



**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**SEPTEMBER 19, 2011**

Prepared by:

Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on September 19, 2011 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Bob Duncan and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman Bob Duncan recognized Commissioner Tom Short for the Invocation.

The Chairman recognized County Commissioner, Scott Ebersole to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT**

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVE AGENDA**

Commissioner Scott Ebersole moved and Commissioner Mike Atwood seconded the motion to approve the Agenda.

(SEE ATTACHED)

# AGENDA

## PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session  
Monday, September 19, 2011 6:00PM

Presiding: Honorable Bob Duncan  
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 1*
3. Pledge to the Flag of the United States of America *District 1*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Election of Chairman of the County Commission. The Nominating Committee recommends the consideration of Bob Duncan or Jerry Ford.
8. Election of Chairman Protempore of the County Commission. The Nominating Committee recommends to consider Sue Neal, Daryl Blair or Mike Atwood.
9. Election of Parliamentarian of the County Commission. The Nominating Committee recommends the consideration of Kevin Maynard.
10. Unfinished Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees
    1. Consider approval of recommendation of the report from the Redistricting Committee.
11. New Business and Action Thereon by the Board
  - A. Report of Standing Committees

## 1. Planning Committee

- a. Recommends approval of the revised Putnam County Rental Policy which allows Putnam County municipalities/governmental entities to use the Fairgrounds at no charge, but will provide Special Events Insurance.
- b. Recommends approval to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team.
- c. Recommends approval for county departments to fill out a Long Range Planning Questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days.

## 2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the General Purpose School as presented.
- b. Recommends approval of budget amendments to the County General Fund in the amount of \$16,642.
- c. Recommends approval of budget amendments to the Road Department Fund.
- d. Recommends approval of budget amendment to the Capital Project Fund in the amount of \$450,000 for the jail.
- e. Recommends approval to do a Debt Study and create a Debt Management Policy.
- f. Consider options for employee health insurance.

**COMES WITH NO RECOMMENDATION**

## 2. Nominating Committee

- a. Recommends approval of the appointment of the following to the Upper Cumberland Regional Airport Board of Adjustments:

Bill Scruggs to fill unexpired term		Expires 9-2012
Gary Carwile	3 year term	Expires 9-2014
Allen Ray	3 year term	Expires 9-2014

- b. Recommends approval of Sam Tayes (Greenbelt) to the Joint Economic and Community and Development Board.  
4 year term Expires 9-2015

## B. Report of Special Committees

- 1. Hear report from Rules Committee

## C. Resolutions

**D. Election of Notaries**

**E. Other New Business**

1. Ratification of County Executive Kim Blaylock appointment of Kay Detwiler to the Regional Planning Committee.  
*Term to expire September 2015*
  
2. Commission Chairman to appoint 4 members to serve on the Rules Committee.

**12. Announcements and Statements**

**13. Adjourn**

The Chairman asked for a voice vote on the motion to approve the Agenda for the September 19, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Kevin Maynard moved and Commissioner Mike Atwood seconded the motion to approve the minutes of the August 15, 2011 meeting and the special called meeting September 1, 2011 of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the August 15, 2011 and the special called September 1, 2011 meetings of the Putnam County Board of Commissioners. The motion carried.

**RE: ELECTION OF CHAIRMAN OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF BOB DUNCAN AND JERRY FORD**

The Chairman asked for additional nominations to serve as Chairman. There was none.

The Chairman asked for a vote on the nominations to serve as Chairman of the Putnam County Commission. The Commissioners voted as follows:

**FOR BOB DUNCAN:**

Scott Ebersole  
Tom Short  
Bob Duncan  
Jim Martin  
Ron Williamson  
Chris Savage

Sue Neal  
Jonathan Williams  
Mike Atwood

**FOR JERRY FORD:**

David Gentry  
Jerry Ford  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Reggie Shanks

Michael Medley  
Joe Trobaugh  
Eris Bryant  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Steve Pierce  
Marsha Bowman  
Cathy Reel

The Clerk announced nine (9) voted for Bob Duncan, fifteen (15) voted for Jerry Ford, and zero (0) absent. Jerry Ford is elected as Chairman of the Putnam County Commissioners.

**RE: ELECTION OF CHAIRMAN PROTEMPORE OF THE COUNTY COMMISSION.  
THE NOMINATING COMMITTEE RECOMMENDS TO CONSIDER SUE NEAL,  
DARYL BLAIR OR MIKE ATWOOD**

The Chairman asked for other nominations to serve as Chairman Protempore. Mike Atwood wished to withdraw. Commissioner Steve Pierce nominated Chris Savage.

The Chairman asked for a vote on the nominations of Sue Neal, Daryl Blair, and Chris Savage to serve as Chairman Protempore of the Putnam County Commission. The Commissioners voted as follows:

**FOR SUE NEAL:**

Tom Short  
Bob Duncan  
Jim Martin  
Ron Williamson

Sue Neal  
Jonathan Williams  
Mike Atwood

**FOR DARYL BLAIR:**

Jerry Ford  
Andy Honeycutt  
Terry Randolph  
Reggie Shanks

Joe Trobaugh  
Eris Bryant  
Daryl Blair  
Kim Bradford

**FOR CHRIS SAVAGE:**

Scott Ebersole  
David Gentry  
Anna Ruth Burroughs  
Chris Savage

Michael Medley  
Kevin Maynard  
Steve Pierce  
Marsha Bowman  
Cathy Reel

The Clerk announced seven (7) voted for Sue Neal, eight (8) voted for Daryl Blair, and nine (9) voted for Chris Savage, and zero (0) absent.

The Clerk announced Sue Neal is dropped and asked the Commissioners to vote for Daryl Blair or Chris Savage as Chairman Protempore of the County Commission.

**FOR DARYL BLAIR:**

Jim Martin  
Jerry Ford  
Andy Honeycutt  
Terry Randolph  
Reggie Shanks

Joe Trobaugh  
Eris Bryant  
Sue Neal  
Daryl Blair  
Kim Bradford

FOR CHRIS SAVAGE:

Scott Ebersole  
Tom Short  
Bob Duncan  
David Gentry  
Ron Williamson  
Anna Ruth Burroughs  
Chris Savage

Michael Medley  
Jonathan Williams  
Kevin Maynard  
Steve Pierce  
Marsha Bowman  
Cathy Reel  
Mike Atwood

The Clerk announced ten (10) voted for Daryl Blair, fourteen (14) voted for Chris Savage, and zero (0) absent. Chris Savage is elected as Chairman Protempore of the Putnam County Commission.

