

MINUTES
OF
PUTNAM COUNTY COMMISSION
JUNE 20, 2011

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on June 20, 2011 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Bob Duncan and County Clerk, Wayne Nabors.

The Chief Deputy Sheriff, Jackie Farley called the meeting to order.

The Chairman Bob Duncan recognized David Lipe, Minister of the Sycamore Church of Christ for the Invocation.

The Chairman recognized County Commissioner, Kim Bradford to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) were present and zero (0) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Eris Bryant moved and Commissioner Kevin Maynard seconded the motion to approve the agenda.

(SEE ATTACHED)

2

**AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS**

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, June 20, 2011**

**Presiding: Honorable Bob Duncan
Commission Chairman**

1. Call to Order - Sheriff David Andrews
2. Invocation *District 10*
3. Pledge to the Flag of the United States of America *District 10*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 - a. Recommends approval to begin the addition to the Putnam County Technology Building and to proceed with property transfer if needed.
 - b. Recommends approval for the EMS Department to sell at surplus, an old ambulance, 2003 Ford, Vin #1FDWF36P43ED88061.
 - c. Recommends approval of a resolution to allow Middle Tennessee Natural Gas Utility District to expand their service area in Putnam County.
 - d. Recommends approval of the revised joint venture agreement with the City of Cookeville for the Putnam County Library.

- e. Recommends approval of the 5-year Strategic Plan for 2011-2015 and consider appropriate resolutions for the Putnam County Three Star Program

2. Fiscal Review Committee

- a. Recommends approval of agreement to establish Planning Services for cities in Putnam County (except Baxter), City of Sparta and White County.
- b. Recommends approval of the budget amendment to the Industrial/Economic Development Fund in the amount of \$100,000 to fund a Planning Department.
- c. Recommends approval of budget amendments to the General Purpose School Fund as presented (and corrected).
- d. Recommends approval of budget amendments to the Road Department Fund in the total amount of \$171,901.
- e. Recommends approval of budget amendments to the County General Fund in the total amount of \$196,236.
- f. Recommends approval of budget amendments to the Solid Waste Sanitation Fund in the amount of \$3,200.
- g. Recommends approval of budget amendments to the Industrial/Economic Development Fund in the amount of \$1,463,503.
- h. Recommends approval of uncollectible debt to be written off for the Emergency Medical Services in the amount of \$395,895.
- i. Recommends approval of uncollectible debt to be written off for the Solid Waste Department in the amount of \$11,790.39.
- j. Recommends approval of a Resolution to Adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2011, and to authorize the issuance of Tax Anticipation Notes for Putnam County.
- k. Recommends approval to recess the June 20th meeting and to come back in session on June 27th to approve any budget amendments to close out the fiscal year.
- l. Recommends approval of the Extended School budget for 2010-2011 with corrected fund balance.
- m. Recommends approval of the budget amendment for the Capital Projects Fund in the amount of \$99,965 for a 100% funded energy grant.

3 . Nominating Committee

- a. Recommends the following to serve on the County Library Board for 3 year terms to expire June 2014:

Ruth Ann Woolbright
Beth Thompson

- b. Recommends that Patricia Lawrence be appointed to the Regional Library Board for a term of 3 years to expire June 2014.

B. Report of Special Committees

- 1. Hear from Budget Committee Chairman, Eris Bryant

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn

The Chairman asked for a voice vote on the motion to approve the agenda for the June 20, 2011 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Eris Bryant seconded the motion to approve the amended minutes of the May 16, 2011 and May 31, 2011 meetings of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the amended minutes of the May 16, 2011 and May 31, 2011 meetings of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

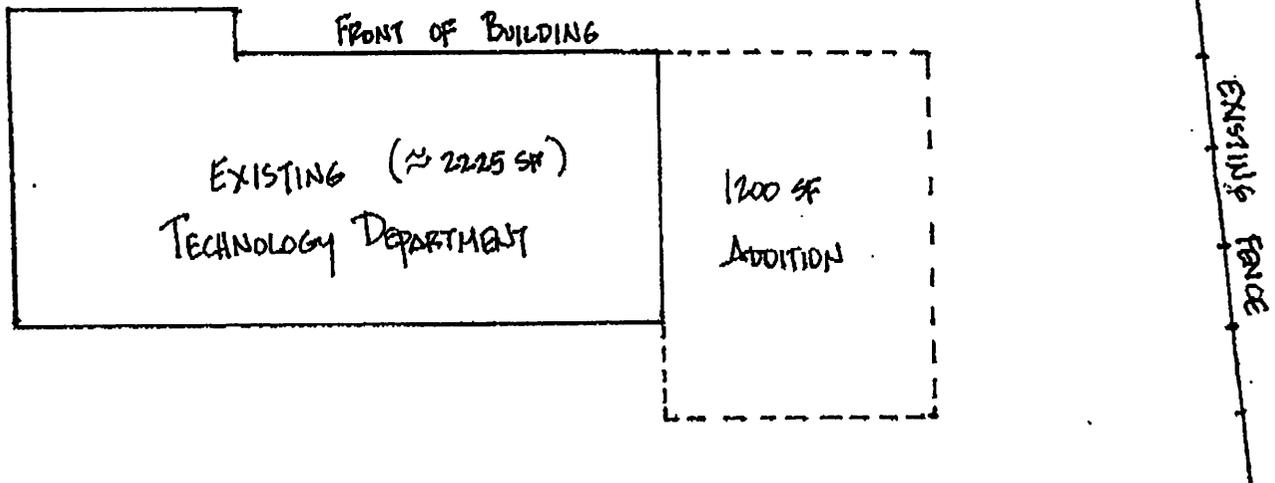
MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO BEGIN THE ADDITION TO THE PUTNAM COUNTY TECHNOLOGY BUILDING AND TO PROCEED WITH PROPERTY TRANSFER IF NEEDED

Commissioner Eris Bryant moved and Commissioner Ron Williamson seconded the motion to approve to begin the addition to the Putnam County Technology Building and to proceed with property transfer if needed.

(SEE ATTACHED)

6

← NORTH WASHINGTON AVE →



THE 1200 SF ADDITION WOULD BE ADDED TO THE NORTH SIDE OF THE EXISTING BUILDING. THE EXTERIOR OF THE BUILDING WOULD MATCH THE EXISTING MATERIALS. THE ADDITION WILL HOUSE ALL TECHNOLOGY SERVERS AND HAVE A STORAGE AREA ACCESSIBLE BY A SIDE ROLL-UP DOOR. ESTIMATE COST OF ADDITION IS \$125,000⁰⁰ - \$150,000⁰⁰.

The Chairman asked for discussion on the motion to approve to begin the addition to the Putnam County Technology Building and to proceed with property transfer if needed. The Commissioners discussed the motion.

The Chairman asked the Commissioners for a voice vote on the motion to approve to begin the addition to the Putnam County Technology Building and to proceed with property transfer if needed. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE EMS DEPARTMENT TO SELL AT SURPLUS, AN OLD AMBULANCE, 2003 FORD, VIN #1FDWF36P43ED88061

Commissioner Eris Bryant moved and Commissioner Daryl Blair seconded the motion to approve the EMS Department selling at surplus, an old 2003 Ford ambulance, Vin # 1FDWF36P43ED88061.

(SEE ATTACHED)

8

Debby Francis

From: Randy Porter [rporter@putnamco.org]

Sent: Thursday, May 26, 2011 9:16 AM

To: 'Debby Francis'

Subject: Agenda Item

I need to put the surplus sale of an old ambulance on the June agenda. 2003 Ford, VIN - 1FDWF36P43ED88061

Randy Porter, Director
Putnam County EMS/911/Technology
700 County Services Dr
Cookeville, TN 38501
931-646-0911

9

The Chairman asked for discussion on the motion to approve the EMS Department selling at surplus, an old 2003 Ford ambulance, Vin # 1FDWF36P43ED88061. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve the EMS Department selling at surplus, an old 2003 Ford ambulance. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ALLOW MIDDLE TENNESSEE NATURAL GAS UTILITY DISTRICT TO EXPAND THEIR SERVICE AREA IN PUTNAM COUNTY

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to approve a Resolution to allow Middle Tennessee Natural Gas Utility District to expand their service area in Putnam County.

(SEE ATTACHED)

10

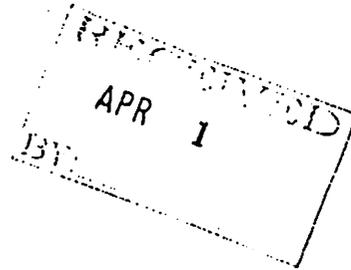
**OFFICE OF GENERAL COUNSEL
MIDDLE TENNESSEE NATURAL GAS UTILITY DISTRICT**

W. MICHAEL CORLEY, ESQ.
GENERAL COUNSEL

P O BOX 670 • 1030 WEST BROAD ST
SMITHVILLE TENNESSEE 37166
(615) 597-0530 • FAX (615) 597-6331

April 1, 2011

Ms. Kim Blaylock
Putnam County Executive
300 E. Spring Street, Room 8
Cookeville, TN 38501-2676



RE: Expanded Franchise Area

Dear Ms. Blaylock:

Middle Tennessee Natural Gas Utility District desires to expand its service area in Putnam County. The District's engineers have met with Michael Davidson from the City of Cookeville. This meeting resulted in an agreement concerning service areas of the two systems. I have drafted a proposed franchise resolution which reflects this understanding and enclosed it with this correspondence. Also enclosed is a copy of Mr. Davidson's March 30, 2011 email concerning the new boundaries as well a map of the proposed new franchise areas for your reference.

If this resolution is approved, there will exist a workable model to provide natural gas to all feasible areas of Putnam County. Please contact me with any questions or concerns regarding this matter. I look forward to scheduling a date to present this matter to the County Commission.

Sincerely yours,

W. Michael Corley

WMC/bg

Enclosures

cc: Mr. Leslie B. Enoch, II
Mr. James E. Hodges

RESOLUTION

AN ORDINANCE, GRANTING TO THE MIDDLE TENNESSEE UTILITY DISTRICT OF CANNON, CUMBERLAND, DEKALB, PUTNAM, RHEA, RUTHERFORD, SMITH, WARREN, WHITE AND WILSON COUNTIES, TENNESSEE, HEREINAFTER DESIGNATED AS THE GRANTEE, ITS SUCCESSORS AND ASSIGNS, THE EXCLUSIVE RIGHT AND FRANCHISE TO USE AND OCCUPY THE STREETS, AVENUES, ROADS, ALLEYS, LANES, AND OTHER PUBLIC PLACES AND WAYS OF PUTNAM COUNTY, TENNESSEE, AS PRESENTLY CONSTITUTED OR HEREINAFTER EXPANDED OR CONTRACTED FOR CONSTRUCTING, MAINTAINING, RENEWING, REPAIRING AND/OR OPERATING A GAS WORKS AND/OR DISTRIBUTION SYSTEM, AND ANY OTHER NECESSARY MEAN FOR MANUFACTURING, TRANSMITTING, DISTRIBUTING AND/OR SELLING OF MANUFACTURED OR NATURAL GAS OR COMMINGLED GAS WITHIN AND/OR THROUGH THE DESCRIBED AEAS OF PUTNAM COUNTY, TENNESSEE.

BE IT RESOLVED, by the legislative body for Putnam County, Tennessee, as follows:

SECTION 1: The right and franchise is hereby granted to the grantee, its successors and assigns, to lay, construct, extend, maintain, renew, replace, and/or repair gas pipes and gas mains, under, along, and/or across any streets, avenues, roads, alleys, bridges, and other public ways of certain areas of Putnam County, Tennessee, as hereinafter described, and to use and occupy the said streets, avenues, roads, alleys, bridges, and other public ways to the extent necessary for the purpose of therein laying or constructing, extending, maintaining, renewing, replacing, expanding, and/or repairing mains and pipes and all appurtenances and appendages thereto used an/or useful for delivering any gas energy to consumers through its distribution system or any other method or manner within and/or through Putnam County, Tennessee, such right and franchise shall be perpetual, subject only to such limitations as are now or as hereinafter may be provided by law. This right and franchise shall be exclusive and no other individual corporation, association, partnership, or governmental body shall be granted the privileges described in this resolution. This right and franchise shall pertain to the portions of Putnam County, Tennessee, which are more particularly described as follows:

AREA NO. 1: Beginning in the Putnam County northern boundary with Overton County where Bear Creek enters Overton County; thence continuing south with the center of Bear Creek until reaching the point the East Tennessee Natural Gas pipeline crosses underneath said creek. Thence in an easterly direction with the East Tennessee Natural Gas pipeline until its intersection with the Highway 111 (also known as the Cookeville Highway); thence in a northeasterly direction with the western right-of-way of said highway to a point in the right-of-way at coordinate -85°, 24', 37.95" W, 36°, 13', 28.26" N; thence with a bearing south 60° east across the Highway 111 right-of-way approximately 895 feet to a point at coordinate -85°, 24', 28.25" W, 36°, 13', 23.77" N; thence in a southwesterly direction with a line parallel to and at all points 100 feet east of Old Tennessee Highway 42 to its intersection with the Chimney Springs Road; thence a southeasterly direction with a line at all points 100 feet east of the Chimney Springs Road to coordinate point -85°, 24', 59.46" W, 36°, 12', 10.62" N; thence with a bearing south 30° east, approximately 2682 feet to coordinate point -85°, 24', 43.27" W, 36°, 11', 47.57" N; thence in a southerly direction with a line at all points 100 feet east of the center line of an unnamed county road to the Brotherton Mountain Road; thence crossing the Brotherton Mountain Road at a point 100 feet east of the center line of the Paragon Road; thence following in a southerly direction with a line at all points 100 feet east of the Paragon Road crossing the Buck Mountain Road; thence continuing in a southerly direction at all points 100 feet east and parallel to the center line of the Mount Pleasant Road to the Poplar Grove Road; thence crossing the Poplar Grove Road and continuing in a southwesterly direction with a line at all points 100 feet east of the Poplar Grove Road crossing underneath Interstate 40 to a point in the south side of the Interstate 40 right-of-way intersected by the north boundary line of a previous Putnam County franchise grant described as Area 2 in a franchise awarded Middle Tennessee Utility District in 1997; thence due south with the previous franchise boundary to the White County line; thence generally in an easterly direction with the White and Putnam County boundary line to its intersection with the Cumberland County line; thence continuing with the Putnam and Cumberland County line in a northerly direction to its intercept of the 14th Civil District of Putnam County boundary line; thence following the western boundary of the 14th Civil District line in a northwesterly direction to the Overton County line; thence in a northwesterly direction with the Overton County and Putnam County boundary to the point of beginning.

AREA NO. 2: The western section of Putnam County comprising old Civil Districts 9, 10, 11, 12, 13 and 17.

SECTION II: All rights herein granted and/or authorized shall be subject to and governed only by this ordinance and any applicable state and federal statutes; provided, however, the legislatively body governing Putnam County, Tennessee, expressly reserves unto itself all of its police powers to adopt general ordinances necessary to protect the safety and welfare of the general public in relation to the rights herein granted not inconsistent with the provisions of this ordinance.

SECTION III: The grantee, upon making an opening upon any of the streets, alleys, or public ways of Putnam County, Tennessee, for the purpose of laying pipes, and/or maintaining gas mains, or for other necessary reasons, shall use due care and caution to prevent injury to person and/or property and shall replace and restore all public ways to their former condition as nearly as practicable and within a reasonable

time, and shall not unnecessarily obstruct or impede traffic on the streets, alleys and/or public ways of Putnam County, Tennessee. Said restoration shall be approved by the Putnam County Highway Commissioner.

SECTION IV: Said grantee shall save and keep harmless the said County from any and all liability by reason of damage or injury to any person or persons and/or property whatsoever on account of negligence of the grantee, its agents or servants, in the installation and maintenance of its mains and pipe lines along said streets, alleys, and public ways within the present or future territorial limits of Putnam County, Tennessee. The grantee shall maintain a liability insurance policy with a solvent insurance. However, no policy or approval is required if the grantee elects to fall within the provisions of the Tennessee Governmental Tort Liability Act.

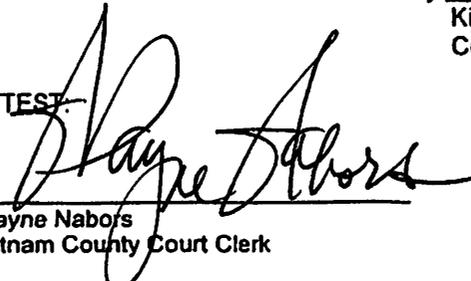
SECTION V: This ordinance shall be in full force and effect, from and after its passage according to law, and its acceptance by the grantee shall be implied from the continued provision of the services described herein after the enactment of this ordinance.

SECTION VI: This franchise is a supplement to the pre-existing franchises held by the grantee in other portions of Putnam County, Tennessee, and this ordinance in no way modifies or alters the terms of those instruments.

ADOPTED: ~~XXXX~~ 20, 2011
JUNE

By: Kim Blaylock
Kim Blaylock
County Executive, Putnam County

ATTEST


Wayne Nabors
Putnam County Court Clerk

The Chairman asked for discussion on the motion to approve a Resolution to allow Middle Tennessee Natural Gas Utility District to expand their service area in Putnam County. There was none.

