

MINUTES
OF
PUTNAM COUNTY COMMISSION
JANUARY 27, 2014

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on January 27, 2014 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Chris Savage and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman recognized Phillip Marsh, Pastor of the Baxter First Church of God for the Invocation.

The Chairman recognized Commissioner Anna Ruth Burroughs to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) were present and three (3) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE THE AGENDA

(SEE ATTACHED)

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The Commission will be meeting on Tuesday, January 21, 2014
due to Martin Luther King's Birthday on Monday

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session

~~Tuesday, January 21, 2014 6:00PM~~

MONDAY JANUARY 27, 2014

Presiding: Honorable Chris Savage
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 5*
3. Pledge to the Flag of the United States of America *District 5*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
 - A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval of a Resolution for Governance of the Upper Cumberland and Family Justice Center as well as the Agreement Providing for the Creation and Operation of a Upper Cumberland and Family Justice Center.
- b. Recommends approval to amend the Vehicle Policy as follows:

Part III, Section A, Subsection B
Vehicles assigned to Public Safety (Fire Department, Rescue Squad, Emergency Medical Service and Homeland Security) division directors and department administrators may be exempted from decal and license requirements when appropriate to their function.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval of budget amendments to the Road Department Fund.
- d. Recommends approval of a Resolution to amend the Private Acts of Putnam County, Tennessee relating to competitive bidding.
- E.** ● Recommends approval of a resolution of the Board of Commissioners for Putnam County, Tennessee to assist in the resolution of delinquent taxes related to 2437 North Washington Avenue, Cookeville Tennessee.
- F.** ● Recommends approval of a Resolution to Apply to the Tennessee Department of Environment and Conservation for Clean Tennessee Energy Grant Program Funds.
- G.** ● Recommends approval of a budget amendment to the County General Fund, bringing in the Emergency Management Agency into the budget of the County General Fund.

3. Nominating Committee

- a. Recommends the following be appointed to the Agriculture Committee for 2 year terms to expire January 2016:

Mel Maxwell
Daryl Blair
Steve Pierce
Rita Lafever

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Ratification of County Executive Kim Blaylock's selection for the Budget Committee as follows:

Kevin Maynard	Sue Neal
Cathy Reel	Scott Ebersole
David Gentry	Terry Randolph
John Ludwig	Marsha Bowman
Daryl Blair	

2. Ratification of County Executive Kim Blaylock's selection for the Payscale Committee as follows:

Jim Martin
Eris Bryant
Terry Randolph
Daryl Blair

9. Announcements and Statements

10. Adjourn

MOTION RE: AMEND THE AGENDA TO MOVE ITEM 2-E OF THE FISCAL REVIEW COMMITTEE TO ITEM 6-A

Commissioner Jim Martin moved and Commissioner Sue Neal seconded the motion to amend the Agenda to move Item 2-E of the Fiscal Review to Item 6-A.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the amended motion. The motion carried.

MOTION RE: APPROVE AGENDA AS AMENDED

Commissioner Kevin Maynard moved and Commissioner Ron Williamson seconded the motion to approve the Agenda as amended.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda as amended. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the December 16, 2013 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the December 16, 2013 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR PUTNAM COUNTY, TENNESSEE TO ASSIST IN THE RESOLUTION OF DELINQUENT TAXES RELATED TO 2437 NORTH WASHINGTON AVENUE, COOKEVILLE, TENNESSEE

Commissioner Jerry Ford moved and Commissioner Jim Martin seconded the motion to approve a Resolution of the Board of Commissioners for Putnam County, Tennessee to assist in the Resolution of Delinquent Taxes related to 2437 North Washington Avenue, Cookeville, Tennessee.

(SEE ATTACHED)

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RESOLUTION

**RESOLUTION OF THE BOARD OF COMMISSIONERS FOR
PUTNAM COUNTY, TENNESSEE
TO ASSIST IN THE RESOLUTION OF DELINQUENT TAXES
RELATED TO 2437 NORTH WASHINGTON AVENUE,
COOKEVILLE, TENNESSEE**

WHEREAS, Putnam County desires to assist in the resolution of outstanding delinquent tax issues related to 2437 North Washington Avenue, Cookeville, Tennessee, also known as the "Harris Metals" property; and

WHEREAS, it is necessary for the County Commission of Putnam County, Tennessee, to adopt a resolution regarding such assistance; and

WHEREAS, the provisions of the foregoing resolution will be incorporated into an order of the Putnam County Chancery Court confirming a public auction of the property in question; and

WHEREAS, the purchasers are having difficulty obtaining clear title to the same due to outstanding delinquent property taxes.