**RE: ELECTION OF PARLIAMENTARIAN OF THE COUNTY COMMISSION. THE NOMINATING COMMITTEE RECOMMENDS THE CONSIDERATION OF KEVIN MAYNARD**

The Chairman asked for other nominations for Parliamentarian of the County Commission. There was none.

The Chairman asked for a voice vote on the nomination of Kevin Maynard to serve as Parliamentarian of the County Commission. The nomination carried.

**UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:**

**MOTION RE: CONSIDER APPROVAL OF RECOMMENDATION OF THE REPORT FROM THE REDISTRICTING COMMITTEE**

Commissioner Scott Ebersole moved and Commissioner Cathy Reel seconded the motion to approve the report from the Redistricting Committee.

The Chairman asked for discussion on the motion to approve the report from the Redistricting Committee. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the report from the Redistricting Committee. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Eris Bryant  
Sue Neal  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

AGAINST:

Tom Short

Jonathan Williams  
Bob Duncan

The Clerk announced twenty-one (21) voted for, three (3) voted against, and zero (0) absent. The motion carried.

## **NEW BUSINESS AND ACTION THEREON BY THE BOARD**

### **REPORT OF STANDING COMMITTEES**

#### **PLANNING COMMITTEE**

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE REVISED PUTNAM COUNTY RENTAL POLICY WHICH ALLOWS PUTNAM COUNTY MUNICIPALITIES / GOVERNMENTAL ENTITIES TO USE THE FAIRGROUNDS AT NO CHARGE, BUT WILL PROVIDE SPECIAL EVENTS INSURANCE**

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to recommend the approval of the Revised Putnam County Rental Policy which allows Putnam County Municipalities / Governmental Entities to use the Fairgrounds at no charge, but will provide special events insurance.

(SEE ATTACHED)



**Wimberly Lawson**  
**Wright Daves & Jones, PLLC**  
*Attorneys & Counselors at Law*

1420 Neal Street  
Suite 201  
PO Box 655  
Cookeville, TN 38503-0655  
931-372-9123 tel  
931-372-9181 fax

**Jeffrey G. Jones, Regional Managing Member**  
jjones@wimberlylawson.com

September 14, 2011

**Kim Blaylock**  
County Executive  
Putnam County  
300 East Spring St., Room 8  
Cookeville, TN 38501

Re: Resolution  
*Lease of the Putnam County Fairgrounds*

Dear Kim:

Pursuant to the Planning Committee Meeting of September 12, 2011, enclosed is a revised Resolution pursuant to the recommendation of the Committee.

Should you have any questions, please do not hesitate to give me a call.

Sincerely,

**Jeffrey G. Jones**  
For the Firm

JGJ/jk

Enclosure: As Stated.

**RESOLUTION**

WHEREAS, Putnam County owns property known as the Putnam County Fairgrounds;  
and

WHEREAS, the Putnam County Commission approved a Fairground Leasing Contract in  
March 2008; and

WHEREAS, Section 1 of the aforementioned Putnam County Fairgrounds Rental Policy  
and Procedures states:

The Putnam County Fairground is available for by any individual(s), non-profit, or  
public service organization(s), and for any other lawful purpose or event, on a fee  
basis, per the terms set forth in the rental contract as approved by the Putnam  
County Commission.

WHEREAS, the Rental Policy and Procedures of the Putnam County Fairgrounds does  
not contemplate use of the same by any governmental entity located in Putnam County,  
Tennessee, or municipality located in Putnam County, Tennessee.

NOW, THEREFORE, PREMISES CONSIDERED, the Putnam County Commission  
hereby resolves that:

1. The Putnam County Fairgrounds may be available for use by any governmental  
entity located in Putnam County, Tennessee, or municipality located in Putnam County,  
Tennessee.
2. The terms of the Putnam County Fairgrounds Rental Policy and Procedures shall  
not apply to said governmental entities and/or municipalities, with the exception that said  
governmental entities and/or municipalities using the Putnam County Fairgrounds shall provide  
the County with a Special Events Policy of Insurance covering an event sponsored by said  
governmental entity naming the County as an additional insured.

BE IT RESOLVED, this the 19<sup>TH</sup> day of SEPT., 2011.

  
\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chairman

The Chairman asked for discussion on the motion to recommend the approval of the Revised Putnam County Rental Policy which allows Putnam County Municipalities / Governmental Entities to use the Fairgrounds at no charge, but will provide special events insurance. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the Revised Putnam County Rental Policy which allows Putnam County Municipalities / Governmental Entities to use the Fairgrounds at no charge, but will provide special events insurance. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jerry Ford  
Ron Williamson  
Chris Savage  
Joe Trobaugh  
Michael Medley

Eris Bryant  
Sue Neal  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce

AGAINST:

David Gentry  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Reggie Shanks

Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Mike Atwood  
Cathy Reel

The Clerk announced thirteen (13) voted for, eleven (11) voted against, and zero (0) absent. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO ALLOW PERMISSION FOR THE CAVALIER CROSS COUNTRY BOOSTERS TO BUILD A COVERED PAVILION FOR THE CROSS COUNTRY TEAM**

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team.

The Chairman asked for discussion on the motion to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to allow permission for the Cavalier Cross Country Boosters to build a covered pavilion for the Cross Country Team. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR COUNTY DEPARTMENTS TO FILL OUT A LONG RANGE PLANNING QUESTIONNAIRE AS PROPOSED BY THE LAND AND FACILITIES COMMITTEE, TO BE TURNED IN TO THE COUNTY EXECUTIVE'S OFFICE WITHIN 60 DAYS**

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to approve County Departments to fill out a long range planning questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days.

(SEE ATTACHED)



The Chairman asked for discussion on the motion to approve County Departments to fill out a long range planning questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to approve County Departments to fill out a long range planning questionnaire as proposed by the Land and Facilities Committee, to be turned in to the County Executive's Office within 60 days. The motion carried.

#### **FISCAL REVIEW COMMITTEE**

#### **MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED**

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve the Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

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# *Department of Education*

## *Putnam County*

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman  
Robert Hargis, Vice-Chairman

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members

Dr. Ray Jordon  
Jerry Maynard  
David McCormick  
Dr. Janet Moore

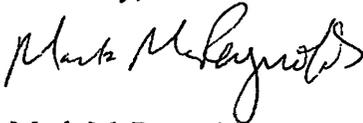
August 30, 2011

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted (note: Board of Education has taken no action on these items as of this date).

