

MINUTES  
OF  
PUTNAM COUNTY COMMISSION  
JUNE 29, 2009

Prepared By:

Wayne Nabors  
Putnam County Clerk  
29 N Washington Avenue  
Cookeville, TN 38501  
931/526-7106

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on June 29, 2009 a recessed meeting of the Putnam County Board of Commissioners was held.

There were present and presiding the Chairman Jim Martin and County Clerk Wayne Nabors.

The Chairman asked the Commissioners to signify their presence and the following Commissioners were present:

**PRESENT**

Bob Duncan	Mike Medley
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCanless	Dale Moss
Andy Honeycutt	Greg Rector
Marson McCormick	Kevin Maynard
Johnnie Wheeler	Gene Mullins
Anna Ruth Burroughs	Jere Mason
Reggie Shanks	Bill Walker
Joel Cowan	Mike Atwood
	Ron Chaffin

**ABSENT:**

David Randolph  
Larry Epps  
Joe Trobaugh

The Clerk announced that twenty-one (21) were present and three (3) were absent. Therefore, the Chairman declared a quorum.

( SEE AGENDA ATTACHED )

# AGENDA

## PUTNAM COUNTY BOARD OF COMMISSIONERS

Recessed Session  
Monday, June 29, 2009 6:00 PM

Presiding: Honorable Jim Martin  
Commission Chairman

### 1. Unfinished Business and Action Thereon by the Board

- a. Consider budget amendments to the General Purpose School Fund.
- b. Consider budget amendments to the Preservation of Records Fund.
- c. Consider budget amendments to the Capital Projects Fund.
- d. Consider budget amendments to the County General Fund for:  
    GASB Amendments  
    Misc. County General Dept. Clean Up

### 2. Announcements

### 3. Adjourn

*Note: There could possibly be more than this, but as of now the above is what will be needed for consideration. The amendments will be brought to the meeting and we will answer any questions. Thank you for allowing us to have this meeting.*

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**MOTION RE: APPROVE BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Sue Neal moved and Commissioner Greg Rector seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

# Department of Education Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

David McCormick, Chairman  
Vernon Crabtree, Vice-Chairman

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members

Eric Brown  
Robert Hargis  
Dr. Ray Jordon  
Jerry Maynard

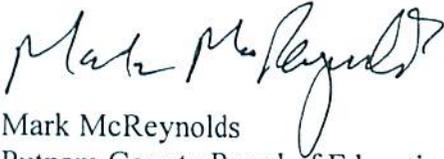
June 19, 2009

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,  
as submitted

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- Year End Cleanup for General Purpose School Fund - \$9,153
- Year End Cleanup for General Purpose School Fund - \$165,604

Putnam County Budget Amendment / Line Item Transfer

Department: Finance

**EXHIBIT**  
 IV. a.  
 6/19/09  
 BOE Approved  
 JH

Date: June 19, 2009

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approved Amount
1	141	72410-599	Other Charges	14,250.00	5,000.00		19,250.00
2	141	72810-709	Data Processing Equipment	85,258.09		5,000.00	80,258.09
3	141	73300-189-FAMRE	Other Salaries and Wages	31,818.00	3,881.00		35,699.00
4	141	73300-204-FAMRE	State Retirement	3,216.00	272.00		3,488.00
5	141	71100-116	Teachers	22,768,432.00		4,153.00	22,764,279.00
							-
							-
							-
							-
							-
					9,153.00	9,153.00	

Explanation: Year End Cleanup

Requested by: Mark McLaughlin

Reviewed by: Mark McLaughlin

Action by Fiscal Review Committee:

Action by County Commission:

Kathleen M. Dowd 6-19-09



The Chairman asked for discussion on the motion to approve budget amendments to the General Purpose School Fund. There was no discussion.

The Chairman asked the Commissioners to vote on the motion.

The Commissioners voted as follows:

FOR:

Bob Duncan	Mike Medley
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCanless	Dale Moss
Andy Honeycutt	Greg Rector
Marson McCormick	Kevin Maynard
Johnnie Wheeler	Gene Mullins
Anna Ruth Burroughs	Jere Mason
Reggie Shanks	Bill Walker
Joel Cowan	Mike Atwood
	Ron Chaffin

ABSENT:

David Randolph  
Larry Epps  
Joe Trobaugh

The Clerk announced that twenty-one (21) voted for, zero (0) against, and three (3) absent. The motion carried.

