

MINUTES  
OF  
PUTNAM COUNTY COMMISSION  
JANUARY 22, 2008

Prepared By:

Wayne Nabors  
Putnam County Clerk  
29 North Washington Avenue  
Cookeville, TN 38501  
931/526-7106

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on January 22, 2008 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bill Walker and County Clerk Wayne Nabors.

The Sheriff, David Andrews, called the meeting to order.

The Chairman recognized Commissioner Johnnie Wheeler for the invocation.

The Chairman recognized Commissioner Anna Ruth Burroughs to lead the pledge to the flag of the United States of America.

The Chairman asked the Commissioners to signify their presence and the following were present:

**PRESENT**

|                     |               |
|---------------------|---------------|
| David Randolph      | Mike Medley   |
| Larry Epps          | Joe Trobaugh  |
| Bob Duncan          | Eris Bryant   |
| Jim Martin          | Sue Neal      |
| Jerry Ford          | Dale Moss     |
| Scott McCanless     | Greg Rector   |
| Andy Honeycutt      | Kevin Maynard |
| Marson McCormick    | Gene Mullins  |
| Johnnie Wheeler     | Jere Mason    |
| Anna Ruth Burroughs | Bill Walker   |
| Reggie Shanks       | Ron Chaffin   |

**ABSENT**

Joel Cowan  
Mike Atwood

The Clerk announced that twenty-two (22) were present and two (2) were absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVE AGENDA**

Commissioner Jim Martin moved and Commissioner Jere Mason seconded to approve the agenda for the January 22, 2008 meeting of the Putnam County Board of Commissioners.

( SEE ATTACHED )

Please note that the Commission will be meeting on Tuesday, January 22, 2008 due to Martin Luther King's Birthday on Monday.

**AGENDA**  
**PUTNAM COUNTY**  
**BOARD OF COMMISSIONERS**

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session  
Tuesday, January 22, 2008 6:00PM

Presiding: Honorable Bill Walker  
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 5*
3. Pledge to the Flag of the United States of America *District 5*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees
    1. Report from Rules Committee  
*Final adoption of Rule changes as presented in December*

## C. Other Unfinished Business

### 1. Planning Committee

- a. Recommends approval of an Interlocal Agreement Revising the Putnam County Joint Economic and Community Development Board.
- b. Recommends approval of a Resolution to Affirm Compliance with Federal Title VI Regulations.
- c. Recommends approval of a Resolution to participate in the Three-Star Program.
- d. Recommends approval of a vehicle transfer of a 2003 Ford F-350 Ambulance Chassis Vin # 1FDWF36PO3ED88073 from the Ambulance Service to the School Bus Garage.
- e. Recommends to hear from County Attorney Jeff Jones on the language of the Bond Resolution (\$57.7 Million), and if the Board of Education can proceed with the changes in the school construction plan.
- f. Recommends approval of the recommendation by the Putnam County Regional Planning Commission to accept the request from the Algood Planning Commission to take responsibility for the planning authority outside the Algood corporate limits.

### 2. Fiscal Review Committee

- a. Recommends approval of the budget amendments to the General Purpose School Fund as presented.
- b. Recommends approval of the budget amendments to the County General Fund in the amount of \$105,800.
- c. Recommends approval of a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment & Conservation for a Natural Resource Grant.

### 3. Nominating Committee

- a. Recommends that the following be appointed to the Agricultural Extension Committee. These are 2 year terms to expire January 2010:

Anna Ruth Burroughs  
Tonya Nash  
Dale Moss  
Gary Brewington

5

**B. Report of Special Committees**

**C. Resolutions**

**D. Election of Notaries**

**E. Other New Business**

1. Ratification of County Executive Kim Blaylock's selection for the Budget Committee as follows:

|                 |             |
|-----------------|-------------|
| Bob Duncan      | Bill Walker |
| Jerry Ford      | Ron Chaffin |
| Andy Honeycutt  | Mike Medley |
| Johnnie Wheeler | Larry Epps  |
| Eris Bryant     |             |

2. Ratification of County Executive Kim Blaylock's selection for the Payscale Committee as follows:

Jere Mason  
Johnnie Wheeler  
Gene Mullins  
Jim Martin

**10. Announcements and Statements**

**11. Adjourn**

*The Budget Committee will have a brief organizational meeting immediately after meeting.*

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the agenda for the January 22, 2008 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES**

Commissioner Bob Duncan moved and Commissioner Johnnie Wheeler seconded to approve the minutes of the December 17, 2007 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the December 17, 2007 meeting of the Putnam County Board of Commissioners. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES**

Commissioner Larry Epps gave a report from Rules Committee.

**MOTION RE: APPROVE RULE CHANGES AS PRESENTED**

Commissioner Larry Epps moved and Commissioner Joe Trobaugh seconded to approve the rule changes as presented.

( SEE ATTACHED )

PUTNAM COUNTY BOARD OF COMMISSIONERS  
RECOMMENDED RULE CHANGES

December 2007

**OLD RULE**

**1B Legal Holidays**

If the regular meeting of the full Commission falls on a legal holiday, the meeting shall be held the following Tuesday evening at the regularly scheduled hour. The Chairman shall announce this change at the prior month's meeting.

**NEW RULE**

**1B Legal Holidays**

If the regular meeting of the Planning, Fiscal Review, or the Full Commission falls on a legal holiday, the meeting shall be held the following Tuesday evening at the regularly scheduled hour. The Chairman shall announce this change at the prior month's meeting.

---

***Clarification of the rules for Awards.***

Awards will continue to be presented at 5:45 PM prior to the Call to Order of the Full Commission however, the Awards Committee Chairman will make a motion to have the award recipients placed upon the permanent record of the Full Commission under 8. New Business, item C. Report of Special Committees.

***Clarification of the Land and Facilities Committee***

The Land and Facilities Committee is a standing subcommittee of the Planning Committee, NOT a special committee of the Full Commission.

---

**OLD RULE**

**23B Procedure for Reporting**

The Chairman of the standing committee, or a member he so designates such as the subcommittee chairman, shall report from the rostrum in front of the room.

**NEW RULE**

**23B Procedure for Reporting**

The Chairman of the standing committee, or a member he so designates such as the subcommittee chairman, shall report.

The Chairman asked for questions on the motion.

The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to approve the rule changes as presented. The motion carried.

### **PLANNING COMMITTEE**

#### **MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF AN INTERLOCAL AGREEMENT REVISING THE PUTNAM COUNTY JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD**

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve an Interlocal Agreement revising the Putnam County Joint Economic and Community Development Board.