Sincerely,

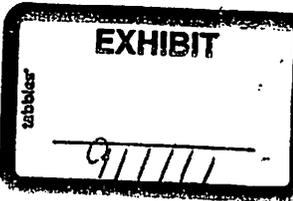


Mark McReynolds  
Putnam County Board of Education

Enclosures:

- Amendment authorizing Putnam County Board of Education to transfer funds from General Purpose School Fund (141) to Federal Projects Fund (142) for cash flow purposes.
- To establish budget for the LEAP's Grant Program for 2011-2012.
- To reallocate "English as a Second Language" budget.
- To increase final BEP allocation per revision from State after Draft #2 approval. To be used for curriculum expenses.

Cc: Board of Education



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: \_\_\_\_\_ 1-Sep-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	99100-590	Operating Transfer Out	-			
2	141	39000	Undesignated Fund Balance Reserve	7,607,628.89	500,000.00	500,000.00	500,000.00
				-			7,107,628.89
				-			-
				-			-
				7,607,628.89	500,000.00	500,000.00	7,607,628.89

Explanation: Amendment authorizing Putnam County BOE to transfer funds from General Purpose School Fund (141) to Federal Projects Fund (142) for cash flow purposes.

Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval:

Kathleen M. Dowd 8/30/11  
Official / Department Head

Reviewed by: Mike McKeown 8/30/11  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_



STATE OF TENNESSEE  
DEPARTMENT OF EDUCATION  
6<sup>th</sup> FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

PHIL BREDESEN  
GOVERNOR

TIMOTHY K. WEBB, Ed.D.  
COMMISSIONER

MEMORANDUM

TO: Directors of Schools  
Finance Directors

FROM: Wesley Robertson  
Executive Director of Local Finance

DATE: August 21, 2009

SUBJECT: Transfer from 141 to 142

The Tennessee Department of Education (TN DOE) has been made aware of cash flow shortages in the School Federal Project Fund (142), which can also result in an audit finding if there is a cash overdraft at June 30<sup>th</sup>. In order to provide operating funds until federal reimbursement of grant expenditures are received by a LEA, it may become necessary for local officials to authorize the transfer of available undesignated fund balance from the General Purpose School Fund (141) to the School Federal Project Fund (142) sub fund (999). This transfer should be a sufficient amount for the stated purpose. The resolution should specify the amount of the transfer and indicate that the transfer is restricted for the purpose of providing operating funds for federal reimbursement of grant expenditures. Attached is an example of a resolution. These transferred funds would remain in the School Federal Project Fund (142) sub fund (999) indefinitely or until the School Board and/or Funding Body (County Commission or City Council) act to transfer the funds back to the General Purpose School Fund (141).

The transfer from the General Purpose School Fund (141) would be accounted for as an Operating Transfer Out (99100) and a reduction of Cash with Trustee (11140), which reduces the undesignated fund balance of the General Purpose School Fund (141). The transfer into the School Federal Projects Fund (142) sub fund (999) would be accounted for as an Operating Transfer In (49800) and an increase to Cash with Trustee (11140), which would become part of fund equity as Designated Fund Balance (35110) in the School Federal Projects Fund (142) sub fund (999). The local Board of Education should not transfer excessive funds from the General Purpose School Fund (141) to the School Federal Projects Fund (142) sub fund (999) to intentionally reduce the fund balance of the General Purpose School Fund to manipulate the budgetary process.

Cc: Commissioner Timothy K. Webb, Ed.D.  
Deputy Commissioner Robert W. Greene

Enclosure

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 1-Sep-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	46511	Basic Education Program	38,612,000.00	13,000.00		38,625,000.00
2	141	72210-599- -CURRI	Other Charges	10,000.00		13,000.00	23,000.00
				-			-
				-			-
							-
				38,622,000.00	13,000.00	13,000.00	38,648,000.00

Explanation: Increased Revised Final BEP allocation after Draft #2 approval. To be used for curriculum expenses.

Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval:

\_\_\_\_\_  
Official / Department Head

Reviewed by: Mark McQuinn  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Grants

DATE: 9/1/2011

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	46980-LEAPS	Revenue		425,000.00		425,000.00
2	141	73300-105-LEAPS	Supervisor			3,000.00	(3,000.00)
3	141	73300-116-LEAPS	Teachers			209,750.00	(209,750.00)
4	141	73300-162-LEAPS	Clerical			12,000.00	(12,000.00)
5	141	73300-163-LEAPS	Assistants/Aides			52,500.00	(52,500.00)
6	141	73300-189-LEAPS	Other Salaries			20,000.00	(20,000.00)
7	141	73300-195-LEAPS	Certified Substitutes			800.00	(800.00)
8	141	73300-198-LEAPS	Non-Certified Substitutes			800.00	(800.00)
9	141	73300-201-LEAPS	Social Security			18,529.00	(18,529.00)
10	141	73300-204-LEAPS	Retirement			27,046.00	(27,046.00)
11	141	73300-206-LEAPS	Life Insurance			15.00	(15.00)
12	141	73300-207-LEAPS	Medical Insurance			6,324.00	(6,324.00)
13	141	73300-208-LEAPS	Dental Insurance			80.00	(80.00)
14	141	73300-210-LEAPS	Unemployment			78.00	(78.00)
15	141	73300-212-LEAPS	Medicare			4,334.00	(4,334.00)
16	141	73300-348-LEAPS	Postal Charges			-	-
17	141	73300-349-LEAPS	Printing Charges			-	-
18	141	73300-355-LEAPS	Travel			6,395.00	(6,395.00)
19	141	73300-399-LEAPS	Other Contracted Services			22,000.00	(22,000.00)
20	141	73300-499-LEAPS	Other Supplies/Materials			23,000.00	(23,000.00)
21	141	73300-524-LEAPS	Inservice/Staff Development			1,500.00	(1,500.00)
22	141	73300-599-LEAPS	Other Charges			6,500.00	(6,500.00)
23	141	73300-790-LEAPS	Other Equipment			5,000.00	(5,000.00)
24	141		Indirect Cost			5,349.00	(5,349.00)
					425,000.00	425,000.00	

Explanation: To establish budget for the LEAPs Grant Program for 2011 - 2012.