**MOTION RE: APPROVE BUDGET AMENDMENTS TO THE PRESERVATION OF RECORDS FUND**

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion to approve Budget Amendments to the Preservation of Records Fund.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: Preservation of Records

Date: June 29, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
121	51910-435	Office Supplies	2,000		878	2,878	2,877
121	51910-499	Other Supplies & Mat.	10,105		14,000	24,105	24,076
121	39000	Fund Balance		14,878			

Explanation: To amend to cover expenditures

Requested By: *DH*

Action by Fiscal Review Committee  
 Recommended  
 Not Recommended  
 Date \_\_\_\_\_

Recommended for Approval:  
 Official/Department Head *Kim*

Action by County Commission  
 Approved  
 Not Approved  
 Date \_\_\_\_\_

The Chairman asked for discussion on the motion to approve Budget Amendments to the Preservation of Records Fund. There was no discussion.

The Chairman asked the Commissioners to vote on the motion.

The Commissioners voted as follows:

FOR:

Bob Duncan  
Jim Martin  
Jerry Ford  
Scott McCanless  
Andy Honeycutt  
Marson McCormick  
Johnnie Wheeler  
Anna Ruth Burroughs  
Reggie Shanks

Mike Medley  
Eris Bryant  
Sue Neal  
Dale Moss  
Greg Rector  
Kevin Maynard  
Gene Mullins  
Jere Mason  
Bill Walker  
Mike Atwood  
Ron Chaffin

ABSTAIN:

Joel Cowan

ABSENT:

David Randolph  
Larry Epps  
Joe Trobaugh

The Clerk announced that twenty (20) voted for, zero (0) against, one (1) abstained, and three (3) absent. The motion carried.

**MOTION RE: APPROVE BUDGET AMENDMENTS TO THE CAPITAL PROJECTS FUND**

Commissioner Sue Neal moved and Commissioner Johnnie Wheeler seconded the motion to approve Budget Amendments to the Capital Projects fund.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: Capital Project

Date: June 29, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
171	51800-706-008	Maintenance Building and P & R funding	0		2,000	2,000	2,000
171	91300-707	School flooring projects <i>already approved by Commission</i>	0		165,604	165,604	0
171	39000	Fund Balance		167,604			

**Explanation:** To cover expenditures for Maintenance and P & R renovations and BOE expenditure

Requested By: *D.H.*

Recommended for Approval:  
Official/Department Head *Kern*

Action by Fiscal Review Committee  
Recommended  
Not Recommended  
Date \_\_\_\_\_

Action by County Commission  
Approved  
Not Approved  
Date \_\_\_\_\_

The Chairman asked for discussion on the motion to approve Budget Amendments to the Capital Projects Fund. There was no discussion.

The Chairman asked the Commissioners to vote on the motion.

The Commissioners voted as follows:

FOR:

Bob Duncan  
Jim Martin  
Jerry Ford  
Scott McCanless  
Andy Honeycutt  
Marson McCormick  
Johnnie Wheeler  
Anna Ruth Burroughs  
Reggie Shanks  
Joel Cowan

Mike Medley  
Eris Bryant  
Sue Neal  
Dale Moss  
Greg Rector  
Kevin Maynard  
Gene Mullins  
Jere Mason  
Bill Walker  
Mike Atwood  
Ron Chaffin

ABSENT:

David Randolph  
Larry Epps  
Joe Trobaugh

The Clerk announced that twenty-one (21) voted for, zero (0) against, and three (3) absent. The motion carried.

**MOTION RE: APPROVE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND FOR: GASB AMENDMENTS  
MISC. COUNTY GENERAL DEPT. CLEAN UP**

Commissioner Sue Neal moved and Commissioner Bob Duncan seconded the motion to approve Budget Amendments to the County General Fund for: GASB Amendments and Miscellaneous County General Department Clean Up.

