

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**JUNE 16, 2014**

Prepared by:

Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on June 16, 2014 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Chris Savage and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman Chris Savage, recognized Jerry Maynard for the Invocation.

The Chairman Chris Savage, recognized Commissioner Kim Bradford to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

**ABSENT:**

Tom Short

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVAL OF THE AGENDA**

Commissioner Daryl Blair moved and Commissioner Kevin Maynard seconded the motion to approve the Agenda.

(SEE ATTACHED)

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# AGENDA

## PUTNAM COUNTY

### BOARD OF COMMISSIONERS

**Monthly Awards will be presented at 5:45 PM**

Regular Monthly Session  
Monday, June 16, 2014 6:00PM

Presiding: Honorable Chris Savage  
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 10*
3. Pledge to the Flag of the United States of America *District 10*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees
  - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
      - a. Consider declaring the "Happy Flying/Exxon" sign at the old airport surplus and sell on govdeals.com. *Comes without recommendation*
    2. Fiscal Review Committee
      - a. Recommends approval of budget amendments to the County General Fund as presented.

- b. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- c. Recommends approval of budget amendments to the Central Cafeteria School Fund as presented.
- d. Recommends approval of budget amendments to the Road Department Fund as presented,.
- e. Recommends approval of budget amendment to the Preservation of Records Fund as presented.
- f. Recommends approval of budget amendments to the Drug Control Fund as presented.
- g. Recommends approval of budget amendments to the Industrial/Economic Development Fund as presented.
- h. Recommends approval of a Resolution to adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2014, and to Authorize the Issuance of Tax Anticipation Notes for Putnam County, Tennessee.
- i. Recommends approval of write-off amount of \$495,829.86 for the Putnam County Emergency Medical Services.
- j. Recommends approval to recess the June 16, 2014 meeting and come back in session on Monday, June 30, 2014 for any additional budget amendments that are needed.
- k. Recommends approval of the Resolution of the Governing Body of Putnam County, Tennessee Authorizing the Issuance, Sale and Payment of the Interfund Loan Capital Outlay Note Extension not to exceed \$583,332 AND also approval of the Renewal of Note for the Vocational Rehabilitation Building Program Extension 2014 dated June 24, 2014.

### **3 . Nominating Committee**

- a. Recommends the following to serve on the County Library Board:
  - Laura Clemons to fill the unexpired term of Ted Williams (term to expire June 2015)
  - Joe Albrecht to fill the unexpired term of Dr. Gerald Barker (term to expire June 2016)
  - Leigh Flatt term to expire June 2017
  - Beth Thompson term to expire June 2017
- b. Recommends Patricia Lawrence to serve on the Regional Library Board for a 3 year term to expire June 2017.

### **B. Report of Special Committees**

### **C. Resolutions**

### **D. Election of Notaries**

**E. Other New Business**

1. Discuss language in the motion from last month reapproving to allow 14.5 acres in the Highlands Business Park be for Tennessee Tech Innovation Manufacturing Center.

**9. Announcements and Statements**

**10. Adjourn**

**MOTION RE: ADD TO THE JUNE 30 AGENDA UNDER 8A AS ITEM 2J THE CONSIDERATION OF REVISED COUNTY PERSONNEL POLICY AS AMENDED**

Commissioner Ron Williamson moved and Commissioner Kevin Maynard seconded the motion to add to the June 30, 2014 Agenda under 8A Item 2J the consideration of revised County Personnel Policy as amended.

The Chairman asked for discussion on the motion to approve the June 30, 2014 addition to the Agenda, the consideration of the revised County Personnel Policy as amended. There was none.

The Chairman asked for a voice vote on the addition of the June 30, 2014 Agenda. The motion carried.

The Chairman asked for discussion on the motion to approve the Agenda. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the May 19, 2014 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the May 19, 2014 meeting of the Putnam County Board of Commissioners. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:**

**PERSONNEL COMMITTEE:** Report given.

**OTHER UNFINISHED BUSINESS:** None

**NEW BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES:**

**PLANNING COMMITTEE**

**MOTION RE: PLANNING COMMITTEE CONSIDERS DECLARING THE “HAPPY FLYING / EXXON” SIGN AT THE OLD AIRPORT SURPLUS AND SELL ON GOVDEALS.COM. (COMES WITHOUT RECOMMENDATION)**

**MOTION RE: AMEND MOTION TO PUT IN ARCHIVES THE “HAPPY FLYING / EXXON” SIGN TO BE USED AS AN ANTIQUE HISTORY ITEM**

Commissioner Eris Bryant moved and Commissioner Marsha Bowman seconded the motion to approve putting in Archives the “Happy Flying / Exxon” Sign to be used as an Antique History Item.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

**MOTION RE: AMEND THE MOTION TO TAKE THE SIGN DOWN FROM THE OLD BUILDING AND STORE IN THE JUSTICE CENTER**

Commissioner Ron Williamson moved and Commissioner Mike Medley seconded the amended motion to take the sign down from the old building and store in the Justice Center.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the amended motion to take the sign down from the old building and store in the Justice Center. The motion carried.

The Chairman asked the Commissioners for a voice vote on the amended motion to put in Archives to be used as an Antique History Item, the “Happy Flying / Exxon” Sign. The motion carried.

**FISCAL REVIEW COMMITTEE:**

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Kevin Maynard seconded the motion to approve the Budget Amendments to the County General Fund as presented.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department: COUNTY GENERAL FUND