Requested by: Sandra Kowarski 8/23/11 Recommended for Approval:

Supervisor

Official / Department Head

Reviewed by: Mark McLaughlin 8/23/11

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approved Not Approved

Date: \_\_\_\_\_

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Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 1-Sep-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	71100-429- -ESL	Instructional Supplies	3,400.00	2,200.00		1,200.00
2	141	72130-355- -ESL	Travel	-		2,200.00	2,200.00
				-			-
				-			-
				3,400.00	2,200.00	2,200.00	3,400.00

Explanation: Reallocated "English as a Second Language" Budget.

Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval:

\_\_\_\_\_  
Official / Department Head

Reviewed by: Mark Reynolds  
Chief Financial Officer

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Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the Budget Amendments to the General Purpose School Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$16,642**

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve the Budget Amendments to the County General Fund in the amount of \$16,642.

(SEE ATTACHED)

# BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

September 2011

<u>County General Expenditure</u>		<u>Debit</u>	<u>Credit</u>
<b>53100</b>	<b><u>Circuit Court Clerk</u></b>		
194	Jury & Witness Fees	800	
199	Other Per Diem	842	
317	Data Processing		1,642
<b>54110</b>	<b><u>Sherriff's Department</u></b>		
718	Motor Vehicles		50,000
<b><u>COUNTY GENERAL REVENUE</u></b>			
39000	Fund Balance	50,000	
	<b>TOTAL</b>	<b>51,642</b>	<b>51,642</b>

**Putnam County Budget Amendment/Transfer Authorization Form**

Department **County General Fund**

Date: **September 13, 2011**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
101	54110-718	Motor Vehicles	226,000		50,000	275,000	183,956
101	#39000	Fund Balance		50,000			

**Explanation: As per amendment by Full Commission**

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Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk

Date: September 1, 2011

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
194	53100		Jury & Witness Fees	\$28,800.00		-\$800.00	\$28,000.00	
199	53100		Other Per Diem & Fees	\$33,700.00		-\$842.00	\$32,858.00	
317	53100		Data Processing	\$7,050.00	\$1,642.00		\$8,692.00	
							\$0.00	
							\$0.00	
							\$0.00	
<b>Totals</b>				\$69,550.00	\$1,642.00	-\$1,642.00	\$69,550.00	

Explanation: to cover two-year increase in yearly maintenance contract for Bridge Computer System.

Requested by: Marcia Borys  
Supervisor

Recommended for approval: MB  
Official/Department Head



Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approved

Not Approved

Date: \_\_\_\_\_

26

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund in the amount of \$16,642. The Commissioners discussed the motion.

**MOTION RE: AMEND THE MOTION TO APPROVE BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$51,642 (THE DIFFERENCE BETWEEN THE \$15,000 (THAT APPROPRIATION NOW BEING \$50,000) IS TO PURCHASE TWO (2) NEW CARS FOR THE SHERIFF'S DEPARTMENT)**

Commissioner Michael Medley moved and Commissioner Johnathan Williams seconded to amend the motion to approve the Budget Amendments to the County General Fund in the amount of \$51,642, the difference between the \$15,000 (that appropriation now being \$50,000) is to purchase two (2) new cars for the Sheriff's Department.

The Chairman asked for discussion on the motion to amend the Budget Amendments to the County General Fund in the amount of \$51,642. There was none.

The Chairman asked the Commissioners to vote on the motion to amend the Budget Amendments to the County General Fund in the amount of \$51,642. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
Anna Ruth Burroughs  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood

AGAINST:

Tom Short  
Andy Honeycutt  
Terry Randolph

Eris Bryant  
Kim Bradford  
Cathy Reel

The Clerk announced eighteen (18) voted for, six (6) against, and zero (0) absent. The motion carried.

The Chairman asked for discussion on the original motion as amended to approve the Budget Amendments to the County General Fund in the amount of \$51,642. There was none.

The Chairman asked the Commissioners to vote on the original motion as amended to approve the Budget Amendments to the County General Fund in the amount of \$51,642. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood

AGAINST:

Tom Short  
Terry Randolph

Eris Bryant  
Kim Bradford  
Cathy Reel

The Clerk announced that nineteen (19) voted for, five (5) voted against, and zero (0) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND**

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve Budget Amendments to the Road Department Fund.

**Putnam County Budget Amendment/Line Item Transfer Authorization Form**  
**Road Department**  
September, 2011 Commission Meeting

<u>Item</u>	<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Decrease Fund Balance</u>	<u>Increase Expenditures</u>	<u>Approved Expenditures</u>	<u>Requested</u>	<u>Expended</u>	<u>Balance</u>
1	131	39000	Fund Balance	80,000					
2	131	62000.405	Liquid Asphalt		80,000	120,000	200,000	62,269	137,731
Totals				<u>80,000</u>	<u>80,000</u>	<u>120,000</u>	<u>200,000</u>	<u>62,269</u>	<u>137,731</u>

29

Explanation: Material needed for road surface repair due to flooding and age.

Requested by: *Randy Jones*  
Randy Jones, Putnam County Road Supervisor

Date: 09-01-11

Action by Fiscal Review Committee:

Recommended Approval

Date: \_\_\_\_\_

Action by County Commission:

Approved

Date: \_\_\_\_\_

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the Road Department Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced twenty-four (24) voted for, zero (0) against, and zero (0) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENT TO THE CAPITAL PROJECT FUND IN THE AMOUNT OF \$450,000 FOR THE JAIL**

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendment to the Capital Project Fund in the amount of \$450,000 for the jail.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department Capital Projects Fund

Date: September 1, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
171	54110-708	Communicat. Equip (radios)	110,000	20,000		90,000	0
171	54210-720	Plant Operation Equip (Locks)	165,000	50,000		115,000	0
171	54210-707	Building Improvements	0		450,000	450,000	0
171	#39000	Fund Balance		380,000			

Explanation: Jail

The Chairman asked for discussion on the motion to approve Budget Amendments to the Capital Project Fund in the amount of \$450,000 for the jail. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Capital Project fund in the amount of \$450,000 for the jail. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

AGAINST:

Eris Bryant

The Clerk announced twenty-three (23) voted for, one (1) against, and zero (0) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO DO A DEBT STUDY AND CREATE A DEBT MANAGEMENT POLICY**

Commissioner Mike Atwood moved and Commissioner Chris Savage seconded the motion to approve a Debt Study and create a Debt Management Policy.