(SEE ATTACHED)

**Kim**  **BLAYLOCK**  
**COUNTY EXECUTIVE**

300 E. Spring St. - Rm. 8 Cookeville, TN 38501 (931) 526-2161 Ph. 528-1300 Fax

## MEMO

**TO:** HONORABLE COUNTY COMMISSION MEMBERS  
**FROM:** DEBBY FRANCIS, MGR. OF ACCTS & BUDGETS  
**DATE:** JUNE 30, 2009  
**RE:** GASB AMEMDMENTS

Attached are the amendments to the County General Fund as to be in compliance of GASB 34.  
I appreciate your consideration and approval.

Longevity Pay

			Increase	Decrease
51100	186	County Commission		
51300	186	County Executive	3,600	
51500	186	Election Commission	4,000	
51600	186	Register of Deeds	2,000	
51750	186	Codes Compliance	1,200	
51800	186	County Buildings	16,100	
51810	186	Technology	2,600	
52300	186	Property Assessor	3,200	
52400	186	County Trustee	7,900	
52500	186	County Clerk	11,100	
52900	186	Other Finance	500	
53100	186	Circuit Court	19,300	
53300	186	General Sessions Court	1,500	
53400	186	Chancery Court	2,900	
53500	186	Juvenile Court	1,200	
53600	186	District Attorney General		
53700	186	Judicial Commissioners	800	
53900	186	Other Administration of Justice		
54110	186	Sheriff's Department	52,800	
54210	186	Jail	8,400	
54220	186	Workhouse	2,000	
54240	186	Juvenile Services	11,300	
54310	186	Fire Protection		
54410	186	Civil Defense		
55110	186	Local Health Center		
55130	186	Ambulance	39,300	
55190	186	Other Local Health		
55710	186	Sanitation Management		11,100
55900	186	Other Public Health	1,300	
56700	186	Parks & Fair Boards		
57100	186	Agricultural Extension		
57500	186	Soil Conservation		
58300	186	Veteran's Services		
58600	186	Employee Benefits - Longevity		193,000
58900				
			<b>193,000</b>	<b>193,000</b>

Social Security

Increase

Decrease

51100	201	County Commission	9,293	
51300	201	County Executive	18,173	
51500	201	Election Commission	17,254	
51600	201	Register of Deeds	11,769	
51750	201	Codes Compliance	7,549	
51800	201	County Buildings	54,122	
51810	201	Technology	9,073	
51910	201	Preservation of Records	1,805	
52300	201	Property Assessor	21,767	
52400	201	County Trustee	18,552	
52500	201	County Clerk	38,521	
52900	201	Other Finance	4,466	
53100	201	Circuit Court	57,042	
53300	201	General Sessions Court	20,566	
53330	201	Drug Court	173	
53400	201	Chancery Court	16,086	
53500	201	Juvenile Court	10,180	
53600	201	District Attorney General		12,309
53700	201	Judicial Commissioners	3,943	
53900	201	Other Administration of Justice	1,100	
54110	201	Sheriff's Department	212,603	
54210	201	Jail	109,233	
54220	201	Workhouse	3,695	
54240	201	Juvenile Services	36,357	
54310	201	Fire Protection	2,929	
55110	201	Local Health Center	1,000	
55130	201	Ambulance	183,497	
55190	201	Other Local Health	41	
55710	201	Sanitation Management		52,717
55900	201	Other Public Health	57,018	
57100	201	Agricultural Extension	1,633	
57500	201	Soil Conservation	2,780	
58300	201	Veteran's Services	1,675	
58600	201	Employee Benefits - Social Security		933,895
			933,895	933,895

State Retirement

			Increase	Decrease
51100	204	County Commission		
51300	204	County Executive	23,279	
51500	204	Election Commission	18,059	
51600	204	Register of Deeds	14,484	
51750	204	Codes Compliance	10,209	
51800	204	County Buildings	70,262	
51810	204	Technology	10,991	
51910	204	Preservation of Records	2,364	
52300	204	Property Assessor	29,836	
52400	204	County Trustee	21,270	
52500	204	County Clerk	52,024	
52900	204	Other Finance	5,227	
53100	204	Circuit Court	67,457	
53300	204	General Sessions Court	32,668	
53330	204	Drug Court	221	
53400	204	Chancery Court	21,685	
53500	204	Juvenile Court	13,849	
53600	204	District Attorney General		15,581
53700	204	Judicial Commissioners	4,885	
53900	204	Other Administration of Justice		
54110	204	Sheriff's Department	264,925	
54210	204	Jail	142,693	
54220	204	Workhouse	4,123	
54240	204	Juvenile Services	47,945	
54310	204	Fire Protection	3,740	
55110	204	Local Health Center	1,277	
55130	204	Ambulance	220,869	
55190	204	Other Local Health	59	
55710	204	Sanitation Management		47,981
55900	204	Other Public Health	67,194	
57100	204	Agricultural Extension	2,164	
57500	204	Soil Conservation	3,619	
58300	204	Veteran's Services	2,243	
58600	204	State Retirement		1,223,183
			<b>1,159,621</b>	<b>1,159,621</b>

