

**MINUTES
OF
PUTNAM COUNTY COMMISSION
MAY 21, 2012**

Prepared by:

**Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501**

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on May 21, 2012 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Jerry Ford and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Jerry Ford recognized Robert Ward of the Stevens Street Baptist Church for the Invocation.

The Chairman, Jerry Ford recognized Commissioner Daryl Blair to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE THE AGENDA

Commissioner Kevin Maynard moved and Commissioner Eris Bryant seconded the motion to approve the Agenda.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, May 21, 2012 6:00PM**

**Presiding: Honorable Jerry Ford
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 9*
- 3. Pledge to the Flag of the United States of America** *District 9*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. Quarterly Reports and Action Thereon by the Board**
 - A. Road Fund - Randy Jones, Supervisor
 - B. School Funds - Jerry Boyd, Director of Schools
 - C. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund - Kim Blaylock, County Executive

9. New Business and Action Thereon by the Board

A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval of Fairground Rental Contract , updated by the County Attorney. (see new proposed contract)
- b. Recommends approval to sell, at surplus auction, a 1996 Jeep VIN#1J4FJ28S4TL191282.

2. Fiscal Review Committee

- a. Recommends approval of the budget amendment to the County General Fund in the amount of \$171,557.
- b. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- c. Recommends approval of budget amendments to the Road Department as presented.
- d. Recommends approval of budget amendments to the Drug Control Fund in the amount of \$3,500.
- e. Recommends approval of a \$10.00 per day pay raise for Special Judges used on Election Day.
- f. Recommends to hear report from Siemens and J & S Construction for repairs at the Jail.

3. Nominating Committee

- a. Recommends approval of the following appointments to the Insurance Committee for 2 year terms to expire May 2014:
Ron Williamson (Commissioner)
Bob Duncan (Commissioner)
Dennis McBroom (County Employee)

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Discuss recessing the June 18, 2012 meeting and coming back in session on the following Thursday, June 28, 2012 for final consideration of budget amendments allowing for GASB 34 adjustments.

10. Announcements and Statements

11. Adjourn

4

The Chairman asked for discussion on the motion to approve the Agenda. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda for the May 21, 2012 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the April 16, 2012 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the Minutes of the April 16, 2012 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

OTHER UNFINISHED BUSINESS:

QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD

MOTION RE: QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES

MOTION RE: QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS

MOTION RE: QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, AND SELF INSURANCE FUND- KIM BLAYLOCK, COUNTY EXECUTIVE

Commissioner Daryl Blair moved and Commissioner David Gentry seconded the motion to approve the Quarterly Reports for the Road Fund, School Funds, and the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund.

(SEE ATTACHED)

5

**PUTNAM COUNTY HIGHWAY DEPARTMENT
 QUARTERLY REPORT
 FOR JANUARY, FEBRUARY, AND MARCH, 2012**



RANDY JONES, ROAD SUPERVISOR

<u>REVENUE:</u>								
<u>REVENUE CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>AMENDED</u>	<u>1ST. QUARTER</u>	<u>2ND. QUARTER</u>	<u>3RD. QUARTER</u>	<u>TOTALS</u>	<u>UN-REALIZED</u>	
40000.110 - 43000.320 LOCAL TAXES	1,417,375	0	18,532	534,474	702,683	1,255,689	161,686	
44000.130 - 44000.990 OTHER LOCAL	2,000	0	3,114	1,714	1,018	5,846	-3,846	
46000.410 - 46000.930 STATE REV	2,989,920	0	346,143	502,785	496,036	1,344,964	1,644,956	
47000.100 - 47000.142 FEDERAL	0	0	84,420	0	182,705	267,125	-267,125	
AMENDED FROM FUND BALANCE	<u>0</u>	<u>105,000</u>	<u>80,000</u>	<u>0</u>	<u>25,000</u>	<u>105,000</u>	<u>-105,000</u>	
	<u>4,409,295</u>	<u>105,000</u>	<u>532,209</u>	<u>1,038,973</u>	<u>1,407,442</u>	<u>2,978,624</u>	<u>1,430,671</u>	
FUND BALANCE 7-01-11	1,001,615							

<u>EXPENDITURES:</u>								
<u>EXPENDITURES CODE NUMBERS</u>	<u>ESTIMATED</u>	<u>AMENDED</u>	<u>1ST. QUARTER</u>	<u>2ND. QUARTER</u>	<u>3RD. QUARTER</u>	<u>TOTALS</u>	<u>UN-ENCUMB</u>	
61000 - ADMINISTRATION	310,636	0	79,239	75,686	57,619	212,544	98,092	
62000 - ROAD CONST. & MAINT.	2,684,800	280,000	461,573	570,302	322,148	1,354,023	1,610,777	
63100 - OPER. & MAINT. OF EQUIP.	334,400	92,000	99,578	87,718	76,205	263,501	162,899	
65000 - OTHER CHARGES	158,246	0	84,045	19,585	26,833	130,463	27,783	
68000 - CAPITAL OUTLAY	<u>1,749,766</u>	<u>0</u>	<u>7,095</u>	<u>502,709</u>	<u>144,869</u>	<u>654,673</u>	<u>1,095,093</u>	
TOTAL EXPENDITURES	<u>5,237,848</u>	<u>372,000</u>	<u>731,530</u>	<u>1,256,000</u>	<u>627,674</u>	<u>2,615,204</u>	<u>2,994,644</u>	

Department of Education Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education
Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

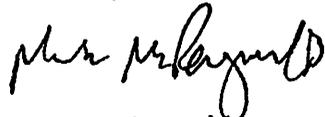
May 7, 2012

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the Quarterly Reports for the General Purpose School Fund and Capital Project Fund for the quarter ended March 31, 2012.