The Chairman asked the Commissioners to vote on the motion to approve a Resolution to allow Middle Tennessee Natural Gas Utility District to expand their service area in Putnam County. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE REVISED JOINT VENTURE AGREEMENT WITH THE CITY OF COOKEVILLE FOR THE PUTNAM COUNTY LIBRARY

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to approve a Revised Joint Venture Agreement with the City of Cookeville for the Putnam County Library.

(SEE ATTACHED)

15

**AGREEMENT BETWEEN
PUTNAM COUNTY, TENNESSEE
and
CITY OF COOKEVILLE, TENNESSEE**

THIS AGREEMENT, made and entered into this _____ day of _____, 2011,
by and between **PUTNAM COUNTY, TENNESSEE**, (hereinafter referred to as “County”), and
CITY OF COOKEVILLE, TENNESSEE, (hereinafter referred to as the “City”);

WITNESSETH:

WHEREAS, the County and the City desire to have a public library to provide free services to the citizens of the County and the City;

WHEREAS, the County and the City recognize the continuing benefits of a public library for students and citizens alike; and

WHEREAS, the Putnam County Library has demonstrated in the past its value to not only the citizens of the County and the City, but of the entire Upper Cumberland region.

NOW, THEREFORE, pursuant to Tenn. Code Ann., § 10-3-101, et seq., and in consideration of the mutual promises and covenants herein contained, the County and City hereby agree as follows:

ARTICLE I

The Putnam County Library has been in existence for a number of years; however, upon the execution of the foregoing Agreement shall be formally recognized as a joint venture between the County and the City.

ARTICLE II

The Putnam County Library shall continue to provide free library services to the citizens of the County, the City, and the Upper Cumberland Region.

ARTICLE III

The budget of the Putnam County Library shall be funded by both the City and the County. The City and County shall determine the amount of funding based on the annual requests and needs of the Putnam County Library in the same manner as all other requests from city or county departments, offices and non-profit agencies.

ARTICLE IV

The County and City legislative bodies shall appoint a library board consisting of seven members. Putnam County will appoint 4 members and the City of Cookeville will appoint 3 members. Not more than one official each of the County and City governing bodies shall serve on the board. Not more than five of said members shall be of the same sex and all members shall serve for a term of three years. Seats on the library board filled by current members Greg Rector, Dr. Peter Li, Dr. Gerald Barker and Ruth Ann Woolbright will be reappointed by the County. Seats on the library board filled by current members Susan Pogue, Larry Garrett and Alma Anderson will be reappointed by the City.

ARTICLE V

Employees of the Putnam County Library shall remain employees of the County insofar as their employment status is defined by current Putnam County Library Board policies. Employees of the Putnam County Library shall not be employees of the City.

ARTICLE VI

The County shall provide the location for the establishment of the Putnam County Library. For so long as the foregoing Agreement is in effect, the Putnam County Library shall be located at 50 East Broad Street, Cookeville, Tennessee. The ownership of the real property on which the Putnam County Library is located shall be owned by the County. Further, the County shall have the responsibility for maintaining the land and building on which the Putnam County

Library is located.

ARTICLE VII

This Agreement shall become effective upon execution. This Agreement shall be renewed on a year-to-year basis providing adequate funding is placed in the Putnam County Library budget by both the City and County. The approval of funding by each of the respective parties shall constitute a renewal of the foregoing Agreement by that party.

ARTICLE VIII

All notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid and addressed as follows:

Kim Blaylock
County Executive
Putnam County Courthouse
300 E. Spring St., Room 8
Cookeville, TN 38501

Jim Shipley
City Manager
City of Cookeville
45 E. Broad Street
Cookeville, TN 38501

ARTICLE IX

The County and the City agree to cooperate in good faith in fulfilling the terms of this Agreement. Teamwork by all parties is paramount. Any unforeseen difficulties or questions will

be resolved by negotiation between the County and the City, or their designees.

ARTICLE X

This document constitutes the full understandings of the parties and no terms, conditions, understandings or agreements purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by all parties.

ARTICLE XI

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

IN WITNESS WHEREOF, we have affixed our signatures to this Agreement, in the City of Cookeville, Tennessee, this _____ day of _____, 2011.

PUTNAM COUNTY, TENNESSEE

By: _____

Title: _____

CITY OF COOKEVILLE

By: _____

Title: _____

The Chairman asked for discussion on the motion to approve a Revised Joint Venture Agreement with the City of Cookeville for the Putnam County Library. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve a Revised Joint Venture Agreement with the City of Cookeville for the Putnam County Library. The motion carried.

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE 5-YEAR STRATEGIC PLAN FOR 2011-2015 AND CONSIDER APPROPRIATE RESOLUTIONS FOR THE PUTNAM COUNTY THREE STAR PROGRAM

Commissioner Eris Bryant moved and Commissioner Scott Ebersole seconded the motion to approve the 5-Year Strategic Plan for 2011-2015 and consider appropriate Resolutions for the Putnam County Three Star Program.

(SEE ATTACHED)

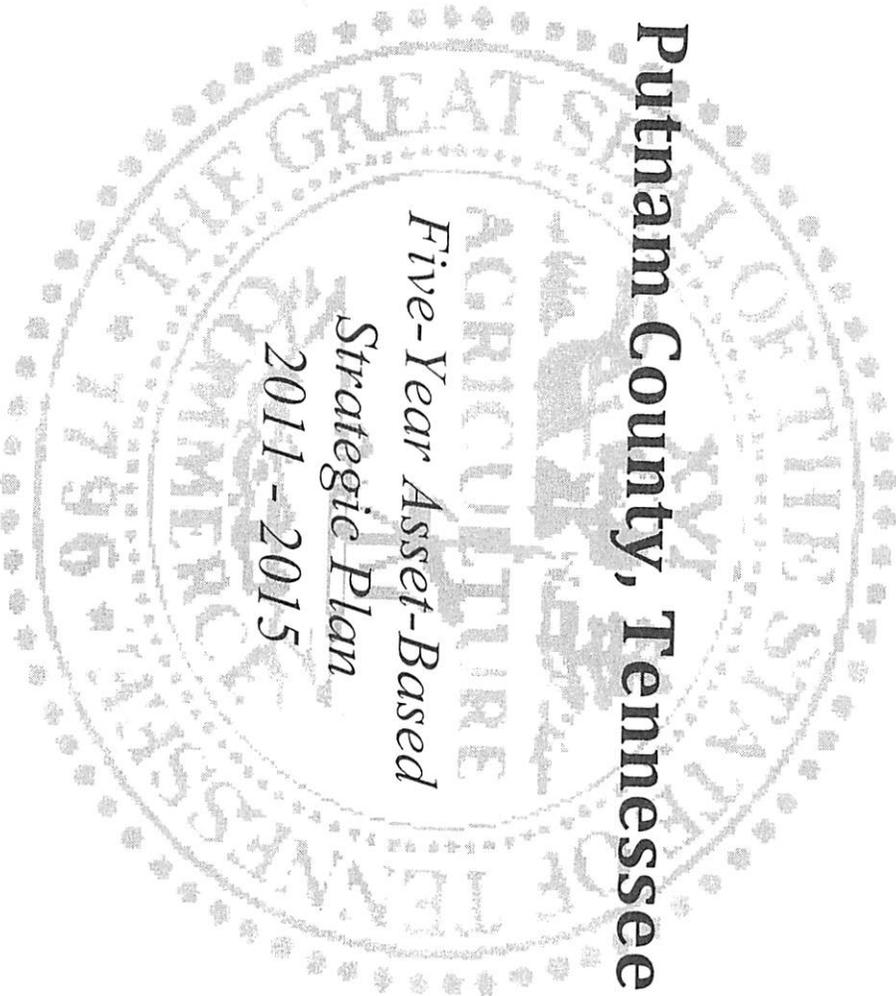
20

Putnam County, Tennessee

Five-Year Asset-Based

Strategic Plan

2011 - 2015



About the Three-Star Program



The Governor's Three-Star Program assists urban and rural communities in their effort to achieve excellence in community and economic development.

The program fosters community consensus toward accomplishing development goals and objectives, thus creating an environment for businesses and citizens of Tennessee to profit and succeed.

Participating communities are guided through a strategic program of essential planning, issue prioritization, action planning and measurement.

The foundation of the Three-Star Program is the Five-Year Asset-Based Strategic Plan, which reflects the development issues of the community and the challenges communities face in an ever-changing environment.

Communities who show performance excellence in the program will be awarded with incentives and grants to address their development issues.

Putnam County has participated in the program since 2006 and is currently a Benchmark III, the highest level achievable.

The Putnam County Five-Year Asset-Based Strategic Plan was developed by the goals and initiatives of local government, community stakeholders, the Cookeville-Putnam County Chamber of Commerce and the Highlands Initiative. Every year, the plan is updated by building on last year's plan and gathering input from community leaders.

The Putnam County Three-Star Program is a program of the Joint Economic and Community Development Board and is managed by the Cookeville-Putnam County Chamber of Commerce.

Cookeville-Putnam County Chamber of Commerce

1 West 1st Street
Cookeville, TN 38501
931-526-2211

22

Putnam County Five Year Strategic Plan

Five Year Strategic Plan	Planning and Infrastructure Development					
Goals/Objectives	2011	2012	2013	2014	2015	Responsibility
Interstate 40 5th Interchange <ul style="list-style-type: none"> • Support construction of 5th Cookeville interchange on I-40 at Mine Lick Creek Road. • Continue to promote completion. • Get regular updates from TDOT. 	x	x	x	x	x	<i>TDOT, City of Cookeville, and Putnam County</i>
Highlands Business Park <ul style="list-style-type: none"> • Complete site work and infrastructure improvements • Complete construction plans for roads and utilities. • Bid construction of roads and installation of utilities. • Ensure proper technology is available 	x	x	x	x	x	<i>Putnam County and City of Cookeville</i>
In Algood, <ul style="list-style-type: none"> • Construct sidewalk from Algood School to Old Walton Road. • Complete new City Hall Building <ul style="list-style-type: none"> a. Apply for a grant for a new farmer's market 	x					<i>City of Algood</i>
In Baxter, <ul style="list-style-type: none"> • Identify upgrades for Downtown area 	x	x	x			<i>City of Baxter</i>
In Monterey, <ul style="list-style-type: none"> • Identify water & sewer projects in Downtown area <ul style="list-style-type: none"> a. Obtain cost estimate for project. b. Identify funding source(s). c. Develop construction plans for project. 	x	x	x			<i>Town of Monterey</i>

23

Planning and Infrastructure continued						
Complete Rails with Trails project from Cookeville to Monterey. <ul style="list-style-type: none"> • Acquire required land not on railroad right-of-way. • Award construction contract. • Begin construction. 	x	x	x	x	x	<i>Trail Authority, Putnam County and cities of Algood, Cookeville, and Monterey</i>
Establish a county-wide Technology Council/Coalition to: <ul style="list-style-type: none"> • Identify the needs for each municipality/county • Promote Putnam County as an entrepreneur-friendly community. • Release positive stories about current businesses in the county 	x	x	x	x	x	<i>Putnam County, Chamber of Commerce, Putnam County School's media outlets</i>
Identify and promote green initiatives <ul style="list-style-type: none"> • Obtain results of Cummins/Cookeville Unplugged Challenge to create a manual and share county-wide. • Create a media campaign to highlight green businesses 	x	x				<i>City of Cookeville, Chamber of Commerce, media outlets</i>
Identify solution for local planning assistance in cities county-wide.	x	x	x	x	x	

24

Five Year Strategic Plan	Leadership Development					
Goals/Objectives	2011	2012	2013	2014	2015	Responsibility
<p>Leadership Putnam</p> <ul style="list-style-type: none"> Enhance youth and adult programs by educating community and students on the importance of the program through increased media support. Re-engage alumni through programs and communication. Promote past projects developed to “tell the story”. Upgrade and update website to promote programs and create awareness of ways to get involved. 	x	x	x	x	x	<i>Leadership Putnam, Community at large</i>
<p>Elected Officials Academy</p> <ul style="list-style-type: none"> Encourage elected officials to attend training sessions meeting requirements at minimum. 	x	x	x	x	x	<i>Putnam County Commission, elected officials in Cookeville, Monterey, Baxter and Algood, community at large</i>

25

Five Year Strategic Plan	Economic Development					
Goals/Objectives	2011	2012	2013	2014	2015	Responsibility
Highlands Business Park <ul style="list-style-type: none"> • Begin infrastructure construction • Complete infrastructure construction • Acquire Data Center Primary status from TVA • Market park to site consultants, State ECD, TVA, MTIDA 	x	x				<i>Chamber, Industrial board, builders, TTU and other stakeholders</i>
Economic Development Contact Team <ul style="list-style-type: none"> • Serve as the sales team in recruiting new industry. • Meet monthly with TVA and state economic development partners to increase our “at bat” chances with prospects by keeping them informed of our capabilities and product offerings (i.e. labor and real estate). • Keep Economic Development website current with available sites and data vital to the site selection process. • Schedule periodic meetings with site selection consultants either in person or via other media outlets. 	x	x	x	x	x	<i>Chamber of Commerce working with stakeholders</i>
Existing Industry <ul style="list-style-type: none"> • Schedule site visits to existing industries throughout the year. • Meet to review opportunities to assist existing industries and plan action steps to address issues. • Plan and host an annual recognition program. • Coordinate a SWAT team made of community leaders and professionals to respond to potential closers, relocation or layoffs. 	x	x	x	x	x	<i>Chamber of Commerce working with stakeholders</i>

26

Economic Development Continued	x	x	x	x	x	<i>Cookeville-Putnam County Convention & Visitors Bureau, stakeholders, community at large</i>
Tourism						
<ul style="list-style-type: none"> • Promote Putnam County as a tourist destination through public/private partnerships and by encouraging local citizens and visitors to discover the community’s recreational opportunities, arts and crafts, historical sites, musical heritage, shopping and dining venues. • Based on research from the Randall Marketing Plan, place targeted ads in national media by participating in state co-op opportunities. • Increase contact with local, state and regional partners to enhance awareness of Putnam County’s attractions, dining, lodging, shopping and recreational opportunities. • Assist in attraction and event development with a focus on increasing overnight stays to Putnam County. • Maintain and update www.MustSeeCookeville.com as the official trip planning and visitor information source for Putnam County. • Develop a vehicle to identify and attract targeted events that increase overnight stays in Putnam County with emphasis on sports. (i.e TSSAA BlueCross Bowl) • Provide support to the Highlands Visitor Center to increase visitor volume and expenditures to Putnam County and the Highlands. 						
Retirement Development	x	x	x	x	x	<i>Cookeville-Putnam County Convention & Visitors Bureau, stakeholders, community at large</i>
<ul style="list-style-type: none"> • Be a catalyst in attracting resourceful retirees to the county and region who will become net economic assets. • Create consistent collateral materials. • Maintain membership in Retire Tennessee Program as one of eleven communities across the state by meeting qualifications and standards of program. Attend at least two trade shows annually. Quantify and follow up with leads received. • Research possibility of sophisticated tracking tool to keep score of relocations and identify marketing opportunities. 						