Date: JUNE 2014

Fund #	Account #	Account Description	Current Amount	Debit	Credit	Requested	Amount Expended
<b>Codes &amp; Compliance</b>							
101	51750-399	Contracted Services(Permits)	50,000		15,000	65,000	52,186
101	#41520	Building Permits	100,000	15,000		115,000	141,822
<b>Sheriff's Dept. &amp; Jail</b>							
101	54110-108	Deputies	2,090,750	29,000		2,071,750	1,879,665
101	54110-148	Dispatchers	267,550	16,000		251,550	232,326
101	54110-189	Other Salaries	87,250	16,000		71,250	64,510
101	54110-499	Other Salaries	15,000	3,500		11,500	7,492
101	54110-108	Investigators	367,000		18,500	385,500	354,077
101	54110-187	Overtime	85,750		45,000	130,750	146,875
	54110-187	Overtime / HIDTA			10,152		
	54110-187	Overtime/US Marshall			6,893		
	#47250	HIDTA		10,152			
	#47700	US Marshall		6893			
101	54110-790	Other Equipment	15,000		1,000	16,000	15,875
101	54210-160	Guards	1,429,750	130,000		1,299,750	1,172,245
101	54210-165	Cafeteria Personnel	99,100	14,000		85,100	76,843
101	54210-790	Other Equipment	15,000		10,000	25,000	12,273
101	54210-599	Other Charges	20,000		7,500	27,500	18,237
101	54210-187	Overtime			35,000		
101	54210-199	Other Per Diem	40,000		1,500	41,500	37,759
101	54210-340	Medical & Dental	510,000		65,000	575,000	488,808
101	54210-422	Food Supplies	250,000		25,000	275,000	242,542
<b>Juvenile Services</b>							
101	54240-160	Guards	408,250	4,500		403,750	368,917
101	54240-307	Communication	5,900	3,500		2,400	2,145
101	54210-160	Jail Guards	1,299,750	3,500		1,296,250	1,172,245
101	54240-196	In Service	600	600		0	0
101	54240-355	Travel	600	600		0	0
101	54240-187	Overtime	5,000		10,000	15,000	15,623
101	54240-199	Other Per Diem	11,000		1,500	12,500	12,703
101	54240-599	Other Charges	7,000		1,200	8,200	6,719
<b>Fire Department</b>							
101	54310-140	Salary Supplements	0		3,000	3,000	0
101	#46290	Public Safety Grants Training from State	0	3,000		3,000	3,000
<b>Local Health Dept.</b>							
101	55110-316	Contributions	0		2,053	2,053	2,053
101	#44570	Contributions & Gifts	1,000	1,000		1,000	2,000
101	#44540	Sale of Property	21,600	1,053		22,563	29,600
<b>Public Health-Grant</b>							
101	55900-189	Other Salaries	1,151,600		193,700	1,345,300	1,094,297
101	55900-355	Travel	18,400		14,600	33,000	14,990
101	55900-435	Office Supplies	6,100		10,000	16,100	8,746
101	58600-201	SSI			14,819		
101	58600-204	Retirement			20,000		
101	58600-207	Medical			20,000		
101	#46310	Health Department Programs	1,681,790	273,119		1,954,909	1,038,731
<b>Tourism</b>							
101	58110-316	Tourism-Contributions	148,000		7,000	155,000	126,388
101	#40220	Hotel/Motel Tax	200,000	7,000		207,000	152,928

Explanations:

- Codes and Compliance - Increase due to Building Permits
- Sheriff's Department and Jail - As per memo from David Andrews
- Juvenile Services - As per memo from David Andrews
- Fire Department - Salary Supplements received from State of Tennessee for Employees
- Local Health and Public Health- Amendment to the DGA Grant
- Tourism-To cover possible increase in Hotel/Motel Tax

**Debby Francis**

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**From:** Putnamcodes@putnamco.org

**Sent:** Monday, May 12, 2014 10:34 AM

**To:** debby@putnamco.org

**Subject:** request

Debby I need to do a request for additional money to finish out the year for account #51750-399 in the amount \$15,000 we may not use this exact amount but that is an rough ball park figure.

thank you

Theresa Tayes

Putnam County Codes Department

Codes-Budget  
Amendment

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MEMORANDUM

TO: Kim Blaylock, County Executive  
Debby Francis  
Putnam County Commission

FROM: Sheriff David K. Andrews

DATE: May 16, 2014

RE: Budget Amendments

I am requesting that the following budget amendments be made:

The following miscellaneous refunds should go back into 101-54110-187 Overtime

\$2,467.69 from HIDTA into 101-54110-187 (Overtime)

\$4,055.73 from HIDTA into 101-54110-187 (Overtime)

\$723.31 from HIDTA into 101-54110-187 (Overtime)

\$2,905.85 from HIDTA into 101-54110-187 (Overtime)

44170 \$492.73 from Jackson County, Tennessee into 101-54210-187 (Overtime Guards)

44170 \$1,080.00 from Replay Systems into 101-54110-708 (Communication Equipment)

*Revenue to Reduce*

*Revenue to Reduce Exp.*

**Drug Fund**

✓

\$1,500.00 out of 122-54150-319 (Confidential Drug Enforcement Payments)  
and put into 122-54150-307 (Communication)

**Jail**

**Take**

✓

\$130,000 out of 101-54210-160 (Guards)

\$14,000 out of 101-54210-165 (Cafeteria Personnel)

**Place Into**

\$10,000 into 101-54210-790 Other Equipment

\$7,500 into 101-54210-599 Other Charges

\$35,000 into 101-54210-187 (Overtime Pay)

\$1,500 into 101-54210-199 (Other Per Diem & Fees)

\$65,000 into 101-54210-340 (Medical & Dental Service)

\$25,000 into 101-54210-422 (Food Supplies)

**Sheriff's Office**

**Take**

✓ \$29,000 out of 101-52110-106 (Deputies)  
\$16,000 out of 101-54110-148 (Dispatchers)  
\$16,000 out of 101-54110-189 (Other Salary & Wages)  
\$3,500 out of 101-54110-499 (Other Charges)

**Place Into**

✓ \$18,500 into 101-54110-108 (Investigators)  
\$45,000 into 101-54110-187 (Overtime)  
\$1,000 into 101-54110-790 (Other Equipment)

**Juvenile Services**

**Take**

✓ \$4,500 out of 101-54240-160 Guards  
\$3,500 out of 101-54240-307 Communication  
\$3,500 out of 101-54210-160 Guards  
\$600. out of 101-54240-196 In-service  
\$600. out of 101-54240-355 Travel

**Place Into**

✓ \$10,000 into 101-54240-187 Overtime  
\$1,500 into 101-54240-199 (Other Per Diem & Fees)  
\$1,200 into 101-54240-599 (Other Charges)

MEMORANDUM

TO: Kim Blaylock, County Executive  
Debby Francis  
Putnam County Commission

FROM: Sheriff David K. Andrews

DATE: May 20, 2014

RE: Budget Amendments

I am requesting that the following budget amendments be made:

The following miscellaneous refunds should go back into 101-54110-187 Overtime

✓ \$2,314.62 from US Marshalls deposited in Trustee Account 05-19-14  
\$1,563.12 from US Marshalls deposited in Trustee Account 05-19-14  
\$1,543.08 from US Marshalls deposited in Trustee Account 05-19-14  
\$1,142.28 from US Marshalls deposited in Trustee Account 05-19-14  
\$330.66 from US Marshalls deposited in Trustee Account 05-19-14

47700

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Ron Williamson seconded the motion to approve the Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

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# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dr. Janet Moore, Chair  
Eric Brown, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kim Cravens  
Dawn Fry  
Jerry Maynard  
David McCormick

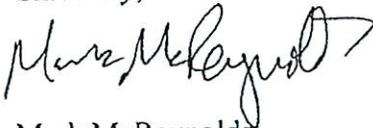
June 3, 2014

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- Reallocation of Medical Insurance based on benefit participation.
- To budget for additional funds paid from individual schools for substitute teachers.
- To budget for additional funds paid from individual schools for employee stipends.
- To budget for State revenue for Job Training Partnership Act.
- To budget additional revenue (State and Federal) for Adult Education.
- To allocate supplemental award of \$7,500 for LEAPS program.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 5-Jun-14

