

MINUTES
OF
PUTNAM COUNTY COMMISSION
(SPECIAL CALLED MEETING)
MAY 31, 2011

Prepared By:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
(931) 526-7106

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on May 31, 2011 there was a special called meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bob Duncan and County Clerk Wayne Nabors.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Tom Short
David Gentry
Ron Williamson
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Ford
Andy Honeycutt

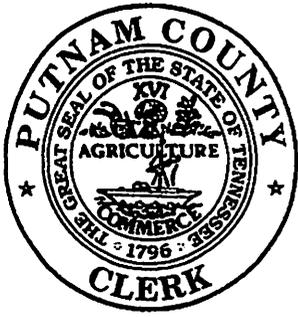
Eris Bryant

The Clerk announced that twenty (20) were present and four (4) absent. Therefore, the Chairman declared a quorum.

AGENDA

(SEE ATTACHED)

2



WAYNE NABORS
COUNTY CLERK - PUTNAM COUNTY

MEMO

Date: May 24, 2011
To: All County Commissioners of Putnam County
From: County Clerk Wayne Nabors
Subject: Special Called Meeting of the County Commission

Pursuant to Rule 1C of the Rules of the Putnam County Board of Commissioners, this shall serve as notice of a special called session of the Putnam County Board of Commissioners on Tuesday, May 31, 2011 at 5:30 p.m. in the county commission meeting room of the Putnam County Courthouse to consider the following:

- 1. Discuss step increases for Veteran's Service Officer**
- 2. Approve budget amendment for Parks & Recreation**

Wayne Nabors
County Clerk

3

SPECIAL CALLED MEETING OF THE
PUTNAM COUNTY BOARD OF COMMISSIONERS

This shall serve as official notice of a special called meeting of the Putnam County Board of Commissioners for Tuesday, May 31, 2011 at 5:30 p.m. in the county commission meeting room, 3rd floor of the Putnam County Courthouse to consider the following:

- 1. Discuss step increases for Veteran's Service Officer**
- 2. Approve budget amendment for Parks & Recreation**

**Wayne Nabors
County Clerk of
Putnam County**

(Please run on Wednesday, May 25th, 2011 edition)

Wayne:

Pursuant to our conversation, below is a notice that we need for you to forward to the members no later than five (5) days prior to May 31, 2011, the date of the Special Called Meeting that is set in the notice. It will also be necessary to send the notice to the Herald Citizen for publication in the Legal Section:

SPECIAL MEETING NOTICE

Pursuant to Rule 1C of the Rules of the Putnam County Board of Commissioners, I, Kim Blaylock, Putnam County Executive, hereby call for a Special Meeting of the Putnam County Commission on the 31st day of May, 2011. The meeting will take place in the County Commission Meeting Room at 5:30 p.m. CST. The purpose of the meeting is for the following:

1. Discuss step increases for Veteran's Service officer.
2. Approve budget amendment for Parks and Recreation.

This the ____ day of _____, 2011.

Kim Blaylock
Putnam County Executive

Should you have any questions, please feel free to give me a call.
Thanks,

Jeffrey G. Jones
Regional Managing Member

Description:
cid:image001.jpg@01CB84E7.2FD6A8E0

1420 Neal Street, Suite 201
Post Office Box 655
Cookeville TN 38503-0655
Phone: 931-372-9123
Fax: 931-372-9181
www.wimberlylawson.com

NOTICE: This electronic mail transmission may constitute an attorney-client communication that is privileged by law. It is not intended for transmission to or receipt by any unauthorized persons. If you have received this electronic mail transmission in error, please delete it from your system without copying it, and notify the sender by reply e-mail so that our address record can be corrected

5

ITEM 1: DISCUSS STEP INCREASES FOR VETERAN'S SERVICE OFFICER

MOTION RE: MOVE FROM STEP 4 TO STEP 12 ON THE PAY SCALE FOR THE VETERAN'S SERVICE OFFICER TO BE EFFECTIVE JUNE 1, 2011

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to move from Step 4 to Step 12 on the pay scale for the Veteran's Service Officer to be effective June 1, 2011.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to move from Step 4 to Step 12 on the pay scale for the Veteran's Service Officer to be effective June 1, 2011. The Commissioners voted as follows:

PRESENT:

David Gentry
Ron Williamson
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Joe Trobaugh

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Tom Short
Michael Medley

ABSTAIN:

Reggie Shanks

ABSENT:

Scott Ebersole
Jerry Ford
Andy Honeycutt

Eris Bryant

The Clerk announced seventeen (17) voted for, two (2) voted against, one (1) abstained, and four (4) absent. The Clerk announced the motion carried.