27

Economic Development Continued						
<p>Highlands Initiative</p> <ul style="list-style-type: none"> • Business Recruitment, Expansion and Retention Strategy to maintain focused economic development program to attract 21st Century jobs and to provide proactive assistance and support to existing companies. • Community Development an Advocacy strategy recognizes that community development precedes economic development and therefore Highlands' stakeholders serve as the quality of life architects to increase the region's attractiveness. • Research, Branding and Awareness strategy enhances and expands the brand equity of the Highlands regionally, nationally and internationally, increases awareness and engagement of the Highlands region. • Workforce Development and Education focuses on the education attainment and job readiness of future workforce and works to increase training and skill development of current workforce. 	x	x	x	x	x	<p><i>Highlands Steering Committee, Highlands Stakeholders, Chamber of Commerce Board of Directors</i></p>
<p>Main Street/TN Downtowns</p>						
<ul style="list-style-type: none"> • Cookeville CityScape <ul style="list-style-type: none"> a. Define corporate fundraising campaign to create giving levels and support the Dogwood Park expansion project. 	x					<p><i>CityScape Board of Directors, City of Cookeville, other stakeholders</i></p>
<ul style="list-style-type: none"> • Monterey Downtown Inc. <ul style="list-style-type: none"> a. Support established goals and promote activities of MDI to create awareness and gain momentum for downtown development. 	x	x	x	x	x	<p><i>Monterey Downtown Inc., board and committees, Town of Monterey, other stakeholders</i></p>

28

29

Five Year Strategic Plan		Education/Workforce Development					
Goals/Objectives	2011	2012	2013	2014	2015	Responsibility	

Workforce Development & Education Committee

- Be an advocate for lifelong education and a catalyst to the region to provide an excellent 21st Century workforce that meets and exceeds the requirements of present and future employers.
- Sponsor Annual Highlands Career Fair for 8th graders at TTTU. *Continue to assess effectiveness upon completion to determine ongoing feasibility.*
- Track progress and success of Speakers Program.
- Host an Annual Education Summit.
- Expand committee member participation to include a broader spectrum of business leaders, K-12, Higher Ed, elected officials, and career centers to form an action team recommended by the Wadley-Donovan Labor Study.
- Conduct skills assessment of local industries to determine their specific needs for expanding education and training.
- Establish a parental engagement sub-committee with specific goals to address the on-going challenge of parental involvement in the education attainment level of their children.
- Participate in the Tennessee Scholars Program

x

x

x

x

x

Board of Education, TTTU, NSCC, Chamber of Commerce, Highlands partners, teachers, parents, businesses, community at large

Education/Workforce Development Continued

Adopt-A-School Program

- Expand learning opportunities for children and youth by bringing the resources of Putnam County teachers and community leaders together in a common effort.
- Expand the number of adopters by 10% in 2011. Track results

x

x

x

x

x

Chamber of Commerce

20

<p>annually.</p> <ul style="list-style-type: none"> • Provide ongoing assistance to existing adopters and schools. • Plan and host an annual educational and networking program for all schools and adopters. <p>Workforce Employers Outreach Committee (WEOC)</p> <ul style="list-style-type: none"> • Provide a link between Tennessee's employer community and the Department of Labor & Workforce Development. Coordinate WEOC meetings and seminars with the Department of Labor for the benefit of Chamber membership and business in the region. 	x	x	x	x	x	<p><i>TN Dept of Labor, Chamber of Commerce</i></p>
<p>Five Year Strategic Plan</p>	<p>Community Development</p>					
<p>Goals/Objectives</p>	<p>2011</p>	<p>2012</p>	<p>2013</p>	<p>2014</p>	<p>2015</p>	<p>Responsibility</p>

31

<p>Beautification</p> <ul style="list-style-type: none"> • Support efforts of cities and county beautification committees. <ul style="list-style-type: none"> a. Baxter Beautification Committee – promote projects such as painting mural on city garage, plant flowers, benches, Christmas Parade, Street Fair, apply for renovation grants, etc. b. Monterey Garden Club – landscaping and irrigation system for farmer’s market, entranceway project at 1-40 exit, flower bed project in park, scholarship project, etc. c. Algood Beautification Committee – plans for farmer’s market. d. Putnam County Clean Commission – beautification awards and numerous clean-up projects. 	x	x	x	x	x	<i>Respective committees, stakeholders and community at large</i>
<p>Housing</p> <ul style="list-style-type: none"> • Re-engage community leaders in committee to identify housing county-wide housing issues and potential solutions. • Identify two projects from action plan to engage leadership and complete. 	x	x x	x	x	x	<i>Putnam County, cities, Chamber of Commerce, Habitat for Humanity, Housing Authority, Home Builders, Realtor’s Association, other stake holders</i>
<p>Cultural Development/Arts/Music</p> <ul style="list-style-type: none"> • Study the creation of a program that supports existing efforts to promote emerging artists and musicians in Putnam County and the Highlands. 	x	x				
<p>Community Development Continued</p> <p>Highlands Healthcare Delivery System</p> <ul style="list-style-type: none"> • Develop a strategic plan that will result in a comprehensive healthcare delivery system for the citizens of the Upper Cumberland. 	x	x	x	x	x	<i>Highlands Committee, stakeholders, regional partners</i>

32

<ul style="list-style-type: none"> • Meet with allied health care providers and key business / employment consumers to frame a needs assessment and strategy for an Upper Cumberland regional health care delivery system. • State the Upper Cumberland vision/mission to meet key needs for the 350,000+ adult/child population including pre-natal through retiree. • Perform a data-based analysis of the Upper Cumberland to identify primary needs and gaps for the medically underserved: primary, dental and mental health for the insured/ uninsured – adults, children. • Plan a multi-county allied health care delivery approach matching current and forecasted needs with resources, including funding. • Develop a communications plan to convey key needs, requirements and resources with all stakeholders. 						
--	--	--	--	--	--	--

38

Joint Economic & Community Development Board

Kim Blaylock, Chair	Putnam County Executive
Jim Shipley	City Manager, City of Cookeville
George Halford	President, Cookeville-Putnam County Chamber of Commerce
Bob Bell	President, Tennessee Tech University
Kathleen Airhart	Director, Putnam County Schools
Jeff Hicks	Mayor, Town of Monterey
Jeff Wilhite	Mayor, City of Baxter
Terry Foutch	Mayor, City of Algood
Jim Eldridge	City Manager, City of Algood
Matt Swallows	Mayor, City of Cookeville
Jim Martin	County Commissioner
Sam Tays	Owner, Tays Realty and Auction
Sue Neal	County Commissioner
Scott Ebersole	County Commissioner
Jim McGeehin	Chairman, Cookeville-Putnam County Chamber of Commerce
Connie Albrecht	Cookeville City Council
Larry Epps	Cookeville City Council

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#M

Putnam County Three-Star Committees & Chairpersons

Economic Development Contact Team	Bob Bell
Convention & Visitors Bureau	Ottis Phillips
Existing Industry Committee	Steve Copeland, Jr.
Housing Committee	Pam Ealey
Highlands Initiative	Bob Allen
Retirement Development Committee	Randal Petrie
Workforce Development/Education Committee	Susan Elkins
Highlands Healthcare Delivery System	Debbie Johnson
Adopt-A-School Committee	Ken Manis
Workforce Employer Outreach Committee	Jim Martin

RESOLUTION TO ADOPT THE STRATEGIC
ECONOMIC DEVELOPMENT PLAN

WHEREAS, the Three-Star Program was developed to meet the needs and challenges of the evolving economic environment in urban and rural communities and to partner with the communities to create opportunities for sustained economic growth; and

WHEREAS, communities seeking certification as a Three-Star community must meet certain criteria, including the adoption of a five-year strategic economic development plan; and

WHEREAS, in achieving the mission of the Three-Star Program, the Department of Economic and Community Development commits to assist communities in developing and implementing a strategic economic plan;

NOW, THEREFORE, BE IT RESOLVED, by the county legislative body of PUTNAM County, Tennessee, meeting in regular session at COOKEVILLE, Tennessee, that:

SECTION 1. The legislative body of PUTNAM County declares that the county has adopted a five-year strategic economic development plan to be updated annually.

SECTION 2. The strategic economic development plan includes the county's economic goals in promoting economic growth, a plan to accomplish those goals and a projected timeline in achieving those goals.

SECTION 3. The strategic economic development plan addresses the county's goals pertaining to existing industry, manufacturing recruitment, workforce development, retail/service, tourism, agriculture, infrastructure assessment and educational assessment.

Adopted this 20th day of JUNE, 2011.

APPROVED:

[Signature]
County Executive

ATTEST:
[Signature]
County Clerk

RESOLUTION TO AFFIRM COMPLIANCE WITH
FEDERAL TITLE VI REGULATIONS

WHEREAS, both Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 provide that no person in the United States shall, on the ground of race, color or national origin be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance; and

WHEREAS, the Tennessee Attorney General opined in Opinion No. 92.47 that state and local governments are required to comply with Title VI of the Civil Rights Act in administering federally funded programs; and

WHEREAS, the Community Development Division of the Tennessee Department of Economic and Community Development administers the Three-Star Program and awards financial incentives for communities designated as Three-Star communities; and

WHEREAS, by virtue of the Tennessee Department of Economic and Community Development receiving federal financial assistance all communities designated as Three-Star communities must confirm that the community is in compliance with the regulations of Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987;

NOW, THEREFORE, BE IT RESOLVED, by the county legislative body of PUTNAM County, Tennessee, meeting in regular session at COOKEVILLE, Tennessee, that:

SECTION 1. The legislative body of PUTNAM County declares that the county is in compliance with the federal Title VI regulations.

SECTION 2. The Department of Economic and Community Development may from time to time monitor the county's compliance with federal Title VI regulations.

SECTION 3. This Resolution shall take effect upon adoption, the public welfare requiring it.

Adopted this 20TH day of JUNE, 2011.

APPROVED:
K. B. [Signature]
County Executive

ATTEST:
[Signature]
County Clerk

The Chairman asked for discussion on the motion to approve THE 5-Year Strategic Plan for 2011-2015 and consider appropriate Resolutions for the Putnam County Three Star Program. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve the 5-Year Strategic Plan for 2011-2015 and consider appropriate Resolutions for the Putnam County Three Star Program. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE AGREEMENT TO ESTABLISH PLANNING SERVICES FOR CITIES IN PUTNAM COUNTY (EXCEPT BAXTER), CITY OF SPARTA AND WHITE COUNTY

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to the Agreement to Establish Planning Services for Cities in Putnam County (except Baxter), City of Sparta, and White County.

(SEE ATTACHED)

**AGREEMENT TO ESTABLISH
PLANNING SERVICES**

This Agreement is entered into by and among the governing bodies of the City of Algood, Tennessee; the City of Monterey, Tennessee; the City of Sparta, Tennessee; Putnam County, Tennessee and White County, Tennessee, hereinafter referred to as the "governmental entities".

WHEREAS, the Governor of the State of Tennessee is closing all regional local planning offices and

WHEREAS, no opportunity was given for state and local government officials to work together toward a solution to allow these offices to remain open and

WHEREAS, these offices provide very important services to rural communities and counties all across the State of Tennessee and

WHEREAS, the governmental entities have agreed to contribute funds to maintain a budget for these services based on the rates already being paid to the state at the following percentages:

Putnam County, Tennessee	28 percent
White County, Tennessee	25 percent
Algood, Tennessee	16 percent
Sparta, Tennessee	16 percent
Monterey, Tennessee	15 percent

THEREFORE, in consideration of the mutual covenants contained herein and the payment of funds as provided herein the parties agree as follows:

1. The personnel required as a result of this Agreement will be employees of Putnam County and will be supervised by the Putnam County Executive.
2. Putnam County will be responsible for providing office space for personnel.
3. An Executive Committee consisting of the Mayor of each city and County Mayor/Executive of each county shall be formed and will be responsible for the following:
 - a. The Executive Committee shall be responsible for all personnel issues, including but not limited to hiring or dismissal.
 - b. Any grievance's that may arise by any party to this Agreement will be heard and resolved by the Executive Committee.
 - c. The Executive Committee shall review and approve a budget prepared by the Putnam County Executive before submission to the Putnam County Commission.

4. The personnel hired will provide equal planning services to all of the governmental entities of this Agreement.
5. The governmental entities contributions will be due in two equal payments due on July 1 and January 1 of each year.
6. Any surplus of funds at year end will be held in reserve to fund future budgets.
7. Any deficit at year end will be funded by the governmental entities at their respective percentages.
8. Year end financial statements will be provided to the Executive Committee by the Putnam County Executive.
9. This Agreement shall become effective upon execution and renewed on a year-to-year basis. The approval of funding by each of the governmental entities shall constitute a renewal of this Agreement.

IN WITNESS WHEREOF, we have affixed our signatures to this Agreement this the ____ day of _____, 2011.

PUTNAM COUNTY, TENNESSEE

By: _____

Title: _____

SPARTA, TENNESSEE

By: _____

Title: _____

WHITE COUNTY, TENNESSEE

By: _____

Title: _____

MONTEREY, TENNESSEE

By: _____

Title: _____

ALGOOD, TENNESSEE

By: _____

Title: _____

The Chairman asked for discussion on the motion to approve an Agreement to Establish Planning Services for Cities in Putnam County (except Baxter), City of Sparta, and White County. The Commissioners discussed the motion.

The Chairman asked the Commissioners for a voice vote on the motion to approve an Agreement to Establish Planning Services for Cities in Putnam County (except Baxter), City of Sparta, and White County. The motion carried.

The Chairman announced that Items B, C, D, E, F, G, L, and M are all Budget Amendments, and can be voted on separately or if no objection can be combined and vote on all Budget Amendments at one time. There was no objection.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENT TO THE INDUSTRIAL/ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$100,000 TO FUND A PLANNING DEPARTMENT

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED (AND CORRECTED)

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND IN THE TOTAL AMOUNT OF \$171,901

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE TOTAL AMOUNT OF \$196,236

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE SOLID WASTE SANITATION FUND IN THE AMOUNT OF \$3,200

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE INDUSTRIAL/ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$1,463,503

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE EXTENDED SCHOOL BUDGET FOR 2010-2011 WITH CORRECTED FUND BALANCE

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FO THE BUDGET AMENDMENT FOR THE CAPITAL PROJECTS FUND IN THE AMOUNT OF \$99,965 FOR A 100% FUNDED ENERGY GRANT

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to approve the Budget Amendment Items B, C, D, E, F, G, L, and M.

(SEE ATTACHED)

Budget for Agreement

119 Industrial/Economic Development

Revenue

48000 Other Governments and Citizens

48140 Contracted Services		72,000
White County	25,000	
Algood	16,000	
Monterey	15,000	
Sparta	<u>16,000</u>	
Sub-Total	72,000	
Putnam County (from existing revenues)	<u>28,000</u>	<u>28,000</u>
Total	<u>100,000</u>	<u>100,000</u>

Expenditures

51710 General Government/Development

189 Other Salaries and Wages		67,550
201 Social Security		5,168
204 State Retirement		7,100
207 Medical Insurance		5,382
208 Dental Insurance		1,000
307 Communication		4,000
349 Printing, Stationery, and Forms		1,000
425 Gasoline		1,000
435 Office Supplies		2,250
452 Utilities		2,300
599 Other Charges		1,000
719 Office Equipment		<u>2,250</u>
Total Expenditures		<u>100,000</u>

Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

June 1, 2011

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund, as submitted (note: Board of Education has taken no action on these items as of this date).

Sincerely,


Mark McReynolds
Putnam County Board of Education

Enclosures:

- To reallocate Extended Contract Budget.
- To budget for funds received from individual schools to pay Putnam County Board of Education employees per IRS regulations
- To budget for funds received from Hamilton County to employ E4TN employees.
- To reallocate budget to account for the increased cost of Diesel Fuel and Gasoline.
- To reallocate the communication account budget.
- To reallocate the travel account budget.
- Year-end clean-up for several salaries that were incorrectly budgeted in original budget due to clerical error.
- To budget for funds received from students for online computer classes.
- To budget for growth funds from the State of Tennessee for Textbooks, Library Books and Periodical purchases.
- To reallocate budget in order to address various maintenance needs at the schools.
- To reallocate budget in order to purchase needed reading and math intervention materials; physical education supplies and equipment; band equipment.
- To budget moving Prescott Sale Fund (178) to General Purpose School Fund (141) per GASB 54.

Cc: Board of Education

41

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 6-9-2011

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	71100 127 EXCON	Career Ladder Extended Contract	86,055.00	20,399.12		106,454.12
2	141	71100 201 EXCON	Social Security	5,335.00	1,264.00		6,599.00
3	141	71100 204 EXCON	State Retirement	7,788.00	1,846.00		9,634.00
4	141	71100 212 EXCON	Medicare	1,248.00	296.00		1,544.00
5	141	71200 127 EXCON	Career Ladder Extended Contract	-	14,000.00		14,000.00
6	141	71200 201 EXCON	Social Security	-	868.00		868.00
7	141	71200 204 EXCON	State Retirement	-	1,267.00		1,267.00
8	141	71200 212 EXCON	Medicare	-	203.00		203.00
9	141	71300 127 EXCON	Career Ladder Extended Contract	-	500.00		500.00
10	141	71300 201 EXCON	Social Security	-	30.74		30.74
11	141	71300 204 EXCON	State Retirement	-	45.25		45.25
12	141	71300 212 EXCON	Medicare	-	7.19		7.19
13	141	72130 127 EXCON	Career Ladder Extended Contract	2,922.00	3,453.00		6,375.00
14	141	72130 201 EXCON	Social Security	181.00	207.90		388.90
15	141	72130 204 EXCON	State Retirement	264.00	312.94		576.94
16	141	72130 212 EXCON	Medicare	42.00	48.95		90.95
17	141	72210 127 EXCON	Career Ladder Extended Contract	20,509.00		20,509.00	-
18	141	72210 201 EXCON	Social Security	1,272.00		1,272.00	-
19	141	72210 204 EXCON	State Retirement	1,856.00		1,856.00	-
20	141	72210 212 EXCON	Medicare	297.00		297.00	-
21	141	72410 127 EXCON	Career Ladder Extended Contract	19,048.00		17,835.50	1,212.50
22	141	72410 201 EXCON	Social Security	1,181.00		1,106.70	74.30
23	141	72410 204 EXCON	State Retirement	1,724.00		1,614.27	109.73
24	141	72410 212 EXCON	Medicare	276.00		258.62	17.38
							-
				149,998.00	44,749.09	44,749.09	149,998.00

42

Explanation: To reallocate Extended Contract Budget

Requested by: _____

Supervisor

Recommended for Approval: _____

Official / Department Head

Reviewed by: *Mark Reynolds*

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	43570-SCHCK	Receipts from Individual Schools	4,700.00	53,400.00		58,100.00
2	141	71100-399-SCHCK	Other Contracted Services	4,700.00		1,100.00	5,800.00
3	141	72210-189-SCHCK	Other Salaries	-		45,000.00	45,000.00
4	141	72210-201-SCHCK	Social Security	-		2,700.00	2,700.00
5	141	72210-204-SCHCK	State Retirement	-		3,900.00	3,900.00
6	141	72210-212-SCHCK	Employer Mediare Liability	-		700.00	700.00
				9,400.00	53,400.00	53,400.00	116,200.00

Explanation: To budget for funds received from individual schools to pay Putnam County Board of Education employees per IRS regulations.