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	71100-207-00000	MEDICAL INSURANCE	5,167,017.00	79,500.00		5,087,517.00
2	141	71150-207-00000	MEDICAL INSURANCE	95,324.00		2,500.00	97,824.00
3	141	71300-207-00000	MEDICAL INSURANCE	189,868.00		15,000.00	204,868.00
4	141	71600-207-00000	MEDICAL INSURANCE	-		2,700.00	2,700.00
5	141	72110-207-00000	MEDICAL INSURANCE	21,331.00	8,000.00		13,331.00
6	141	72215-207-00000	MEDICAL INSURANCE	-		6,000.00	6,000.00
7	141	72260-207-00000	MEDICAL INSURANCE	-		13,300.00	13,300.00
8	141	72410-207-00000	MEDICAL INSURANCE	770,445.00	16,000.00		754,445.00
9	141	72510-207-00000	MEDICAL INSURANCE	70,431.00		17,000.00	87,431.00
10	141	72620-207-00000	MEDICAL INSURANCE	125,846.00		15,000.00	140,846.00
11	141	73100-207-00000	MEDICAL INSURANCE	-		10,000.00	10,000.00
12	141	73400-207-02005	MEDICAL INSURANCE	292,355.00		22,000.00	314,355.00
				6,732,617.00	103,500.00	103,500.00	6,732,617.00

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Explanation: Reallocation of Medical Insurance based on benefit participation

Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval: \_\_\_\_\_  
Official / Department Head

Reviewed by:   
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approval

Non-Approval

Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 5-Jun-14

Item #	Fund #	Account #	Account Description	Current			Requested Approval Amount
				Approved Amount	Increase	Decrease	
1	141	43570-01602	RECEIPTS FROM INDIVIDUAL SCHOOLS	19,377.00	11,788.00		31,165.00
					<u>Decrease</u>	<u>Increase</u>	
2	141	71100-195-01602	CERTIFIED SUBSTITUTE TEACHERS	18,000.00	2,000.00		16,000.00
3	141	71100-198-01602	NON-CERTIFIED SUBSTITUTE TEACH			12,000.00	12,000.00
4	141	71100-201-01602	SOCIAL SECURITY	1,116.00		620.00	1,736.00
5	141	71100-204-01602	STATE RETIREMENT			1,023.00	1,023.00
6	141	71100-212-01602	EMPLOYER MEDICARE LIABILITY	261.00		145.00	406.00
				38,754.00	13,788.00	13,788.00	62,330.00

Explanation: To budget for additional funds paid from individual schools for Substitute Teachers.

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Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
*Supervisor* *Official / Department Head*

Reviewed by: *Mark McRaymond*  
*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 5-Jun-14

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	43570-01601	RECEIPTS FROM INDIVIDUAL SCHOOLS	57,246.00	17,000.00		74,246.00
					<u>Decrease</u>	<u>Increase</u>	
2	141	71100-399-01601	OTHER CONTRACTED SERVICES	4,200.00		12,500.00	16,700.00
3	141	72210-189-01601	OTHER SALARIES AND WAGES	45,000.00		3,800.00	48,800.00
4	141	72210-201-01601	SOCIAL SECURITY	2,790.00		240.00	3,030.00
5	141	72210-204-01601	STATE RETIREMENT	4,604.00		400.00	5,004.00
6	141	72210-212-01601	EMPLOYER MEDICARE LIABILITY	653.00		60.00	713.00
				114,493.00	17,000.00	17,000.00	148,493.00

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Explanation: To budget for additional funds paid from individual schools for employee stipends

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
*Supervisor* *Official / Department Head*

Reviewed by: Mark McFarland  
*Chief Financial Officer*

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_

Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 5-Jun-14

Item #	Fund #	Account #	Account Description	Current		Requested	
				Approved Amount	Increase	Decrease	Approval Amount
1	141	47210-02002	JOB TRAINING PARTNERSHIP ACT	-	15,000.00		15,000.00
2	141	71100-116-02002	OTHER CONTRACTED SERVICES	-		12,900.00	12,900.00
3	141	71100-201-02002	OTHER SALARIES AND WAGES	-		800.00	800.00
4	141	71100-204-02002	SOCIAL SECURITY	-		1,130.00	1,130.00
5	141	71100-212-02002	STATE RETIREMENT	-		170.00	170.00
				-	15,000.00	15,000.00	30,000.00

Explanation: To budget for State Revenue for Job Training Partnership Act

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_

Supervisor

Official / Department Head

Reviewed by: Mark McPherson

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approval

Approval

Non-Approval

Date: \_\_\_\_\_

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Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 5-Jun-14

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	46590-01002	OTHER STATE EDUCATION FUNDS	40,745.00	10,775.00		51,520.00
2	141	47120-01002	ADULT BASIC EDUCATION	122,235.00	32,325.00		154,560.00
					<u>Decrease</u>	<u>Increase</u>	
3	141	71600-429-01002	INSTRUCTIONAL SUPPLIES	350.00		17,500.00	17,850.00
4	141	72260-790-01002	OTHER EQUIPMENT	-		25,600.00	25,600.00
				163,330.00	43,100.00	43,100.00	249,530.00

Explanation: To budget additional revenue (State and Federal) for Adult Education

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Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval: \_\_\_\_\_  
Official / Department Head

Reviewed by: Mark McFey  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval      No Recommendation      Date: \_\_\_\_\_