WHEREAS, the purchasers intend to remediate and cleanup the property in question to make the property both income producing and tax producing.

NOW, THEREFORE,

1. BE IT RESOLVED by the County Commission of Putnam County, Tennessee, meeting on this the 27TH day of JANUARY, 2014, that it has entered into the foregoing resolution based on the following facts:

- a. The property located at 2437 North Washington Avenue, Cookeville, Tennessee,

is approximately 9.83 acres with a building of approximately 46,450 square feet.

- b. The previous owner of the property failed to pay real property taxes. Currently, the outstanding real property taxes regarding the property total \$271,578.98. Of that amount, \$215,233.18 is owed to Putnam County with the amount of \$57,345.80 owed to the City of Cookeville. The base amount of said outstanding taxes is currently \$90,579.34 owed to Putnam County with the base amount of \$24,577.00 owed to the City of Cookeville.
 - c. The Tennessee Department of Environment and Conservation issued a notice of environmental violation against the property in 2006, but had been working to resolve environmental issues on the property for several years prior to the aforementioned notice of violation. Currently, there are a number of barrels of toxic waste on the site. Furthermore, there are 4620.77cubic yards of contaminated foundry sand according to the Tennessee Department of Environment and Conservation that must be removed from the site or remediated. Given the fact that the property has severe environmental problems, said property was never included in a delinquent tax sale due to the County's desire to avoid the financial responsibility for the environment cleanup.
 - d. A creditor of the previous owner of the property, Capital Crossing, filed a Petition for Receivership in the Chancery Court for Putnam County in which Putnam County intervened to protect its tax liens.
 - e. During the pendency of the receivership, the property was offered to Putnam County. Putnam County declined to exercise its option to purchase the same.
 - f. The property was auctioned in August 2013 for a purchase price of \$205,000. Auctioneer Sam Taves reported to the County Commission that this is a reasonable sale based on the problems with the property.
2. Tennessee Code Annotated, § 67-5-2802, provides a mechanism by which penalty,

interest, and attorneys' fees can be waived upon the finding that the following factors exist:

(1) The property has been determined to be environmentally hazardous pursuant to federal or state environmental protection or hazardous materials laws by those officials, agencies or courts with the responsibility for enforcing the environmental protection or hazardous materials laws;

(2) The county legislative body has determined that no bid should

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be made on behalf of the governmental entity to which taxes are owed pursuant to § 67-5-2506;

(3) The waiver is made in conjunction with the remediation and cleanup of the property; and

(4) The circumstances giving rise to the waiver did not result from fraud or an intention to avoid payment.

BE IS RESOLVED that this legislative body finds that the property has been determined by the Tennessee Department of Environment and Conservation to be environmentally hazardous, no bid should be made on behalf of Putnam County, the circumstances regarding any waiver of penalty, interest, and attorneys' fees does not result from any fraud or an intention to avoid payment, and any waiver of penalty, interest, and attorneys' fees is being made in conjunction with the remediation and cleanup of the property. Accordingly, the County Commission pursuant to Tennessee Code Annotated, § 67-5-2802 waives all penalties, interest, and attorneys' fees related to the property in question.

3. As for the base amount of the taxes for the property in question, the County Commission understands that while Putnam County intervened in the Petition for Receivership, as a creditor of the former owner due to outstanding property taxes, it is technically a defendant in the receivership. The County Commission further understands that the ten year statute of limitations for delinquent property taxes is waivable. As such, the County Commission RESOLVES to waive the defense of the statute of limitations regarding the receivership filed in this matter and that said waiver be reflected in the final decree from the Putnam County Chancery Court confirming the sale of August 2013. Further, the County Commission agrees that the proceeds of the sale of the property in question shall be applied to pay the base amounts of the newest outstanding City and County delinquent taxes to oldest outstanding City and County delinquent taxes.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of this meeting. This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this the 27th day of JANUARY, 2014.