Requested by: _____ Recommended for Approval: _____
Supervisor *Official / Department Head*

Reviewed by: *Alvin M. Reynolds*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

43

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

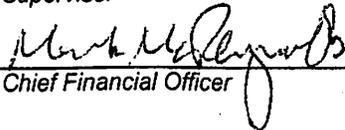
DATE: 2-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43541-E4TN	Contract for Administrative Services With Other LEA's	74,461.00	76,507.00		150,968.00
2	141	72210-189-E4TN	Other Salaries and Wages	-		58,831.00	58,831.00
3	141	72210-201-E4TN	Social Security	3,359.00		3,634.00	6,993.00
4	141	72210-204-E4TN	State Retirement	4,904.00		5,324.00	10,228.00
5	141	72210-206-E4TN	Life Insurance	28.00		21.00	49.00
6	141	72210-207-E4TN	Medical Insurance	5,004.00		228.00	5,232.00
7	141	72210-208-E4TN	Dental Insurance	143.00		142.00	285.00
8	141	72210-212-E4TN	Employer Medicare Liability	786.00		849.00	1,635.00
9	141	72210-355-E4TN	Travel	6,000.00		7,478.00	13,478.00
				94,685.00	76,507.00	76,507.00	247,699.00

Explanation: To budget for funds received from Hamilton County to employ E4TN employees.

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: 
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

47

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	72610-434	Natural Gas	1,057,800.00	75,000.00		982,800.00
2	141	72710-412	Diesel Fuel	219,500.00		50,000.00	269,500.00
3	141	72710-425	Gasoline	41,000.00		25,000.00	66,000.00
							-
							-
							-
							-
							-
							-
				1,318,300.00	75,000.00	75,000.00	1,318,300.00

Explanation: To reallocate budget to account for the increase cost of Diesel Fuel and Gasoline.

Requested by: _____ Recommended for Approval: _____
Supervisor *Official / Department Head*

Reviewed by: *Mark Westergaard*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

-57

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	72410-307-TECHN	Communication	147,200.00	2,500.00		144,700.00
2	141	72320-307	Communication	35,000.00		2,500.00	37,500.00
							-
							-
							-
							-
							-
							-
							-
				182,200.00	2,500.00	2,500.00	182,200.00

Explanation: To reallocate communication account budget.

Requested by: _____ Supervisor
 Recommended for Approval: _____ Official / Department Head

Reviewed by: Mark McLaughlin
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

40

Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72130-355-504PG	Travel	9,500.00	5,000.00		4,500.00
2	141	72810-355	Travel	2,800.00		5,000.00	7,800.00
							-
							-
							-
							-
							-
							-
							-
				12,300.00	5,000.00	5,000.00	12,300.00

Explanation: To reallocate travel account budget.

47

Requested by: _____ Recommended for Approval: _____
Supervisor *Official / Department Head*

Reviewed by: *Mark McLaughlin*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	71100-116	Teachers	22,060,055.00	24,041.00		22,036,014.00
2	141	71100-201	Social Security	1,508,695.00	1,491.00		1,507,204.00
3	141	71100-204	State Retirement	2,158,235.00	2,176.00		2,156,059.00
4	141	71100-212	Employer Medicare	352,840.00	348.00		352,492.00
5	141	72215-161	Secretary(s)	26,726.00		3,427.00	30,153.00
6	141	72215-201	Social Security	5,957.00		212.00	6,169.00
7	141	72215-204	State Retirement	9,060.00		360.00	9,420.00
8	141	72215-212	Employer Medicare	1,393.00		49.00	1,442.00
9	141	72230-105	Supervisor	52,278.00		11,499.00	63,777.00
10	141	72230-201	Social Security	3,241.00		710.00	3,951.00
11	141	72230-204	State Retirement	-		5,771.00	5,771.00
12	141	72230-207	Medical Insurance	-		2,856.00	2,856.00
13	141	72230-212	Employer Medicare	758.00		166.00	924.00
14	141	73100-119	Accountants/Bookkeepers	34,549.00		1,922.00	36,471.00
15	141	73100-162	Clerical Personnel	55,673.00		622.00	56,295.00
16	141	73100-201	Social Security	10,026.00		158.00	10,184.00
17	141	73100-204	State Retirement	15,926.00		267.00	16,193.00
18	141	73100-212	Employer Medicare	2,345.00		37.00	2,382.00
				26,297,757.00	28,056.00	28,056.00	26,297,757.00

87

Explanation: Year end clean-up for several salaries that were incorrectly budgeted in original budget due to clerical error. Incorrect step-grade or incorrect contract length.

Requested by: _____
Supervisor

Recommended for Approval: _____
Official / Department Head

Reviewed by: *Mark McFarland*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approved

Not Approved

Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	43570-VITAL	Receipts from Individual Schools	-	62,000.00		62,000.00
2	141	72210-399-VITAL	Other Contracted Services	-		62,000.00	62,000.00
							-
							-
							-
							-
				-	62,000.00	62,000.00	124,000.00

Explanation: To budget for funds received from students for online computer classes.

Requested by: _____ Recommended for Approval: _____
Supervisor Official / Department Head

Reviewed by: *Mark McKeown*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

67

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 2-Jun-11

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
1	141	43511	Basic Education Program	34,381,728.00	690,000.00		35,071,728.00
2	141	71100-449-MATER	Textbooks	493,370.00		617,000.00	1,110,370.00
3	141	72210-432-MATER	Library Books	-		68,100.00	68,100.00
4	141	72210-437-MATER	Periodicals	-		4,900.00	4,900.00
							-
							-
							-
							-
							-
				34,875,098.00	690,000.00	690,000.00	36,255,098.00

Explanation: To budget for growth funds from State of Tennessee for Textbook, Library Book and Periodial Purchases

Requested by: _____ Supervisor
 Recommended for Approval: _____ Official / Department Head

Reviewed by: Mark McRaymond
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

50

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 13-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	72610-434	Natural Gas	1,057,800.00	200,000.00		857,800.00
2	141	72610-454	Water and Sewer	387,350.00	100,000.00		287,350.00
3	141	72620-399	Other Contracted Services	460,000.00		150,000.00	610,000.00
4	141	72620-499	Other Supplies and Materials	450,000.00		150,000.00	600,000.00
				2,355,150.00	300,000.00	300,000.00	2,355,150.00

Explanation: To reallocate budget in order to address various maintenance needs at the schools.

Requested by: _____
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: [Signature]
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

15

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 13-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141	71150-116	Teachers	434,112.00	25,000.00		409,112.00
2	141	71150-201	Social Security	28,003.00	2,000.00		26,003.00
3	141	71150-204	State Retirement	40,968.00	2,000.00		38,968.00
4	141	71150-207	Medical Insurance	79,133.00	5,000.00		74,133.00
5	141	71200-207	Medical Insurance	939,931.00	40,000.00		899,931.00
6	141	72130-322	Evaluation and Testing	103,600.00	50,000.00		53,600.00
7	141	72410-104	Principals	1,222,246.00	17,000.00		1,205,246.00
8	141	72410-161	Secretary(s)	669,388.00	45,000.00		624,388.00
9	141	72410-201	Social Security	189,524.00	10,000.00		179,524.00
10	141	72410-204	State Retirement	292,469.00	5,500.00		286,969.00
11	141	72410-207	Medical Insurance	625,823.00	50,000.00		575,823.00
12	141	72410-212	Employer Medicare	44,324.00	2,500.00		41,824.00
13	141	72510-119	Accountants/Bookkeepers	229,088.00	42,000.00		187,088.00
14	141	72510-201	Social Security	22,928.00	3,000.00		19,928.00
15	141	72510-204	State Retirement	38,867.00	4,000.00		34,867.00
16	141	72510-399	Other Contracted Services	95,000.00	10,000.00		85,000.00
17	141	72510-599	Other Charges	30,514.00	10,000.00		20,514.00
18	141	71100-429	Instructional Supplies and Materials	394,390.00		183,000.0000	577,390.00
19	141	71100-722	Regular Instruction Equipment	311,600.00		140,000.0000	451,600.00
				5,791,908.00	323,000.00	323,000.00	5,791,908.00

Explanation: To reallocate budget in order to purchase needed reading and math intervention materials; physical education supplies and equipment; band equipment.

Requested by: _____

Supervisor

Recommended for Approval: _____

Official / Department Head

Reviewed by: *Mark McRay*

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

25

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: _____

DATE: 13-Jun-11

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	49800	Transfers In	520,899.00	2,244,712.54		2,765,611.54
2	141	39000	Undesignated Fund Balance	5,187,795.00		1,883,062.28	7,070,857.28
3	141	72620-707-CMS	Building Improvements	-		121,275.00	121,275.00
4	141	72620-707-BES	Building Improvements	-		131,022.00	131,022.00
5	141	72810-790	Other Capital Outlay	-		109,353.26	109,353.26
				5,708,694.00	2,244,712.54	2,244,712.54	10,198,119.08

Explanation: To budget moving Prescott Sale Fund (178) to General Purpose School Fund (141) per GASB 54

Requested by: _____
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: *Mark M. Reynolds*
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

This replaces other

**Putnam County Budget Amendment/Line Item Transfer Authorization Form
Road Department
June, 2011 Commission Meeting**

<u>Item</u>	<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Decrease Fund Balance</u>	<u>Approved Expenditures</u>	<u>Increase Expenditures</u>	<u>Requested</u>	<u>Expended</u>	<u>Balance</u>
1	131	39000	Fund Balance	66,900					
2	131	61000.331	Legal Services		20,000	10,000	30,000	-	30,000
3	131	62000.409	Crushed Stone		174,266	40,000	214,266	163,260	51,006
4	131	63100.412	Deisel Fuel		72,000	15,000	87,000	73,659	13,341
5	131	63100.499	Supplies		2,000	1,600	3,600	1,695	1,905
		65000.322	Evaluation/Testing		1,200	300	1,500	1,150	350
Totals				<u>66,900</u>	<u>269,466</u>	<u>66,900</u>	<u>336,366</u>	<u>239,764</u>	<u>96,602</u>

54

Explanation: Increases prices for products and services. More product used due to floods in May and August of 2010.

Requested by: Randy Jones
Randy Jones Putnam County Road Supervisor

Date: _____

Action by Fiscal Review Committee:

Recommended Approval

Date: _____

Action by County Commission:

Approved

Date: _____

**Putnam County Budget Amendment/Line Item Transfer Authorization Form
Road Department
June, 2011 Commission Meeting**

<u>Item</u>	<u>Fund</u>	<u>Account</u>	<u>Description</u>	<u>Increase Revenue</u>	<u>Increase Expenditures</u>	<u>Approved Expenditures</u>	<u>Requested</u>	<u>Expended</u>	<u>Balance</u>
1	131	44530	Sale of Equipment	105,001					
2	131	68000.714	Highway Equipment		105,001	50,000	155,001	13,700	141,301
Totals				<u>105,001</u>	<u>105,001</u>	<u>50,000</u>	<u>155,001</u>	<u>13,700</u>	<u>141,301</u>

Explanation: Need to purchase a back-hoe before price increase in July, 2011.

Requested by: *Randy Jones*
Randy Jones, Putnam County Road Supervisor

Date: 6-20-11

Action by Fiscal Review Committee:

Recommended Approval

Date: _____

Action by County Commission:

Approved

Date: _____

SS

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

June 2011

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
52500 County Clerk		
189 Other Salaries	5,000	
307 Communication		1,000
435 Office Supplies		3,000
719 Office Equipment		1,000
53500 Juvenile Court		
307 Communication	1,700	
399 Other Contracted Services		1,700
54110 Sheriff's Dept.		
106 Deputies	13,000	
108 Investigators		6,500
140 Salary Supplements	1,900	
148 Dispatchers	7,000	
161 Secretaries		5,000
187 Overtime		30,000
189 Other Salaries	19,600	
54210 Jail		
131 Medical Personnel	8,000	
160 Guards	20,000	
165 Cafeteria Personnel	12,000	
169 Part Time	20,000	
309 Contracts with other Agencies	40,000	
340 Medical & Dental		100,000
54260 Commissary		
422 Food		10,000
54490 Homeland Security		
790 Other Equipment		400
54610 Coroner		
199 Other Per Diem	736	
399 Other Contracted Services		736
55130 Ambulance Service		
133 Paraprofessionals	31,000	
169 Part Time		26,000
187 Overtime		3,000
196 In Service		2,000
58300 Veteran's Services		
105 Supervisor		400
 County General Revenue		
39000 Fund Balance	400	
44131 Commissary Sales	10,000	
47235 Homeland Security	400	

190,736 190,736

54

Putnam County Budget Amendment/Transfer Authorization Form

Department **County Clerk**

Date: **June 1, 2011**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
101	52500-189	Other Salaries	447,263	5,000		442,263	385,782
	52500-307	Communication	6,000		1,000	7,000	6,678
	52500-435	Office Supplies	25,660		3,000	28,660	22,939
	52500-719	Office Equipment	12,158		1,000	13,158	11,424

Explanation: Clean up for year end as per Wayne Nabors

Requested By:
Wayne Nabors

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Juvenile Court & Other Admin. Of Justice (Drug Court)

Date: June 1, 2011

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
307		53500	Communication	6,000	1,700			0
399		53500	Other Contracted Services	21,000		1,700		

85

Explanation: _____

Requested by: Greg Bowman
Supervisor

Recommended for approval: John Hudson & Nolan Goolsby
Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approved

Not Approved

Date: _____

Putnam County Budget Amendment/Transfer Authorization Form

Department: Sheriff's Department & Jail

Date: June 1, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	54260-422	Commissary-Food	70,000		10,000	80,000	77,940
101	#44131	Commissary Sales	210,000		10,000	220,000	172,940
101	54210-340	Jail-Medical & Dental	50,000		100,000	600,000	551,482
	54210-131	Medical Personnel	100,000	8,000		92,000	84,844
	54210-160	Guards	1,299,000	20,000		1,279,000	1,169,779
	54210-165	Caeteria Personnel	85,800	12,000		73,800	66,467
	54210-169	Part time	49,000	20,000		29,000	22,847
	54210-309	Contracts with other Ager	250,000	40,000		210,000	170,690
101	54110-106	Deputies	1,824,750	13,000		181,750	1,656,477
	54110-108	Investigators	343,750		6,500	350,250	320,106
	54110-140	Salary Supplements	36,000	1,900		34,100	34,056
	54110-148	Dispatchers	254,750	7,000		247,750	228,324
	54110-161	Secretaries	143,200		5,000	148,200	135,995
	54110-187	Overtime	270,000		30,000	300,000	280,683
	54110-189	Other Salaries	68,250	19,600			38,280

Explanation: Budget Cleanup

Requested By: David Andrews

Putnam County Budget Amendment/Transfer Authorization Form

Department: Homeland Security

Date: June 1, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	54490-790	Other Equipment	131,733		400	132,133	128,949
101	#47235	Homeland Security			400		

Explanation: To correct amount of Homeland Security Grant

Requested By: Randy Porter

Putnam County Budget Amendment/Transfer Authorization Form

Department: Ambulance Service

Date: June 1, 2011

Fund #	Account #	Account Description	Current Approved			Amount Requested	Amount Expended
			Amount	Decrease	Increase		
101	55130-133	Paraprofessionals	1,691,174	31,000		1,660,174	1,513,951
	55130-169	Part Time	2,813,852		26,000	307,382	262,943
	55130-187	Overtime	150,354		3,000	153,354	133,220
	55130-196	In Service	16,500		2,000	18,500	11,031
101	54610-199	Other Per Diem	6,000	736		5,264	0
	54610-399	Other Contracted Srv.	53,000		736	53,736	53,736

Explanation: See memo
Budget Cleanup

Requested By:
Randy Porter

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501
Phone (931) 528-1555 Fax (931)372-0295

BUDGET AMENDMENTS

From 55130-133 Paraprofessionals to 55130-169 Part-time Personnel \$26,000

This is where part-time employees are used to work in full-time positions while they are vacant and for work comp injuries, maternity leave, etc. Transfer to cover cost already incurred. No new money.

From 55130-133 Paraprofessionals to 55130-187 Overtime Pay \$3,000

This is where part-time employees are used to work in full-time positions while they are vacant and for work comp injuries, maternity leave, etc. Transfer to cover cost already incurred. No new money.

From 55130-133 Paraprofessionals to 55130-196 In-Service Training \$2,000

This is where part-time employees are used to work in full-time positions while they are vacant and for work comp injuries, maternity leave, etc. Transfer to cover cost already incurred. No new money.