( SEE ATTACHED )

**Inter-local Agreement Revising The  
Putnam County Joint Economic and Community Development Board**

WHEREAS, pursuant to Public Chapter 1101, commonly referred to as the "growth policies legislation," the Tennessee General Assembly intended that local governments engage in long term planning, and that such planning be accomplished through regular communications and cooperation among local governments, the agencies attached to them, and the agencies that serve them.

WHEREAS, it is also the intent of the general assembly that the growth plans required result from communications and cooperation among local governments.

WHEREAS, Public Chapter 1101 requires the creation in each county of a joint economic and community development board to foster communications relative to economic and community development between and among governmental entities, industry, and private citizens.

WHEREAS, the local governments in Putnam County created the Joint Economic and Community Development Board (JECDB) in 2003 and made it an operating committee of the Putnam County Chamber of Commerce.

WHEREAS, the JECDB was established with a total membership of thirty (30) individuals.

WHEREAS, the large number of members makes it very difficult to reach a quorum.

WHEREAS, the local governments wish to reduce the total membership to fifteen.

NOW, THEREFORE, parties agree as follows:

1. BOARD. That this Joint Economic and Community Development Board is hereby established by Interlocal Agreement pursuant to the provisions of T.C.A. 5-1-113 as an operating committee of the Putnam County Chamber of Commerce.
2. PURPOSE. The purpose of the board is to foster communication relative to economic and community development between and among governmental entities, industry, and private citizens.
3. AUTHORITY. The board is authorized to make periodic progress and status reports to the Putnam County Chamber of Commerce Board and the parties to this Agreement.
4. MEMBERSHIP. The Board shall consist of the following members who shall serve by virtue of their positions:

|                                   |                                   |
|-----------------------------------|-----------------------------------|
| Putnam County Executive           | Mayor of Algood                   |
| Mayor of Baxter                   | Mayor of Cookeville               |
| Mayor of Monterey                 | Cookeville City Manager           |
| Chamber of Commerce CEO/President | Director of Putnam County Schools |
| President of Tennessee Tech       | Chamber of Commerce Chairperson   |

The Cookeville City Council shall appoint two Cookeville City Council members. The Putnam County Commission shall appoint two Commissioners, and one greenbelt property owner.
5. TERMS OF OFFICE. The terms of office for elected officials and those serving by virtue of the position they hold shall coincide with the terms of office for their respective positions. All other Board members shall serve four-year terms.
6. OFFICERS. A chair, vice-chair, and secretary/treasurer shall be elected by the membership of the Board. The chair shall call regular and special meetings of the Board and the executive committee, preside at all meetings, and be authorized to exercise general supervision of activities and functions approved by the Board and/or the executive committee. The vice-chair shall perform the duties of the chair in his/her absence. The secretary/treasurer shall keep, or cause to be kept, the minutes of all Board and executive committee meetings and maintain such

records and shall be the chief financial officer of the Board. The secretary/treasurer shall receive and expend all monies, in accordance with appropriations approved by the Board. All checks disbursing funds of the Board are to be signed by the secretary/treasurer and co-signed by the chairman. All officers are to be bonded in an amount equal to or exceeding the largest single estimated expenditure of Board funds, in accordance with state law.

7. EXECUTIVE COMMITTEE. There shall be a seven (7) member executive committee, which shall be appointed by the Board. The makeup of the executive committee shall be determined by the entire Board but shall, at a minimum, include the county executive and the mayors or city managers of the larger municipalities in the county. The executive committee shall have all of the power of the Board between meetings, but cannot modify any action taken by the Board.
8. MEETINGS. The Board shall meet a minimum of four (4) times each year, and the executive committee shall meet at least four (4) times per year. Minutes of all meetings of the board and executive committee shall be documented by minutes kept with certification of attendance. Meetings of the Board and executive committee are subject to the Tennessee open meetings law.
9. FUNDING. It is agreed that the activities of the Board shall be funded by the Putnam County Chamber of Commerce. Such funding shall be subject to approval by the Putnam County Chamber of Commerce Board of Directors. Should funding through the Chamber be inadequate, the funding formula established by the Comprehensive Growth Plan shall be followed.
10. RULES OF ORDER. All business shall be transacted in accordance with the latest edition of *Roberts Rules of Order*.
11. AMENDMENTS. This agreement may be amended by the adoption of any such amendment(s) by the governing bodies of the parties to this Agreement.
12. EFFECTIVE DATE. This agreement shall become effective upon its approval by the Putnam County Commission and the governing bodies of each of the municipalities within Putnam County.

13. REPRESENTATIVE OF AUTHORIZATION. The participating governments evidence their approval by the signatures below of the authorized representatives of each of the participating governments. By such signature, each officer executing the Agreement represents and each government represents to the other participating governments that this Agreement has been duly and lawfully approved by the participating government they represent.

\_\_\_\_\_  
Mayor of Algood  
Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor of Baxter  
Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor of Cookeville  
Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor of Monterey  
Approved: \_\_\_\_\_

\_\_\_\_\_  
Putnam County Executive  
Approved: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Chamber of Commerce  
Approved: \_\_\_\_\_

The Chairman asked for questions. There were none.

The Chairman asked for a voice vote on the motion to approve an Interlocal Agreement Revising the Putnam County Joint Economic and Community Development Board. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF  
A RESOLUTION TO AFFIRM COMPLIANCE WITH FEDERAL TITLE VI  
REGULATIONS**

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve a Resolution to Affirm Compliance with Federal Title VI Regulations.

( SEE ATTACHED )

**RESOLUTION TO AFFIRM COMPLIANCE WITH  
FEDERAL TITLE VI REGULATIONS**

**WHEREAS**, both Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 provide that no person in the United States shall, on the ground of race, color or national origin be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance; and

**WHEREAS**, the Tennessee Attorney General opined in Opinion No. 92.47 that state and local governments are required to comply with Title VI of the Civil Rights Act in administering federally funded programs; and

**WHEREAS**, the Community Development Division of the Tennessee Department of Economic and Community Development administers the Three-Star Program and awards financial incentives for communities designated as Three-Star communities; and

**WHEREAS**, by virtue of the Tennessee Department of Economic and Community Development receiving federal financial assistance all communities designated as Three-Star communities must confirm that the community is in compliance with the regulations of Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987;

**NOW, THEREFORE, BE IT RESOLVED**, by the county legislative body of PUTNAM County, Tennessee, meeting in regular session at COOKEVILLE, Tennessee, that:

**SECTION 1.** The legislative body of PUTNAM County declares that the county is in compliance with the federal Title VI regulations.