Action by County Commission: Approval      Non-Approval      Date: \_\_\_\_\_

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Grants

DATE: 6/5/14

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase/Decrease	Requested Approval Amount
1	141	46590-LEAPS	Revenue	397,500.00		7,500.00	405,000.00
2	141	73300-105-LEAPS	Supervisor	2,000.00			2,000.00
3	141	73300-116-LEAPS	Teachers	120,000.00	19,300.00		139,300.00
4	141	73300-146-LEAPS	Bus Drivers	15,000.00	1,750.00		16,750.00
5	141	73300-162-LEAPS	Clerical	14,015.00		3,200.00	10,815.00
6	141	73300-163-LEAPS	Assistants/Aides	25,200.00		1,800.00	23,400.00
7	141	73300-189-LEAPS	Other Salaries	34,800.00		12,400.00	22,400.00
8	141	73300-195-LEAPS	Certified Substitutes	825.00		630.00	195.00
9	141	73300-198-LEAPS	Non-Certified Substitutes	800.00		800.00	-
10	141	73300-201-LEAPS	Social Security	13,188.00		390.00	12,798.00
11	141	73300-204-LEAPS	Retirement	19,248.00	980.00		20,228.00
12	141	73300-206-LEAPS	Life Insurance	30.00			30.00
13	141	73300-207-LEAPS	Medical Insurance	12,650.00		11,400.00	1,250.00
14	141	73300-208-LEAPS	Dental Insurance	160.00			160.00
15	141	73300-210-LEAPS	Unemployment	90.00			90.00
16	141	73300-212-LEAPS	Medicare	3,088.00	30.00		3,118.00
17	141	73300-348-LEAPS	Postal Charges	250.00			250.00
18	141	73300-349-LEAPS	Printing Charges	250.00			250.00
19	141	73300-355-LEAPS	Travel	22,890.00			22,890.00
20	141	73300-399-LEAPS	Other Contracted Services	58,750.00	20,000.00		78,750.00
21	141	73300-499-LEAPS	Other Supplies/Materials	22,200.00	1,225.00		23,425.00
22	141	73300-524-LEAPS	Inservice/Staff Development	5,000.00		3,500.00	1,500.00
23	141	73300-599-LEAPS	Other Charges	10,000.00		1,870.00	8,130.00
24	141	73300-790-LEAPS	Other Equipment	9,000.00			9,000.00
25	141		Indirect Cost	8,066.00	205.00		8,271.00
					43,490.00	43,490.00	

20

Explanation: To allocate supplemental award of \$7500 and reallocate funds for better utilization.

Requested by:

Tony Platteau  
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Marie Meloy  
Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approved

Not Approved

Date:

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund as presented. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE CENTRAL CAFETERIA SCHOOL FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the Central Cafeteria School Fund as presented.

(SEE ATTACHED)

# *Department of Education Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dr. Janet Moore, Chair  
Eric Brown, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Kim Cravens  
Dawn Fry  
Jerry Maynard  
David McCormick

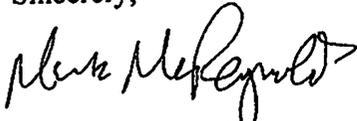
June 4, 2014

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the Central Cafeteria Fund, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- Reallocation of budget to more fully utilize operating revenue.



The Chairman asked for discussion on the motion to approve the Budget Amendments to the Central Cafeteria School Fund as presented. There was none.

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Kevin Maynard seconded the motion to approve Budget Amendments to the Road Department Fund as presented.

(SEE ATTACHED)

24

## Budget Amendment/Line Item Transfer Authorization Form Road Department JUNE, 2014 Commission Meeting

FUND : 131

Item	Account	Description	Approved	Decrease	Increase	Requested	Expended	Act. Bal.
			Expenditures	Expenditures	Expenditures			
1	62000.205	Employee Health Insurance	170,000	0	4,000	174,000	155,580	18,420
2	63100.205	Employee Health Insurance	10,000	0	3,000	13,000	10,604	2,396
3	62000.399	Contracted Services	800,000	0	25,000	825,000	285,542	539,458
4	63100.412	Diesel Fuel	80,000	0	8,000	88,000	77,088	10,912
5	63100.425	Gasoline	45,000	5,000	0	40,000	33,221	6,779
6	63100.336	Repair Maint. & Services	18,000	9,000	0	9,000	8,935	65
7	63100.329	Uniforms/Laundry Services	3,500	1,000	0	2,500	1,537	963
8	68000.714	Highway Equipment	25,000	25,000	0	0	0	0
		<b>Totals</b>	<b>1,151,500</b>	<b>40,000</b>	<b>40,000</b>	<b>1,151,500</b>	<b>572,507</b>	<b>578,993</b>

251

Submitted by   
Randy Jones, Putnam County Road Supervisor

Explanation: Moving needed funds to respective line items.  
Insurance cost higher than when budgeted.

Action by Fiscal Review Committee:

Recommended:  
Not Recommended:

The Chairman asked for discussion on the motion to approve Budget Amendments to the Road Department Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE PRESERVATION OF RECORDS FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Daryl Blair seconded the motion to approve Budget Amendments to the Preservation of Records Fund as presented.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department **Preservation of Records**

Date: **June 2014**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
121	51910-499	Other Supplies	25,000	600		24,400	6,798
121	58900-510	Trustee Commission	0	0	600	600	372

Explanation:

To finish out year end

The Chairman asked for discussion on the motion to approve Budget Amendments to the Preservation of Records Fund as presented. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DRUG CONTROL FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Daryl Blair seconded the motion to approve Budget Amendments to the Drug Control Fund as presented.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department **Drug Control Fund**

Date: **June 2014**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
122	54150-307	Communication	2,000		1,500	3,500	2,959
122	54150-319	Confidential Drug Enforc.	20,000	2,000		18,000	0
122	58900-510	Trustee Commission	0		500	500	171

**Explanation:**

To finish out year end

The Chairman asked for discussion on the motion to approve Budget Amendments to the Drug Control Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE INDUSTRIAL / ECONOMIC DEVELOPMENT FUND AS PRESENTED**

Commissioner Scott Ebersole moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the Industrial / Economic Development Fund as presented.

(SEE ATTACHED)

**Putnam County Budget Amendment/Transfer Authorization Form**

Department **Industrial Economic Development Fund**

**June 2014**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
119	58120-316	Contributions & Gifts	155,000		500	160,000	155,344
119	58900-510	Trustee Commission	9,100		500	9,600	9,407
119	#39000	Fund Balance			1,000		

Explanation: *Increase to finish out fiscal year*

The Chairman asked for discussion on the motion to approve Budget Amendments to the Industrial / Economic Development Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ADOPT A CONTINUING BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, AND TO AUTHORIZE THE ISSUANCE OF TAX ANTICIPATION NOTES FOR PUTNAM COUNTY, TENNESSEE**

Commissioner Scott Ebersole moved and Commissioner Daryl Blair seconded the motion to approve a Resolution to Adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2014, and to Authorize the Issuance of tax Anticipation Notes for Putnam County, Tennessee.