APPROVED:

Christopher R. Savage
Chairman, County Commission

Kim Bley
County Executive

ATTEST:

Hayne Albers
County Clerk



The Chairman asked for discussion on the motion to approve a Resolution of the Board of Commissioners for Putnam County, Tennessee to assist in the Resolution of Delinquent Taxes related to 2437 North Washington Avenue, Cookeville, Tennessee. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

HEAR FROM PERSONNEL POLICY COMMITTEE: Report given

HEAR FROM THE SPORTS COMMITTEE: None

HEAR FROM LAND & FACILITIES COMMITTEE: None

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HEAR FROM TAX FREEZE COMMITTEE: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION FOR GOVERNANCE OF THE UPPER CUMBERLAND AND FAMILY JUSTICE CENTER AS WELL AS THE AGREEMENT PROVIDING FOR THE CREATION AND OPERATION OF A UPPER CUMBERLAND AND FAMILY JUSTICE CENTER

Commissioner Jonathan Williams moved and Commissioner Kim Bradford seconded the motion to approve a Resolution for Governance of the Upper Cumberland and Family Justice Center as well as the Agreement Providing for the Creation and Operation of a Upper Cumberland and Family Justice Center.

(SEE ATTACHED)

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RESOLUTION FOR GOVERNANCE OF THE UPPER CUMBERLAND FAMILY JUSTICE CENTER

WHEREAS Putnam County is committed to addressing the issue of family and sexual violence within our community, and

WHEREAS centralizing services for family and sexual violence victims and their families will enhance the community's response to family and sexual violence, and

WHEREAS the Family Justice Center concept is based on a national model that has been identified as a best practice in the field of domestic violence intervention and prevention services by the United States Department of Justice and that provides victims an opportunity to obtain a wide array of services and support from social service and governmental agencies in one location, and

WHEREAS staff from the offices of the District Attorney for the 13th Judicial District, Putnam County Executive, and the Putnam County Sheriff have been involved in the development of the Family Justice Center since its inception, and

WHEREAS the Family Justice Center will be comprised of two groups of partners: governmental/criminal justice partners and nongovernmental/community partners, and

WHEREAS the Family Justice Center will provide access to many services including law enforcement, prosecution, non-profit victim agencies, civil legal advocates, faith-based programs, counseling providers, and others in one location, and

WHEREAS an agreement is necessary to formalize this endeavor and, among other things, create a Board of Directors to oversee the Family Justice Center, and

WHEREAS the objectives of the Family Justice Center are to 1) reduce the number of family and sexual violence cases that go unreported in Putnam County and any other participating jurisdiction; 2) ensure family and sexual violence perpetrators are prosecuted; 3)

coordinate and consolidate existing community resources to better serve victims of family and sexual violence; and 4) offer appropriate civil legal assistance to victims of family and sexual violence; NOW, Therefore,

BE IT RESOLVED BY THE PUTNAM COUNTY COMMISSION

That the County Executive of Putnam County is hereby authorized to execute a Governance Agreement between Putnam County and the Upper Cumberland Family Justice Center to create and operate the Upper Cumberland Family Justice Center, said document to be substantially in the form of the proposed Governance Agreement submitted with this resolution.

This the 27th day of JANUARY, 2014

PUTNAM COUNTY, TENNESSEE

By: Christopher R. Savage
Chairman, County Commission

Hayne Labors
County Clerk



**AGREEMENT PROVIDING FOR THE CREATION AND OPERATION
OF A UPPER CUMBERLAND FAMILY JUSTICE CENTER**

THIS AGREEMENT is made and entered into this ____ day of _____, 20____, by and between the Upper Cumberland Family Justice Center hereinafter referred to as the "Participating Entity," and PUTNAM COUNTY, TENNESSEE, hereinafter referred to as the "County," under and pursuant to the provisions of the laws of the state of Tennessee.

It is agreed by and between the parties as follows:

I. PURPOSE

It is the purpose of this agreement to provide for the creation and operation of an Upper Cumberland Family Justice Center, serving the needs of the citizens of the Upper Cumberland. The parties to this agreement intend that the entity created by this agreement shall be a combined facility and that it will carry out the functions set forth herein for the community without regard to the geographical boundaries of the respective parties.

The function of the Upper Cumberland Family Justice Center shall be to provide coordinated community response and service delivery to victims of family and sexual violence and their families. Said services may be performed for such other governmental entities as authorized by appropriate action of the Executive Board.