**SECTION 2.** The Department of Economic and Community Development may from time to time monitor the county's compliance with federal Title VI regulations.

**SECTION 3.** This Resolution shall take effect upon adoption, the public welfare requiring it.

Adopted this 22<sup>nd</sup> day of JANUARY, 2008.

APPROVED:

Kim Blaylock  
County Mayor

ATTEST:

Shayne Stevens  
COUNTY CLERK

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve a Resolution to Affirm Compliance with Federal Title VI Regulations. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO PARTICIPATE IN THE THREE-STAR PROGRAM**

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve a Resolution to participate in the Three-Star Program.

( SEE ATTACHED )

RESOLUTION TO PARTICPATE  
IN THE THREE-STAR PROGRAM

WHEREAS, the Tennessee Department of Economic and Community Development is committed to assist the communities it serves in creating opportunities for sustained economic growth through the Three-Star Program; and

WHEREAS, participation in the Three-Star Program affords certified communities the opportunity to develop and implement programs affecting the economic appeal and viability considered by business and industry in making investment decisions; and

WHEREAS, certification as a Three-Star community in the Three-Star Program involves a cooperative effort by numerous local entities;

WHEREAS, Putnam County is the designated contact for the Three-Star Program,

NOW, THEREFORE, BE IT RESOLVED, by the county legislative body of PUTNAM County, Tennessee, meeting in regular session on this 22<sup>nd</sup> day of JANUARY, 2008 in COOKEVILLE, Tennessee, that PUTNAM County will participate in the Three-Star Program.

Adopted this 22<sup>nd</sup> day of JANUARY, 2008.

APPROVED:

Kin Blaylock  
County Mayor

ATTEST:

Blayne Albers  
COUNTY CLERK

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve a Resolution to participate in the Three-Star Program. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A VEHICLE TRANSFER OF A 2003 FORD F-350 AMBULANCE CHASSIS VIN # 1FDWF36P03ED88073 FROM THE AMBULANCE SERVICE TO THE SCHOOL BUS GARAGE**

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded to approve a vehicle transfer of a 2003 Ford F-350 ambulance chassis Vin # 1FDWF36P03ED88073 from the Ambulance Service to the school bus garage.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve a vehicle transfer of a 2003 Ford F-350 ambulance chassis Vin # 1FDWF36P03ED88073 from the Ambulance Service to the school bus garage. The motion carried.

The Planning Committee recommends to hear from County Attorney Jeff Jones on the language of the Bond Resolution (\$57.7 Million), and if the Board of Education can proceed with the changes in the school construction plan.

County Attorney, Jeff Jones, discussed the issue with the Commission.

County Executive, Kim Blaylock, discussed the issue with the Commission.

Dr. Airhart, Director of Schools, spoke to the Commission.

Several Commissioners spoke on the issue.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF  
THE RECOMMENDATION BY THE PUTNAM COUNTY REGIONAL  
PLANNING COMMISSION TO ACCEPT THE REQUEST FROM THE ALGOOD  
PLANNING COMMISSION TO TAKE RESPONSIBILITY FOR THE PLANNING  
AUTHORITY OUTSIDE THE ALGOOD CORPORATE LIMITS**

Commission Gene Mullins moved and Commissioner Mike Medley seconded to approve the recommendation by the Putnam County Regional Planning Commission to accept the request from the Algood Planning Commission to take responsibility for the planning outside the Algood corporate limits.

( SEE ATTACHED )

**MEMORANDUM**

TO: Debbie Francis, Putnam County Board of Commissioners  
Jerry Mason, Putnam County Planning Committee & Road Committee Chairman  
Putnam County Courthouse  
Cookeville, TN. 38501

Mr. Red Lamb, Road Supervisor  
Putnam County Highway Department  
505 Jeffrey Circle  
Cookeville, TN 38501

FROM: Ken Young, Staff Planner

DATE: January 9, 2008

SUBJECT: Planning Jurisdiction outside the Algood corporate boundaries

---

The Putnam County Regional Planning Commission recommended at the January 8, 2008 meeting that as the Algood Planning Commission and Mayor and Board of Alderman recently passed legislation seeking to rescind their regional planning authority in order for the Algood Regional Planning Commission to be reconstituted as solely a municipal planning body with planning authority only within the confines of the Algood corporate limits and in turn, seeking to transfer planning authority for the vacated area outside the Algood corporate limits but within the Algood Urban Growth Boundary (UGB) over to the planning jurisdiction of Putnam County, that the county formally accept planning responsibility for the area. If you have any questions or comments concerning this matter, please contact me at the Local Planning Assistance Office at 528-1577 at your convenience.

Ken Young  
Community Planner

Cc: Putnam County Regional Planning Commission Chairman  
Jeff Jones, Putnam County Attorney

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the recommendation by the Putnam County Regional Planning Commission to accept the request from the Algood Planning Commission to take responsibility for the planning authority outside the Algood corporate limits. The motion carried.

#### **FISCAL REVIEW COMMITTEE**

#### **MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED**

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded to approve the budget amendments to the General Purpose School Fund as presented.

( SEE ATTACHED )

*Department of Education*  
*Putnam County*

DR. KATHLEEN AIRHART, Director of Schools

Board of Education

Jerry Maynard, Chairman  
Dr. Walter Derryberry, Vice-Chairman

1400 East Spring Street  
Cookeville, TN 38506-4313  
Phone: (931) 526-9777  
Director/Board Fax: (931) 528-6942

Board Members

Daren Shanks  
David McCormick  
Vernon Crabtree  
Roger Williams

December 6, 2007

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval to of budget amendments to the General Purpose School Fund, as submitted.