The Chairman asked for discussion on the motion to approve a Debt Study and create a Debt Management Policy. The Commissioners discussed the motion.

**MOTION RE: AMEND MOTION TO INCLUDE A DEBT STUDY CLASS FROM CTAS**

Commissioner Scott Ebersole moved and Commissioner Tom Short seconded to amend the motion to include a Debt Study Class from CTAS.

The Chairman asked for discussion on the amended motion. There was none.

The Chairman asked for a voice vote to amend the motion to include a Debt Study Class from CTAS. The motion carried.

The Chairman asked for discussion on the original motion as amended to include a Debt Study Class from CTAS and create a Debt Management Policy. There was none.

The Chairman asked for a voice vote to approve the amended motion to include a Debt Study Class from CTAS and create a Debt Management Policy. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE APPROVES TO CONSIDER OPTIONS FOR EMPLOYEE HEALTH INSURANCE (COMES WITH NO RECOMMENDATION)**

Commissioner Daryl Blair moved and Commissioner Eris Bryant seconded the motion to consider options for Employee Health Insurance.

(SEE ATTACHED)

**Fully Insured  
MULTI-OPTION -- ALTERNATE RATE QUOTE  
BLUE NETWORK S**

Group Name: Putnam County Local Government  
 Effective Date: 12/1/2011 - 11/30/2012  
 Mktg. Representative: Wayne Webb  
 Broker Name: Bennett, Shawn C

Quote # 164

Rep. # 215  
 Region 2

<u>PPO CONTRACTS</u>	<u>Individual</u>	<u>Ee-Spouse</u>	<u>Ee-Children</u>	<u>Family</u>	<u>Total</u>
	175	56	23	87	341
<u>PPO RATES</u>					

<b>In Network Benefits</b>	
Deductible	\$500
Out-of-Pocket	\$2,000
Coinsurance	80%
Office Visit Copay	\$30
Specialist OV Copay	\$30
Out Patient Surgery	Ded/Coins
ER Copay	\$100
In Patient Copay	-
Mental Health	Unltd/Parity - IP only Prior Auth
Formulary	Standard
Drug Network/MAC	RX04 / MAC A
Retail Supply Restricted	Yes
Home Delivery	2x copay
Oral Contr Excluded	No
Shared Health	Included
4th Qtr Ded Carryover	Included
Well Care	100%

<u>3-Tier</u>		<u>85/15 Individual</u>	<u>65/35 2-Person</u>	<u>65/35 Family</u>
PPO Plan	<b>Coinsurance</b>	\$352.60	\$705.91	\$998.90
Mental Health / SA	<b>Unltd/Parity - IP only</b>	6.38	12.77	18.07
Prescription Drug Card	<b>Prior Auth</b>			
Special Accident	<b>\$10/\$35/\$50</b>	87.86	175.90	248.90
Vision Care Rider	<b>None</b>	-	-	-
COBRA Admin.	<b>Admin Only</b>	0.48	0.48	0.48
Other		-	-	-
Other	<b>None</b>	-	-	-
<b>Total</b>		\$447.32	\$895.06	\$1,266.35
		514.44	1,029.42	1,456.50

Comments: 75% of eligible employees must be enrolled, (employees w/ coverage through spouse are excluded from calculation of eligible employees), but not less than 50% of the eligible employees. Employer required to contribute a minimum of 50% of the individual rate for each employee. Pre-x is not waived on initial enrollment w/o proof of prior creditable coverage. Benefits are based on CORE4 benefits. Commission Disclosure: The rates presented in this proposal include BlueCross BlueShield of Tennessee's distribution costs. If you use a broker, those costs are paid to the broker as commissions and may include additional compensation. If applicable, your broker can answer any questions you may have regarding commissions.

NOTICE: BLUECROSS BLUESHIELD OF TENNESSEE DOES NOT CONDUCT NONDISCRIMINATION TESTING TO DETERMINE WHETHER A GROUP'S HEALTH PLAN IS COMPLIANT WITH IRS RULES THAT PROHIBIT A HEALTH PLAN FROM FAVORING HIGHLY COMPENSATED INDIVIDUALS OR KEY EMPLOYEES.

PPO IER Retention: 9.96%

Monthly Premium: \$ 267,703

Underwriter: Heather McGriff

Date: 9/8/2011

Completed

34

Option 2

**Fully Insured  
MULTI-OPTION -- ALTERNATE RATE QUOTE  
BLUE NETWORK P/S**

Group Name: Putnam County Local Government  
 Effective Date: 12/1/2011 - 11/30/2012  
 Mktg. Representative: Wayne Webb  
 Broker Name: Bennett, Shawn C

Quote # 160

Rep. # 215  
 Region 2

<b><u>PPO CONTRACTS</u></b>	<b><u>Individual</u></b>	<b><u>Ee-Spouse</u></b>	<b><u>Ee-Children</u></b>	<b><u>Family</u></b>	<b><u>Total</u></b>
	175	56	23	87	341
<b><u>PPO RATES</u></b>					

<b><u>In Network Benefits</u></b>	
Deductible	\$1,500 <i>500</i>
Out-of-Pocket	\$3,000 <i>4,000</i>
Coinsurance	80%
Office Visit Copay	\$30
Specialist OV Copay	\$30
Out Patient Surgery	Ded/Coins
ER Copay	\$100
In Patient Copay	-
Mental Health	Unltd/Parity - IP only Prior Auth
Formulary	Standard
Drug Network/MAC	RX04 / MAC A
Retail Supply Restricted	Yes
Home Delivery	2x copay
Oral Contr Excluded	No
Shared Health	Included
4th Qtr Ded Carryover	Included
Well Care	100%

<u>3-Tier</u>		<u>90/10 Individual</u>	<u>70/30 2-Person</u>	<u>70/30 Family</u>
PPO Plan	<b>Coinsurance</b>	\$351.46	\$703.62	\$995.66
Mental Health / SA	<b>Unltd/Parity - IP only Prior Auth</b>	4.69	9.39	13.29
Prescription Drug Card	<b>\$10/\$35/\$50</b>	87.90	175.98	249.02
Special Accident	<b>None</b>	-	-	-
Vision Care Rider	<b>None</b>	-	-	-
COBRA Admin.	<b>Admin Only</b>	0.48	0.48	0.48
Other		-	-	-
Other	<b>None</b>	-	-	-
<b>Total</b>		\$444.53 <i>437.55</i>	\$889.47 <i>875.50</i>	\$1,258.45 <i>1,238.68</i>

Comments: 75% of eligible employees must be enrolled, (employees w/ coverage through spouse are excluded from calculation of eligible employees), but not less than 50% of the eligible employees. Employer required to contribute a minimum of 50% of the individual rate for each employee. Pre-x is not waived on initial enrollment w/o proof of prior creditable coverage. Benefits are based on CORE4 benefits. Commission Disclosure: The rates presented in this proposal include BlueCross BlueShield of Tennessee's distribution costs. If you use a broker, those costs are paid to the broker as commissions and may include additional compensation. If applicable, your broker can answer any questions you may have regarding commissions.