Employee Supplemental Insura

			Increase	Decrease
54110	205	Sheriff's Dept	480	
55130	205	Ambulance Service	672	
55900	205	Other Public Health	1,407	
58600	205	Employee Supplemental Ins.		2,559
			2,559	2,559

Life Insurance

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.015	191	
51500	Election Commission	0.012	153	
51600	Register of Deeds	0.015	191	
51750	Codes Compliance	0.009	115	
51800	County Buildings	0.07	892	
51810	Technology	0.009	115	
52300	Property Assessor	0.027	344	
52400	County Trustee	0.021	268	
52500	County Clerk	0.064	815	
52900	Other Finance	0.006	77	
53100	Circuit Court	0.06	765	
53300	General Sessions Court	0.009	115	
53400	Chancery Court	0.018	229	
53500	Juvenile Court	0.015	191	
53600	District Attorney General	0.003		38
53700	Judicial Commissioners	0.006	76	
53900	Other Administration of Justice	0.003	38	
54110	Sheriff's Department	0.185	2,357	
54120	Special Patrols			
54210	Jail	0.121	1,542	
54220	Workhouse	0.003	38	
54240	Juvenile Services	0.046	587	
54310	Fire Protection	0.009	115	
54410	Civil Defense			
55110	Local Health Center	0.003	38	
55130	Ambulance	0.146	1,860	
55190	Other Local Health	0.003	38	
55710	Sanitation Management	0.049		624
55900	Other Public Health	0.064	816	
56700	Parks & Fair Boards			
57100	Agricultural Extension	0.003	38	
57500	Soil Conservation	0.003	38	
58300	Veteran's Services	0.003	38	
58600-206	Life Insurance			12,080
			<b>12,080</b>	<b>12,080</b>

Medical Insurance

			Increase	Decrease
51100	207	County Commission		
51300	207	County Executive	21,095	
51500	207	Election Commission	13,596	
51600	207	Register of Deeds	15,657	
51750	207	Codes Compliance	12,151	
51800	207	County Buildings	108,611	
51810	207	Technology	14,333	
51910	207	Preservation of Records	3,444	
52300	207	Property Assessor	39,346	
52400	207	County Trustee	23,040	
52500	207	County Clerk	59,895	
52900	207	Other Finance	10,686	
53100	207	Circuit Court	84,408	
53300	207	General Sessions Court	14,927	
53400	207	Chancery Court	31,870	
53500	207	Juvenile Court	13,653	
53600	207	District Attorney General		15,550
53700	207	Judicial Commissioners	3,444	
53900	207	Other Administration of Justice		
54110	207	Sheriff's Department	294,825	
54210	207	Jail	168,439	
54220	207	Workhouse	4,653	
54240	207	Juvenile Services	57,469	
55110	207	Local Health Center	542	
55130	207	Ambulance	216,610	
55190	207	Other Local Health	81	
55710	207	Sanitation Management		51,270
55900	207	Other Public Health	65,545	
56700	207	Parks & Fair Boards		
57100	207	Agricultural Extension		
57500	207	Soil Conservation	4,286	
58300	207	Veteran's Services		
58600	207	Medical Insurance		1,282,606
			<b>1,282,606</b>	<b>1,282,606</b>