Sincerely,

  
Deborah K. Gernt  
Chief Financial Officer

Enclosures:   BEP 2.0 Funds  
                  School Custodial and Maintenance Funds  
                  Special Education Donation  
                  Touching the Lives of Children Grant  
                  ESL Program

I.C.I.a  
12/6/07

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: BEP 2.0 Funds

DATE: 6-Dec-07

| Item # | Fund # | Account #       | Account Description           | Current Approved Amount | Increase   | Decrease   | Requested Approval Amount | Amount Expended (Received) YTD |
|--------|--------|-----------------|-------------------------------|-------------------------|------------|------------|---------------------------|--------------------------------|
| 1      | 141    | 71100-195-BEP.2 | Certified Substitute Teachers | 20,427.00               | 26,460.00  |            | 46,887.00                 | 2,527.50                       |
| 2      | 141    | 71100-499-BEP.2 | Other Supplies and Materials  | 100,000.00              | 5,372.05   |            | 105,372.05                | 11,375.27                      |
| 3      | 141    | 71150-499-BEP.2 | Other Supplies and Materials  | 4,000.00                |            | 1,680.00   | 2,320.00                  |                                |
| 4      | 141    | 72130-499-BEP.2 | Other Supplies and Materials  | -                       | 7,000.00   |            | 7,000.00                  |                                |
| 5      | 141    | 72130-790-BEP.2 | Equipment                     | 35,000.00               |            | 7,000.00   | 28,000.00                 |                                |
| 6      | 141    | 72210-399-BEP.2 | Other Contracted Services     | 70,000.00               |            | 61,479.00  | 8,521.00                  |                                |
| 7      | 141    | 72210-432-BEP.2 | Library Books                 | 60,000.00               |            | 31,692.05  | 28,307.95                 | 25,339.03                      |
| 8      | 141    | 72210-499-BEP.2 | Other Supplies and Materials  | -                       | 28,000.00  |            | 28,000.00                 |                                |
| 9      | 141    | 72210-524-BEP.2 | Inservice / Staf Development  | 30,000.00               | 35,019.00  |            | 65,019.00                 | 2,675.40                       |
| 10     | 141    |                 |                               |                         |            |            | -                         |                                |
|        |        |                 |                               |                         |            |            | -                         |                                |
|        |        |                 |                               | 319,427.00              | 101,851.05 | 101,851.05 | 319,427.00                | 41,917.20                      |

To shift BEP 2.0 funds to meet the needs of at-risk children.

Requested by: \_\_\_\_\_

Recommended for Approval:

*Kathleen M. Auer*  
Official / Department Head

Reviewed by: *Deborah K. Merritt*  
Chief Financial Officer

Action by Fiscal Review Commit: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approved

Not Approved

Date: \_\_\_\_\_

received  
11/20/07  
*SK*

tabbier  
I.C.1.6  
12/16/07

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Maintenance and Custodial Funds

DATE: 6-Dec-07

| Item # | Fund # | Account #       | Account Description          | Current         |           |           | Requested Approval Amount | Amount Expended (Received) YTD |
|--------|--------|-----------------|------------------------------|-----------------|-----------|-----------|---------------------------|--------------------------------|
|        |        |                 |                              | Approved Amount | Increase  | Decrease  |                           |                                |
| 1      | 141    | 72610-410-ALGOO | Custodial Supplies           | 7,000.00        | 5,000.00  |           | 12,000.00                 | 11,693.09                      |
| 2      | 141    | 72610-410-BAXTE | Custodial Supplies           | 4,000.00        | 3,000.00  |           | 7,000.00                  | 3,999.96                       |
| 3      | 141    | 72610-410-CAPSH | Custodial Supplies           | 2,000.00        | 2,000.00  |           | 4,000.00                  | 3,379.20                       |
| 4      | 141    | 72610-410-CHS   | Custodial Supplies           | 4,000.00        | 8,500.00  |           | 12,500.00                 | 7,462.34                       |
| 5      | 141    | 72610-410-CORNE | Custodial Supplies           | 2,000.00        | 1,000.00  |           | 3,000.00                  | 1,286.54                       |
| 6      | 141    | 72610-410-DRYVA | Custodial Supplies           | 325.00          |           | 174.00    | 151.00                    | -                              |
| 7      | 141    | 72610-410-UFFEL | Custodial Supplies           | 3,000.00        | 2,000.00  |           | 5,000.00                  | 1,836.48                       |
| 8      | 141    | 72610-410-UHS   | Custodial Supplies           | 1,500.00        | 500.00    |           | 2,000.00                  | 1,393.24                       |
| 9      | 141    | 72620-499-ALGOO | Other Supplies and Materials | 11,440.00       |           | 5,000.00  | 6,440.00                  | 4,800.00                       |
| 10     | 141    | 72620-499-BAXTE | Other Supplies and Materials | 5,500.00        |           | 3,000.00  | 2,500.00                  | 2,349.88                       |
| 11     | 141    | 72620-499-CAPSH | Other Supplies and Materials | 5,900.00        |           | 2,000.00  | 3,900.00                  | 2,898.00                       |
| 12     | 141    | 72620-499-CHS   | Other Supplies and Materials | 20,720.00       |           | 8,500.00  | 12,220.00                 | 9,825.15                       |
| 13     | 141    | 72620-499-CORNE | Other Supplies and Materials | 5,150.00        |           | 1,000.00  | 4,150.00                  | 2,316.89                       |
| 14     | 141    | 72620-499-DRYVA | Other Supplies and Materials | 800.00          | 174.00    |           | 974.00                    | 974.00                         |
| 15     | 141    | 72620-499-UFFEL | Other Supplies and Materials | 3,600.00        |           | 2,000.00  | 1,600.00                  | -                              |
| 16     | 141    | 72620-499-UHS   | Other Supplies and Materials | 4,930.00        |           | 500.00    | 4,430.00                  | 1,349.80                       |
|        |        |                 |                              | 81,865.00       | 22,174.00 | 22,174.00 | 81,865.00                 | 55,564.57                      |

To reallocate funds to schools to purchase needed disinfecting and other custodial products.

Requested by: \_\_\_\_\_ Recommended for Approval: Kathleen M. Auf  
Official / Department Head

Reviewed by: Deborah K. Merritt  
Chief Financial Officer

Action by Fiscal Review Commit: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

receive 1  
11/28/07

tabbist  
I.C.I.C.  
12/6/07

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: 6-Dec-07

| Item # | Fund # | Account # | Account Description | Current<br>Approved Amount | Increase | Increase | Requested<br>Approval Amount | Amount Expended<br>(Received) YTD |
|--------|--------|-----------|---------------------|----------------------------|----------|----------|------------------------------|-----------------------------------|
| 1      | 141    | 43570     | Revenue             |                            |          | 2,236.84 | 2,236.84                     |                                   |
| 2      | 141    | 72220-790 | Equipment           | 13,000.00                  | 2,236.84 |          | 15,236.84                    | 10,012.83                         |
|        |        |           |                     |                            |          |          |                              |                                   |
|        |        |           |                     |                            |          |          |                              |                                   |
|        |        |           |                     |                            |          |          |                              |                                   |
|        |        |           |                     |                            |          |          |                              |                                   |
|        |        |           |                     |                            |          |          |                              |                                   |
|        |        |           |                     |                            |          |          |                              |                                   |