Sincerely,



Mark McReynolds
Putnam County Board of Education

PUTNAM COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SCHOOL FUND
QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2012

Revenues:	2011-2012 Budget	Actual Revenues Jul-Sept 2011	Actual Revenues Oct-Dec 2011	Actual Revenues Jan-Mar 2012	Actual Revenues Apr-Jun 2012	Total Revenues Year to Date
40000 Local Revenue	27,758,243	2,717,460	8,943,266	10,720,879	-	22,381,606
41000 License Permits	5,000	1,083	1,245	817	-	3,145
43000 Current Services	282,067	38,008	107,286	28,427	-	173,720
44000 Other Local Revenue	124,500	4,519	98,416	59,973	-	162,908
46500 State of Tennessee	41,208,322	7,844,015	12,359,845	11,912,002	-	32,115,862
46800 Other State Revenues	135,000	14,281	45,669	31,762	-	91,712
46980 Other State Grants	459,775	4,471	1,720	4,289	-	10,481
47100 Federal Thru State	497,565	83,036	213,981	92,289	-	389,306
48000 Donations/Other	21,000	-	12,000	70	-	12,070
49000 Other Sources	495,941	73,213	70,752	168,961	-	312,926
	<u>70,987,413</u>	<u>10,780,087</u>	<u>21,854,180</u>	<u>23,019,468</u>	<u>-</u>	<u>55,653,736</u>

8

**PUTNAM COUNTY BOARD OF EDUCATION
GENERAL PURPOSE SCHOOL FUND
QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2012**

	2011-2012 Budget	Actual Encumbrances & Expenditures Jul-Sept 2011	Actual Encumbrances & Expenditures Oct-Dec 2011	Actual Encumbrances & Expenditures Jan-Mar 2012	Actual Encumbrances & Expenditures Apr-Jun 2012	Total Encumbrances & Expenditures Year to Date
Expenditures:						
71100 Regular Education	35,248,794	6,397,277	8,646,845	8,726,062	-	23,770,184
71150 Alternative Education	585,785	103,171	147,479	144,204	-	394,854
71200 Special Education	6,523,676	1,114,496	1,642,252	1,613,459	-	4,370,206
71300 Vocational Education	1,343,387	227,211	324,942	315,959	-	868,113
71600 Adult Education	175,830	13,862	30,255	32,008	-	76,126
72110 Attendance	184,976	51,110	59,324	54,948	-	165,382
72120 Health Services	645,494	113,507	180,062	170,182	-	463,752
72130 Other Student Services	2,267,112	394,764	535,871	516,629	-	1,447,264
72210 Regular Ed. Support	2,493,487	494,907	638,450	595,945	-	1,729,302
72215 Alternative Ed. Support	115,765	25,500	29,388	28,064	-	82,951
72220 Special Ed. Support	1,016,545	192,387	257,379	261,155	-	710,922
72230 Vocational Ed. Support	84,288	14,360	20,512	20,294	-	55,166
72260 Adult Ed. Support	126,365	37,366	30,460	29,306	-	97,132
72310 Board of Education	1,241,469	367,942	372,539	274,568	-	1,015,048
72320 Office of the Director	133,403	32,644	51,934	23,350	-	107,928
72410 Office of Principal	4,399,725	1,068,898	1,071,198	1,015,974	-	3,156,069
72510 Fiscal Services	559,833	140,140	139,650	119,273	-	399,062
72520 Human Services/Personnel	189,622	52,935	50,947	42,965	-	146,847
72610 Operation of Plant	6,433,110	3,294,277	838,950	874,378	-	5,007,604
72620 Maintenance of Plant	2,147,301	839,252	491,284	446,442	-	1,776,979
72710 Transportation	2,914,436	652,466	985,592	562,115	-	2,200,173
72810 Central & Other Support	911,597	151,026	369,189	141,079	-	661,294
73100 Food Services	194,980	43,303	51,834	47,846	-	142,983
73300 Community Services	515,278	17,649	123,278	126,347	-	267,273
73300 Early Childhood Education	1,615,741	294,564	436,842	419,454	-	1,150,860
91300 Education Capital Projects	0	0	-	-	-	0
99100 Operating Transfers	500,000	1,000,000	-	-	-	1,000,000
TOTAL	72,567,999	17,135,013	17,526,455	16,602,006	0	51,263,475

9

PUTNAM COUNTY BOARD OF EDUCATION
CAPITAL PROJECTS FUND
QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2012

Expenditures:	2011-2012 Budget	Actual Encumbrances & Expenditures Jul-Sept 2011	Actual Encumbrances & Expenditures Oct-Dec 2011	Actual Encumbrances & Expenditures Jan-Mar 2012	Actual Encumbrances & Expenditures Apr-Jun 2012	Total Encumbrances & Expenditures Year to Date
91300 Education Capital Projects	-	224,805.10	512,840.46	768,457.04	-	1,506,102.60
TOTAL	-	224,805.10	512,840.46	768,457.04	-	1,506,102.60

01

COUNTY GENERAL BUDGET 2011-2012
Statement of Revenues and Expenditures
Period ending March 31, 2012

REVENUES:

		<u>TOTAL ESTIMATED</u>	<u>REC'D THRU 3-31-2012</u>	<u>BALANCE</u>
40000	Local Taxes	13,036,340.00	12,199,447.43	836,892.57
41000	Licenses and Permits	260,500.00	253,947.83	6,552.17
42000	Fines, Forfeitures and Penalties	649,000.00	450,508.91	198,491.09
43000	Charges for Current Service	3,129,000.00	2,534,955.96	594,044.04
44000	Other Local Revenue	1,106,000.00	666,342.08	439,657.92
45000	Fees Received from County Officials	3,575,000.00	2,671,477.23	903,522.77
46000	State of Tennessee	2,918,589.00	1,668,924.38	1,249,664.62
47000	Federal Government	595,486.00	199,197.28	396,288.72
48000	Other Governments and Citizens Groups	155,000.00	289,159.60	(134,159.60)
49000	Other Sources (Note Proceeds)	<u>232,334.00</u>	<u>1,688.00</u>	<u>230,646.00</u>
TOTAL REVENUES		25,657,249.00	20,935,648.70	4,721,600.30

Estimated Fund Balance - June 30, 2011

6,863,149.00

EXPENDITURES:

		<u>TOTAL ESTIMATED</u>	<u>PAID & ENCUMB.</u> <u>THROUGH 3-31-2012</u>	<u>BALANCE</u>
51000	General Administration	3,576,345.00	3,159,429.00	416,916.00
52000	Finance	1,394,898.00	1,331,662.00	63,236.00
53000	Administration of Justice	1,878,104.00	1,863,841.62	14,262.38
54000	Public Safety	8,072,245.00	7,079,492.00	992,753.00
55000	Public Health & Welfare	4,466,621.00	4,742,711.13	(276,090.13)
56000	Social, Cultural & Recreational Services	475,420.00	738,835.55	(263,415.55)
57000	Agriculture & Natural Resources	225,981.00	134,416.92	91,564.08
58000	Other Operations	7,171,861.00	1,654,921.05	5,516,939.95
99000	Transfers Out	<u>229,444.00</u>	<u>0.00</u>	<u>229,444.00</u>
TOTAL EXPENDITURES		27,490,919.00	20,705,309.27	6,785,609.73