Dental Insurance

			Increase	Decrease
51100	208	County Commission		
51300	208	County Executive	348	
51500	208	Election Commission	624	
51600	208	Register of Deeds	68	
51750	208	Codes Compliance	65	
51800	208	County Buildings	1,566	
51810	208	Technology	487	
52300	208	Property Assessor	310	
52400	208	County Trustee	415	
52500	208	County Clerk	1,281	
52900	208	Other Finance	750	
53100	208	Circuit Court	949	
53300	208	General Sessions Court	746	
53400	208	Chancery Court	690	
53500	208	Juvenile Court		
53600	208	District Attorney General		
53700	208	Judicial Commissioners	112	
53900	208	Other Administration of Justice		
54110	208	Sheriff's Department	3,452	
54210	208	Jail	695	
54220	208	Workhouse	404	
54240	208	Juvenile Services	736	
55110	208	Local Health Center		
55130	208	Ambulance	3,571	
55190	208	Other Local Health		
55710	208	Sanitation Management	950	
55900	208	Other Public Health	1,884	
56700	208	Parks & Fair Boards		
57100	208	Agricultural Extension		
57500	208	Soil Conservation	461	
58300	208	Veteran's Services		
58600	208	Dental Insurance		20,564
			<b>20,564</b>	<b>20,564</b>

Unemployment

			Increase	Decrease
51100	210	County Commission		
51300	210	County Executive		
51500	210	Election Commission	303	
51600	210	Register of Deeds	553	
51750	210	Codes Compliance	280	
51800	210	County Buildings	168	
51810	210	Technology	1,663	
51910	210	Preservation of Records	168	
52300	210	Property Assessor	64	
52400	210	County Trustee	520	
52500	210	County Clerk	336	
52900	210	Other Finance	1,023	
53100	210	Circuit Court	169	
53300	210	General Sessions Court	1,565	
53330	210	Drug Court	52	
53400	210	Chancery Court	18	
53500	210	Juvenile Court	360	
53600	210	District Attorney General	349	
53700	210	Judicial Commissioners		348
53900	210	Other Administration of Justice	132	
54110	210	Sheriff's Department	64	
54210	210	Jail	4,129	
54220	210	Workhouse	3,359	
54240	210	Juvenile Services	123	
54310	210	Fire Protection	783	
55110	210	Local Health Center	168	
55130	210	Ambulance	46	
55190	210	Other Local Health	4,563	
55710	210	Sanitation Management	1	
55900	210	Other Public Health		2,420
57100	210	Agricultural Extension	1,704	
57500	210	Soil Conservation	56	
58300	210	Veteran's Services	112	
			56	
58600	210	Unemployment		25,655
			<b>22,887</b>	<b>22,887</b>

Workman's Compensation

Increase

Decrease

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.015	3,968	
51500	Election Commission	0.012	3,174	
51600	Register of Deeds	0.015	3,968	
51750	Codes Compliance	0.009	2,381	
51800	County Buildings	0.07	18,516	
51810	Technology	0.009	2,381	
52300	Property Assessor	0.027	7,142	
52400	County Trustee	0.021	5,555	
52500	County Clerk	0.064	16,929	
52900	Other Finance	0.006	1,587	
53100	Circuit Court	0.06	15,871	
53300	General Sessions Court	0.009	2,381	
53400	Chancery Court	0.018	4,761	
53500	Juvenile Court	0.015	3,968	
53600	District Attorney General	0.003		793
53700	Judicial Commissioners	0.006	1,587	
53900	Other Administration of Ju:	0.003	793	
54110	Sheriff's Department	0.185	49,120	
54120	Special Patrols			
54210	Jail	0.121	32,006	
54220	Workhouse	0.003	793	
54240	Juvenile Services	0.046	12,168	
54310	Fire Protection	0.009	2,381	
54410	Civil Defense			
55110	Local Health Center	0.003	793	
55130	Ambulance	0.146	38,619	
55190	Other Local Health	0.003	793	
55710	Sanitation Management	0.049		12,961
55900	Other Public Health	0.064	16,747	
56700	Parks & Fair Boards			
57100	Agricultural Extension	0.003	793	
57500	Soil Conservation	0.003	793	
58300	Veteran's Services	0.003	793	
58600-513	Workman's Compensation			250,761
			<b>250,761</b>	<b>250,761</b>