Money received from Capshaw school PTO for Preschool Swing

Requested by: Melanie Bussell  
Melanie Bussell Supervisor

Recommended for Approval: Kathleen A. Smith  
Official / Department Head

Reviewed by: Deborah K. Merritt  
Business Manager OR Assistant Director for Personnel & Business

received  
11/20/07  
282

tabbler  
**EXHIBIT**  
 I.C.1.d.  
 12/6/07

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Grants Dept /TLOC

DATE: December 6, 2007

| Item # | Fund # | Account #      | Account Description        | Current Approved Amount | Decrease | Decrease | Requested Approval Amount | mount Expended Received) YTD |
|--------|--------|----------------|----------------------------|-------------------------|----------|----------|---------------------------|------------------------------|
| 1      | 141    | 46590-TLOC     | Other State Grants         | 14,000.00               | 6,950.00 |          | 7,050.00                  |                              |
| 3      | 141    | 73300-499-TLOC | Other Supplies & Materials | 14,000.00               |          | 6,950.00 | 7,050.00                  |                              |
|        |        |                | Total                      | 28,000.00               | 6,950.00 | 6,950.00 | 14,100.00                 |                              |

To budget funds from Touching the Lives of Children grant. No matching funds required.

Requested by: Sandra Kozawa Supervisor Recommended for Approval: Kathleen M. Hiett Official / Department Head  
 Reviewed by: Siboran K. Hunt Chief Financial Officer

Action by Fiscal Review Committee:  Recommended for Approval  No Recommendation Date: \_\_\_\_\_  
 Action by County Commission:  Approved  Not Approved Date: \_\_\_\_\_

receive 1  
 11/28/07

received  
 11-27-07

2007  
 I.C.I.e  
 12/6/07

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Federal Projects

December 6, 2007

| Item # | Fund # | Account #         | Account Description     | Current Approved Amount | Decrease | Increase | Requested Approval Amount | Amount Expended (Received) |
|--------|--------|-------------------|-------------------------|-------------------------|----------|----------|---------------------------|----------------------------|
| 1      | 141    | 141-71100-722-ESL | Instructional Equipment | 500.00                  | 500.00   |          | -                         |                            |
| 2      | 141    | 141-72210-499-ESL | Other Supplies          |                         |          | 400.00   | 400.00                    |                            |
| 3      | 141    | 141-72210-599-ESL | Other Charges           |                         |          | 100.00   | 100.00                    |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |
|        |        |                   |                         |                         |          |          | -                         |                            |

Explanation: This GP ESL amendment is needed to more appropriatley utilize funds for ESL program.

Requested by: Donna A. Woodson  
 Supervisor

Recommended for Approval: Kathleen M. Hiest 11-30-07  
 Official / Department Head

Reviewed by: Suborah K. Hernt  
 Business Manager OR Assistant Director for Personnel & Business

Action by Fiscal Review Committee:  Recommended for Approval  No Recommendation  Date: \_\_\_\_\_

received  
 11/30/07  
 [Signature]

received  
 11-28-07  
 [Signature]

*Department of Education*  
*Putnam County*

DR. KATHLEEN AIRHART, Director of Schools

Board of Education

Jerry Maynard, Chairman  
Dr. Walter Derryberry, Vice-Chairman

1400 East Spring Street  
Cookeville, TN 38506-4313  
Phone: (931) 526-9777  
Director/Board Fax: (931) 528-6942

Board Members

Daren Shanks  
David McCormick  
Vernon Crabtree  
Roger Williams

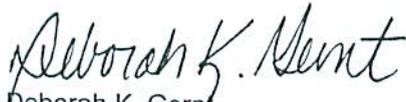
January 8, 2008

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of budget amendments to the General Purpose School Fund, as submitted.

Sincerely,



Deborah K. Gernt  
Chief Financial Officer

Enclosures: Adult Education Grant  
LEAPS Grant  
Sped - Knights of Columbus donation



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Education

DATE: 10-Jan-08

| Item # | Fund # | Account #       | Account Description | Current Approved Amount | Increase  | Increase  | Requested Approval Amount | Amount Expended (Received) YTD |
|--------|--------|-----------------|---------------------|-------------------------|-----------|-----------|---------------------------|--------------------------------|
| 1      | 141    | 47120-NEWAE     | Revenue             | -                       | 25,038.00 |           | 25,038.00                 |                                |
| 2      | 141    | 72260-105-NEWAE | Supervisor          | -                       |           | 6,000.00  | 6,000.00                  |                                |
| 3      | 141    | 72260-201-NEWAE | Social Security     |                         |           | 372.00    | 372.00                    |                                |
| 4      | 141    | 72260-204-NEWAE | Retirement          |                         |           | 375.00    | 375.00                    |                                |
| 5      | 141    | 72260-212-NEWAE | Medicare            |                         |           | 87.00     | 87.00                     |                                |
| 6      | 141    | 71100-116-NEWAE | Teachers            |                         | -         | 15,983.00 | 15,983.00                 |                                |
| 7      | 141    | 71100-201-NEWAE | Social Security     |                         | -         | 991.00    | 991.00                    |                                |
| 8      | 141    | 71100-204-NEWAE | Retirement          |                         | -         | 998.00    | 998.00                    |                                |
| 9      | 141    | 71100-212-NEWAE | Medicare            |                         | -         | 232.00    | 232.00                    |                                |
| 6      | 141    |                 |                     |                         |           |           | -                         |                                |
| 7      | 141    |                 |                     |                         |           |           | -                         |                                |
| 8      | 141    |                 |                     |                         |           |           | -                         |                                |
| 9      | 141    |                 |                     |                         |           |           | -                         |                                |
| 10     | 141    |                 |                     |                         |           |           | -                         |                                |
|        |        |                 |                     | -                       | 25,038.00 | 25,038.00 | -                         | -                              |

To budget new contract from State of Tennessee for Adult Education.