From 54610-199 Other Per Diem to 54610-399 Other Contracted Services \$736
Autopsies

* Putnam County Budget Amendment/Transfer Authorization Form

Department **Veteran's Services**

Date: **June 1, 2011**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
101	58300-105	Supervisor	24,150		400	24,550	22,137
101	#39000	Fund Balance		400			

Explanation: **Amendment for Veterans Service Officer salary for the month of June as approved in Special Called Meeting**

Requested By:
Debby Francis

Addition

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk

Date: June 6, 2011

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
189	53100		Other Salaries & Wages	\$690,150.00		-\$1,700.00	\$688,450.00	
194	53100		Jury & Witness Fees	\$26,153.00	\$5,500.00		\$31,653.00	
411	53100		Data Processing Supplies	\$4,830.00		-\$2,000.00	\$2,830.00	
435	53100		Office Supplies	\$42,717.00		-\$1,800.00	\$40,917.00	

Totals

\$763,850.00 \$5,500.00 -\$5,500.00 \$763,850.00

Explanation: To cover two (2) murder trials that could last up to 15 days during the month of June. The Baker Trial is sequestered.

Requested by: Marcia Borys
Supervisor

Recommended for approval: MB
Official/Department Head



Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approved

Not Approved

Date: _____

64

Putnam County Budget Amendment/Transfer Authorization Form

Department: Solid Waste Sanitation Fund

Date: June 1, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested</u>	<u>Amount Expended</u>
116	55710-331	Legal Services	5,000		1,000	6,000	0
116	55710-451	Uniforms	8,000		1,200	9,200	7,989
116	55710-359	Disposal Fees	1,600,600	3,200		1,597,400	1,286,864

Explanation: Budget Clean Up

Requested By:
Debby Francis

65

Putnam County Budget Amendment/Transfer Authorization Form

Department **Industrial/Economic Development Fund**

Date: **June 1, 2011**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
119	99100-590	Transfers to Other Funds	555,556		1,463,503	2,019,059	0
119	#39000	Fund Balance			1,463,503		

Funds received from the City of Cookeville for the Industrial Park

Explanation: These are funds that will be paid to the Debt Service Fund for the Industrial Park

Requested By:
Debby Francis

Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

Eric Brown, Chairman
Robert Hargis, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dr. Ray Jordon
Jerry Maynard
David McCormick
Dr. Janet Moore

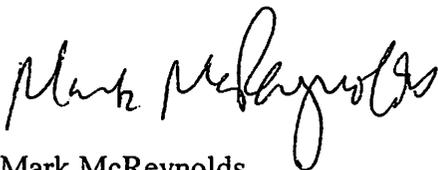
June 3, 2011

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the revised estimated Fund Balance amount of the Extended School Program Budget (Fund 146) for year 2010-11 (please see attached). Due to an oversight the beginning Fund Balance amount was incorrect.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- Approved 2010-2011 Extended School Program Budget (Fund 146)
- Revised 2010-2011 Extended School Program Budget (Fund 146)

Cc: Board of Education

67

tabbles
77 H.4.
215/116

Putnam County, Tennessee

Extended School Program Budget

Fund 146

For Fiscal Year

July 1, 2010 to June 30, 2011

146 EXTENDED SCHOOL PROGRAM
 Statement Of Proposed Operations
 For the Fiscal Year Ending JUNE 30, 2011

Putnam Co Board of Education
 Revenue Estimate And Appropriations Requests

Account Description

Account	Description	Actual 2008-2009	Original Budget 2009-2010	Amended Budget 2009-2010	Est & Bgt Current Year 2009-2010	Department Requests	Budget Committee	County Commission
43581	COMMUNITY SERVI	29,087	852,162	852,162	6,527-			
43581-	-LITPE	76,880	0	0	49,409		80,040	
43581-	-SAC	697,362	0	0	680,495		652,620	
43581	COMMUNITY SERVI	803,329	852,162	852,162	723,377		732,660	
Total EDUCATION CHARGES								
44000	OTHER LOCAL REVENUES	803,329	852,162	852,162	723,377		732,660	
44500	NONRECURRING ITEMS	0	0	0	0		0	
44570	CONTRIBUTIONS &	0	0	0	5,235		5,235	
Total NONRECURRING ITEMS								
Total OTHER LOCAL REVENUES								
Total Est Revenue & Other Sources								

69

146 EXTENDED SCHOOL PROGRAM
Statement Of Proposed Operations
For the Fiscal Year Ending JUNE 30, 2011

Account	Description	Actual 2008-2009	Original Budget 2009-2010	Amended Budget 2009-2010	Est & Bgt Current Year 2009-2010	Department Requests	Budget Committee	County Commission
70000	EDUCATION							
73000	OPERATION OF NON-INSTRUCTIONAL							
73300	COMMUNITY SERVICES							
189	-LITPE	26,466	23,571	12,571	0			
189	-SAC	54,016	47,016	58,016	0			
201	-LITPE	512,560	525,000	525,000	69,343	70,000		
201	-SAC	1,623	1,461	841	469,205	460,000		
204	-LITPE	3,349	2,915	3,535	0			
204	-SAC	30,864	33,000	33,000	3,889	4,340		
204	-LITPE	1,655	1,510	510	27,996	28,520		
204	-SAC	13	0	510	0			
206	-LITPE	28,419	32,000	1,310	1,516	1,630		
206	-SAC	295	510	510	25,223	29,900		
207	-SAC	0	0	0	74			
207	-SAC	0	0	0	0			
208	-LITPE	11,345	600	885	178	200		
208	-SAC	38,042	34,000	48,088	68			
208	-LITPE	58	14	14	56,891	60,000		
210	-LITPE	0	0	128	0			
210	-SAC	145	1,000	1,114	131	150		
212	-LITPE	27	38	38	1,086	1,200		
212	-SAC	259	265	265	0			
212	-LITPE	1,503	2,000	2,000	298	385		
212	-SAC	380	112	122	1,329	2,530		
212	-LITPE	783	682	864	0			
212	-SAC	7,218	7,700	7,508	993	1,015		
355	-SAC	2,401	5,000	5,000	6,548	6,670		
399	-SAC	189	300	300	1,239	1,400		
422	-LITPE	3,873	8,760	8,760	0			
422	-SAC	28,025	27,000	27,000	998	1,000		
499	-LITPE	0	600	600	23,690	25,000		
509	-LITPE	1,383	500	2,600	0			
509	-SAC	0	0	120	1,086	1,400		
599	-SAC	711	500	500	0			
790	-SAC	41,952	41,000	41,000	717	1,000		
	OTHER CHARGES	37,417	55,108	38,273	31,546	35,000		
	OTHER EQUIPMENT				1,122	1,200		
	Total COMMUNITY SERVICES	834,971	852,162	852,162	725,166	732,660		
	Total EDUCATION	834,971	852,162	852,162	725,166	732,660		
	Total Estimated Expend & Other Uses	834,971	852,162	852,162	725,166	732,660		

70

146 EXTENDED SCHOOL PROGRAM
 Statement Of Proposed Operations
 For the Fiscal Year Ending JUNE 30, 2011

Putnam Co Board of Education
 Revenue Estimate And Appropriations Requests

Account	Description	Actual 2008-2009	Original Budget 2009-2010	Amended Budget 2009-2010	Est & Bgt Current Year 2009-2010	Department Requests	Budget Committee	County Commission
70000	EDUCATION	-1-	-2-	-3-	-4-	-5-	-6-	-7-
73000	OPERATION OF NON-INSTRUCTIONAL							
73300	COMMUNITY SERVICES							

Excess Of Estimated Revenue Over (Under) Estimated Expenditures	31,642-	0	0	3,446	28,196-	28,196-	28,196-
Estimated Beg Fund Balance, JULY 01	0	31,642-	31,642-	31,642-	31,642-	31,642-	31,642-
Undesignated Fund Bal	0	0	0	0	0	0	0
Reserves	0	0	0	0	0	0	0
Designated Fund Bal	0	0	0	0	0	0	0
Beginning Fund Bal	0	0	0	0	0	0	0
Excess (Diff) in Rev/Exp	0	0	0	0	0	0	0
Unadjust Fund Bal	0	0	0	0	0	0	0
Adjustment	0	0	0	0	0	0	0
Total Ending Fund Bal	0	0	0	0	0	0	0
Adjustment	0	0	0	0	0	0	0
Estimated End Fund Balance, JUNE 30	31,642-	31,642-	31,642-	28,196-	28,196-	28,196-	28,196-

* End of Report: PUTNAM CO BOARD OF EDUCATION *

71

Putnam Co Board of Education (Revised)
 Revenue Estimate And Appropriations Requests

146 EXTENDED SCHOOL PROGRAM
 Statement Of Proposed Operations
 For the Fiscal Year Ending JUNE 30, 2011

Account	Description	Actual 2008-2009 -1-	Original Budget 2009-2010 -2-	Amended Budget 2009-2010 -3-	Est & Bgt Current Year 2009-2010 -4-	Department Requests -5-	Budget Committee -6-	County Commission -7-
Estimated Revenues								
43000	CHARGES FOR CURRENT SERVICES							
43500	EDUCATION CHARGES							
43581	COMMUNITY SERVI	29,087	852,162	852,162	6,527-			
43581-	- LITPE COMMUNITY SERVI	76,880	0	0	49,409	80,040		80,040
43581-	- SAC COMMUNITY SERVI	697,362	0	0	680,495	652,620		652,620
Total EDUCATION CHARGES		803,329	852,162	852,162	723,377	732,660		732,660
Total CHARGES FOR CURRENT SERVICES		803,329	852,162	852,162	723,377	732,660		732,660
44000 OTHER LOCAL REVENUES								
44100 RECURRING ITEMS								
44180	EXPENDITURE CRE	0	0	0	0			
Total RECURRING ITEMS		0	0	0	0			
44500 NONRECURRING ITEMS								
44570	CONTRIBUTIONS &	0	0	0	5,235			
Total NONRECURRING ITEMS		0	0	0	5,235			
Total OTHER LOCAL REVENUES		0	0	0	5,235			
Total Est Revenue & Other Sources		803,329	852,162	852,162	728,612	732,660		732,660

72

146 EXTENDED SCHOOL PROGRAM
Statement Of Proposed Operations
For the Fiscal Year Ending JUNE 30, 2011

Account	Description	Actual 2008-2009	Original Budget 2009-2010	Amended Budget 2009-2010	Est & Bgt Current Year 2009-2010	Department Requests	Budget Committee	County Commission
	Estimated Expenditures	-1-	-2-	-3-	-4-	-5-	-6-	-7-
70000	EDUCATION							
73000	OPERATION OF NON-INSTRUCTIONAL							
73300	COMMUNITY SERVICES							
189	OTHER SALARIES	26,466	23,571	12,571	0			
189-	-LITPE OTHER SALARIES	54,016	47,016	58,016	69,343	70,000		70,000
189-	-SAC OTHER SALARIES	512,560	525,000	525,000	469,205	460,000		460,000
201	SOCIAL SECURITY	1,623	1,461	841	0			
201-	-LITPE SOCIAL SECURITY	3,349	2,915	3,535	3,889	4,340		4,340
201-	-SAC SOCIAL SECURITY	30,864	33,000	33,000	27,996	28,520		28,520
204	STATE RETIREMEN	1,655	1,510	510	0			
204-	-LITPE STATE RETIREMEN	13	0	1,310	1,516	1,630		1,630
204-	-SAC STATE RETIREMEN	28,419	32,000	31,690	25,223	29,900		29,900
206	LIFE INSURANCE	295	510	510	74			
206-	-LITPE LIFE INSURANCE	0	0	0	0			
206-	-SAC LIFE INSURANCE	0	0	0	178	200		200
207	MEDICAL INSURAN	11,345	600	885	68			
207-	-SAC MEDICAL INSURAN	38,042	34,000	48,088	56,891	60,000		60,000
208	DENTAL INSURANC	58	14	14	0			
208-	-LITPE DENTAL INSURANC	0	0	128	131	150		150
208-	-SAC DENTAL INSURANC	145	1,000	1,114	1,086	1,200		1,200
210	UNEMPLOYMENT CO	27	38	38	0			
210-	-LITPE UNEMPLOYMENT CO	259	265	265	298	385		385
210-	-SAC UNEMPLOYMENT CO	1,503	2,000	2,000	1,329	2,530		2,530
212	EMPLOYER MEDICA	380	112	122	0			
212-	-LITPE EMPLOYER MEDICA	783	682	864	993	1,015		1,015
212-	-SAC EMPLOYER MEDICA	7,218	7,700	7,508	6,548	6,670		6,670
355-	-SAC TRAVEL	2,401	5,000	5,000	1,239	1,400		1,400
399-	-SAC OTHER CONTRACTE	189	300	300	0			
422-	-LITPE FOOD SUPPLIES	3,873	8,760	8,760	998	1,000		1,000
422-	-SAC FOOD SUPPLIES	28,025	27,000	27,000	23,690	25,000		25,000
499	OTHER SUPPLIES	0	600	600	0			
499-	-LITPE OTHER SUPPLIES	1,383	500	2,600	1,086	1,400		1,400
509-	-LITPE REFUNDS	0	0	120	0	120		120
509-	-SAC REFUNDS	711	500	500	717	1,000		1,000
599-	-SAC OTHER CHARGES	41,952	41,000	41,000	31,546	35,000		35,000
790-	-SAC OTHER EQUIPMENT	37,417	55,108	38,273	1,122	1,200		1,200
Total COMMUNITY SERVICES		834,971	852,162	852,162	725,166	732,660		732,660
Total EDUCATION		834,971	852,162	852,162	725,166	732,660		732,660
Total Estimated Expend & Other Uses		834,971	852,162	852,162	725,166	732,660		732,660

146 EXTENDED SCHOOL PROGRAM
Statement Of Proposed Operations
For the Fiscal Year Ending JUNE 30, 2011

Account	Description	Actual 2008-2009 -1-	Original Budget 2009-2010 -2-	Amended Budget 2009-2010 -3-	Est & Bgt Current Year 2009-2010 -4-	Department Requests -5-	Budget Committee -6-	County Commission -7-
Estimated Expenditures								
70000	EDUCATION							
73000	OPERATION OF NON-INSTRUCTIONAL							
73300	COMMUNITY SERVICES							
Excess Of Estimated Revenue Over (Under) Estimated Expenditures		31,642-	0	0	3,446			
Estimated Beg Fund Balance, JULY 01		91,054	91,054	91,054	91,054	94,500	94,500	94,500
Undesignated Fund Bal	86,600							
Reserves	721							
Designated Fund Bal	3,733							
Beginning Fund Bal	91,054							
Excess (Diff) in Rev/Exp	31,642-							
Unadjust Fund Bal	59,412							
Adjustment	31,642							
Total Ending Fund Bal	91,054							
Adjustment		31,642						
Estimated End Fund Balance, JUNE 30		91,054	91,054	91,054	94,500	94,500	94,500	94,500

* End of Report: PUTNAM CO BOARD OF EDUCATION *

74

Putnam County Budget Amendment/Transfer Authorization Form

Department: Capital Projects

Date: June 13, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
171	51800-399	County Buildings Contracted Services	0		94,965		0
171	51800-202	Administrative Costs UCDD	0		5,000		0
	46980	Other State Grants			99,965		

Explanation: For Energy Grant
100% funded - Approved by Commission in November 2009

Requested By:
Kim Blaylock

75

Approved
11-09

The Chairman asked for discussion on the motion to approve Budget Amendments to the Industrial/Economic Development Fund in the amount of \$58,000. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Industrial/Economic Development Fund in the amount of \$58,000. The Commissioners voted as follows:
FOR:

David Randolph

Larry Epps

Bob Duncan

Jim Martin

Jerry Ford

Scott McCanless

Andy Honeycutt

Marson McCormick

Johnnie Wheeler

Reggie Shanks

Joe Trobaugh

Eris Bryant

Sue Neal

Dale Moss

Greg Rector

Kevin Maynard

Gene Mullins

Jere Mason

Bill Walker

Mike Atwood

Ron Chaffin

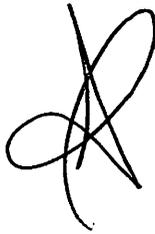
AGAINST:

Anna Ruth Burroughs

Joel Cowan

Mike Medley

The Clerk announced that twenty-one (21) voted for, three (3) against, and zero (0) absent. The motion carried.

 **MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE COUNTY EXECUTIVE TO APPLY FOR AN ENERGY EFFICIENT & CONSERVATION BLOCK GRANT AND TO USE UNEXPENDED BOND FUNDS FROM THE CAPITAL PROJECTS FUND AND ANY ADDITIONAL MONEY THAT IS NEEDED BE BORROWED FROM THE LOCAL GOVERNMENT ENERGY LOAN PROGRAM. TOTAL COST OF THIS PROJECT IS NOT TO EXCEED \$965,141.**

Commissioner Sue Neal moved and Commissioner Jerry Ford seconded the motion.

(SEE ATTACHED)

76 32

The Chairman asked for discussion on the motion to approve for the County Executive to apply for an Energy Efficient & Conservation Block Grant and use unexpended bond funds from the Capital Projects Fund and any additional money that is needed be borrowed from the Local Energy Loan Program. Total cost of this project is not to exceed \$965,141. The Commissioners discussed the motion.