(SEE ATTACHED)

32

**RESOLUTION TO ADOPT A  
CONTINUING BUDGET AND TAX RATE  
FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2014, AND TO AUTHORIZE  
THE ISSUANCE OF TAX ANTICIPATION NOTES  
FOR PUTNAM COUNTY, TENNESSEE**

**WHEREAS**, all appropriations included in the County's Fiscal Year 2013-2014 Budget will cease effective June 30, 2014, and,

**WHEREAS**, the County will not have an opportunity to adopt the County's Fiscal Year 2014-2015 Budget until the July Session which will be held on July 21, 2014 and

**WHEREAS**, County departments will need to operate at some level without appropriations after July 1, 2013, and until a new County Budget is adopted,

**NOW, THEREFORE, BE IT RESOLVED** by the Putnam County Board of Commissioners meeting in the regular session on June 16, 2014 that amounts set out in the Fiscal Year 2013-2014 Appropriation Resolution are hereby continued until a new Fiscal Year 2014-2015 Appropriation Resolution is adopted, and;

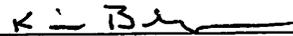
**BE IT FURTHER RESOLVED**, that the property tax rate of \$2.805 per each \$100.00 of taxable property for the Fiscal Year beginning July 1, 2013 shall remain in effect until a new property tax rate is adopted, and;

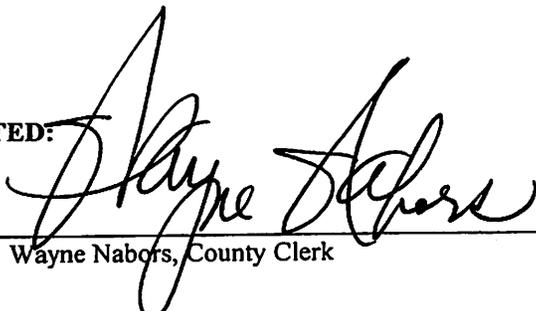
**BE IT FURTHER RESOLVED**, that the County Executive and County Clerk are hereby authorized to borrow money on tax anticipation notes, provided that such notes are first approved by the State Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenues for the Fiscal Year 2013-2014 have been collected, not exceeding 60% of the appropriations of each individual fund of the continuing budget. The notes evidencing the loans authorized under this section shall be issued under the authority of Title 9, Chapter 21, Tennessee Code Annotated. All said notes shall mature and be paid in full without renewal not later than June 30, 2015:

**BE IT FURTHER RESOLVED**, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2014.

Adopted this 16<sup>th</sup> day of June 2014.

  
\_\_\_\_\_  
Chris Savage, Commission Chairman

  
\_\_\_\_\_  
Kim Blaylock, County Executive

ATTESTED:   
\_\_\_\_\_  
Wayne Nabors, County Clerk



The Chairman asked for discussion on the motion to approve a Resolution to adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2014, and to Authorize the Issuance of Tax Anticipation Notes for Putnam County, Tennessee. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF WRITE-OFF AMOUNT OF \$495,829.86 FOR THE PUTNAM COUNTY EMERGENCY MEDICAL SERVICES**

Commissioner Scott Ebersole moved and Commissioner Jim Martin seconded the motion to approve a write-off amount of \$495,829.86 for the Putnam County Emergency Medical Services.

(SEE ATTACHED)

34

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501  
Phone (931) 528-1555 Fax (931)372-0295

Randy Porter, Director

Tommy Copeland, Asst. Director

## Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPPA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Executive's office.

Total amount billed by EMS      \$6,162,641  
June 1, 2013 to May 31, 2014

Total amount being written off      \$495,829.86  
June 1, 2013 to May 31, 2014

Percentage of write off      8.1%

Even though these accounts are being taken off our books, they will remain at the Collections Agency and they will continue to try and collect these. The accounts being written off are from 2009, 2010 and 2011.

The Chairman asked for discussion on the motion to approve a write-off amount of \$495,829.86 for the Putnam County Emergency Medical Services. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO RECESS THE JUNE 16, 2014 MEETING AND COME BACK IN SESSION ON MONDAY, JUNE 30, 2014 FOR ANY ADDITIONAL BUDGET AMENDMENTS THAT ARE NEEDED**

Commissioner Scott Ebersole moved and Commissioner Kim Bradford seconded the motion to approve a recess of the June 16, 2014 Meeting and come back in session on Monday, June 30, 2014 for any additional Budget Amendments that are needed and also the revised County Personnel Policy.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE RESOLUTION OF THE GOVERNING BODY OF PUTNAM COUNTY TENNESSEE AUTHORIZING THE ISSUANCE, SALE AND PAYMENT OF THE INTERFUND LOAN CAPITAL OUTLAY NOTE EXTENSION NOT TO EXCEED \$583,332 AND ALSO APPROVAL OF THE RENEWAL OF NOTE FOR THE VOCATIONAL REHABILITATION BUILDING PROGRAM EXTENSION 2014 DATED JUNE 24, 2014**

Commissioner Scott Ebersole moved and Commissioner Eris Bryant seconded the motion to approve the Resolution of the Governing Body of Putnam County, Tennessee Authorizing the Issuance, Sale and Payment of the Interfund Loan Capital Outlay Note Extension not to exceed \$583,332 and also approval of the Renewal of Note for the Vocational Rehabilitation Building Program Extension 2014 dated June 24, 2014.

(SEE ATTACHED)

**RESOLUTION OF THE GOVERNING BODY OF PUTNAM COUNTY  
TENNESSEE, AUTHORIZING THE ISSUANCE, SALE AND PAYMENT OF  
THE INTERFUND LOAN CAPITAL OUTLAY NOTES EXTENSION NOT TO  
EXCEED**

**\$583,332.00**

WHEREAS, pursuant to Title 9, Chapter 21, Tennessee Code Annotated, Parts I, IV, VI, the Governing Body of Putnam County, Tennessee, (the "Local Government") duly adopted a resolution dated August 21, 2006, authorizing the issuance of capital outlay notes (the "Original Notes") not to exceed **One Million, Seven Hundred and Fifty Thousand Dollars, (\$1,750,000)** to finance the cost of the **Vocational Rehabilitation Building Program 2006-2007** referenced therein (the "Resolution") approved by the comptroller's Designee on September 11, 2006; and

WHEREAS, **One Million, Seven Hundred and Fifty Thousand Dollars (\$1,750,000.00)** of the Original Notes have been issued, sold, and dated June 24, 2008; and

WHEREAS, Title 9, Chapter 21, Tennessee Code Annotated provides that local governments in Tennessee are authorized to extend or renew the maturity date of capital outlay notes upon the approval of the State Director of Local Finance; and

WHEREAS, under the provisions of Tennessee Code Annotated Sec.9-21-408. Local Governments in Tennessee are authorized to make interfund loans in accordance with procedures for the issuance of capital outlay notes set forth in Tennessee Code Annotated Sec.9-21-604; and

WHEREAS, the Governing Body finds that it is advantageous to the Local Government to authorize the issuance and sale of capital outlay extension notes to extend and renew the remaining **Five Hundred and Eighty Three Thousand, Three Hundred and Thirty Two Dollars (\$583,332.00)** of the Original Notes Maturing on **June 24, 2014** in conformity with the requirements for the issuance of notes;

**NOW THEREFORE, BE IT RESOLVED**, by the Governing Body of Putnam County, Tennessee as follows:

**Section 1.** That for the purpose of providing funds to retire the outstanding Original Notes, The County Executive of the Local Government is hereby authorized in accordance with the terms of this resolution, and upon approval of the Comptroller or Comptroller's Designee, to issue and sell capital outlay extension notes in the principal amount not to exceed **Five Hundred and Eighty Three Thousand, Three Hundred and Thirty Two Dollars (\$583,332.00)** (the "Extension Notes") from the Debt Service Fund to the County General Fund upon approval of the State Director of Local Finance, pursuant to meeting the terms, provisions, and conditions permitted by law. The Extension Notes shall be designed "**Vocational Rehabilitation Building Program**

**Capital Outlay Extension Notes, Series 2014**, shall be numbered serially from 1 upwards; shall be dated as of the date of issuance of June 24, 2014; shall be in denomination (s) as agreed upon the purchaser; shall be sold at not less than 99% of par value and accrued interest; and shall bear interest at a rate or rates not to exceed **two (2%)** per annum, and in no event shall the rate exceed the legal limit provided by law.