Requested by: Lynda Breeden

Recommended for Approval: [Signature] 12-17-07  
 Official / Department Head

Reviewed by: [Signature]  
 Chief Financial Officer

Action by Fiscal Review Committee Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved Date: \_\_\_\_\_

12-17-07 [Signature]



EXHIBIT  
 tabblier  
 I.C./c.  
 01/10/08

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Special Education

DATE: 10-Jan-08

| Item # | Fund # | Account # | Account Description                  | Current<br>Approved Amount | Increase | Increase | Requested<br>Approval Amount | Amount Expended<br>(Received) YTD |
|--------|--------|-----------|--------------------------------------|----------------------------|----------|----------|------------------------------|-----------------------------------|
| 1      | 141    | 44570     | Revenue                              |                            |          | 1,500.00 | 1,500.00                     |                                   |
| 2      | 141    | 71200-429 | Instructional Materials and Supplies | 72,250.00                  | 1,500.00 |          | 73,750.00                    | 29,816.01                         |
|        |        |           |                                      |                            |          |          |                              |                                   |
|        |        |           |                                      |                            |          |          |                              |                                   |
|        |        |           |                                      |                            |          |          |                              |                                   |
|        |        |           |                                      |                            |          |          |                              |                                   |
|        |        |           |                                      |                            |          |          |                              |                                   |
|        |        |           |                                      |                            |          |          |                              |                                   |

Monies received from Knights of Columbus to purchase materials for the Special Education CDC classrooms.

Requested by: Melanie Bussell  
 Melanie Bussell Supervisor

Recommended for Approval: Kathleen M. Smith 1-2-08  
 Official / Department Head

Reviewed by: Deborah K. Heint  
 Business Manager GR Assistant Director for Personnel & Business

1/2/08

The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve budget amendments to the General Purpose School Fund as presented and the Commissioners voted as follows:

FOR

David Randolph  
Larry Epps  
Bob Duncan  
Jim Martin  
Jerry Ford  
Scott McCanless  
Andy Honeycutt  
Marson McCormick  
Johnnie Wheeler  
Anna Ruth Burroughs  
Reggie Shanks

Mike Medley  
Joe Trobaugh  
Eris Bryant  
Sue Neal  
Dale Moss  
Greg Rector  
Kevin Maynard  
Gene Mullins  
Jere Mason  
Bill Walker  
Ron Chaffin

ABSENT

Joel Cowan  
Mike Atwood

The Clerk announced that twenty-two (22) voted for and two (2) were absent.

The Chairman announced that the motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$105,800**

Commissioner Bob Duncan moved and Commisisoner Jere Mason seconded to approve the budget amendments to the County General Fund in the amount of \$105,800.

( SEE ATTACHED )

TO: County Commission Members  
 FROM: Debby Francis, Manager of Accounts/Budgets  
 DATE: January 9, 2008  
 RE: County General Amendments/Transfers below

**County General Fund-101**  
Expenditure Code Number

|   | <u>Debit</u> | <u>Credit</u> |
|---|--------------|---------------|
| <b>51750</b> <u>Codes Department</u>        |              |               |
| 451 Uniforms                                |              | 800           |
| 719 Office Equipment                        | 800          |               |
| <b>56700</b> <u>Parks &amp; Recreation</u>  |              |               |
| 316 Contributions                           |              | 5,000         |
| <b>56900</b> <u>Social &amp; Recreation</u> |              |               |
| 309 Contracts with Gov't Agencies           |              | 100,000       |

**County General Fund - 101**  
Revenue Code Number

|                                  |         |
|----------------------------------|---------|
| 35110 Parks & Recreation Reserve | 5,000   |
| 46190 Gov't Grants (State)       | 100,000 |

|              |                         |                         |
|--------------|-------------------------|-------------------------|
| <b>TOTAL</b> | <b><u>\$105,800</u></b> | <b><u>\$105,800</u></b> |
|--------------|-------------------------|-------------------------|

Putnam County Budget Amendment/Transfer Authorization Form

Department **Planning & Codes Dept.**

Date: **January 9, 2008**

| <u>Fund #</u> | <u>Account #</u> | <u>Account Description</u> | <u>Current Approved Amount</u> | <u>Decrease</u> | <u>Increase</u> | <u>Amount Requested</u> | <u>Amount Expended (Received) YTD</u> |
|---------------|------------------|----------------------------|--------------------------------|-----------------|-----------------|-------------------------|---------------------------------------|
| 101           | 51750-451        | Uniforms                   | 1,200                          |                 | 800             | 2,000                   | 876                                   |
| 101           | 51750-719        | Office Equipment           | 1,200                          | 800             |                 | 1,700                   | 0                                     |

Explanation: **See Memo from Codes Department**

Requested By:  
Supervisor *WJF*

Recommended for Approval:  
Official/Department Head *Kern*

Action by Fiscal Review Committee  
Recommended  
Not Recommended  
Date \_\_\_\_\_

Action by County Commission  
Approved  
Not Approved  
Date \_\_\_\_\_

Putnam County Planning Department  
67 S Elm Street  
Cookeville TN 38501  
931-526-2285

TO: Kim Blaylock

Putnam County Planning Dept is requesting a transfer of money in the amount of \$800.00 from account #51750-719 into account #51750-451.

Thank you,

  
Office Manager

  
Director

Putnam County Budget Amendment/Transfer Authorization Form

Department **Parks & Recreation**

Date: **January 9, 2008**

| Eund# | Account#  | Account Description      | Current Approved Amount | Decrease         | Increase | Amount Requested | Amount Expended (Received) YTD |
|-------|-----------|--------------------------|-------------------------|------------------|----------|------------------|--------------------------------|
| 101   | 56700-316 | Contributions            | 731,275                 | <del>6,000</del> | 5,000    | 737,275          | 379,578                        |
| 101   | #35110    | Reserve from Hotel/Motel | 0                       | <del>6,000</del> | 5,000    |                  |                                |

Explanation: **Funding for Algood Concession Stands at ballfield  
Per Kim**

Requested By:  
Supervisor *[Signature]*

Recommended for Approval:  
Official/Department Head *Kim*

Action by Fiscal Review Committee  
Recommended  
Not Recommended  
Date \_\_\_\_\_

Action by County Commission  
Approved  
Not Approved  
Date \_\_\_\_\_

Putnam County Budget Amendment/Transfer Authorization Form

Department **Social & Recreation Grant for Rails for Trails**

Date: **January 9, 2008**

| Fund# | Account#  | Account Description                              | Current Approved Amount | Decrease | Increase | Amount Requested | Amount Expended (Received) YTD |
|-------|-----------|--|-------------------------|----------|----------|------------------|--------------------------------|
| 101   | 56900-309 | Contracts W/Gov't Agencies<br>City of Cookeville | 0                       |          | 100,000  | 100,000          | 0                              |
| 101   | #46190    | General Gov't Grants                             | 0                       |          | 100,000  | 100,000          |                                |

Explanation: **Grant that Putnam County Will apply for - City of Cookeville will provide the \$25,000 match funding See Resolution**