Maintenance & Repair Services - Equipment

			Increase	Decrease
51100	336	County Commission		
51300	336	County Executive	377	
51500	336	Election Commission	359	
51600	336	Register of Deeds		
51760	336	GIS	1,015	
51750	336	Codes Compliance		
51800	336	County Buildings		
51810	336	Technology		
52300	336	Property Assessor	45	
52400	336	County Trustee		
52500	336	County Clerk		
52900	336	Other Finance		
53100	336	Circuit Court	704	
53300	336	General Sessions Court		
53400	336	Chancery Court	524	
53500	336	Juvenile Court		
53600	336	District Attorney General		
53700	336	Judicial Commissioners		
53900	336	Other Administration of Justice		
54110	336	Sheriff's Department	7,953	
54120	336	Special Patrols		
54210	336	Jail		
54220	336	Workhouse		
54240	336	Juvenile Services		
54310	336	Fire Protection	877	
54410	336	Civil Defense		
55110	336	Local Health Center		
55130	336	Ambulance	12,900	
55190	336	Other Local Health		
55710	336	Sanitation Management		
55900	336	Other Public Health		
56700	336	Parks & Fair Boards		
57100	336	Agricultural Extension	125	
57500	336	Soil Conservation		
58300	336	Veteran's Services		
58900	336	Equipment Repair		24,879
			<b>24,879</b>	<b>24,879</b>

GASOLINE

Increase

Decrease

51100	425	County Commission		
51300	425	County Executive		
51500	425	Election Commission		
51600	425	Register of Deeds		
51750	425	Codes Compliance	2,947	
51800	425	County Buildings	25,877	
51810	425	Technology		
52300	425	Property Assessor	2,136	
52400	425	County Trustee		
52500	425	County Clerk		
52900	425	Other Finance		
53100	425	Circuit Court		
53300	425	General Sessions Court		
53400	425	Chancery Court		
53500	425	Juvenile Court		
53600	425	District Attorney General		
53700	425	Judicial Commissioners		
53900	425	Other Administration of Justice		
54110	425	Sheriff's Department	193,503	
54120	425	Special Patrols		
54210	425	Jail		
54220	425	Workhouse		
54240	425	Juvenile Services	4,609	
54310	425	Fire Protection	21,312	
54410	425	Civil Defense	7,983	
55110	425	Local Health Center		
55130	425	Ambulance	122,787	
55190	425	Other Local Health		
55710	425	Sanitation Management		
55900	425	Other Public Health		
56300	425	Senior Citizens	415	
56700	425	Parks & Fair Boards	12,513	
57100	425	Agricultural Extension		
57500	425	Soil Conservation		
58300	425	Veteran's Services		
58500	425	Other Agencies	13,226	
		SWS	13,135	
		Task Force	91	
58900	425	Miscellaneous - Gasoline		407,308
			<b>407,308</b>	<b>407,308</b>

COUNTY GENERAL NOTES PAYABLE

INCREASE

DECREASE

55710	602	Principal on Notes	32,500	
54310	602	Principal on Notes	107,551	
58900	602	Principal on Notes		140,051
			140,051	140,051

# BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

June 29

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
<b>51800</b> <u>County Buildings</u>		
187    Overtime		300
435    Office Supplies	300	
351    Rentals	3,600	
338    Maintenance & Repair-Vehicles		3,600
<b>53600</b> <u>District Attorney General</u>		
161    Secretary	32,048	
189    Other Salaries & Wages	166,600	
<b>55110</b> <u>Health Dept.</u>		
790    Other Equipment	6,200	
307    Communication		4,000
<b>55900</b> <u>Other Public Health</u>		
355    Travel		2,200
<b>56700</b> <u>Parks &amp; Fairboards</u>		
399    Contracted Services - Fairboard		3,000
 <b>COUNTY GENERAL REVENUE</b>		
35110    Hotel/Motel Reserve	3,000	
48990    Other Governments & Groups		198,648
<b>TOTAL</b>	<b>211,748</b>	<b>211,748</b>

Putnam County Budget Amendment/Transfer Authorization Form

Department: County Buildings

Date: June 29, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	51800-187	Overtime	8,000		300	8,300	8,289
101	51800-435	Office Supplies	4,000	300		3,700	2,650
101	51800-351	Rentals	3,600	3,600		0	0
101	51800338	Maintenance (Vehicles)	190,000		3,600	193,600	192,972

Explanation: Misc. Transfers

Requested By:

\_\_\_\_\_

Action by Fiscal Review Committee  
 Recommended  
 Not Recommended  
 Date \_\_\_\_\_