NOTICE: BLUECROSS BLUESHIELD OF TENNESSEE DOES NOT CONDUCT NONDISCRIMINATION TESTING TO DETERMINE WHETHER A GROUP'S HEALTH PLAN IS COMPLIANT WITH IRS RULES THAT PROHIBIT A HEALTH PLAN FROM FAVORING HIGHLY COMPENSATED INDIVIDUALS OR KEY EMPLOYEES.

PPO IER Retention: 10.01%

Monthly Premium: \$ 266,033

Underwriter: Heather McGriff

Date: 9/8/2011

Completed

*35*

option 3

Fully Insured  
**MULTI-OPTION -- ALTERNATE RATE QUOTE**  
 BLUE NETWORK S / P

Group Name: Putnam County Local Government  
 Effective Date: 12/1/2011 - 11/30/2012  
 Mktg. Representative: Wayne Webb  
 Broker Name: Bennett, Shawn C

Quote # 157

Rep. # 215  
 Region 2

<u>PPO CONTRACTS</u>	<u>Individual</u>	<u>Ee-Spouse</u>	<u>Ee-Children</u>	<u>Family</u>	<u>Total</u>
<u>PPO RATES</u>	175	56	23	87	341

<u>In Network Benefits</u>	
Deductible	\$1,000
Out-of-Pocket	\$4,000
Coinsurance	80%
Office Visit Copay	\$30
Specialist OV Copay	\$30
Out Patient Surgery	Ded/Coins
ER Copay	\$100
In Patient Copay	-
Mental Health	Unltd/Parity - IP only Prior Auth
Formulary	Standard
Drug Network/MAC	RX04 / MAC A
Retail Supply	Yes
Restricted	Yes
Home Delivery	2x copay
Oral Contr	No
Excluded	No
Shared Health	Included
4th Qtr Ded	Included
Carryover	Included
Well Care	100%

<u>3-Tier</u>		<u>95/5 Individual</u>	<u>75/25 2-Person</u>	<u>75/25 Family</u>
PPO Plan	Coinsurance	\$310.51	\$621.64	\$879.65
Mental Health / SA	Unltd/Parity - IP only Prior Auth	5.20	10.41	14.73
Prescription Drug Card	\$10/\$35/\$50	88.62	177.42	251.05
Special Accident	None	-	-	-
Vision Care Rider	None	-	-	-
COBRA Admin.	Admin Only	0.48	0.48	0.48
Other		-	-	-
Other	None	-	-	-
<b>Total</b>		<b>\$404.81</b>	<b>\$809.95</b>	<b>\$1,145.91</b>

Comments: 75% of eligible employees must be enrolled, (employees w/ coverage through spouse are excluded from calculation of eligible employees), but not less than 50% of the eligible employees. Employer required to contribute a minimum of 50% of the individual rate for each employee. Pre-x is not waived on initial enrollment w/o proof of prior creditable coverage. Benefits are based on CORE4 benefits. Commission Disclosure: The rates presented in this proposal include BlueCross BlueShield of Tennessee's distribution costs. If you use a broker, those costs are paid to the broker as commissions and may include additional compensation. If applicable, your broker can answer any questions you may have regarding commissions.

NOTICE: BLUECROSS BLUESHIELD OF TENNESSEE DOES NOT CONDUCT NONDISCRIMINATION TESTING TO DETERMINE WHETHER A GROUP'S HEALTH PLAN IS COMPLIANT WITH IRS RULES THAT PROHIBIT A HEALTH PLAN FROM FAVORING HIGHLY COMPENSATED INDIVIDUALS OR KEY EMPLOYEES.

PPO IER Retention: 10.82%

Monthly Premium: \$ 242,249

Underwriter: Heather McGriff

Date: 9/8/2011

Completed

36

The Chairman asked for discussion on the motion to approve considering options for Employee Health Insurance. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to go with the proposal to consider options for Employee Health Insurance. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSTAIN:

Joe Trobaugh  
Michael Medley

The Clerk announced twenty-two (22) voted for, zero (0) against, two (2) abstained, and zero (0) absent. The motion carried.

#### **NOMINATING COMMITTEE**

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE APPOINTMENT OF THE FOLLOWING TO THE UPPER CUMBERLAND REGIONAL AIRPORT BOARD OF ADJUSTMENTS:**

<b>BILL SCRUGGS TO FILL UNEXPIRED TERM</b>	<b>EXPIRES 9-2012</b>
<b>GARY CARWILE 3 YEAR TERM</b>	<b>EXPIRES 9-2014</b>
<b>ALLEN RAY 3 YEAR TERM</b>	<b>EXPIRES 9-2014</b>

Commissioner Jim Martin moved and Commissioner Eris Bryant seconded the motion appointing Bill Scruggs, Gary Carwile, and Allen Ray to serve on the Upper Cumberland Regional Airport Board of Adjustments.

The Chairman asked for other nominations. There were none.

The Chairman asked for a voice vote on the appointments of Bill Scruggs, Gary Carwile, and Allen Ray to the Upper Cumberland Regional Airport Board of Adjustment. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF SAM TAYES (GREENBELT) TO THE JOINT ECONOMIC AND COMMUNITY AND DEVELOPMENT BOARD (4 YEAR TERM EXPIRES 9-2015)**

Commissioner Jim Martin moved and Commissioner Daryl Blair seconded the motion to appoint Sam Tayes to the Joint Economic and Community and Development Board.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the appointment of Sam Tayes to the Joint Economic and Community and Development Board. The motion carried.