Requested By:  
Supervisor *DH*

Recommended for Approval:  
Official/Department Head *Kim*

Action by Fiscal Review Committee  
Recommended  
Not Recommended  
Date \_\_\_\_\_

Action by County Commission  
Approved  
Not Approved  
Date \_\_\_\_\_

The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve budget amendments to the County general Fund in the amount of \$105,800 and the Commissioners voted as follows:

FOR

|                     |               |
|---------------------|---------------|
| David Randolph      | Mike Medley   |
| Larry Epps          | Joe Trobaugh  |
| Bob Duncan          | Eris Bryant   |
| Jim Martin          | Sue Neal      |
| Jerry Ford          | Dale Moss     |
| Scott McCanless     | Greg Rector   |
| Andy Honeycutt      | Kevin Maynard |
| Marson McCormick    | Gene Mullins  |
| Johnnie Wheeler     | Jere Mason    |
| Anna Ruth Burroughs | Bill Walker   |
| Reggie Shanks       | Ron Chaffin   |

ABSENT

Joel Cowan  
Mike Atwood

The Clerk announced that twenty-two (22) voted for and two (2) were absent.

The Chairman announced that the motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS  
APPROVAL OF A RESOLUTION FOR PUTNAM COUNTY TO SUBMIT A  
GRANT APPLICATION TO THE TENNESSEE DEPARTMENT OF  
ENVIRONMENT & CONSERVATION FOR A NATURAL RESOURCE GRANT**

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded to approve a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment & Conservation for a Natural Resource Grant.

( SEE ATTACHED )

# RESOLUTION

A RESOLUTION FOR PUTNAM COUNTY TO SUBMIT A GRANT APPLICATION TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR NATURAL RESOURCES TRUST FUNDS

RESOLUTION:  
REQUESTED BY: TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION  
PREPARED BY: CATHY ANDREWS  
APPROVED AS TO FORM & CORRECTNESS:

\_\_\_\_\_  
(County Attorney)

ADOPTED: \_\_\_\_\_

MINUTE BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

WHEREAS, Putnam County has demonstrated a commitment to quality recreation programs, facilities and services; and

WHEREAS, Putnam County has partnered with the City of Cookeville, Town of Monterey and City of Algood to develop a non-motorized, multi-use trail; and

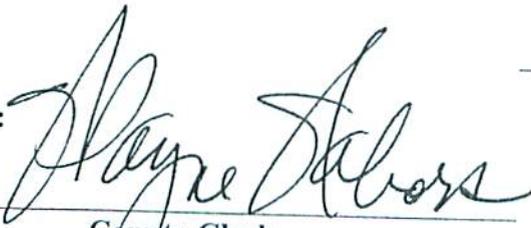
WHEREAS, Putnam County is applying for grant funds under the Natural Resources Trust Fund; and

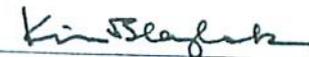
BE IT RESOLVED, by the Putnam County Commission that the Putnam County Executive is authorized to make application to the Tennessee Department of Environment and Conservation for up to \$100,000; and

BE IT FURTHER RESOLVED that should the grant be approved the City of Cookeville will provide the matching funds of 25% or up to \$25,000.

ADOPTED, this 22<sup>nd</sup> day of January 2008.

ATTEST:

  
\_\_\_\_\_  
County Clerk

  
\_\_\_\_\_  
County Executive

The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment & Conservation for a Natural Resource Grant and the Commissioners voted as follows:

FOR

David Randolph

Larry Epps

Bob Duncan

Jim Martin

Jerry Ford

Scott McCanless

Andy Honeycutt

Marson McCormick

Johnnie Wheeler

Anna Ruth Burroughs

Reggie Shanks

Mike Medley

Joe Trobaugh

Eris Bryant

Sue Neal

Dale Moss

Greg Rector

Kevin Maynard

Gene Mullins

Jere Mason

Bill Walker

Ron Chaffin

ABSENT

Joel Cowan

Mike Atwood

The Clerk announced that twenty-two (22) voted for and two (2) were absent.

The Chairman announced that the motion carried.

**NOMINATING COMMITTEE**

**MOTION RE: THE NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE AGRICULTURAL EXTENSION COMMITTEE. THESE ARE 2 YEAR TERMS TO EXPIRE JANUARY 2010:**

**ANNA RUTH BURROUGHS  
TONYA NASH  
DALE MOSS  
GARY BREWINGTON**

Commissioner Greg Rector moved and Commissioner Joe Trobaugh seconded to approve the following be appointed to the Agricultural Extension Committee. These are 2 year terms to expire January 2010: Anna Ruth Burroughs, Tonya Nash, Dale Moss, and Greg Rector.

( SEE ATTACHED )

Extension

Putnam County  
900 South Walnut, Room 4  
Cookeville, TN 38501  
Phone: (931)526-4561  
Fax: (931)526-7197

January 14, 2008

Kim Blaylock  
County Executive  
300 E. Spring St. Rm. 4  
Cookeville, TN 38501

Dear Kim:

The following is the Ag. Committee list of nominees for re-election and replacement:

Anna Ruth Burroughs (Elected 1-04): Re-elect for 3<sup>rd</sup> two-year term

Tonya Nash (Elected 1-06): Re-elect for 2<sup>nd</sup> two-year term

Dale Moss (Elected 8-06): Re-elect for 2<sup>nd</sup> two-year term

Tom Pointer (Elected in 1-02) - He will go off the committee  
and will need to be replaced.

This will have our committee in compliance. Thank you for your assistance.

Sincerely,



Scott Chadwell  
County Director

# PUTNAM COUNTY AGRICULTURAL COMMITTEE

January 2007

1. Anna Ruth Burroughs  
1650 Iris Ave.  
Cookeville, TN 38506  
Elected 1-04  
Off - 2010  
Phone: 526-3023
2. Royce Harris  
526 West Gate Rd.  
Cookeville, TN 38501  
Elected 1-07  
Off - 2013  
Phone: 858-5167
3. Kerry King  
18455 Crossville Hwy.  
Monterey, TN 38574  
Elected 2-03  
Off - 2009  
Phone: 839-2762
4. Dale Moss  
820 Hawkins-Crawford Rd.  
Cookeville, Tn. 38501  
Elected 8-06  
Off - 2012  
Phone: 528-6127
5. Tonya Nash  
6234 Cookeville Boat Dock Rd.  
Baxter, Tn. 38544  
Elected 1-06  
Off - 2012  
Phone: 858-4590
6. Tom Pointer  
269 Mirandy Rd.  
Algood, TN 38506  
Elected 1-02  
Off - 2008  
Phone: 537-3241
7. Joe Trobaugh  
7640 Henley Rd.  
Baxter, TN 38544  
Elected 1-05  
Off - 2010  
Phone: 858-6223

\* A committee member must serve a term of two years. Every two years, a member will be re-elected, if they choose to stay on the committee. They may serve 3 two-year terms (total of 6 years), and then will have to go off the committee.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to approve the following be appointed to the Agricultural Extension Committee. These are 2 year terms to expire January 2010: Anna Ruth Burroughs, Tonya Nash, Dale Moss, and Gary Brewington. The motion carried.