 **MOTION RE: AMEND MOTION TO AUTHORIZE THE COUNTY EXECUTIVE TO APPLY FOR A ENERGY EFFICIENT & CONSERVATION BLOCK GRANT AND IF THE GRANT IS OBTAINED, THEN PROCEED WITH THE PROJECT WITH THE COUNTY EXECUTIVE TO RECOMMEND TO THE COUNTY COMMISSION AS TO HOW THE PROJECT WOULD BE FUNDED**

Commissioner Bob Duncan moved and Commissioner Larry Epps seconded the motion to apply for a Energy Efficient & Conservation Block Grant and if the Grant is obtained, then proceed with the project with the County Executive to recommend to the County Commission as to how the project would be funded.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

MOTION RE: TABLE ALL PENDING MOTIONS AND FLOOR REMAIN OPEN FOR SUBSEQUENT MOTIONS

Commissioner Bob Duncan moved and Commissioner Gene Mullins seconded the motion to table all pending motions and the floor remain open for subsequent motions.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: SUBSTITUTE MOTION TO REMOVE BUILDING AUTOMATION UPGRADE IN THE AMOUNT OF \$500,762 FROM THE PROPOSAL AND MOVE ON WITH THE INTENT THAT WE DO THE REST OF THE PROJECT AND APPLY FOR \$100,000 GRANT AND APPLY BALANCE FROM INTEREST FREE LOAN UP TO \$500,000

Commissioner Mike Atwood moved and Commissioner Gene Mullins seconded the motion to remove building automation upgrade in the amount of \$500,762 from the proposal and move on with the intent that we do the rest of the project and apply for a \$100,000 grant and apply balance from an interest free loan up to \$500,000.

2.3.1 Detailed Lighting Survey

The following is a detailed scope for each fixture:

Putnam County Juvenile Detention Center:

Qu.	Room Description	Existing Fixture	New Energy Efficient Fixture
2	Cell Block Corridor	Existing Light emitting diode Exit Sign	Do Nothing with this LED EXIT sign
12	Cell Block Corridor	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps in tamper-proof fixture
2	Exterior	Existing Wall Pack w/100W Metal Halide Lamp	Do Nothing with this metal halide fixture
1	Exterior	Globe fixture w/60 watt Incandescent A lamps	Install 13 Watt Mini Compact Fluorescent Screw-in
2	Exterior	Decorative Fixture w/2-60W Incand. A Lamps	Install (2) 13 Watt Mini Compact Fluorescent Screw-In
1	Exterior	Globe Fixture Ceiling mount w/100W Incandescent A lamp	Install 23 Watt Compact Fluorescent Screw-in
3	Female Cells (3)	Box Surface Fixture w/2-34W Lamps & 1 Ballast	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps in tamper-proof fixture
3	Female Day Room	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
1	Female Day Room, RR in	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
1	Isolation Cell	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps in tamper-proof fixture
3	Office	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
1	Office Corridor next to yard	Existing Exit Sign w/2-20W Incandescent Lamps & Battery Back-up	Install New LED Exit Sign w/ Battery Universal Mount
2	Office Corridor next to yard	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
1	Office, air handler closet in	Existing Wall Mount Jar Fixture w/ 60W A lamp Incand.	Install 13 Watt Mini Compact Fluorescent Screw-In
4	Offices next to yard (2)	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
2	Offices next to yard, kitchen for	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
1	Offices next to yard, restroom for	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
3	Open Bays, all including day rooms	Existing Wrap fixture Ceiling mounted w/1-F34T12 Fluorescent Lamps	Install 1L LW Prem Elec Bal 120V & 1-F28T8 Lamp in tamper-proof fixt
9	Open Bays, all including day rooms	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps in tamper-proof fixture
4	Open Bays, all including day rooms	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps in tamper-proof fixture
1	Yard	Existing Flood Fixture w/400W Metal Halide Lamp	Do Nothing with this metal halide fixture
2	Yard, storage room accessed from	Existing Keyless Fixture w/100W A Lamp	Install 23 Watt Compact Fluorescent Screw-In

87

Putnam County Library

Qty	Room Description	Existing Fixture	New Energy Efficient Fixture
3	A-V Offices	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Basement Corridor	Existing Wrap fixture Ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 2LP Elec Bal 120V & 2-F28T8 Lamps
3	Basement Lobby	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
1	Basement lobby	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
4	Basement lobby	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
12	Basement Meeting Room	Existing Recessed Troffer w/2-F34T12 Fluorescent Lamps	Install 2LP Elec Bal 120V & 2-F28T8 Lamps
6	Basement Meeting Room	Recessed Can Fixture w/65W R30 Flood Lamp	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
2	Basement Meeting Room, closet for	Recessed Can Fixture w/100W Incand A Lamp	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
1	Basement Meeting Room, kitchen near	Existing Wrap fixture Ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 2LP Elec Bal 120V & 2-F28T8 Lamps
2	Basement Public Restrooms (2)	Existing Vanity Cabinet Fixture w/4-60W Incandescent A Lamps	Install New 4' Vanity Fixture w/1-F28T8 Lamps
2	Basement Public Restrooms (2)	Existing Wrap fixture Ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 2LP Elec Bal 120V & 2-F28T8 Lamps
6	Boiler Room	Existing Industrial Strip w/2-34 Watt Lamps	Install 2LP Elec Bal 120V & 2-F28T8 Lamps
1	Boiler Room	Existing Industrial Strip w/2-34 Watt Lamps	Install 2LP Elec Bal 120V & 2-F28T8 Lamps
2	Book Sales	Existing Exit Sign w/2-20W Incandescent Lamps & Battery Back-up	Install New LED Exit Sign w/ Battery Universal Mount
10	Book Sales	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
3	Break Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Break Room, RR in	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 2LP STD Elec Bal 120V & 2-F28T8 Lamps
13	Children Library	Box Surface Fixture w/2-34W Lamps & 1 Ballast	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
8	Children Library	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
2	Children Library	Existing Wrap fixture Ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
6	Children Library	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Children Library	Existing Wrap Fixture Ceiling mounted w/4-F34T12 Fluorescent Lamps	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
1	Children Library, restrooms in	Recessed can fixture w/65W R30 Flood Lamp	Do Nothing with this LED EXIT sign
1	Children Library, restrooms in, lobby for	Existing Light emitting diode Exit sign	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
1	Children Library, restrooms in, lobby for	Recessed can fixture w/65W R30 Flood Lamp	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
2	Children Library, Staff Work Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Children Library, Staff Work Room, closet in	Recessed can fixture w/100W Incand A Lamp	Install 19 Watt R30 Flood Compact Fluorescent Screw-in
3	Children Library, storage rooms	Existing Keyless Fixture w/100W A Lamp	Install 23 Watt Compact Fluorescent Screw-in

79

Putnam County Library (continued)

Qu.	Room Description	Existing Fixture	New Energy Efficient Fixture
2	Exterior	Existing Wall Pack w/100W Metal Halide Lamp	Do Nothing with this metal halide fixture
5	Exterior - Column Insets	Recessed Can Fixture w/90W Par Halogen Lamp	Install 1-60WIR Par 38 Halogen Lamp
3	Exterior - main entry canopy	Existing Recessed Square Incandescent Fixture w/150A Lamp	Install 32 Watt Compact Fluorescent Screw-In
8	Exterior - main entry step lights	Existing Fixture w/13W Screw-in Compact Fluorescent Lamp	Do Nothing with this compact fluorescent fixture
3	Exterior - side by entry driveway	Existing Fixture w/23W Screw-In Compact Fluorescent Lamp	Do Nothing with this compact fluorescent fixture
2	Exterior - Stairs to Basement	Globe fixture w/60 watt Incandescent A lamps	Install CF Exterior Ceiling or Wall Mount w/ 1- 13w lamp
2	Library Office	Existing Recessed Troffer w/8-F34T12 Fluorescent Lamps	Install 2-4 Lamp premium LO electronic ballast & 8-T8 Lamps 120V
12	Main Floor Lobby	Recessed Can Fixture w/150W Incand Par Flood Lamp	Install 1-90W Halogen PAR Lamp
1	Main Floor Lobby, janitor closet in	Existing Keyless Fixture w/100W A Lamp	Install 23 Watt Compact Fluorescent Screw-In
4	Main Floor Lobby, restrooms in (2)	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 2L STD Elec Bal 120V & 2-F28T8 Lamps w/White Reflector
4	Main Floor Lobby, restrooms in (2), entry for	Existing Recessed Square Incandescent Fixture w/100A Lamp	Install 23 Watt Compact Fluorescent Screw-In
8	Main Floor Meeting Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
25	Main Floor Meeting Room	Recessed Can Fixture w/150W Incand Par Flood Lamp	Install 1-90W Halogen PAR Lamp
2	Main Floor Meeting Room, kitchen for	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Processing	Existing Exit Sign w/2-20W Incandescent Lamps	Install New LED Exit Sign w/ Battery Universal Mount
12	Processing	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
9	Processing	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Processing	Recessed Can Fixture w/65W R30 Flood Lamp	Install 19 Watt R30 Flood Compact Fluorescent Screw-In
2	Processing Closet	Existing Vapor tight fixture w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
2	Rear Entry Lobby	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Stacks, Study Areas, Counters	Existing Exit Sign w/2-20W Incandescent Lamps	Install New LED Exit Sign w/ Battery Universal Mount
51	Stacks, Study Areas, Counters	Existing Recessed Troffer w/8-F34T12 Fluorescent Lamps	Install 2-4 Lamp premium LO electronic ballast & 8-T8 Lamps 120V
6	Story Telling	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Story Telling, office next to	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
3	Story Telling, small rooms in	Existing Keyless Fixture w/100W A Lamp	Install 23 Watt Compact Fluorescent Screw-In
7	Tennessee Room	Existing Recessed Troffer w/8-F34T12 Fluorescent Lamps	Install 2-4 Lamp premium LO electronic ballast & 8-T8 Lamps 120V
3	Tennessee Room	Existing Recessed Square Incandescent Fixture w/150A Lamp	Install 32 Watt Compact Fluorescent Screw-In
2	Various Areas	Damaged/Missing Lens	New 2x4 Lens
14	Various Areas	High Fixture	High Time

80

Putnam County Old Courthouse:

Q#	Room Description	Existing Fixture	New Energy Efficient Fixture
8	Assessor Office #2, RR	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
12	Assessor Office #2, small office near	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
6	Assessor Office Annex (room 4)	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
4	Basement Mechanical Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
1	Basement Mechanical Room	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
6	Basement Mechanical Room, hub room in	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Basement MRR	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Basement MRR, stairs by	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
12	Basement MRR, stairs by	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
4	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
5	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
1	Courtroom (County Chambers)	Existing Fixture w/23W screw-in Compact Fluorescent Lamp	Do Nothing with this compact fluorescent fixture
1	Courtroom (County Chambers)	Existing Light emitting diode Exit Sign	Do Nothing with this LED EXIT sign
1	Courtroom (County Chambers)	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
1	Courtroom (County Chambers)	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 2L STD Elec Bal 120V & 2-F28T8 Lamps w/White Reflector
7	Courtroom (County Chambers), archive rooms near	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Courtroom (County Chambers), restrooms for (2)	(2) Existing Wrap fixtures ceiling mounted w/3-F34T12 Fluorescent Lamps	Install New 8" Wrap w/4-F28T8 Lamps -120V
1	Courtroom (County Chambers), small meeting rooms	Existing Wrap fixture ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Courtroom (County Chambers), stairs down from	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
12	Elevator Car	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
4	Main Floor - Archives (active)	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
4	Main Floor - Break Room	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
9	Main Floor - Break Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Main Floor - Break Room, janitor office in	Existing Wrap fixture ceiling mounted w/2-F34T12 Fluorescent Lamps	Install New 8" Wrap w/4-F28T8 Lamps -120V
1	Main Floor - Corner room with plotter machine	Existing Wrap fixture ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Main Floor - Corner room, elevator machinery closet	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
4	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 2L STD Elec Bal 120V & 2-F28T8 Lamps w/White Reflector
1	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
4	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
3	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Main Floor Corridor	Existing Strip Fixture Ceiling Mount w/2-F34 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
2	Main Floor Corridor	Existing Strip Fixture Ceiling Mount w/2-F34 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
2	Main Floor Corridor	Existing Strip Fixture Ceiling Mount w/2-F34 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
2	Main Floor Corridor	Existing Strip Fixture Ceiling Mount w/2-F34 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
4	North Entry	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector

81

Putnam County Old Courthouse (continued)

Qu.	Room Description	Existing Fixture	New Energy Efficient Fixture
8	Assessor Office #2, RR	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
12	Assessor Office #2, small office near	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
6	Assessor Office Annex (room 4)	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
4	Basement Mechanical Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
1	Basement Mechanical Room	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
6	Basement Mechanical Room, hub room in	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Basement MRR	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
2	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Basement MRR, stairs by	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
12	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
4	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
5	Basement MRR, stairs by	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
1	Courtroom (County Chambers)	Existing Fixture w/23W Screw-in Compact Fluorescent Lamp	Do Nothing with this compact fluorescent fixture
1	Courtroom (County Chambers)	Existing Light emitting diode Exit Sign	Do Nothing with this LED EXIT sign
1	Courtroom (County Chambers)	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
7	Courtroom (County Chambers), archive rooms near	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 2L STD Elec Bal 120V & 2-F28T8 Lamps w/White Reflector
2	Courtroom (County Chambers), restrooms for (2)	(2) Existing Wrap fixtures Ceiling mounted w/3-F34T12 Fluorescent Lamps	Install New 8' Wrap w/4-F28T8 Lamps -120V
1	Courtroom (County Chambers), small meeting rooms	Existing Wrap fixture Ceiling mounted w/2-F34T12 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
1	Courtroom (County Chambers), stairs down from	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 2L STD Elec Bal 120V & 2-F28T8 Lamps w/White Reflector
12	Elevator Car	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
4	Main Floor - Archives (active)	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
4	Main Floor - Break Room	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector
9	Main Floor - Break Room	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
1	Main Floor - Break Room, janitor office in	Existing Wrap fixture Ceiling mounted w/2-F34T12 Fluorescent Lamps	Install New 8' Wrap w/4-F28T8 Lamps -120V
1	Main Floor - Corner room with plotter machine	Existing Wrap fixture Ceiling mounted w/2-F32T8 Fluorescent Lamps	Install New 8' Wrap w/4-F28T8 Lamps -120V
2	Main Floor - Corner room, elevator machinery closet	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
4	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps & Dual Switching	Install (2) 2L Prem LW Elec Bal 120V & 4-F28T8 Lamps & Dual Switching
1	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 2L STD Elec Bal 120V & 2-F28T8 Lamps w/White Reflector
4	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
3	Main Floor - WRR	Existing Recessed Troffer w/4-F34T12 Fluorescent Lamps	Install 1-4 Lamp premium LO electronic ballast & 4-T8 Lamps 120V
2	Main Floor Corridor	Existing Strip Fixture Ceiling mount w/2-F34 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
2	Main Floor Corridor	Existing Strip Fixture Ceiling Mount w/2-F34 Fluorescent Lamps	Install 8' Conversion Kit w/4L Prem LO Elec Bal 120V & 4-F28T8 lamps
2	Main Floor Corridor	Existing Strip Fixture Ceiling mount w/2-F34 Fluorescent Lamps	Install 2L LP Elec Bal 120V & 2-F28T8 Lamps
4	North Entry	Existing Recessed 2x2 Troffer w/2-F34T12 6" U Bend Fluorescent Lamps	Install 3L STD Elec Bal 120V & 3-F17T8 Lamps & White Reflector

End of report

82

The Chairman asked for discussion on the motion to approve the Budget Amendment Items B, C, D, E, F, G, L, and M. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendment Items B, C, D, E, F, G, L, and M. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

AGAINST

Reggie Shanks

The Clerk announced that twenty-three (23) voted for, one (1) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF UNCOLLECTIBLE DEBT TO BE WRITTEN OFF FOR THE EMERGENCY MEDICAL SERVICES IN THE AMOUNT OF \$395,895

Commissioner Mike Atwood moved and Commissioner Joe Trobaugh seconded the motion to approve the uncollectible debt to be written off for the Emergency Medical Services in the amount of \$395,895.

(SEE ATTACHED)

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501
Phone (931) 528-1555 Fax (931)372-0295

Randy Porter, Director

Tommy Copeland, Asst. Director

Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPPA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Executive's office.

Total amount billed by EMS \$4,524,431
June 1, 2010 to May 31, 2011

Total amount being written off \$395,895
June 1, 2009 to May 31, 2010

Percentage of write off 8.8%

The Chairman asked for discussion on the motion to approve the uncollectible debt to be written off for the Emergency Medical Services in the amount of \$395,895. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the uncollectible debt to be written off for the Emergency Medical Services in the amount of \$395,895. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF UNCOLLECTIBLE DEBT TO BE WRITTEN OFF FOR THE SOLID WASTE DEPARTMENT IN THE AMOUNT OF \$11,790.39

Commissioner Mike Atwood moved and Commissioner Jerry Ford seconded the motion to approve the uncollectible debt to be written off for the Solid Waste Department in the amount of \$11,790.39.