**REPORT OF SPECIAL COMMITTEES**

**HEAR REPORT FROM RULES COMMITTEE**

**RESOLUTIONS**

**ELECTION OF NOTARIES**

Commissioner Eris Bryant moved and Commissioner Joe Trobaugh seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected September 19, 2011

---

KAREN ANDERSON  
DEBBIE BURCHETT  
PAULA COGBILL  
TREVOR F DYER  
AMANDA FARRIS  
SELENA L FLATT  
DEBRA H FOSTER  
ROBERT A GUNTER  
BRIAN K HARDIN  
JANICE G JONES

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DAVID W LEDBETTER  
JOHN M MABRY JR  
SARAH MCALPIN  
JESSICA D MCCARTT  
MELBA MURPHREE  
WANDA N PHILLIPS  
PATRICIA D SEAGRAVE  
STEFANIE N STITES  
PENNYE MAJORS STRICKLAND  
VICKIE H VILA

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

**OTHER NEW BUSINESS**

**MOTION RE: RECOMMENDS RATIFICATION OF COUNTY EXECUTIVE KIM BLAYLOCK'S APPOINTMENT OF KAY DETWILER TO THE REGIONAL PLANNING COMMITTEE (TERM TO EXPIRE SEPTEMBER 2015)**

Commissioner Tom Short moved and Commissioner Jim Martin seconded the motion to approve Ratification of County Executive Kim Blaylock's appointment of Kay Detwiler to the Regional Planning Committee.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Ratification of County Executive Kim Blaylock's appointment of Kay Detwiler to the Regional Planning Committee. The motion carried by a voice vote.

**MOTION RE: RECOMMENDS CHAIRMAN TO APPOINT 4 MEMBERS TO SERVE ON THE RULES COMMITTEE**

Commissioner Michael Medley moved and Commissioner Terry Randolph seconded the motion to delay until October the appointment of 4 members to serve on the Rules Committee.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to delay the appointment of 4 members to serve on the Rules Committee until the October Meeting of the Putnam County Board of Commissioners. The motion carried.

**ANNOUNCEMENTS AND STATEMENTS**

**SPECIAL AWARD FOR MONTH: MONTEREY HIGH SCHOOL CHORUS**

(SEE ATTACHED)

41

## **Monterey High School Chorus**

In July of this year, the Monterey High School Chorus participated in the "Festival Corale Verona Garda Estate" in Verona, Italy. The festival is an annual event which brings together choral groups from all over the world. The MHS chorus, led by Mr. John Kimbrough, was the only chorus invited from the United States and performed with groups from Finland, France, Belgium, Greece, and Portugal. All of the other choral groups participating with the MHS chorus in the fourth session of this month long event were comprised solely of adults that had performed together for as many as twenty years. Although not a competition, our MHS chorus was so impressive, by word of the other groups performing, they were considered the best group at the festival.

In addition to scheduled performances in the towns of Costermano, Altavilla, St. Bonifacio, and Montichiari, our chorus performed at a mass held in the Basilica di San Marco, in Venice; a rare honor and achievement for these students to perform in one of the most famous churches and landmarks in the world.

Besides the musical performances, the chorus had a rare educational opportunity to tour ancient cities such as Verona, Vicenza, Mantova, Sirmione, Borghetto, and of course Venice, and experience the different historic and cultural influences that shaped the renaissance and much of Europe.

Listed in the festival program as the "Monterey Student Choir-Tennessee (USA)" the chorus included Monterey and Upperman High school students, former students, parents, grandparents, and "Friends of the MHS Chorus". The participants raised approximately \$80,000 to represent us in Italy and show the world the talent and excellence that exists in Putnam County Tennessee.

**ADJOURN:**

Commissioner Michael Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

Nominating Committee Minutes  
September 12, 2011  
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:40 pm with the following committee members were present;

Jim Martin  
Bob Duncan  
Mike Atwood  
Eris Bryant  
Scott Ebersole

Item #1 Elect Officers: Chairman, Vice Chairman and Secretary.

A motion was made to nominate current officers in their same capacity as last term,  
Jim Martin - Chairman, Mike Atwood - Vice Chairman and Scott Ebersole - Secretary

Motion Passed

Item #2 Consider nominations for Commission Chairman, Chairman Protempore and Secretary

Nominations for Chairman were submitted as follows:

Bob Duncan was nominated by Mike Atwood  
Jere Ford was nominated by Eris Bryant

A motion was made to send both names to the full Commission

Motion passed.

Nominations for Chairman Protempore were submitted as follows:

Sue Neal was nominated by Bob Duncan  
Daryl Blair was nominated by Eris Bryant  
Chairman Martin vacated his chair to nominate Mike Atwood

A motion was made to send these names to the full Commission

Motion passed.

Kevin Maynard was nominated for Parliamentarian

Motion passed.

Item #3 Kim Blaylock recommends the reappointment of Kay Detwiler to the Regional Planning Committee for a 4 year term to expire September 2015

A motion was made to reappoint Kay Detwiler.

Motion passed

Item #4 Discuss the Upper Cumberland Regional Airport Board of Adjustments

Bill Scruggs was nominated to fill out Bill Walker's term.  
Gary Carwile said that he would like to continue to serve  
Alan Ray would like to serve

A motion was made to approve these appointments

Motion passed

Item #5 Discuss 2 appointments to the Joint Economic and Community and Development Board:

Bill Bennett Regional Planning  
Sam Tayes Greenbelt

There was some question as to whether Bill Bennett is eligible to serve due to him no longer serving on Regional Planning.

A motion was made nominate Sam Tayes and to defer the appointment of Bill Bennett until next months meeting

Motion Passed

Item #6 Other business

A suggestion was made that the Nominating Committee to get with Kim Blaylock and meet with Fair Board candidates before the next meeting.

Bob Duncan made a motion that Chairman Martin would announce at the September Full Commission meeting that candidates for the Fair Board will have an opportunity to state their case for serving on the Board. All commissioners are encouraged to attend.

Motion Passed

Item #7 Looking ahead to October's meeting:

Beer board appointments

Anna Ruth Burroughs and Terry Randolph's terms are up

Delinquent Property Tax Committee

Anna Ruth Burroughs, David Gentry, Andy Honeycutt and Marsha  
Bowman's terms are up

No other business needing to be discussed, meeting was adjourned.