**Section 2.** That, the Extension Notes shall mature not later than three (3) years after the date of issuance and that the term of the Original notes, Extension Notes and any further extension or renewal notes, in combination, shall not exceed the reasonably expected economic life of the Project, as certified by the Governing Body in the Resolution. Provided, however, that unless otherwise approved by the Director of State and Local Finance, each year the Extension Notes are outstanding, **one-ninth (1/9)**, of the original principal amount of the Original Notes shall mature without renewal but subject to prior redemption.

**Section 3.** That, the Extension Notes shall be subject to redemption at the option of the Local Government, in whole or in part, at any time, at the principal amount and accrued interest to the date of redemption, without a premium, or, if sold at par, with or without a premium of not exceeding one percent (1%) of the principal amount.

**Section 4.** That the Notes shall be direct general obligations of the Local Government, for which the punctual payment of the principal and interest on the notes, the full faith and credit of the Local Government is irrevocably pledged and the Local Government hereby pledges its taxing power as to all taxable property in the Local Government for the purpose of providing funds for the payment of principal and interest on the Notes. The Governing Body of the Local Government hereby authorizes the levy and collection of a special tax on all taxable property of the Local Government over and above all other taxes authorized by the Local Government to create a sinking fund to retire the Notes with interest as they mature in an amount necessary for that purpose.

**Section 5.** That, the notes shall be executed in the name of the Local Government and bear the manual signatures of the County Executive and the County Clerk with the Local Government seal affixed thereon; and shall be payable as to principal and interest at the office of the County Trustee or the paying agent duly appointed by the Local Government. Proceeds of the Notes shall be deposited with the County Trustee and shall be paid out for the purpose of financing the Project pursuant to this Resolution and as required by law.

**Section 6.** That, the Extension Notes shall be issued in fully registered form and that at all times during which any Extension Note remains outstanding and unpaid, the Local Government or its agent shall keep or cause to be kept at its office a note register for the registration, exchange or transfer of the Extension Notes. The note transfer, if held by an agent of the Local Government, shall at all times be open for inspection by the Local Government or any duly authorized officer of the Local Government. Each Extension Note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Local Government or its agent, by the

registered owner of the Extension Note in person or by the registered owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or

its agent together with a written instruction of transfer satisfactory to the Local Government duly executed by the registered owner or the registered owner's duly authorized attorney. Upon the transfer of any such Extension Note, the Local Government shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Extension Note. The Local Government shall not be obligated to make any such Extension Note transfer during the fifteen (15) days next preceding an interest payment date on the Extension Notes, or in the case of any redemption of Extension Notes, during the forty-five (45) days next preceding the date of redemption.

**Section 7.** That the Notes shall be in substantially the form authorized by the State Director of Local Finance and shall recite that the Notes are issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated.

**Section 8.** That, the Extension Notes shall be considered to have been sold on the date of issuance of June 24, 2014, after the receipt of the written approval of the State Director of Local Finance for the sale of the Extension Notes.

**Section 9.** That, after the sale of the Extension Notes, and for each year that any of the notes are outstanding, the Local Government shall prepare an annual budget in a form consistent with accepted governmental standards and as approved by the State Director of Local Finance. The budget shall be kept balanced during the life of the notes. The annual budget shall be submitted to the Director immediately upon its adoption; however, it shall not become the official budget for the fiscal year until such budget is approved by the Director in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes"). If the Director determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the The Director.

**Section 10.** That, if any of the Extension Notes shall remain unpaid at the end of three (3) years from the issue date, then the unpaid Extension Notes shall be renewed or extended as permitted by law or retired from the funds of the Local Government or be converted into bonds pursuant to Chapter 11 of Title 9 of the Tennessee Code Annotated, or any other law, or be otherwise liquidated as approved by the State Director of Local Finance.

**Section 11.** That, all orders or resolutions in conflict with this resolution are hereby repealed insofar as such conflict exists and this resolution shall become effective immediately upon its passage.

Duly passed and approved this 16<sup>th</sup> day of June 2014.

Kim Blaylock  
Kim Blaylock, County Executive

Attested: Wayne Nabors  
Wayne Nabors, County Clerk



Registered  
#01-01-14

Registered  
\$583,332

RENEWAL OF NOTE

COUNTY OF PUTNAM  
STATE OF TENNESSEE

VOCATIONAL REHABILITATION BUILDING PROGRAM  
EXTENSION 2014

<u>Dated</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
<u>June 24, 2014</u>	<u>2%</u>	<u>June 24, 2017</u>

Registered Owner: Debt Service Fund

Principal Sum: \$583,332

The County of Putnam (the "Local Government") of the State of Tennessee hereby acknowledges itself indebted, and for value received hereby promises to pay the Registered Owner hereof (named above) or, registered assigns, the Principal Sum (specified above) on the Maturity Date (specified above) (unless this note shall have been duly called for prior redemption and payment of the redemption price shall have been duly made or provided for) upon presentation and surrender to the Local Government or its agent, and to pay interest on the Principal Sum on June 24, 2015 and semi-annually thereafter until paid at the Interest Rate per annum (specified above), by check, draft, or warrant mailed to the Registered Owner, at the address of the Registered Owner as it appears on the fifteenth (15th) calendar day of the month next preceding the applicable payment date in the note register maintained by or on behalf

of the Local Government. Both principal of and interest on this note are payable at the office of the County Trustee or paying agent duly appointed by the Local Government in lawful money of the United States of America.

This note is a direct obligation of the Local Government for the payment of which as to both principal and interest the full faith and credit of the Local Government is pledged.

This note is subject to redemption prior to its stated maturity in whole or in part at any time at the option of the Local Government upon payment of the principal amount of the note together with the interest accrued thereon to the date of redemption.

This note is issued under the authority of Parts I, IV, and VI of the 1986 Tennessee Public Acts, Chapter 770, and a Resolution duly adopted by the Governing Body of the Local Government meeting in regular session on the 16th day of June 2014, (the "Resolution") to finance some or all of the cost for the remainder of loan used for The Vocational Rehabilitation Building Program 2006-2007.

