Nominating Committee.