SOLID WASTE/SANITATION BUDGET - 2011-2012
Statement of Revenues and Expenditures
Period Ending March 31, 2012

REVENUES:		<u>TOTAL ESTIMATED</u>	<u>REC'D THRU 3-31-2012</u>	<u>BALANCE</u>
40000	Local Taxes	2,593,060.00	2,558,943.84	34,116.16
43000	Charges for Current Service	815,000.00	581,567.08	233,432.92
44000	Other Local Revenues	260,000.00	245,885.76	14,114.24
46000	State of Tennessee	<u>23,000.00</u>	<u>29,364.40</u>	<u>(6,364.40)</u>
TOTAL REVENUES		3,691,060.00	3,415,761.08	275,298.92

Estimated Fund Balance-June 30, 2011 1,778,866.00

EXPENDITURES:		<u>TOTAL ESTIMATED</u>	<u>PAID & ENCUMBERED THROUGH 3-31-2012</u>	<u>BALANCE</u>
55000	Public Health and Welfare	4,175,921.00	2,242,180.21	1,933,740.79
58000	Other General Government	<u>63,500.00</u>	<u>57,198.07</u>	<u>6,301.93</u>
TOTAL EXPENDITURES		4,239,421.00	2,299,378.28	1,940,042.72

12

DEBT SERVICE BUDGET - 2011-2012
Statement of Revenues and Expenditures
Period Ending March 31, 2012

REVENUES:		TOTAL ESTIMATED	<u>REC'D THRU 3-31-2012</u>	<u>BALANCE</u>
40000	Local Taxes	10,410,082.00	9,770,030.38	640,051.62
44000	Other Local Revenues	297,334.00	21,751.96	275,582.04
49000	Operating Transfers	<u>500,000.00</u>	<u>0.00</u>	<u>500,000.00</u>
TOTAL REVENUES		<u>11,207,416.00</u>	<u>9,791,782.34</u>	<u>1,415,633.66</u>

Estimated Fund Balance-June 30, 2010 12,842,904.00

EXPENDITURES:		TOTAL ESTIMATED	<u>PAID THRU 3-31-2012</u>	<u>BALANCE</u>
82000	Education Debt	12,510,876.00	12,482,501.41	28,374.59
90000	Public Safety Projects	1,122,638.00	1,122,637.50	0.50
99100	Transfers Out	<u>232,334.00</u>	<u>0.00</u>	<u>232,334.00</u>
TOTAL EXPENDITURES		<u>13,865,848.00</u>	<u>13,605,138.91</u>	<u>260,709.09</u>

13

PUTNAM COUNTY SELF INSURANCE FUND
 FUND BALANCE SUMMARY FOR 2011 - 2012
 As of March 31, 2012

Fund Balance as of December 31, 2011		1,795,239.28
PLUS: Departmental Deposits	90,966.55	
Interest	1,550.85	
	92,517.40	
LESS: Liability Claims	18,905.87	
Work Comp Claims	288,787.38	
Medical Records	87.38	
Claim Adjuster Fees	0.00	
Legal Fees	26,998.98	
Court Reporter & Court Costs	2,363.00	
Insurance	8,405.50	
CapRisk Consulting (Actuarial Study)	2,000.00	
WC Fees to PMA Insurance Group	0.00	
Management fee	6,500.00	
Liability Reserve Increase (Decrease) this period	175,000.00	
Work Comp Reserve Increase (Decrease) this period	-283,957.00	
	245,091.11	
Ending Fund Balance as of March 31, 2012		1,642,665.57

CASH SUMMARY

=====		
Checking balance (9715) as of 03/31/2012	123,372.33	
Checking balance (4324) as of 03/31/2012	1,180,828.75	
Certificate of Deposit as of 03/31/2012	1,539,904.18	
Outstanding items:		
Ck 2086	-1.00	
Ck 2209	-40.00	
Ck 2210	-940.85	
Ck 2211	-551.75	
Ck 2212	-3,526.05	
Ck 2213	-1,267.50	
Ck 2214	-4,107.50	
Ck 2215	-2,605.64	
PMA Draft	-1,514.40	
PMA Draft	1,324.00	
Ending Cash Balance as of 03/31/2012		2,830,874.57
Less: Open Liability Claim Reserves as of 03/31/2012		-445,000.00
Open Work Comp Claim Reserves as of 03/31/2012		-743,209.00
Ending Fund Balance as of March 31, 2012		1,642,665.57

Number of Open Liability Claims as of March 31, 2012	10
Number of Open Work Comp Claims as of March 31, 2012	49

This report was prepared by BB&T Legge Insurance on 04/30/2012

14

The Chairman asked for discussion on the motion to approve the Quarterly Reports for the Road Fund, School Funds, and County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund. There was none.

The Chairman asked for a voice vote on the motion to approve the Quarterly Reports for the Road Fund, School Funds, and County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, and Self Insurance Fund. The motion carried.

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF FAIRGROUND RENTAL CONTRACT, UPDATED BY THE COUNTY ATTORNEY (SEE NEW PROPOSED CONTRACT)

Commissioner Eris Bryant moved and Commissioner Mike Medley seconded the motion to approve the Fairground Rental Contract, updated by the County Attorney.

(SEE ATTACHED)

15

**PUTNAM COUNTY FAIRGROUND
RENTAL CONTRACT**

THIS AGREEMENT, made and entered into this _____ day of _____, 20 ____ by and between Putnam County, Tennessee as a lessor, a body hereinafter referred to as "Putnam County" (name of leasing entity) and the "Putnam County Fair Board" as Leasing Agent, and _____ body hereinafter referred to as "User."