(SEE ATTACHED)

85



Putnam County Solid Waste Department

Director-Keith Street, Assistant Director-Jerry Randolph, Office Manager-Patty Masters
1846 S. Jefferson Ave. Cookeville, TN 38506 Phone: 931-528-3884 Fax: 931-520-3428
Ph_masters@frontiernet.net

June 1, 2011

Putnam County Solid Waste Department has \$11,790.39 in write-offs for Fiscal year 2010-2011.

Any Questions or comments please contact Keith Street-Solid Waste Director at (931) 528-3884 or 865-4865.

Thank you,

A handwritten signature in black ink that reads "Keith Street".

Keith Street

The Chairman asked for discussion on the motion to approve the uncollectible debt to be written off for the Solid Waste Department in the amount of \$11,790.39. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the uncollectible debt to be written off for the Solid Waste Department in the amount of \$11,790.39. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
Tom Short	Sue Neal
David Gentry	Jonathan Williams
Jerry Ford	Daryl Blair
Ron Williamson	Kevin Maynard
Andy Honeycutt	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Bob Duncan
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Michael Medley	Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO ADOPT A CONTINUING BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2011, AND TO AUTHORIZE THE ISSUANCE OF TAX ANTICIPATION NOTES FOR PUTNAM COUNTY

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve a Resolution to Adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2011, and to authorize the issuance of Tax Anticipation Notes for Putnam County.

(SEE ATTACHED)

87

**RESOLUTION TO ADOPT A
CONTINUING BUDGET AND TAX RATE
FOR THE FISCAL YEAR BEGINNING
JULY 1, 2011, AND TO AUTHORIZE
THE ISSUANCE OF TAX ANTICIPATION NOTES
FOR PUTNAM COUNTY, TENNESSEE**

WHEREAS, all appropriations included in the County's Fiscal Year 2010-2011 Budget will cease effective June 30, 2011, and,

WHEREAS, the County will not have an opportunity to adopt the County's Fiscal Year 2011-2012 Budget until the July Session which will be held on July 18, 2011, and

WHEREAS, County departments will need to operate at some level without appropriations after July 1, 2011, and until a new County Budget is adopted,

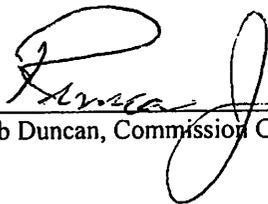
NOW, THEREFORE, BE IT RESOLVED by the Putnam County Board of Commissioners meeting in the regular session on June 20, 2011 that amounts set out in the Fiscal Year 2010-2011 Appropriation Resolution are hereby continued until a new Fiscal Year 2011-2012 Appropriation Resolution is adopted, and;

BE IT FURTHER RESOLVED, that the property tax rate of \$2.75 per each \$100.00 of taxable property for the Fiscal Year beginning July 1, 2010, shall remain in effect until a new property tax rate is adopted, and;

BE IT FURTHER RESOLVED, that the County Executive and County Clerk are hereby authorized to borrow money on tax anticipation notes, provided that such notes are first approved by the State Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenues for the Fiscal Year 2010-2011 have been collected, not exceeding 60% of the appropriations of each individual fund of the continuing budget. The notes evidencing the loans authorized under this section shall be issued under the authority of Title 9, Chapter 21, Tennessee Code Annotated. All said notes shall mature and be paid in full without renewal not later than June 30, 2012:

BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2011.

Adopted this 20th day of June 2011.



Bob Duncan, Commission Chairman



Kim Blaylock, County Executive

ATTESTED:



Wayne Nabors, County Clerk

The Chairman asked for discussion on the motion to approve a Resolution to Adopt a Continuing Budget and Tax Rate for the Fiscal Year beginning July 1, 2011, and to authorize the issuance of Tax Anticipation Notes for Putnam County. There was none.

The Chairman asked the Commissioners to vote on the motion to approve a Resolution to Adopt a Continuing Budget and Tax Rate for the Fiscal Year beginning July 1, 2011, and to authorize the issuance of Tax Anticipation Notes for Putnam County .

FOR

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

The Clerk announced that twenty-four (24) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO RECESS THE JUNE 20TH MEETING AND TO COME BACK IN SESSION ON JUNE 27TH TO APPROVE ANY BUDGET AMENDMENTS TO CLOSE OUT THE FISCAL YEAR

Commissioner Mike Atwood moved and Commissioner Eris Bryant seconded the motion to approve recessing the June 20th meeting and to come back in session on June 27th to approve any budget amendments to close out the fiscal year.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve recessing the June 20th meeting and to come back in session on June 27th to approve any budget amendments to close out the fiscal year. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING TO SERVE ON THE COUNTY LIBRARY BOARD FOR 3 YEAR TERMS TO EXPIRE JUNE 2014:
RUTH ANN WOOLBRIGHT
BETH THOMPSON

Commissioner Jim Martin moved and Commissioner Chris Savage seconded the motion to approve the nominations of Ruth Ann Woolbright and Beth Thompson to the County Library Board for 3 year terms to expire June 2014.

The Chairman asked for other nominations. There were none.

The Chairman asked the Commissioners for a voice vote on the motion to nominate Ruth Ann Woolbright and Beth Thompson to the County Library Board for 3 year terms. The motion carried.

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THAT PATRICIA LAWRENCE BE APPOINTED TO THE REGIONAL LIBRARY BOARD FOR A TERM OF 3 YEARS TO EXPIRE JUNE 2014

Commissioner Jim Martin moved and Commissioner Scott Ebersole seconded the motion to appoint Patricia Lawrence to the Regional Library Board for a 3 year term to expire June 2014.

The Chairman asked for other nominations. There were none.

The Chairman asked the Commissioners for a voice vote on the motion to nominate Patricia Lawrence to the Regional Library Board for a 3 year term. The motion carried.

REPORT OF SPECIAL COMMITTEES

HEAR FROM BUDGET COMMITTEE CHAIRMAN, ERIS BRYANT

Eris Bryant gave a Budget Committee Report.

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Jim Martin moved and Commissioner Ron Williamson seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

90

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected June 20,2011

ANDREW R BINKLEY	JILL B MARSEE
PATRICK SHEA CALLAHAN	DONNA J MCSPADDEN
STARLENA COPE	CHERYL L SANDLIN
AMY M DILLON	PATTI SHIELDS
ROBERT M DUNCAN JR	MARLA S SMITH
MARIE C FERRAN	TONY STAMPS
MARK GRAHAM	SANDRA A SWEARENGIN
BETTY S GRAY	DALE WELCH
GREGORY L GROTH	AMANDA WIEGAND
DIAN HERREN	VIRGINIA ANNE WILDER
BARBARA B JONES	TINA WOOLBRIGHT
MARGARET KENNEDY	MINDY YOUNGBLOOD
ALDA C LEVENDOSKY	

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
David Gentry
Jerry Ford
Ron Williamson
Andy Honeycutt
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSTAIN

Bob Duncan

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, one (1) abstained, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

The Chairman recessed the meeting.

ADDITIONS TO FISCAL REVIEW MEETING

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 8, 2011

RE: Additions to be considered

1. Consider funding for a Conference Room on the 2nd floor of the courthouse.
2. Consider approval of the Extended School budget for 2010-2011 with corrected Fund Balance.
3. Discuss corrected General Purpose School Amendment.
enclosed is corrected copy
4. Consider additional amendment for the Circuit Court Clerk.
5. Consider additional amendment for the Road Department Fund.

ADDITIONS TO PLANNING COMMITTEE MEETING

1. Consider approval of the revised Joint Venture with the City of Cookeville for the Putnam County Library.
2. Consider approval of the 5-year Strategic Plan for 2011-2015 for Putnam County (Three Star Program).

**THE LAND AND FACILITIES COMMITTEE WILL BE MEETING AT 5:15pm
ON MONDAY JUNE 13, 2011 AT THE COURTHOUSE**

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 2, 2011

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, June 13, 2011, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the Road Department Fund.
3. Consider budget amendments to the County General Fund.
4. Consider budget amendments to the Solid Waste Sanitation Fund.
5. Consider budget amendments to the Industrial/Economic Development Fund.
6. Consider approval of write off amounts for the Emergency Medical Services.
7. Consider approval of write off amounts for the Solid Waste Department.
8. Consider approval of a Resolution to Adopt a Continuing Budget and Tax rate for the Fiscal Year July 1, 2011 and to Authorize the Issuance of tax anticipation notes for Putnam County.
9. Discuss Interlocal Agreement and Budget for Local Planning Department.
10. Discuss recessing the June 20th meeting and coming back in session on June 27th to approve any budget amendments to close out the Fiscal Year.
11. Any other business that needs to be reviewed by the Fiscal Review Committee.

WORK SESSION WILL BE ON June 6, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE'S CONFERENCE ROOM.

94

Item #6 EMS write-offs

Motion: Recommends approval of uncollectible debt to be written off for the Emergency Medical Services in the amount of \$395,895.

Made By: Medley
Seconded: Neal

VOICE VOTE

APPROVED

Item #7 Solid Waste write-offs

Motion: Recommends approval of uncollectible debt to be written off for the Solid Waste Department.

Made By: Medley
Seconded: Ford

VOICE VOTE

APPROVED

Item #8 Continuing Resolution

Motion: Recommends approval of a Resolution to Adopt a Continuing Budget and Tax Rate for the Fiscal Year Beginning July 1, 2011, and to authorize the Issuance of Tax Anticipation Notes for Putnam County, Tennessee.

Made By: Neal
Seconded: Medley

VOICE VOTE

APPROVED

**Item #9 Establishment of Planning Services
2 separate motions**

Motion: Recommends approval of agreement to Establish Planning Services for certain cities in Putnam County and the City of Sparta as well as White County.

Made By: Maynard
Seconded: Duncan

VOICE VOTE

APPROVED

Motion: Recommends approval of the budget amendment to the Industrial/Economic Development Fund in the amount of \$100,000 to fund a Planning Department.

Made By: Duncan
Seconded: Maynard

VOICE VOTE

APPROVED

Item #10 Recessing June 20th

Motion: Recommends approval to recess the June 20th meeting and to come back in session on June 27th to approve any budget amendments to close out the Fiscal Year.

Made By: Medley
Seconded: Neal

VOICE VOTE

APPROVED

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 2, 2011

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, June 13, 2011, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Discuss addition to the Putnam County School Technology Building.
2. Discuss Surplus sale of an ambulance from the EMS department.
3. Consider resolution to allow Middle Tennessee Natural Gas Utility District to expand their service area in Putnam County.
4. Any other business that needs to be reviewed by the Planning Committee.

WORK SESSION WILL BE ON June 6, 2011 AT 12:00 NOON IN THE COUNTY EXECUTIVE'S CONFERENCE ROOM.

Item #2 **Approval of the 5-year plan for Three Star Program**

Motion: **Recommends approval of the Resolution AND the 5-year Strategic Plan for 2011-2015 for Putnam County (Three Star Program).**

Made By: Trobaugh

Seconded: Martin

VOICE VOTE

APPROVED

ANY OTHER BUSINESS
NONE

ADJOURNED

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: June 2, 2011

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday, June 13, 2011 at 5:30 PM in the Commission Chambers in the Courthouse.

1. Consider 1 appointment to the County Library Board.
Current member that term expires - Ruth Ann Woolbright
This is a 3 year term
2. Consider county appointment to the Regional Library Board
Current member that term expires - Patricia Lawrence
This is a 3 year term
3. Any other business that needs to be reviewed by the Nominating Committee.

Nominating Committee Minutes
June 13, 2011
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 5:50 pm with the following committee members were present;

Jim Martin
Bob Duncan
Mike Atwood
Eris Bryant
Scott Ebersole

Item #1 Consider appointments to the County and Regional Library Board

Chairman Martin has spoken to both the current county appointees, Dr. Peter Li and Ruth Ann Woolbright about serving another term.

Ruth Ann Woolbright agreed to serve. Dr. Li did not. The Library board then recommended Beth Thompson.

A motion was made to nominate Ruth Ann Woolbright and Beth Thompson to the County Library Board.

Motion Passed

Patricia Lawrence is the current County appointee to the Regional Library Board and has said she would serve another term.

A motion was made to nominate her.

Motion Passed

Looking forward to July business;

Animal Control Board appointment, needs to be a commissioner.
Chairman Martin will ask the commission for volunteers at the June 20th meeting.

Judicial Commission Interview Standing Committee will be up in August.
Chairman Martin asked the members to look at the rules for this committee.

No other business needing to be discussed, meeting was adjourned.

MINUTES
OF
PUTNAM COUNTY COMMISSION
(RECESSED SESSION)
JUNE 27, 2011

Prepared By:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
(931) 526-7106

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on June 27, 2011 there was a recessed session of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bob Duncan and County Clerk Wayne Nabors.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
Anna Ruth Burroughs
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Mike Atwood
Cathy Reel

ABSENT:

David Gentry
Andy Honeycutt
Terry Randolph

Kevin Maynard
Steve Pierce

The Clerk announced that nineteen (19) were present and five (5) absent. Therefore, the Chairman declared a quorum.

AGENDA

(SEE ATTACHED)

AGENDA

PUTNAM COUNTY BOARD OF COMMISSIONERS

Recessed Session
Monday, June 27, 2011 6:00 PM

Presiding: Honorable Bob Duncan
Commission Chairman

1. Unfinished Business and Action Thereon by the Board

- a. Consider budget amendments to the County General Fund for:
 - (AA) GASB Amendments
 - (BB) Misc. County General Dept. Clean Up
 - (CC) *INDUSTRIAL ECO. FUND*
- b. Consider funding for a conference room for the 2nd floor.

2. Announcements

3. Adjourn

Note: There could possibly be more than this, but as of now the above is what will be needed for consideration. The amendments will be brought to the meeting and we will answer any questions. Thank you for allowing us to have this meeting.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

MOTION RE: CONSIDER BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND FOR GASB AMENDMENTS

Commissioner Mike Atwood moved and Commissioner Jerry Ford seconded the motion to approve Budget Amendments to the County General Fund for GASB Amendments.

(SEE ATTACHED)

Kim  **BLAYLOCK**
COUNTY EXECUTIVE

300 E. Spring St. - Rm. 8 Cookeville, TN 38501 (931) 526-2161 Ph. 528-1300 Fax

MEMO

TO: HONORABLE COUNTY COMMISSION MEMBERS
FROM: DEBBY FRANCIS, MGR. OF ACCTS & BUDGETS
DATE: JUNE 27, 2011
RE: GASB AMEMDMENTS

Attached are the amendments to the County General Fund as to be in compliance of GASB 34.
I appreciate your consideration and approval.