The Upper Cumberland Family Justice Center, using a victim-centered approach, will work collaboratively to achieve the following objectives:

- Reduce the number of family and sexual violence cases that go unreported in Putnam County and any other participating entity or jurisdiction.
- Ensure family and sexual violence perpetrators are prosecuted.
- Coordinate and consolidate existing community resources to better serve victims of family and sexual violence.
- Offer appropriate civil legal assistance to victims of family violence.

II. TERM

The term of this agreement shall be for an indefinite period of time and shall continue from year to year unless terminated or Essential Expenditures/Functions are impaired. Termination by either party shall be preceded by six (6) months written notice to the other party. In the event of impairment of Essential Expenditures/Functions, the parties agree to provide enough funding for six (6) months of winding down operations and payment of outstanding obligations.

III. AMENDMENTS

This agreement may be amended at any time by the mutual consent of the parties hereto. A new governmental partner may be accepted by amendment to this agreement and may acquire a voting position on the Executive Board upon concurrence of a majority of the members of the Executive Board and approval of the amendment by the governing bodies and/or participating entities of existing members. The Board shall develop criteria for voting members to be approved by the respective legal bodies.

IV. CREATION OF UPPER CUMBERLAND FAMILY JUSTICE CENTER

The Upper Cumberland Family Justice Center is hereby created pursuant to the provisions of the laws of the State of Tennessee.

V. CREATION AND POWERS OF EXECUTIVE BOARD

There is hereby created an Executive Board which shall be composed of four permanent seats to include the District Attorney General for the Thirteenth Judicial District, Putnam County Executive, Sheriff of Putnam County, and the Chief of the Cookeville Police Department. One member of the Executive Committee shall be selected from the Advisory Board by the members of the Advisory Board. If the District Attorney, County Executive, Sheriff, or Chief chose not to be Board Officers, the Advisory Board will fill the vacant seats as necessary.

The Executive Board shall have the following authority and powers:

A. To make policies for the operation of the Upper Cumberland Family Justice Center and to serve as liaison between the parties to this agreement, and their respective legislative authorities, on policy and operational matters.

B. To appoint, terminate, and provide oversight of a director for the Upper Cumberland Family Justice Center, and to delegate to the Director any of its authority, except adoption of the budget.

C. To contract with other agencies, municipal corporations, governmental entities, parties hereto, and others. The Executive Board shall have the power to execute Memoranda of Understanding with partner agencies.

D. To establish a budget and expend monies consistent with the policies of the Upper Cumberland Family Justice Center and the requirements of state law for the county, including bidding procedures.

E. To carry out the purpose, intent, and functions specified in this agreement and authorized by the laws of the state of Tennessee using all necessary authority possessed by Putnam County and/or the participating entity (but limited only as specified in this agreement).

F. The Board shall have and carry out such other duties as are specifically provided in this agreement.

VI. CREATION AND POWERS OF ADVISORY BOARD

There is hereby created an Advisory Board which shall be composed of fourteen members, whose composition and appointment shall be as determined by the Executive Board; provided, each member shall be appointed for a three-year term which may be renewed, subject to Board approval.

The Chairman of the Advisory Board shall be by annual election of the Advisory Board.

The Advisory Board shall have the following authority and powers:

A. To consult with and advise the Director, or his/her designee, on operational issues of the Upper Cumberland Family Justice Center.

B. To review any documents or required reports, as necessary, to monitor compliance with policy mandates of the Executive Board.

VII. FAMILY JUSTICE CENTER ADMINISTRATION FUND

There is hereby created a special fund in the Putnam County Budget called the Family Justice Center Administration Fund. This fund shall include all monies legally available for the Upper Cumberland Family Justice Center. These monies would include budget allocations from Putnam County and other partners which may be added from time to time by amendment of this Agreement, other funds received from any other governmental agency in the form of contributions, grants, contracts and any other monies from whatever source intended for the administration of this facility. Monies shall be paid out of this fund pursuant to the Putnam County budget and fiscal operation procedures, and in accordance with state procedures for counties.

VIII. BUDGET PROCEDURE

A. The parties recognize and agree that formation and operation of the Upper Cumberland Family Justice Center will require that costs thereof, to the extent not covered by other funding sources, be shared equally, and that Essential Expenditures/Functions must be fully funded or the facility cannot continue to exist. Essential Expenditures/Functions consist of the lease costs of the facility and the salaries of the Executive officers.

B. On or before the first of May of each year the Director shall submit to the Board a budget which is deemed sufficient to carry out the administrative functions of the Family Justice Center for the next calendar year.