WHEREAS, Putnam County is the owner of a certain tract or parcel of real property together with certain buildings and other improvements; and

WHEREAS, Putnam County has duly appointed as its exclusive leasing agent The Putnam County Fair Board; and

WHEREAS, User desires to lease or rent all or a portion of said real property and the improvements located hereon to promote an event of public interest to the citizens of Putnam County; and

WHEREAS, Putnam County is willing to grant unto the User the exclusive right to use and occupy said premises on a limited basis for a specific time period but will not otherwise, for the benefit of its citizens.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is agreed as follows:

1. User will have the right, subject to the established Rental Policy and Procedures and Schedule of Rental Fees, to occupy and use the property owned by Putnam County and commonly known as the Putnam County Fairgrounds located at South Jefferson and Fairground Lane in Cookeville, Tennessee (Describe buildings or portion of property rented)

_____, For the date(s) of _____
through _____.

2. User agrees upon the signing of this contract to pay the sum of \$ _____ for the rent, hire and/or occupancy of said premises for the time period set forth above. The sum shall be the absolute property of Putnam County and shall not be refundable in any event. *Each event to be held by a lessee of the Putnam County Fairgrounds shall require a separate lease agreement and a separate security bond. For the purpose of this section, any series of events that are scheduled for other than consecutive days, even if they are scheduled for the same person or group, shall be considered separate events and shall require a new security deposit for each event.*
3. User agrees to furnish all licenses and permits that may be required by law. Putnam County will furnish utility needs of electricity and water on a fee basis in accordance with the Schedule of Rental Fees. If the event should require additional public restroom facilities, then the User shall be solely responsible for providing the necessary Port-O-Potties and service agreement to maintain and empty same at no cost of Putnam County.
4. User shall furnish sufficient public liability insurance in an amount not less than ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) and shall provide not less than 48 hours before the opening date of said event. Putnam County with evidence of insurance coverage naming Putnam County and Putnam County Agricultural & Industrial Fair Inc. as an additional insured under said policy.

5. It is agreed and understood that this contract cannot be assigned or transferred without the express written consent of Putnam County.
6. In the event it becomes necessary for Putnam County to employ an attorney to enforce collection of the rents agreed to be paid or to enforce compliance with any of the covenants or agreements herein contained or in connection with User's default or breach hereunder, User shall be liable for reasonable attorney's fees, costs, and expenses incurred by Putnam County.
7. The user will not commit any act or engage in any practice in or about the premises which would cause injury or damage to any person or property, including the premises and improvements thereof, and will use reasonable care and diligence to keep and maintain said premises in a neat, orderly, and sanitary condition. The User agrees to surrender the premises at the end of the lease period in the same condition as when it took possession allowing reasonable use and wear and damage by acts of God, including fire and storm. A \$1000 security deposit shall be collected for any motorized vehicle event held in the Arena of the Putnam County Fairgrounds (hereinafter referred to as "The Arena"), for any concert held in the arena, or any other entertainment event held inside the arena. The security deposit is refundable upon satisfactory completion of the walk-through inspection by the Putnam County Maintenance Department. The required security deposit may be waived by the county executive or the county commission for municipal governments, non-profit organizations, charity events not involving motorized vehicle racing, demolition events or concerts, religious groups or political interest groups.
8. User shall indemnify and hold harmless Putnam County and Putnam County Agricultural & Industrial Fair Inc. against and from any and all claims arising from User's use of the premises or from the conduct of its business and from any activity, work or other things done, permitted or suffered by the User in or about the premises and shall further indemnify and hold harmless Putnam County against and from any and all claims arising from any breach or default in the performance of any obligation on User's part to be performed under the terms of the Agreement or arising from any act or negligence of the User or any officer, agent, employee, guest or invitee of User and from all costs, attorneys' fees and liabilities incurred in or about the defense of any such claim or any action or proceeding brought thereon. User, as a material part of the consideration to Putnam County, a material part of consideration to Putnam County, hereby assumes all risk of damage to property or injury to persons in, upon or about the premises from any cause: and User hereby waives all claims in respect thereof against Putnam County. User shall give prompt notice to Putnam County in case of casualty or accidents on the premises.
9. *A checklist regarding the condition of the arena and the Fairgrounds has been developed by the Putnam County Maintenance Department and will be completed by Putnam County Maintenance Personnel before and after events in which the Fairgrounds and/or Area are leased. There shall also be a physical "walk through" of the premises by a representative of the Putnam County Maintenance Department prior to and after each event to ensure compliance with the lease and to inspect for damages. The User acknowledges and agrees to pay for any damages as revealed by the aforementioned inspection.*
10. *All motorcycle races shall be held in compliance with the AMA (American Motorcycle Association).*
11. This lease contains the entire agreement between the parties hereto: and so representations, inducements, promises or agreements, oral or otherwise, entered into prior to the execution of this agreement will alter the covenants, agreements and understandings herein set forth.

IN TESTIMONY WHEREOF, said parties have executed this contract in duplicate originals one of which is retained by each parties.

PUTNAM COUNTY AGRICULTURAL & INDUSTRIAL FAIR INC.
Leasing Agent

By: _____
Fair Officer

By: _____
County Executive

USER:
By: _____

**Motion of Jonathan Williams
Planning Commission
Putnam County, Tennessee
May 14, 2012**

Each event to be held by a lessee of the Putnam County Fairgrounds shall require a separate lease agreement and a separate security bond. For the purpose of this section, any series of events that are scheduled for other than consecutive days, even if they are scheduled for the same person or group, shall be considered separate events and shall require a new security deposit for each event.

A \$1000 security deposit shall be collected for any motorized vehicle event held in the Arena of the Putnam County Fairgrounds (hereinafter referred to as "The Arena"), for any concert held in the arena, or any other entertainment event held inside the arena. The security deposit is refundable upon satisfactory completion of the walk-through inspection by the Putnam County Maintenance Department. The required security deposit may be waived by the county executive or the county commission for municipal governments, non-profit organizations, charity events not involving motorized vehicle racing, demolition events or concerts, religious groups or political interest groups.

All motorcycle races shall be held in compliance with the AMA (American Motorcycle Association).

A checklist regarding the condition of the arena and the Fairgrounds will be developed by the Putnam County Maintenance Department and will be completed by Putnam County Maintenance Personnel before and after events in which the Fairgrounds and/or Area are leased. There shall also be a physical "walk through" of the premises by a representative of the Putnam County Maintenance Department prior to and after each event to ensure compliance with the lease and to inspect for damages.