This note shall have the qualities and incidents of a negotiable instrument and shall be transferrable only upon the note register kept by the Local Government or its agent, by the Registered Owner of the note in person or by the Registered Owner's attorney duly authorized in writing, upon presentation and surrender to the Local Government or its agent of the note together with a written instrument of transfer satisfactory to the Local Government duly executed by the Registered Owner or the Registered Owner's duly authorized attorney but only in the manner as provided in the Resolution of the Local Government authorizing the issuance of this note and upon surrender hereof for cancellation. Upon the transfer of any such note, the Local Government or its agent shall

issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered note. The Local Government shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date on the Notes or, in the case of any redemption of the Notes, during the forty-five (45) days next preceding the date of redemption.

Part I, Section 17 of the Act provides that this note and interest thereon are exempt from taxation by the State of Tennessee or by any county, municipality or taxing district of the State, except for inheritance, transfer and estate taxes and except as otherwise provided under the laws of the State of Tennessee.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this note exist, have happened and have been performed in due time, form and manner as required by the Constitution and laws of the State of Tennessee, and the amount of this note, together with all other indebtedness of the Local Government, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the Governing Body of the Local Government has caused this note to be executed in the name of the Local Government by the manual signature of the County Executive, and countersigned and attested by the manual signature of the County Clerk, with the Seal of the Local Government affixed hereto or imprinted hereon, and this note to be dated as of the 24th of June, 2014.

*K. B.*

County Executive

ATTESTED:

*Wayne Adors*  
County Clerk



The Chairman asked for discussion on the motion to approve the Resolution of the Governing Body of Putnam County, Tennessee Authorizing the Issuance, Sale and Payment of the Interfund Loan Capital Outlay Note Extension not to exceed \$583,332 and also approval of the Renewal of Note for the Vocational Rehabilitation Building Program Extension 2014 dated June 24, 2014. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**NOMINATING COMMITTEE:**

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING TO SERVE ON THE COUNTY LIBRARY BOARD:**

**LAURA CLEMONS TO FILL THE UNEXPIRED TERM OF TED WILLIAMS  
(TERM TO EXPIRE JUNE 2015)**

**JOE ALBRECHT TO FILL THE UNEXPIRED TERM OF DR. GERALD BARKER  
(TERM TO EXPIRE JUNE 2016)**

**LEIGH FLATT TERM TO EXPIRE JUNE 2017**

**BETH THOMPSON TERM TO EXPIRE JUNE 2017**

Commissioner Steve Pierce moved and Commissioner Daryl Blair seconded the motion to approve to serve on the County Library Board: Laura Clemons to fill the unexpired term of Ted Williams (term to expire June 2015, Joe Albrecht to fill the unexpired term of Dr. Gerald Barker (term to expire June 2016, Leigh Flatt term to expire June 2017, and Beth Thompson term to expire June 2017.

(SEE ATTACHED)

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## Putnam County Library System

931 526 2416 pclibrary.org  
50 East Broad St Cookeville, TN 38501

June 4, 2014

Nominating Committee  
Putnam County Commission  
Putnam County Courthouse  
Cookeville, TN 38501

RE: Putnam County Library Board Appointments

Commissioners:

The Putnam County Library Board has several positions which require action by the Putnam County Commission.

County-appointees Ted McWilliams (term expiring in 2015) and Dr. Gerald Barker (term expiring in 2016) have submitted their resignations.

To fill the unexpired term of Ted McWilliams, the Library Board voted to nominate Laura Clemons. Mrs. Clemons owns her own business and has worked extensively with local nonprofit organizations.

To fill the unexpired term of Dr. Gerald Barker, the Library Board voted to nominate local businessmen, Joe Albrecht.

Leigh Flatt of Monterey was appointed in 2013 to fill the unexpired term of Ruthann Woolbright. The Library Board requests that she be appointed to a full, three year term.

The terms of Patricia Lawrence as the Putnam County representative to the Regional Library, and Beth Thompson on the Putnam County Library Board are also expiring. The Library Board requests that they be reappointed to their respective positions.

Sincerely,

A handwritten signature in cursive script that reads "Clay Robertson".

Clay Robertson  
Director  
Putnam County Library

The Chairman asked for discussion on the motion to approve to serve on the County Library Board: Laura Clemons to fill the unexpired term of Ted Williams (term to expire June 2015, Joe Albrecht to fill the unexpired term of Dr. Gerald Barker (term to expire June 2016, Leigh Flatt term to expire June 2017, and Beth Thompson term to expire June 2017. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMENDS PATRICIA LAWRENCE TO SERVE ON THE REGIONAL LIBRARY BOARD FOR A 3 YEAR TERM TO EXPIRE JUNE 2017**

Commissioner Steve Pierce moved and Commissioner Daryl Blair seconded the motion to approve Patricia Lawrence to serve on the Regional Library Board for a 3 year term to expire June 2017.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**REPORT OF SPECIAL COMMITTEES: None**

**RESOLUTIONS: None**

**ELECTION OF NOTARIES**

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

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PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected June 16,2014

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DIANE H BOATMAN  
JANIE BRANCH  
LENA E BRYANT  
RANDY EARLEY  
BRENDA FORD  
ANNETTE GOSS  
BILLIE GROGAN  
ANDREA JUNE HAMMOCK  
LINDSEY HOLLAND-NORTON

LYDIA L KEY  
GARY LOVELLETTE  
MARSHA MCDANIEL  
CHRISTY MINNEAR  
BETHANY H MOORE  
JOYCE S PALMER  
SUE B PARKER  
MANDY RAPER

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Eris Bryant  
Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**OTHER NEW BUSINESS:**

**MOTION RE: DISCUSS LANGUAGE IN THE MOTION FROM LAST MONTH REAPPROVING TO ALLOW 14.5 ACRES IN THE HIGHLANDS BUSINESS PARK BE FOR TENNESSEE TECH INNOVATION MANUFACTURING CENTER**

**MOTION RE: TENNESSEE TECH UNIVERSITY - INDUSTRIAL PARK CONTINGENT UPON THE APPROVAL OF THE GRANT. IF NOT GRANTED PROPERTY GOES BACK TO THE COUNTY**

Commissioner Scott Ebersole moved and Commissioner Jim Martin seconded the motion for the Tennessee Tech University – Industrial Park contingent upon the approval of the Grant. If not Granted property goes back to the County.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The motion was withdrawn.