Longevity Pay

Increase

Decrease

51100	186	County Commission		
51300	186	County Executive	4,900	
51500	186	Election Commission	1,200	
51600	186	Register of Deeds	2,000	
51750	186	Codes Compliance	1,300	
51800	186	County Buildings	14,900	
51810	186	Technology	2,500	
52300	186	Property Assessor	4,000	
52400	186	County Trustee	9,800	
52500	186	County Clerk	9,200	
52900	186	Other Finance	700	
53100	186	Circuit Court	23,100	
53300	186	General Sessions Court	1,700	
53400	186	Chancery Court	2,900	
53500	186	Juvenile Court	1,600	
53600	186	District Attorney General		
53700	186	Judicial Commissioners	1,000	
53900	186	Other Administration of Justice		
54110	186	Sheriff's Department	57,800	
54210	186	Jail	11,300	
54220	186	Workhouse	2,000	
54240	186	Juvenile Services	14,100	
54310	186	Fire Protection		
54410	186	Civil Defense		
55110	186	Local Health Center		
55130	186	Ambulance	44,200	
55190	186	Other Local Health		
55710	186	Sanitation Management		14,500
55900	186	Other Public Health	3,600	
56700	186	Parks & Fair Boards		
57100	186	Agricultural Extension	500	
57500	186	Soil Conservation	500	
58300	186	Veteran's Services		
58600	186	Employee Benefits - Longevity		214,800
58900				
			214,800	214,800

Social Security

			Increase	Decrease
51100	201	County Commission	9,222	
51300	201	County Executive	18,484	
51500	201	Election Commission	14,289	
51600	201	Register of Deeds	11,478	
51750	201	Codes Compliance	4,452	
51800	201	County Buildings	55,046	
51810	201	Technology	9,079	
51910	201	Preservation of Records		1,883
52300	201	Property Assessor	21,292	
52400	201	County Trustee	18,458	
52500	201	County Clerk	36,224	
52900	201	Other Finance	6,648	
53100	201	Circuit Court	58,784	
53300	201	General Sessions Court	21,190	
53330	201	Drug Court	946	
53400	201	Chancery Court	16,184	
53500	201	Juvenile Court	10,117	
53600	201	District Attorney General		10,654
53700	201	Judicial Commissioners	4,212	
53900	201	Other Administration of Justice	1,354	
54110	201	Sheriff's Department	222,475	
54210	201	Jail	107,584	
54220	201	Workhouse	3,571	
54240	201	Juvenile Services	36,649	
54310	201	Fire Protection	2,929	
55110	201	Local Health Center	1,541	
55130	201	Ambulance	182,069	
55190	201	Other Local Health	40	
55710	201	Sanitation Management		55,668
55900	201	Other Public Health	58,161	
56700	201	Parks & Recreation		2,270
56900	201	Soccer		190
57100	201	Agricultural Extension	1,757	
57500	201	Soil Conservation	3,861	
58300	201	Veteran's Services	1,803	
58600	201	Employee Benefits - Social Security		1,010,564
			1,010,564	1,010,564

State Retirement

			Increase	Decrease
51100	204	County Commission		
51300	204	County Executive	25,557	
51500	204	Election Commission	15,321	
51600	204	Register of Deeds	15,805	
51750	204	Codes Compliance	7,042	
51800	204	County Buildings	77,862	
51810	204	Technology	11,767	
51910	204	Preservation of Records		2,670
52300	204	Property Assessor	30,623	
52400	204	County Trustee	23,358	
52500	204	County Clerk	53,573	
52900	204	Other Finance	8,057	
53100	204	Circuit Court	74,775	
53300	204	General Sessions Court	36,445	
53330	204	Drug Court	1,339	
53400	204	Chancery Court	23,470	
53500	204	Juvenile Court	15,555	
53600	204	District Attorney General		12,850
53700	204	Judicial Commissioners	5,570	
53900	204	Other Administration of Justice	315	
54110	204	Sheriff's Department	292,606	
54210	204	Jail	152,394	
54220	204	Workhouse	4,435	
54240	204	Juvenile Services	52,588	
54310	204	Fire Protection	4,024	
55110	204	Local Health Center	2,139	
55130	204	Ambulance	239,850	
55190	204	Other Local Health	63	
55710	204	Sanitation Management		54,278
55900	204	Other Public Health	70,483	
56700	204	Parks & Fairboards		3,013
56900	204	Soccer		261
57100	204	Agricultural Extension	2,507	
57500	204	Soil Conservation	5,528	
58300	204	Veteran's Services	2,580	
58600	204	State Retirement		1,255,631
			1,255,631	1,255,631

Employee Supplemental Insurance

Increase

Decrease

51300	205	County Executive	0	
54110	205	Sheriff's Dept	480	
55900	205	Other Public Health	0	
58600	205	Employee Supplemental Ins.		480
			480	480

Life Insurance

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.015	194	
51500	Election Commission	0.012	155	
51600	Register of Deeds	0.015	194	
51750	Codes Compliance	0.009	117	
51800	County Buildings	0.07	904	
51810	Technology	0.009	117	
51910	Preservation of Records	0.003		39
52300	Property Assessor	0.027	349	
52400	County Trustee	0.021	271	
52500	County Clerk	0.064	826	
52900	Other Finance	0.006	78	
53100	Circuit Court	0.06	775	
53300	General Sessions Court	0.009	117	
53400	Chancery Court	0.018	233	
53500	Juvenile Court	0.015	194	
53600	District Attorney General	0.003		39
53700	Judicial Commissioners	0.006	78	
53900	Other Administration of Justice	0.003	39	
54110	Sheriff's Department	0.185	2,388	
54120	Special Patrols			
54210	Jail	0.121	1,508	
54220	Workhouse	0.003	39	
54240	Juvenile Services	0.046	594	
54310	Fire Protection	0.009	117	
54410	Civil Defense			
55110	Local Health Center	0.003	39	
55130	Ambulance	0.146	1,884	
55190	Other Local Health	0.003	39	
55710	Sanitation Management	0.049		633
55900	Other Public Health	0.064	826	
56700	Parks & Fair Boards			
57100	Agricultural Extension	0.003	39	
57500	Soil Conservation	0.003	39	
58300	Veteran's Services	0.003	39	
			12,192	
58600-206	Life Insurance			12,192

Medical Insurance

			Increase	Decrease
51100	207	County Commission		
51300	207	County Executive	24,837	
51500	207	Election Commission	20,952	
51600	207	Register of Deeds	22,282	
51750	207	Codes Compliance	16,224	
51800	207	County Buildings	135,418	
51810	207	Technology	16,713	
51910	207	Preservation of Records		4,475
52300	207	Property Assessor	44,975	
52400	207	County Trustee	31,919	
52500	207	County Clerk	79,048	
52900	207	Other Finance	13,682	
53100	207	Circuit Court	108,685	
53300	207	General Sessions Court	17,260	
53330	207	Drug Court	2,116	
53400	207	Chancery Court	36,213	
53500	207	Juvenile Court	32,023	
53600	207	District Attorney General		13,224
53700	207	Judicial Commissioners	4,475	
53900	207	Other Administration of Justice	717	
54110	207	Sheriff's Department	391,397	
54210	207	Jail	194,531	
54220	207	Workhouse	6,975	
54240	207	Juvenile Services	71,367	
55110	207	Local Health Center	3,902	
55130	207	Ambulance	297,080	
55190	207	Other Local Health	104	
55710	207	Sanitation Management		62,522
55900	207	Other Public Health	86,558	
56700	207	Parks & Fair Boards		3,168
57100	207	Agricultural Extension		
57500	207	Soil Conservation	10,159	
58300	207	Veteran's Services		
58600	207	Medical Insurance		
			1,669,612	1,669,612

Dental Insurance

			Increase	Decrease
51100	208	County Commission		
51300	208	County Executive	515	
51500	208	Election Commission	1,369	
51600	208	Register of Deeds	28	
51750	208	Codes Compliance	90	
51800	208	County Buildings	1,601	
51810	208	Technology		
51910	208	Preservation of Records		102
52300	208	Property Assessor	855	
52400	208	County Trustee	303	
52500	208	County Clerk	696	
52900	208	Other Finance		
53100	208	Circuit Court	1,228	
53300	208	General Sessions Court	258	
53400	208	Chancery Court	932	
53500	208	Juvenile Court		
53600	208	District Attorney General		
53700	208	Judicial Commissioners	165	
53900	208	Other Administration of Justice		
54110	208	Sheriff's Department	3,755	
54210	208	Jail	69	
54220	208	Workhouse	68	
54240	208	Juvenile Services	1,386	
55110	208	Local Health Center		
55130	208	Ambulance	2,428	
55190	208	Other Local Health		
55710	208	Sanitation Management		351
55900	208	Other Public Health	948	
56700	208	Parks & Fair Boards		
57100	208	Agricultural Extension	73	
57500	208	Soil Conservation	430	
58300	208	Veteran's Services		
58600	208	Dental Insurance		17,197
			17,197	17,197

Unemployment

			Increase	Decrease
51100	210	County Commission		
51300	210	County Executive	348	
51500	210	Election Commission	652	
51600	210	Register of Deeds	301	
51750	210	Codes Compliance	144	
51800	210	County Buildings	1,958	
51810	210	Technology	254	
51910	210	Preservation of Records		72
52300	210	Property Assessor	639	
52400	210	County Trustee	504	
52500	210	County Clerk	1,307	
52900	210	Other Finance	401	
53100	210	Circuit Court	1,974	
53300	210	General Sessions Court	66	
53330	210	Drug Court	0	
53400	210	Chancery Court	447	
53500	210	Juvenile Court	360	
53600	210	District Attorney General		337
53700	210	Judicial Commissioners	170	
53900	210	Other Administration of Justice	78	
54110	210	Sheriff's Department	5,722	
54210	210	Jail	3,891	
54220	210	Workhouse	132	
54240	210	Juvenile Services	1,007	
54310	210	Fire Protection	216	
55110	210	Local Health Center	72	
55130	210	Ambulance	5,667	
55190	210	Other Local Health	1	
55710	210	Sanitation Management		3,146
55900	210	Other Public Health	2,404	
56700	210	Parks and Fairboards		248
56900	210	Soccer		20
57100	210	Agricultural Extension	72	
57500	210	Soil Conservation	208	
58300	210	Veteran's Services	72	
58600	210	Unemployment		29,067
			29,067	29,067

Workman's Compensation

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.015	2,723	
51500	Election Commission	0.012	2,178	
51600	Register of Deeds	0.015	2,723	
51750	Codes Compliance	0.009	1,634	
51800	County Buildings	0.07	12,705	
51810	Technology	0.009	1,634	
51910	Preservation of Records	0.003	545	
52300	Property Assessor	0.027	4,901	
52400	County Trustee	0.021	3,812	
52500	County Clerk	0.064	11,606	
52900	Other Finance	0.006	1,089	
53100	Circuit Court	0.06	10,890	
53300	General Sessions Court	0.009	1,634	
53400	Chancery Court	0.018	3,267	
53500	Juvenile Court	0.015	2,723	
53600	District Attorney General	0.003		545
53700	Judicial Commissioners	0.006	1,089	
53900	Other Administration of Ju:	0.003	545	
54110	Sheriff's Department	0.185	33,034	
54120	Special Patrols			
54210	Jail	0.121	21,962	
54220	Workhouse	0.003	545	
54240	Juvenile Services	0.046	8,349	
54310	Fire Protection	0.009	1,634	
54410	Civil Defense			
55110	Local Health Center	0.003	545	
55130	Ambulance	0.146	26,499	
55190	Other Local Health	0.003	545	
55710	Sanitation Management	0.049		8,894
55900	Other Public Health	0.064	11,616	
56700	Parks & Fair Boards			
57100	Agricultural Extension	0.003	545	
57500	Soil Conservation	0.003	545	
58300	Veteran's Services	0.003	545	
58600-513	Workman's Compensation		172,062	172,062

Maintenance & Repair Services - Equipment

			Increase	Decrease
51100	336	County Commission	640	
51300	336	County Executive	395	
51500	336	Election Commission	355	
51600	336	Register of Deeds	50	
51760	336	GIS		
51750	336	Codes Compliance		
51800	336	County Buildings	6,110	
51810	336	Technology	100	
52300	336	Property Assessor	45	
52400	336	County Trustee	800	
52500	336	County Clerk		
52900	336	Other Finance		
53100	336	Circuit Court	582	
53300	336	General Sessions Court		
53400	336	Chancery Court	174	
53500	336	Juvenile Court		
53600	336	District Attorney General		
53700	336	Judicial Commissioners		
53900	336	Other Administration of Justice		
54110	336	Sheriff's Department	4,497	
54120	336	Special Patrols		
54210	336	Jail		
54220	336	Workhouse		
54240	336	Juvenile Services		
54310	336	Fire Protection	3,650	
54410	336	Civil Defense		
55110	336	Local Health Center		
55130	336	Ambulance	21,684	
55190	336	Other Local Health		
55710	336	Sanitation Management		
55900	336	Other Public Health		
56700	336	Parks & Fair Boards		
57100	336	Agricultural Extension	435	
57500	336	Soil Conservation		
58300	336	Veteran's Services		
58900	336	Equipment Repair		39,517
			39,517	39,517
add'l needed for Equipment Repair				
58900	336	Equipment Repair	5,800	
58600	205	Supplemental Ins		5,800

GASOLINE

Increase

Decrease

51100	425	County Commission	
51300	425	County Executive	
51500	425	Election Commission	
51600	425	Register of Deeds	
51750	425	Codes Compliance	3,730
51800	425	County Buildings	21,349
51810	425	Technology	
52300	425	Property Assessor	
52400	425	County Trustee	
52500	425	County Clerk	
52900	425	Other Finance	1,343
53100	425	Circuit Court	
53300	425	General Sessions Court	
53400	425	Chancery Court	
53500	425	Juvenile Court	
53600	425	District Attorney General	
53700	425	Judicial Commissioners	
53900	425	Other Administration of Justice	
54110	425	Sheriff's Department	224,659
54120	425	Special Patrols	
54210	425	Jail	
54220	425	Workhouse	
54240	425	Juvenile Services	693
54310	425	Fire Protection	21,833
54410	425	Civil Defense	
55110	425	Local Health Center	
55130	425	Ambulance	146,439
55190	425	Other Local Health	
55710	425	Sanitation Management	
55900	425	Other Public Health	
56300	425	Senior Citizens	
56700	425	Parks & Fair Boards	15,506
57100	425	Agricultural Extension	
57500	425	Soil Conservation	
58300	425	Veteran's Services	
58500	425	Other Agencies	90,949
		SWS	71,158
		Task Force	4,657
		911	2,806
		Senior Cit.	374
		PCEMA	11,954

58900	425	Miscellaneous - Gasoline		526,501
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526,501

add's needed for Gasoline

58900	425			26,521
58600	513		26,521	

COUNTY GENERAL NOTES PAYABLE

			INCREASE	DECREASE
54410	602	Principal on Notes	58,334	
56700	602	Principal on Notes	24,000	
53100	602	Principal on Notes	75,000	
53500	602	Principal on Notes	75,000	
58900	602	Principal on Notes		232,334
			232,334	232,334

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund for GASB Amendments. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the County General Fund for GASB Amendments. The Commissioners voted as follows:

FOR:

Scott Ebersole
Jerry Ford
Ron Williamson
Anna Ruth Burroughs
Chris Savage
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Mike Atwood
Cathy Reel

AGAINST:

Tom Short
Reggie Shanks

ABSENT:

David Gentry
Andy Honeycutt
Terry Randolph

Kevin Maynard
Steve Pierce

The Clerk announced seventeen (17) voted for, two (2) voted against, and five (5) absent. The Clerk announced the motion carried.

MOTION RE: CONSIDER BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND FOR MISCELLANEOUS COUNTY GENERAL DEPARTMENT CLEAN UP

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the County General Fund for Miscellaneous County General Department Clean Up.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: County General Fund

Date: June 27, 2011

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended</u>
101	51400-101	County Attorney	125,000		26,500	151,500	151,353
	51400-331	Legal Services	5,000		5,030	10,030	10,028
101	51800-452	Utilities	640,000		57,000	697,000	696,577
101	54110-451	Uniforms	33,000		165	33,165	33,160
101	54210-340	Medical & Dental	600,000		2,200	602,200	602,162
	54210-422	Food Supplies	250,000		1,110	251,110	251,110
	54210-790	Other Equipment	15,000		7,000	22,000	21,999
101	54220-599	Workhouse-Other Charge	3,000		1,200	4,200	4,142
101	54260-422	Commissary-Food	80,000		610	80,610	80,903
101	58500-309	Contracts with Govt	0		15,175	15,175	15,175
101	#46915	Contracted Prisoner	525,000		12,285	537,285	644,035
101	#41140	Cable TV Franchise	113,500		53,705	167,205	217,965
101	#43120	Patient Charges	2,825,000		50,000	2,875,000	2,989,334

Explanation: County General Cleanup Amendments

Requested By:

Kim Blaylock

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund for Miscellaneous County General Department Clean Up. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the County General Fund for Miscellaneous County General Department Clean Up. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
Anna Ruth Burroughs
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kim Bradford
Jim Martin
Mike Atwood
Cathy Reel

AGAINST:

Bob Duncan
Marsha Bowman

ABSENT:

David Gentry
Andy Honeycutt
Terry Randolph

Kevin Maynard
Steve Pierce

The Clerk announced seventeen (17) voted for, two (2) voted against, and five (5) absent. The Clerk announced the motion carried.

MOTION RE: CONSIDER BUDGET AMENDMENTS FOR \$210 TO THE COUNTY GENERAL FUND FOR INDUSTRIAL ECONOMIC FUND

Commissioner Jim Martin moved and Commissioner Eris Bryant seconded the motion to approve Budget Amendments for \$210 to the County General Fund for Industrial Economic Fund.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department **Industrial/Economic Development Fund**

Date: **June 27, 2011**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
119	58120-309	Contracts with Govt Agencies	100,000	210		99,790	78,268
	58120-599	Other Charges	0		10	10	10
	58900-510	Trustee Commission	8,500		200	8,700	8,512

Explanation: Clean up for fiscal year

Requested By:
Kim Blaylock

The Chairman asked for discussion on the motion to approve Budget Amendment for \$210 to the County General Fund for the Industrial Economic Fund. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments for \$210 for the Industrial Economic Fund. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jerry Ford
Ron Williamson
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Daryl Blair
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Mike Atwood
Cathy Reel

AGAINST:

Anna Ruth Burroughs

Jonathan Williams

ABSENT:

David Gentry
Andy Honeycutt
Terry Randolph

Kevin Maynard
Steve Pierce

The Clerk announced seventeen (17) voted for, two (2) voted against, and five (5) absent. The Clerk announced the motion carried.

MOTION RE: CONSIDER FUNDING FOR A CONFERENCE ROOM FOR THE 2ND FLOOR

Commissioner Chris Savage moved and Commissioner Jerry Ford seconded the motion to postpone any action at this time for space at the former Trustees Office.

The Chairman asked for discussion on the motion to postpone any action at this time for space at the former Trustees Office. The Commissioners discussed the motion.

The Chairman asked the Commissioners for a voice vote on the motion to postpone any action at this time for space at the former Trustees Office. The motion carried.

ANNOUNCEMENTS

ADJOURN

Commissioner Joe Trobaugh moved and Commissioner Jerry Ford seconded the motion to adjourn.