The Chairman asked for discussion on the motion to approve the Fairground Rental Contract, updated by the County Attorney. The Commissioners discussed the motion.

MOTION RE: AMEND PARAGRAPH #7 OF THE FAIRGROUND RENTAL CONTRACT TO INCREASE THE AMOUNT TO \$2,500.00 SECURITY DEPOSIT FOR MOTOR VEHICLE EVENTS, \$1,000 SECURITY DEPOSIT FOR OTHER EVENTS (FOR THE ARENA ONLY)

Commissioner Marsha Bowman moved and Commissioner Cathy Reel seconded the amended motion of paragraph #7 of the Fairground Rental Contract to increase the amount to \$2,500 Security Deposit for Motor Vehicle Events, \$1,000 Security Deposit for other events (for the arena only).

MOTION RE: AMEND THE MOTION TO ADD SCHOOL FUNCTIONS TO THE LAST SENTENCE IN PARAGRAPH #7 FOR SCHOOL FUNCTIONS

Commissioner Jonathan Williams moved and Commissioner Kevin Maynard seconded the amended motion to add School functions to the last sentence in paragraph #7 of the Fairground Rental Contract.

The Chairman asked for discussion on the amended motion to add School Functions to the last sentence in paragraph #7 of the Fairground Rental Contract. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the amended motion to add School Functions to the last sentence in paragraph #7 of the Fairground Rental Contract. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Joe Trobaugh
Michael Medley

The Clerk announced that twenty-two (22) voted for, two (2) voted against, and zero (0) absent. The motion carried.

The Chairman asked the Commissioners to vote on the amended motion of the Fairground Rental Contract paragraph #7 to increase the amount to \$2,500 Security Deposit for motor vehicle events and \$1,000 Security Deposit for other events (for the arena only). The Commissioners voted as follows:

FOR:

Scott Ebersole	Sue Neal
Tom Short	Jonathan Williams
Jerry Ford	Kevin Maynard
Ron Williamson	Kim Bradford
John Ludwig	Jim Martin
Anna Ruth Burroughs	Bob Duncan
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Michael Medley	

AGAINST:

David Gentry	Eris Bryant
	Daryl Blair

The Clerk announced that twenty-one (21) voted for, three (3) voted against, and zero (0) absent. The motion carried.

The Chairman asked the Commissioners to vote on the motion to approve the Fairground Rental Contract, updated by the County Attorney with both amendments. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL TO SELL,
AT SURPLUS AUCTION, A 1996 JEEP VIN #1J4FJ28S4TL191282**

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to approve selling at surplus auction, a 1996 Jeep, VIN# 1J4FJ28S4TL191282.

(SEE ATTACHED)



Rhonda L. Chaffin
Putnam County Assessor of Property

May 1, 2012

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

Please present to the Putnam County Board of Commissioners the following vehicle to be sold at the next county auction.

1996 Jeep 1J4FJ28S4TL191282

If you have any questions, please feel free to contact me.

Sincerely,

Rhonda L. Chaffin
Assessor of Property

The Chairman asked for discussion on the motion to approve selling at surplus auction, a 1996 Jeep, VIN# 1J4FJ28S4TL191282. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve selling at surplus auction, a 1996 Jeep, VIN# 1J4FJ28S4TL191282. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$171,557

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the County General Fund in the amount of \$171,557.

(SEE ATTACHED)

24

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

May 2012

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
<u>53700 Judicial Commissioners</u>		
169 Part Time		513
196 In Service	513	
<u>54110 Sheriff's Department</u>		
148 Dispatchers	4,000	
161 Secretaries		14,510
187 Overtime		87,024
189 Other Salaries	2,000	
317 Data Proc.		110
354 Transportation	6,500	
499 Other Supplies	210	
508 Bonds		100
<u>54210 Jail</u>		
131 Medical Personnel	3,500	
187 Overtime		7,000
160 Guards	61,000	
165 Cafeteria Personnel	15,000	
309 Contracts with Counties	41,000	
340 Medical & Dental		45,000
422 Food Supplies		15,000
<u>54240 Juvenile Services</u>		
105 Juvenile Supervisor	14,510	
160 Juvenile Guards	16,000	
<u>55900 Other Public Health</u>		
189 Other Salaries	2,300	
355 Travel		2,300
<u>REVENUES</u>		
#46290 Public Health	5,024	
TOTAL	171,557	171,557

25

Putnam County Budget Amendment/Transfer Authorization Form

Department: County General - Sheriff Departments

Date: May 8, 2012

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	54110-148	Dispatchers	246,750	4,000		242,000	200,434
	54110-161	Secretaries	145,600		14,510	160,110	134,242
	54110-187	Overtime	85,750		87,024	172,774	164,471
	54110-189	Other Salaries	78,250	2,000		76,250	62,895
	54110-317	Data Proc.	5,500		110	5,610	6,280
	54110-354	Transportation	7,500	6,500		1,000	504
	54110-499	Other Supplies	15,000	210		14,790	10,706
	54110-508	Bonds	7,000		100	7,100	7,100
	54210-131	Medical Personnel	5,000	3,500		1,500	1,393
	54210-187	Overtime	35,300		7,000	42,300	40,650
	54210-160	Guards	1,354,000	61,000		1,293,000	1,064,695
	54210-165	Cafeteria Personnel	86,400	15,000		71,400	52,591
	54210-309	Contracts with Counties	250,000	41,000		209,000	155,050
	54210-340	Medical & Dental	510,000		45,000	555,000	516,689
	54210-422	Food Supplies	250,000		15,000	265,000	234,597
	54240-105	Juvenile Supervisor	41,750	14,510		27,240	14,218
	54240-160	Juvenile Guards	424,250	16,000		408,250	313,571
	#46290	Public Safety (HIDTA)			5,024		