6

ITEM 2: APPROVE BUDGET AMENDMENT FOR PARKS & RECREATION

MOTION RE: APPROVE DESIGNATED REVENUE SOURCES OF:

\$400,000 FROM BUSINESS TAX

\$327,940 FROM STATE REVENUE SHARING

\$60,950 FROM HOTEL MOTEL TAX

**AS A DESIGNATED REVENUE SOURCE FOR PARKS & RECREATION BUDGET
TRANSFER FOR FISCAL YEAR 2010-2011 (TOTAL \$788,890)**

Commissioner Sue Neal moved and Commissioner Kevin Maynard seconded the motion to approve designated Revenue Sources of \$400,000 from Business Tax, \$327,940 from State Revenue Sharing, and 60,950 from Hotel Motel Tax as a designated Revenue Source for Parks & Recreation Budget Transfer.

(SEE ATTACHED)

5/6/11

GENERAL BUDGET		2009 - 2010	2010 - 2011
REVENUES		Actual/Final	Estimated
BEGINNING FUND BALANCE		AMENDED	
43000	Charges for Current Services		
43340	Recreation Fees	100,782.50	75,000.00
43380	Vending Machine Collections	317.61	500.00
	Total Charges for Current Services	101,100.11	75,500.00
****40220	Hotel/Motel Revenue	129,351.00	20,000.00
44000	Other Local Rev(Algood, Baxter, Mont)	20,620.00	20,600.00
44120	Center Rentals	42,633.75	45,000.00
44110	Investment Income	149.75	350.00
44170	Miscellaneous Refunds		
44570	Contributions and Gifts	712,940.02	727,940.00
44890	Other Local Revenues	15,732.31	15,000.00
	Reserve from past year		10,000.00
	Total Revenues	1,022,526.94	914,390.00
EXPENDITURES			
56700	Parks and Fair Boards		
105	Supervisor/Director	410,245.68	50,200.00
141	Electrician/Inspector	Included	40,750.00
119	Office mgr/Adm Asst	Included	28,950.00
167	Maintenance Personnel	Included	285,750.00
168	Temporary Personnel	109,307.73	64,000.00
168	Part-Time Personnel	Included in top	9,500.00
186	Longevity Pay	Included in top	13,900.00
189	Other Salaries and Wages	Included in top	31,900.00
201	Social Security	36,961.18	38,000.00
204	Retirement	44,205.85	43,500.00
206	Life Insurance		2,000.00
207	Medical Insurance	34,170.42	39,540.00
	Supplement Ins		2,000.00
208	Dental Insurance	841.00	2,000.00
210	Unemployment Compensation	2,306.27	3,500.00
305	Audit Services	3,502.52	4,000.00
307	Communication	13,601.84	12,000.00
335	Maintenance and Repair-Buildings	38,675.28	24,400.00
338	Maintenance and Repair-Vehicles	3,535.86	3,000.00
	Memberships & dues	751.00	
425	Gasoline	16,893.70	13,000.00
435	Office Supplies	2,168.33	1,500.00
446	Small Tools	3,451.22	3,000.00
452	Utilities	140,235.12	140,000.00
499	Other Supplies and Materials	66,702.59	22,500.00
513	Worker's Compensation	13,984.00	15,000.00
599	Other Charges	27,649.89	15,500.00
707	Building Improvements		
718	Motor Vehicles		
780	Other Equipment	18,283.92	5,000.00
**** 799	Other Capital Outlay	69,000.00	20,000.00
	Reserve for coming year		
	Total Parks and Fair Boards	1,056,473.20	914,390.00
	TOTAL EXPENDITURES	1,056,473.20	914,390.00
****Hotel/Motel to be used for paving at Jera Whitson ball fields and park entrance			

Designated Revenue Contributed
 1-From County General
 First \$ 400,000 Business Tax (402
 First \$ 327,940 St. Revenue Sharing
 727,940 (46851)

8

The Chairman asked for discussion on the motion to approve designated Revenue Sources of \$400,000 from Business Tax, \$327,940 from State Revenue Sharing, and \$60,950 from Hotel Motel Tax as a designated Revenue Source for Parks & Recreation Budget Transfer. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows.

FOR

Tom Short
David Gentry
Ron Williamson
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Ford
Andy Honeycutt

Eris Bryant

The Clerk announced twenty (20) voted for, zero (0) voted against, and four (4) absent. The Clerk announced the motion carried.

ITEM 3: APPROVE BUDGET AS PRESENTED

MOTION RE: APPROVE ESTIMATED 2010-2011 BUDGET AS PRESENTED FOR \$914,390 FOR PARKS & RECREATION AND \$90,950 FOR SOCCER COMPLEX

Commissioner Mike Atwood moved and Commissioner Ron Williamson seconded the motion to approve the estimated 2010-2011 Budget as presented for \$914,390 for Parks & Recreation and \$90,950 for Soccer Complex.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the estimated 2010-2011 Budget as presented for \$914,390 for Parks & Recreation and \$90,950 for Soccer Complex. The Commissioners voted as follows:

FOR

Tom Short
David Gentry
Ron Williamson
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Jerry Ford
Andy Honeycutt

Eris Bryant

The Clerk announced twenty (20) voted for, zero (0) voted against, and four (4) absent.
The Clerk announced the motion carried.

The Chairman adjourned the meeting.