### **REPORT OF SPECIAL COMMITTEES**

The Citizen of the Month Award for January 2008 was presented to Julie Callahan with C.A.S.A.

The Employee of the Month for January 2008 was presented to Dennis ( Tater ) McBroom the County Maintenance Director.

The Group Award for January 2008 was presented to I.T. Department of Putnam County.

### **RESOLUTIONS**

#### **MOTION RE: ELECTION OF NOTARIES**

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded to approve the Election of Notaries.

( SEE ATTACHED )

ELECTION OF NOTARIES

SHEILA BUMBALOUGH  
BEVERLY COATES  
HAROLD E. COPELAND  
BRYANT C. DUNAWAY  
CHRISTY GARRETT  
DOLORES GIBSON  
VICKY GOODPASTER  
JOYCE HANAWAY  
DORINDA J. HENRY  
LISA HOUSTON  
AMANDA HUDSON

MISSY JARED  
BARBARA MCCLOUD  
DIANA L. PORTER  
BRYANT K. PRESLEY  
JENNIFER L. RANDOLPH  
BRETT O. REICH  
CHRISTOPHER R. ROBERTS  
BILLY W. SCRUGGS  
KIMBERLY TAYLOR  
JOE T. TEMPLES  
LINDA A. WILLIAMS  
LINDA M. YOUMANS

The Chairman asked for questions on the motion. There were none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries and the Commissioners voted as follows:

FOR

|                     |               |
|---------------------|---------------|
| David Randolph      | Mike Medley   |
| Larry Epps          | Joe Trobaugh  |
| Bob Duncan          | Eris Bryant   |
| Jim Martin          | Sue Neal      |
| Jerry Ford          | Dale Moss     |
| Scott McCanless     | Greg Rector   |
| Andy Honeycutt      | Kevin Maynard |
| Marson McCormick    | Gene Mullins  |
| Johnnie Wheeler     | Jere Mason    |
| Anna Ruth Burroughs | Bill Walker   |
| Reggie Shanks       | Ron Chaffin   |

ABSENT

Joel Cowan  
Mike Atwood

The Clerk announced that twenty-two (22) voted for and two (2) were absent.

The Chairman announced that the motion carried.

**OTHER NEW BUSINESS**

Chairman Bill Walker asked for approval of the ratification of County Executive Kim Blaylock's selection for the Budget Committee as follows:

|                 |             |
|-----------------|-------------|
| Bob Duncan      | Bill Walker |
| Jerry Ford      | Ron Chaffin |
| Andy Honeycutt  | Mike Medley |
| Johnnie Wheeler | Larry Epps  |
| Eris Bryant     |             |

The Chairman asked for a voice vote and all were in approval.

Chairman Bill Walker asked for approval of the ratification of County Executive Kim Blaylock's selection for the Payscale Committee as follows:

Jere Mason  
Johnnie Wheeler  
Gene Mullins  
Jim Martin

The Chairman asked for a voice vote and all were in approval.

#### **ANNOUNCEMENTS AND STATEMENTS**

Laura Canada, from the Chamber of Commerce, spoke to the Commission on the progress of Putnam County Tourism.

#### **MOTION RE: ADJOURN**

Commissioner Jere Mason moved and Commissioner Joe Trobaugh seconded to adjourn.

The Chairman asked for questions on the motion. There were none.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.



Motion: Recommends that the County Attorney check the bond resolution to make sure that the Board of Education can proceed with changes without County Commission approval.

Made By: Medley  
Seconded: Epps  
VOICE VOTE APPROVED

Item #6 *Added on the Agenda at the beginning of the meeting, was a request from the Regional Planning Commission.*

Motion: Recommends approval of the recommendation by the Putnam County Regional Planning Commission to accept the request from the Algood Planning Commission to take responsibility for the planning authority outside the Algood corporate limits.

Made By: Mason  
Seconded: Medley  
VOICE VOTE APPROVED

ANY OTHER BUSINESS

NONE

ADJOURNED

TO: Putnam County Board of Commissioners  
FROM: Kim Blaylock, County Executive  
DATE: January 8, 2008  
RE: Planning Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, January 14, 2008, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider Interlocal Agreement Revising the Putnam County Joint Economic and Community Development Board.
2. Consider a Resolution to Affirm Compliance with Federal Title VI Regulations.
3. Consider a Resolution to Participate in the Three-Star Program.
4. Consider approval of a vehicle transfer of a 2003 Ford F-350 Ambulance Chassis VIN # 1FDWF36PO3ED88073 from the Ambulance Service to the School Bus Garage. *Per Randy Porter*
5. Discuss the Recommendation by the Land and Facilities Subcommittee that the Jere Whitson ball fields be considered an acceptable option for the Jere Whitson K-4 replacement with the amount of compensation to be negotiable. The School Board is requested to size the cost of this option in comparison with any other site options under consideration.
6. Any other business that needs to be reviewed by the Planning Committee.



## FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: January 9, 2008

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, January 14, 2008, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the County General Fund.
3. Consider a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment & Conservation for a Natural Resource Grant. *See budget amendment for this*
4. Any other business that needs to be considered by the Fiscal Review Committee.

## NOMINATING AGENDA

TO: Putnam County Board of Commissioners  
FROM: Kim Blaylock, County Executive  
DATE: January 9, 2008  
RE: Nominating Committee Agenda

Listed below are the items to be considered by the County Nominating Committee on Monday, January 14, 2008 at 5:30 PM in the Commission Chambers.

1. Consider appointments to the Agricultural Extension Committee. These are 2 year terms to expire January, 2010.  
Members that terms expire are:
  - Tom Pointer
  - Dale Moss
  - Anna Ruth Burroughs
  - Tonya Nash
2. Any other business that needs to be reviewed by the Nominating Committee.

*Note:*

*The appointments for the Budget Committee and the Salaries and Payscales Committee are incomplete at this time.*