Explanation: As per request by Sheriff Department

Requested By:
Sheriff Andrews

\$110 in 54110-317 Data Processing Services from 54110-499 Other Charges ✓

\$100 in 54110-508 Corporate Bonds from 54110-499 Other Charges ✓

\$7,000 in 54210-187 Overtime Jail from 54210-160 Guards ✓

\$82,000 in 54110-187 – Overtime Sheriff's Department

\$16,000 from 54240-160 Juvenile Guards

\$ 2,000 from 54110-189 Other Salaries and Wages

\$ 4,000 from 54110-148 Dispatchers

\$ 6,500 from 54110-354 Transportation

\$ 9,000 from 54210-160 Guards

\$ 3,500 from 54210-131 – Medical Personnel

\$41,000 from 54210-309 – Contracts with Government Agencies

\$ 14,510 in 54110-161 – Secretaries from 54240-105 Juvenile director

\$ 45,000 in 54210-340 – Medical from 54210-160 Guards

\$ 15,000 in 54210-422 – Food Supplies from 54210-165 Cafeteria Personnel

Drug Fund *Fund #122*
\$1,000.00 in 122-54150-319 – Confidential Drug Enforcement Payments out of 122-54150-196 (In-service Training)
\$1,000.00 in 122-54150-319 – Confidential Drug Enforcement Payments out of 122-54150-307 (Communication)
\$1,500 in 122-54150-719 Office Equipment out of 122-54150-351 Rentals

Putnam County Budget Amendment/Transfer Authorization Form

Department: **COUNTY GENERAL FUND**
Judicial Commissioners 53700
Health Dept. (DGA grant) 53900

Date: **May 2012**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	55900-189	Other Salaries	1,044,000	2,300		1,041,700	737,005
	55900-355	Travel	12,600		2,300	14,900	8,936
101	53700-169	Part Time	4,000		513	4,513	3,160
	53700-196	In Service	2,410	513		1,897	1,896

Explanation: Health Department Grant - As per amended contract with the State
Judicial Commissioners - needed for filling in for sickness

Requested By: Debby Francis

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund in the amount of \$171,557. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the County General Fund in the amount of \$171,557. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks

Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Joe Trobaugh
Michael Medley

Eris Bryant
Daryl Blair
Marsha Bowman

The Clerk announced that nineteen (19) voted for, five (5) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

Department of Education

Putnam County

MR. JERRY BOYD, Interim Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

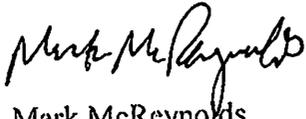
May 7, 2012

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School and Extended School Program Funds, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- (General Purpose School – 141) To move monies to improve the CTE Programs in Putnam County
- (Extended School Program – 146) To budget for an amendment received from the United Way on behalf of the JCPenney Pennies from Heaven Program.

V.C.3.a.
BOE Approved
5/3/12

Putnam County Budget Amendment / Line Item Transfer Authorization Form

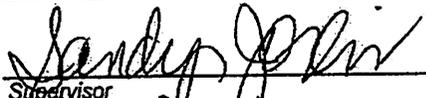
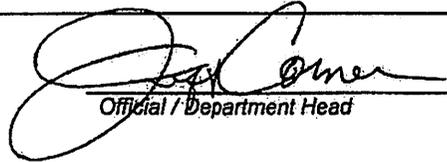
Department: CTE - General

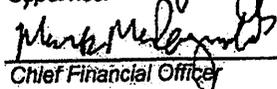
April 17, 2012

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	71300-336	Maintenance and Repair Serv - Equip	3,000.00	-	896.15	2,103.85
2	141	71300-730	Vocational Instructional Supplies	1,350.00	-	480.00	870.00
3	141	72230-355	Travel	2,200.00	-	2,200.00	-
4	141	71300-429	Instructional Supplies	14,600.00	3,576.15	-	18,176.15
5				-	-	-	-
6				-	-	-	-
7				-	-	-	-
8				-	-	-	-
9				-	-	-	-
10				-	-	-	-
11				-	-	-	-
12				-	-	-	-
				21,150.00	3,576.15	3,576.15	21,150.00

32

Explanation: To move monies to help improve the CTE Programs in Putnam County.

Requested by:  Supervisor Recommended for Approval:  Official / Department Head

Reviewed by:  Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST

Tom Short

The Clerk announced twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT AS PRESENTED

Commissioner Mike Atwood moved and Commissioner Steve Pierce seconded the motion to approve Budget Amendments to the Road Department as presented.

(SEE ATTACHED)

Putnam County Budget Amendment/Line Item Transfer Authorization Form
Road Department
May, 2012
Commission Meeting

Item	Fund	Account	Description	Increase		Decrease		Approved Expenditures	Requested	Expended	Balance
				Revenue	Expenditures	Revenue	Expenditures				
1	131	39000.000	Fund Balance	30,000	0	30,000	0	0	0	0	0
2	131	62000.409	Crushed Stone	0	30,000	0	140,000	170,000	112,488	57,512	57,512
Totals				<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>140,000</u>	<u>170,000</u>	<u>112,488</u>	<u>57,512</u>	<u>57,512</u>

23
24

Explanation: Increase in the cost of crushed stone and amount to finish project greater than anticipated.

Requested by: Randy Jones
 Randy Jones, Putnam County Road Supervisor

Date: 5-21-12

Action by Fiscal Review Committee:

Date: _____

Action by County Commission:

Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the Road Department as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Road Department as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DRUG CONTROL FUND IN THE AMOUNT OF \$3,500

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to recommend approval of Budget Amendments to the Drug Control Fund in the amount of \$3,500.

(SEE ATTACHED)

35

Putnam County Budget Amendment/Transfer Authorization Form

Department: Drug Control Fund

Date: May 8, 2012

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested</u>	<u>Amount Expended</u>
122	54150-319	Confidential Drug Payments	23,000		2,000	25,000	25,000
	54150-196	In Service	1,000	1,000		0	0
	54150-307	Communication	2,500	1,000		1,500	587
	54150-351	Rentals	9,000	1,500		7,500	6,475
	54150-719	Office Equipment	0		1,500	1,500	0

Explanation: as per Sheriff's Department

Requested By:
Sheriff David Andrews

The Chairman asked for discussion on the motion to recommend approval of Budget Amendments to the Drug Control Fund in the amount of \$3,500. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Drug Control Fund in the amount of \$3,500. The Commissioners voted as follows:

FOR:

Scott Ebersole

Tom Short

David Gentry

Jerry Ford

Ron Williamson

John Ludwig

Anna Ruth Burroughs

Terry Randolph

Chris Savage

Reggie Shanks

Joe Trobaugh

Michael Medley

Eris Bryant

Sue Neal

Jonathan Williams

Daryl Blair

Kevin Maynard

Kim Bradford

Jim Martin

Bob Duncan

Marsha Bowman

Steve Pierce

Mike Atwood

Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A \$10.00 PER DAY PAY RAISE FOR SPECIAL JUDGES USED ON ELECTION DAY

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve a \$10.00 per day pay raise for Special Judges used on Election Day.