# NOMINATING COMMITTEE

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: September 6, 2011**

**RE: Nominating Committee Agenda**

**Listed below are items to be considered by the Nominating Committee on Monday, September 12, 2011 AFTER THE PLANNING AND FISCAL REVIEW MEETINGS.**

1. Elect Officers: Chairman, Vice-Chairman & Secretary.
2. Consider nominations for Commission Chairman, Chairman Protempore and Parliamentarian. *1 year terms*
3. Kim Blaylock recommends the reappointment of Kay Detwiler to the Regional Planning Committee for a 4 year term to expire September 2015.
4. Discuss the Upper Cumberland Regional Airport Board of Adjustments.
5. Discuss 2 appointments to the Joint Economic and Community and Development Board:

Bill Bennett	<i>Regional Planning</i>
Sam Tayes	<i>Greenbelt</i>
	<i>4 year terms to expire September 2015</i>
6. Any other business that needs to be reviewed by the Nominating Committee.

**PLANNING COMMITTEE  
MINUTES**

**September 12, 2011**

Jim Martin	Present	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Present
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Present	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

**Item #1 Election of Officers:**

Eris Bryant was elected as Chairman  
Tom Short was elected as Vice-Chairman  
Cathy Reel was elected as Secretary

**Item #2 Election of 1 member for the Nominating Committee**

Jim Martin was elected as representative for the Nominating Committee

**Item #3 Road Committee members**

**The following were appointed to the Road Committee**

Cathy Reel  
Mike Medley 1 year terms  
Anna Ruth Burroughs  
Kim Bradford

**Item #4 Putnam County Fairgrounds Resolution**

**Motion: Recommends approval of the revised Putnam County Rental Policy which allows Putnam County municipalities/governmental entities to use the Fairgrounds at no charge, but will provide Special Events Insurance.**

Made By: Williamson  
Seconded: Martin

**VOICE VOTE**

**APPROVED**

**Item #5 Land & Facilities / Cross Country pavilion**

**Motion: Recommends approval to allow permission for the Cavalier Cross Country boosters to build a covered pavilion for the Cross Country team.**

Made By: Marfin  
Seconded: Reel

**VOICE VOTE**

**APPROVED**



## PLANNING COMMITTEE

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: September 6, 2011**

**RE: Planning Committee Agenda**

**Listed below are items to be considered by the County's Planning Committee on Monday, September 12, 2011, at 6:00 PM in the County Commission Chambers at the Courthouse.**

1. Elect Officers: Chairman, Vice-Chairman and Secretary.
2. Elect 1 member to serve on the Nominating Committee.
3. Elect 4 members to serve on the Road Committee. Section CII of the "Rules Book". This is a 1 year term.
4. Discuss Resolution pertaining to the Putnam County Fairgrounds.
5. Discuss Land & Facilities recommendation to allow permission for Cavalier Cross Country to build a covered pavilion for the Cross Country Team.
6. Discuss "Long Range Planning Questionnaire" form as proposed by the Land & Facilities Committee.
7. Consider Resolution to amend the rules regarding Judicial Commissioners.
8. Any other business that needs to be reviewed by the Planning Committee.

**WORK SESSION WILL BE ON THURSDAY SEPTEMBER 8, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE'S CONFERENCE ROOM.**

**FISCAL REVIEW COMMITTEE  
MINUTES**

**September 12, 2011**

Prepared by Deborah Francis

**ROLL CALL**

Bob Duncan	Present	Daryl Blair	Present
Jerry Ford	Present	Kevin Maynard	Present
Scott Ebersole	Present	Steve Pierce	Present
Terry Randolph	Present	Mike Atwood	Present
Mike Medley	Present	Sue Neal	Present
Andy Honeycutt	Present	Chris Savage	Present

**Item #1 Election of Officers:**

Mike Atwood was elected as Chairman  
Chris Savage was elected as Vice-Chairman  
Daryl Blair was elected as Secretary

**Item #2 Election of 1 member for the Nominating Committee**

Scott Ebersole was elected as representative for the Nominating Committee

**Item #3 GPS budget amendments**

**Motion: Recommends approval of General Purpose School Fund as presented.**

Made By: Duncan  
Seconded: Medley

**VOICE VOTE**

**APPROVED**

**Item #4 County General Amendment**

**Motion: Recommends approval of budget amendment to the County General Fund as presented (Circuit Court Clerk budget).**

Made By: Medley  
Seconded: Blair

**VOICE VOTE**

**APPROVED**

**Item #5 Road Department amendment**

**Motion: Recommends approval of budget amendment to the Road Department Fund.**

Motion: Neal  
Seconded: Maynard

**VOICE VOTE**

**APPROVED**

**Item #6**     **Budget amendment to the Capital Projects Fund.**

**Motion:**     **Recommends approval of budget amendment to the Capital Projects Fund.**

Made By: Duncan  
Seconded: Ebersole

**VOICE VOTE**

**APPROVED**

**Item #7**     **Debt study as recommended by Land and Facilities**

**Motion:**     **Recommends approval to do a Debt Management Study and create a Debt Management Policy.**

Made By: Ebersole  
Seconded: Pierce

**VOICE VOTE**

**APPROVED**

**Item #8**     **Any other business**  
**Discussion of Health insurance options**  
**After much discussion no motion was made therefore sending on to Full Commission with no recommendation.**

**Commissioner Ebersole asked the Committee to consider an amendment to the Sheriff's budget and after much discussion the following motion was made:**

**Motion:**     **Recommends to amend \$15,000 from fund balance to 54110-718 to purchase surplus cars.**

Made By: Duncan  
Seconded: Ford

**VOICE VOTE**

**APPROVED**

**ADJOURNED**

# **FISCAL REVIEW AGENDA**

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: September 6, 2011**

**RE: Fiscal Review Committee Agenda**

**Listed below are items to be considered by the County's Fiscal Review Committee on Monday, September 12, 2011, at 5:30 PM in the County Commission Chambers at the Courthouse.**

1. Elect Officers: Chairman, Vice-Chairman and Secretary.
2. Elect 1 member to serve on the Nominating Committee.
3. Consider budget amendments to the General Purpose School Fund.
4. Consider budget amendments to the County General Fund.
5. Consider budget amendments to the Road Department Fund.
6. Discuss recommendation by the Land and Facilities Committee to do a debt study.
7. Any other business that needs to be reviewed by the Fiscal Review Committee.

**WORK SESSION WILL BE ON THURSDAY SEPTEMBER 8, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE'S CONFERENCE ROOM.**