**ANNOUNCEMENTS AND STATEMENTS**

**EMPLOYEE OF THE MONTH: DEBBIE WINNINGHAM**

**CITIZEN OF THE MONTH: LUCIE BOLENBARKER AND BILLY HARRIS**

(SEE ATTACHED)

JUNE 2014

On May 28<sup>th</sup> 2013, Mr. Chris Winningham was taking advantage of a beautiful day in Cookeville to do some yard work. He was working outside when he told his wife that he did not feel good. Shortly thereafter he collapsed to the ground unconscious and not breathing. His wife hurried to him and recognizing the seriousness of his condition, began administering CPR. She had taken a CPR class at her church and knew what to do. A neighbor called 911 and was given CPR instructions by 911 Dispatcher Penny Foister. She placed the call at about 1:28pm to Putnam County 911 and within 4 minutes, the EMS crew was on scene. The crew arrived to find Mr. Winningham laying in the driveway with CPR in progress by the family. The crew took over CPR from the family and quickly moved the patient to the unit where he was found to have no pulse. He was shocked 1 time and his heart immediately started back beating. He was transported to Cookeville Regional Medical Center where a cardiac cath was done and found he had a blockage. Mr. Winningham spent a few days in the hospital and made a full recovery.

In Nashville on May 15<sup>th</sup>, Putnam County EMS and Cookeville Fire First Responders were recognized at the Region 4 winner of the Star of Life Award. Paramedics Lucie Bolenbarker and Billy Harris were the Paramedics that responded to Mr. Winningham's emergency. Employees of the Month.

Due to the heroic efforts of his wife Debbie, Chris is with us today. Citizen of the Month.

CITIZEN OF THE MONTH - DEBBIE WINNINGHAM

EMPLOYEE OF THE MONTH - LUCIE BOLENBARKER  
& BILLY HARRIS

RECESS until June 30, 2014 at 6:00 PM

# **FISCAL REVIEW AGENDA**

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: June 4, 2014**

**RE: Fiscal Review Committee Agenda**

**Listed below are items to be considered by the County's Fiscal Review Committee on Monday, June 9, 2014 5:30 PM in the County Commission Chambers at the Courthouse.**

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments to the General Purpose School Fund.
3. Consider budget amendment to the Central Cafeteria Fund.
4. Consider budget amendments to the Road Department Fund.
5. Consider budget amendment to the Preservation of Records.
6. Consider budget amendment to the Drug Control Fund.
7. Consider budget amendment to the Industrial Economic Development Fund.
8. Consider a Resolution to adopt a Continuing Budget and Tax Rate for the Fiscal Year beginning July 1, 2014, and to Authorize the Issuance of Tax Anticipation Notes for Putnam County, Tennessee.
9. Consider yearly write off accounts for Emergency Medical Services.
10. Consider recessing the June 16, 2014 meeting and come back in session on Monday, June 30, 2014 for any additional budget amendments that are needed.
11. Any other business that needs to be reviewed by the Fiscal Review Committee.



**Item #6 Drug Control Fund amendments**

**Motion:** Recommends approval of budget amendments to the Drug Control Fund as presented.

Made By: Neal VOICE VOTE APPROVED  
Seconded: Savage

**Item #7 Budget amendments to the Industrial/Economic Development Fund**

**Motion:** Recommends approval of budget amendments to the Industrial/Economic Development Fund as presented.

Made By: Medley VOICE VOTE APPROVED  
Seconded: Neal

**Item #8 Continuing Resolution**

**Motion:** Recommends approval of a Resolution to adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2014, and to Authorize the Issuance of Tax Anticipation Notes for Putnam County Tennessee.

Motion: Maynard VOICE VOTE APPROVED  
Seconded: Pierce

**Item #9 EMS Ambulance Service write-off amounts**

**Motion:** Recommends approval of Write off amount of \$495,829.86 for the Putnam County Emergency Medical Services.

Made By: Medley VOICE VOTE APPROVED  
Seconded: Maynard

**Item #10 Recessing meeting until June 30, 2014**

**Motion:** Recommends approval to recess the June 16, 2014 meeting and come back in session on Monday, June 30, 2014 for any additional budget amendments that are needed.

Made By: Maynard VOICE VOTE APPROVED  
Seconded: Randolph

**Item #11 Any other business  
Capital Outlay Note Resolution for Vocational Rehabilitation 3 year Extension.**

**Motion:** Recommends approval of the Resolution of the Governing Body of Putnam County, Tennessee Authorizing the Issuance, Sale and Payment of the Interfund Loan Capital Outlay Note Extension not exceed \$583,332 AND also approval of the Renewal of Note for the Vocational Rehabilitation Building Program Extension 2014 dated June 24, 2014.

Made By: Atwood VOICE VOTE APPROVED  
Seconded: Maynard

ADJOURNED

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## **PLANNING COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: June 2, 2014**

**RE: Planning Committee Agenda**

**Listed below are items to be considered by the County's Planning Committee on Monday, June 9, 2014, at 6:00 PM in the County Commission Chambers at the Courthouse.**

1. Discuss request to purchase the "Happy Flying" sign at the old airport.
2. Any other business that needs to be reviewed by the Planning Committee.

# PLANNING COMMITTEE

## MINUTES

June 9, 2014

Prepared by Deborah Francis

Jim Martin	Present	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Present
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Present	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

**Item #1**      ***Request to purchase the "Happy Flying" sign at the airport***

**Motion:**      **Recommends approval to declare sign surplus and place on govdeals for sale.**

Made By: Martin  
Seconded: Gentry

**VOICE VOTE**

**NOT APPROVED**

***Goes to Full Commission for consideration Motion Failed***

**Item #2**      Any other business

**ADJOURNED**

## **NOMINATING COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: June 2, 2014**

**RE: Nominating Committee Agenda**

**Listed below are items to be considered by the Nominating Committee on Monday June 9, 2014 AFTER THE FISCAL REVIEW COMMITTEE MEETING.**

1. Discuss letter of request from the Library Board for appointing new members.
2. Any other business that needs to be reviewed by the Nominating Committee.

Nominating Committee Minutes  
June 9, 2014  
Prepared by Scott Ebersole

Chairman Pierce brought the meeting to order with the following committee members present;

Chris Savage  
Jonathan Williams  
Scott Ebersole  
Jim Martin

It was discussed that there should be two items on the agenda. The other item that needed to be added is appointments to the Regional Library board.

A motion was made to add that to the agenda and the motion passed.

Item #1 Consider appointments to the Putnam County Library to fill the terms of Ted McWilliams (term expiring 2015) and Dr. Gerald Barker (term expiring 2016) The Library Board nominated Laura Clemons to fill the vacancy of Ted McWilliams and Joe Albrecht to fill the vacancy of Dr. Gerald Barker.

The library Board also asked that Leigh Flatt be appointed to a full three year term

A motion was made to nominate these appointees

Motion passed

Item #2 Discuss appointments to the Regional Library Board.

*She is County*

The terms of Patricia Lawrence and Beth Thompson are expiring, it was requested that they be reappointed.

A motion was made to nominate these appointees

Motion passed

With no other business to be discussed, meeting adjourned.