(SEE ATTACHED)

Debby Francis

From: Debbie Steidl [dsteidl@mail.putnamco.org]
Sent: Monday, May 07, 2012 2:18 PM
To: Debby Francis
Subject: fw: May's meetings

From: "Debbie Steidl" <dsteidl@mail.putnamco.org>
Sent: Thursday, April 26, 2012 9:55 AM
To: "Debby Francis" <debby@putnamco.org>
Subject: May's meetings

Debby,

The Putnam County Election Commission requests a \$10.00 pay raise for Special Judges used on Election Day. They currently receive \$71.00 for approximately a 12 hour day. We have 24 Special Judges. If they use their own cell phone they get \$15.00 for that use. No Special Judges are used in Early Voting. The staff full fills those needs.

The Election Commission voted for said raise in the April 25, 2012 meeting. We have the \$240.00 in our line item.

Will you put us on Fiscal Review for the May meetings? TCA 2-4-109 says the County Commission must vote on such a raise.

Debbie Steidl
Administrator of Elections

38

The Chairman asked for discussion on the motion to recommend approval of a \$10.00 per day pay raise for Special Judges used on Election Day. There was none.

The Chairman asked the Commissioners to vote on the motion to recommend approval of a \$10.00 per day pay raise for Special Judges used on Election Day. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel

AGAINST:

Michael Medley	Marsha Bowman
----------------	---------------

The Clerk announced that twenty-two (22) voted for, two (2) voted against, and zero (0) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS TO HEAR REPORT FROM SIEMENS AND J & S CONSTRUCTION FOR REPAIRS AT THE JAIL

The Commissioners discussed the motion.

(SEE ATTACHED)

Partial Renovation of the Putnam County Criminal Justice Center
Financial Breakdown / Comparison

Architect & Engineer's Original Recommendation per Plans & Specs

Siemens' Proposal		Bids on Arch. & Eng. Plans & Specs	
\$592,600.00	Siemens Bid	\$1,184,748.00	Original Bid
\$464,700.00	Carwile	\$85,946.00	Controls - Judicial
\$67,500.00	Electrical	\$13,034.00	Equipment - Judicial
\$42,470.00	Refurbish AHU/Boxes		
\$15,910.00	Replace Smoke Fans/Dampers		
\$83,100.00	Energy Savings		
\$10,700.00	Repair Existing Duct		
\$1,276,980.00		\$1,283,728.00	

Siemens' Proposal Comparison

Siemens' Proposal	Architect & Engineer's Siemens Comparable Bid Proposal
\$592,600.00	\$648,200.00 (Per Code)

Architect & Engineer's Recommended Additions

\$42,470.00	Refurbish AHU's / Boxes
\$15,910.00	Replace Smoke Fans & Dampers
\$83,100.00	Energy Savings (decouple hot water system, change piping on chilled water system and add VFD to four AHU and cooling tower).
\$10,700.00	Repair Existing Duct
\$152,180.00	

MOTION RE: DISQUALIFY SIEMANS FROM BIDDING ON THE JAIL PROJECT

Commissioner Scott Ebersole moved and Commissioner Chris Savage seconded the motion to disqualify Siemans from bidding on the Jail Project.

The Chairman asked for discussion on the motion to disqualify Siemans from bidding on the Jail Project. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to disqualify Siemans from bidding on the Jail Project. The Commissioners voted as follows:

FOR:

Scott Ebersole
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Michael Medley

Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Tom Short
Jerry Ford

Eris Bryant
Sue Neal
Daryl Blair
Marsha Bowman

ABSTAIN:

David Gentry
Reggie Shanks
Joe Trobaugh

The Clerk announced fifteen (15) voted for, six (6) voted against, three (3) abstained, and zero (0) absent. The motion carried.

The Commissioners heard a report from Johnny Stites of J & S Construction for repairs at the Jail.

MOTION RE: CEASE DEBATE AND VOTE ON THE MATTER AT HAND

Commissioner Scott Ebersole moved and Commissioner Bob Duncan seconded the motion to cease the debate and vote on the matter at hand.

The Commissioners voted as follows:

FOR:

Scott Ebersole

Tom Short

David Gentry

Jerry Ford

Ron Williamson

John Ludwig

Anna Ruth Burroughs

Chris Savage

Reggie Shanks

Joe Trobaugh

Michael Medley

Eris Bryant

Sue Neal

Daryl Blair

Kevin Maynard

Jim Martin

Bob Duncan

Marsha Bowman

Steve Pierce

Mike Atwood

Cathy Reel

AGAINST:

Terry Randolph

Jonathan Williams

Kim Bradford

The Clerk announced that twenty-one (21) voted for, three (3) voted against, and zero (0) absent. The motion carried.

MOTION RE: ACCEPT 2 PROPOSALS FROM J & S CONSTRUCTION (\$648,200 AND \$152,800) FOR A TOTAL OF \$800,380

Commissioner Scott Ebersole moved and Commissioner Bob Duncan seconded the motion to accept 2 proposals from J & S Construction.

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs

Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Terry Randolph
Chris Savage
Joe Trobaugh
Michael Medley

Eris Bryant
Daryl Blair
Marsha Bowman

ABSTAIN:

Reggie Shanks

The Clerk announced that sixteen (16) voted for, seven (7) voted against, one (1) abstained, and zero (0) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE FOLLOWING APPOINTMENTS TO THE INSURANCE COMMITTEE FOR 2 YEAR TERMS TO EXPIRE MAY 2014

**RON WILLIAMSON (COMMISSIONER)
BOB DUNCAN (COMMISSIONER)
DENNIS MCBROOM (COUNTY EMPLOYEE)**

Commissioner Jim Martin moved and Commissioner Daryl Blair seconded the motion to approve the appointments of Ron Williamson, Bob Duncan, and Dennis McBroom to the Insurance Committee for 2 year terms to expire May 2014.

The Chairman asked for nominations to the Insurance Committee. There was none.