Recommended for Approval:  
 Official/Department Head \_\_\_\_\_

Action by County Commission  
 Approved  
 Not Approved  
 Date \_\_\_\_\_

Dennis McBroom, *Director*  
Jerry Dobbs, *Assistant Director*



Phone: 931-526-7256  
Fax: 931-528-1334

270 Carlen Drive  
Cookeville, Tennessee 38501

June 23, 2009

To: Putnam Co. Budget Committee

From: Dennis McBroom – Maintenance Director

Re: BUDGET AMMENDMENTS

I would like to request the following budget amendments:

1. Transfer from Office Supplies 51800-435 \$300.00 to Overtime Pay 51800-187
2. Transfer from Rentals 51800-351 \$3,600.00 to Maintenance & Repair Vehicles 51800-338

Your cooperation in this matter is appreciated.

Putnam County Budget Amendment/Transfer Authorization Form

Department: District Attorney General

Date: June 29, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	53600-161	Secretary	32,048	32,048		0	32,048
101	53600-189	Other Salaries	166,600	166,600		0	166,600
101	48990	Other Governments		198,648			

Explanation: <sup>get</sup> Back these salaries under direction of County Audit

Requested By: *[Signature]*

Recommended for Approval: *[Signature]*  
 Official/Department Head

Action by Fiscal Review Committee  
 Recommended  
 Not Recommended  
 Date \_\_\_\_\_

Action by County Commission  
 Approved  
 Not Approved  
 Date \_\_\_\_\_

Putnam County Budget Amendment/Transfer Authorization Form

Department: Health Department

Date: June 29, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	55110-790	Other Equipment	117,779	6,200		113,779	100,231
101	55110-307	Communication	14,000		4,000	18,000	16,026
101	55900-355	Travel	18,900		2,200	21,100	20,699

Explanation: Misc. Transfers

Requested By: 

Recommended for Approval:  
Official/Department Head 

Action by Fiscal Review Committee  
Recommended  
Not Recommended  
Date \_\_\_\_\_

Action by County Commission  
Approved  
Not Approved  
Date \_\_\_\_\_



**Putnam County Health Department  
121 S Dixie Avenue  
Cookeville, TN 38501**

# Memo

**To:** Debby Francis, County Executive Office  
**From:** Lisa Bumbalough, County Health Director  
**Date:** June 25, 2009  
**Re:** 2008-09 Budget Line Item Adjustment # 2

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Please make the following line item adjustments to Health Department Budget for 2008- 2009.

(Decrease) Appropriation <b>55110-790 -Other Equipment</b>	<b>\$4,000.00</b>	
<u>Increase</u> Appropriation <b>55110-307 -Communication</b>		<b>\$4,000.00</b>
(Decrease) Appropriation <b>55110-790 – Other Equipment</b>	<b>\$ 2,200.00</b>	
<u>Increase</u> Appropriation <b>55900-355 – Travel</b>		<b>\$ 2,200.00</b>

Let me know if you have any questions! Thanks!

Putnam County Budget Amendment/Transfer Authorization Form

Department: Parks & Fairboards

Date: June 29, 2009

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	56700-399	Contracted Services	0		3,000		
101	35110	Hotel/Motel Reserve		3,000			

Explanation: To help Fairboard hook to sewer

Requested By: *DHY*

Recommended for Approval:  
Official/Department Head *Kim*

Action by Fiscal Review Committee  
Recommended  
Not Recommended  
Date \_\_\_\_\_

Action by County Commission  
Approved  
Not Approved  
Date \_\_\_\_\_

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund for: GASB Amendments and Miscellaneous County General Department Clean Up. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion.

The Commissioners voted as follows:

FOR:

Bob Duncan	Mike Medley
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCanless	Dale Moss
Andy Honeycutt	Greg Rector
Marson McCormick	Kevin Maynard
Johnnie Wheeler	Gene Mullins
Anna Ruth Burroughs	Jere Mason
Joel Cowan	Bill Walker
	Mike Atwood
	Ron Chaffin

ABSTAINED:

Reggie Shanks

ABSENT:

David Randolph  
Larry Epps  
Joe Trobaugh

The Clerk announced that twenty (20) voted for, zero (0) against, one (1) abstained, and three (3) absent. The motion carried.

## **ANNOUNCEMENTS**

### **ADJOURN**

Commissioner Mike Medley moved and Commissioner Kevin Maynard seconded the motion to adjourn the meeting.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.