The Chairman asked for a voice vote on the motion to approve the appointments to the Insurance Committee. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Mike Medley moved and Commissioner Daryl Blair seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

44

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected May 21,2012

RACHEL D BUSSELL
AUDREY CODY
MICHELLE L FISHER
ELIZABETH L GAYS
CLAUDIA B GOMILA
JOY BUCK GOTHARD
SUZANNE HARRINGTON
L JOHN HARTMANN

JUDY A JENNINGS
AMANDA LEIGH MAINORD
DANNY L MAXWELL
JOHN J SCHINKAI JR
JULIE STOUDE
CONNIE F STRONG
DENISE R SZMYDT
BRENDA M WILSON

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: DISCUSS RECESSING THE JUNE 18, 2012 MEETING AND COMING BACK IN SESSION ON THE FOLLOWING THURSDAY, JUNE 28, 2012 FOR FINAL CONSIDERATION OF BUDGET AMENDMENTS ALLOWING FOR GASB 34 ADJUSTMENTS

Commissioner Jim Martin moved and Commissioner Sue Neal seconded the motion to approve recessing the June 18, 2012 meeting and coming back in session on the following Thursday, June 28, 2012 for final consideration of Budget Amendments allowing for GASB 34 Adjustments.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve recessing the June 18, 2012 meeting and coming back in session on the following Thursday, June 28, 2012 for final consideration of Budget Amendments allowing for GASB 34 Adjustments. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: James Dow Goff
(SEE ATTACHED)

46

CITIZEN OF THE MONTH FOR MAY 2012

JAMES DOW GOFF

James has put in many hours of dedicated work to the service of the Putnam County Fair and fairgrounds, but to James it is not work at all. Just watching James, one can see the joy of being able to be a part of those festivities every year. James has been a longtime volunteer at the annual Pacesetters Day at the fair and has also served on the committee of fair member volunteers for many years.

James has also helped with numerous activities that has blessed hundreds of people for many years at the Twin Oak Community Center of which he lives just across the road from in Baxter.

He enjoys farming, gardening, chopping wood, camping, and cooks the greatest bar-b-que around and has cooked for many benefits over the years. James also has a special secret recipe bar-b-que sauce that is loved all over the country.

ADJOURN:

Commissioner Mike Atwood moved and Commissioner Mike Medley seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

Nominating Committee Minutes

May 14, 2012

Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 7:35 pm with the following committee members were present;

Jim Martin
Mike Atwood
Eris Bryant
Jerry Ford
Scott Ebersole

Item #1 Consider appointments to the Insurance Committee.

Current Members

Ron Williamson (Commissioner)
Bob Duncan (Commissioner)
Dennis McBroom (County Employee)

These are for two year terms and are to be appointed by the County Executive. A motion was made to approve the current members if they are willing serve and appointed by the County Executive.

Motion Passed

- Looking forward to June's business, appointments to the Library Board and the Library Regional Board

No other business needing to be discussed, meeting was adjourned

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: May 8, 2012

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday, May 8, 2012 AFTER THE FISCAL REVIEW COMMITTEE in the Commission Chambers.

1. Consider the appointments to the Insurance Committee.

Current Members

Ron Williamson (Commissioner)

Bob Duncan (Commissioner)

Dennis McBroom (County Employee)

These are 2 year terms to expire May 2014

2. Any other business that needs to be reviewed by the Nominating Committee.

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: May 8, 2012

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday May 14, 2012, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Discuss Motorcycle Races at the Fairground.
2. Consider approval of surplus vehicle (1996) Jeep for Assessor of Property.
3. Any other business that needs to be reviewed by the Planning Committee.

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: May 9, 2012

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, May 14, 2012, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendment to the County General Fund.
2. Consider budget amendment to the General Purpose School Fund.
3. Consider budget amendment to the Road Department Fund.
4. Consider budget amendment to the Drug Control Fund.
5. Any questions about the quarterly reports from various funds.
6. Hear request from Administrator of Elections, Debbie Steidl for pay raise for Special Judges during Elections.
7. Discuss course of action concerning Jail Repairs.
Comes from Land and Facilities with NO recommendation
8. Any other business that needs to be reviewed by the Fiscal Review Committee.

FISCAL REVIEW COMMITTEE

MINUTES

May 14, 2012

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Daryl Blair	Present
Jerry Ford	Present	Kevin Maynard	Present
Scott Ebersole	Present	Steve Pierce	Present
Terry Randolph	Present	Mike Atwood	Present
Mike Medley	Present	Sue Neal	Present
John Ludwig	Present	Chris Savage	Present

Item #1 **Amendment for County General Fund**

Motion: **Recommends approval of budget amendment to the County General Fund in the amount of \$171,557..**

Made By: Maynard
Seconded: Neal

VOICE VOTE **APPROVED**
Note that Medley voted "NO"

Item #2 **Amendment to General Purpose School**

Motion: **Recommends approval of budget amendment to the General Purpose School Fund.**

Made By: Maynard
Seconded: Neal

VOICE VOTE **APPROVED**

Item #3 **Amendment to the Road Department Fund**

Motion: **Recommends approval of budget amendments to the Road Department Fund in the amount of \$30,000.**

Made By: Neal
Seconded: Medley

VOICE VOTE **APPROVED**

Item #4 **Amendment to the Drug Control Fund**

Motion: **Recommends approval of budget amendments to the Debt Service Fund in the amount of \$3,500.**

Made By: Kevin
Seconded: Neal

VOICE VOTE **APPROVED**

Item #5 **Quarterly report discussion**
NO MOTIONS NEEDED

Item #6 Request from Debbie Steidl to increase pay in special judges pay by \$10.00.

Motion: Recommends approval for a \$10.00 pay raise per day for Special Judges used on Election Day.

Made By: Maynard
Seconded: Neal

VOICE VOTE

APPROVED

Item #7 Discussion about repairs at the Jail.
Land and Facilities met before Committee met and came with no recommendation, but a presentation by Siemans was presented at the Fiscal Review Committee. Both J & S and Siemens were asked to recreate each others bids and bring to Full Commission.

Motion: Recommends that J & S Construction and Siemens recreate each others bids and bring to Full Commission Monday night.

Made By: Maynard
Seconded: Neal

VOICE VOTE

APPROVED

Item #8 Any other business
NONE

ADJOURNED

55