C. The Board shall examine the budget, make whatever changes or adjustments it deems necessary, and shall approve the budget after it is in a form satisfactory to the Board. The

approved budget shall include a recommendation as to the appropriate amounts to be contributed by the County and participating entities, as determined by a formula developed by the Board. The Board shall submit its proposed budget on or before the 15th day of May to the Putnam County Executive, as well as the County Executives and/or Executive Directors of each participating entity. These offices, in turn, will submit their budget recommendations to their respective Boards and/or Commissions as part of their budget process.

D. The legislative bodies of both the County and participating entities may subsequently review, modify, or make any adjustments they deem necessary, and shall approve by appropriate legislative action the entire administrative budget for the Upper Cumberland Family Justice Center and the specific allocation from each entity. PROVIDED that if such adjustments will impair Essential Expenditures/Functions, then the parties shall make up the difference or proceed to the termination process. The budget thus approved shall constitute the appropriation for the Family Justice Center Administration Fund for the ensuing fiscal year. Any subsequent changes in this approved budget shall be submitted in the same manner as provided above: Board recommendations to the County Executive and/or Executive Directors of participating entities and jurisdictions and necessary action by the same in accordance with its normal budget adjustment process.

IX. FISCAL OPERATIONS

The Family Justice Center Administration Fund shall be limited to the total expenditures and disbursements authorized in the budget. Payroll, vouchers and other requests for expenditures shall be prepared by the Director or designee and approved for payment by the fiscal officer of the County. The Director, or his or her designee, shall provide quarterly financial reports to the County Executives and/or Executive Directors of participating entities and jurisdictions.

X. ADMINISTRATION

1. The Upper Cumberland Family Justice Center shall be administered by a Director and Assistant Director who shall be hired by the Executive Board, subject to Section V, and who shall serve at the pleasure of the Board. For purposes of personnel administration such as classification, payroll, benefits, retirement, and others as may be necessary and appropriate under Putnam County personnel policies, the Director and Assistant Director shall be Putnam County employees. The foregoing notwithstanding however, their sole obligation shall be to execute the duties and responsibilities as prescribed by this agreement or delegated by the Board.

2. The Director shall have the power and authority, subject to County procedures and budget limitations, to retain, terminate, appoint and designate such personnel as he/she deems necessary for the proper operation of the Upper Cumberland Family Justice Center, and to organize the Upper Cumberland Family Justice Center in the manner he/she deems best and most efficient. All such employees will be hired as and remain Putnam County employees subject to all personnel policies and incidents of employment of Putnam County, but whose duties will be determined by the Board and the Director.

3. The Director of the Upper Cumberland Family Justice Center has overall responsibility

for the program. Specific areas of responsibility include: the implementation of goals and objectives of the Upper Cumberland Family Justice Center, long range planning, and resource development. Work includes developing and implementing policies and procedures; and responsibility for coordinating the work of professional and technical staff engaged in planning, funding, monitoring, and implementing all current and future program areas. The Director shall also act as the liaison between the various department heads on the "government" side and the Upper Cumberland Family Justice Center. The Director will work closely with the law enforcement and prosecution agencies, which will be located in the Center, and other like agencies, which are off-site.

4. The Director shall be responsible for oversight and coordination of unit managers/coordinators in planning, coordination, contracting, fund raising, service delivery, and program monitoring. The Director will coordinate department activities with other County officials, as well as community agencies of all participating entities and jurisdictions. The Director will serve as the liaison with all participating entities and jurisdictions on departmental issues and policy development.

5. The Director will supervise subordinate supervisory staff, prepare or approve work plans, including program development, assignment and assessment of staff.

6. The Director will prepare, review and approve grant applications, plans, policies, proposals, reports and contracts to ensure appropriateness and consistency. The Director will also direct and coordinate the work of managers and supervisors in the preparation, implementation and monitoring of grants and contracts.

7. The Director is responsible for the preparation of the annual budget and expenditures for the Upper Cumberland Family Justice Center.

8. The Director should develop and grow the Upper Cumberland Family Justice Center through: adding and creating programs to improve and expand its services; fund raising; community outreach; and recruitment of additional partners and service providers.

The Director has the authority to delegate any and all of the Director's responsibilities and duties to the Assistant Director.

The parties recognize and agree that Putnam County, as of the effective date of this agreement, has appointed a Director to fulfill those functions as set out herein.

XI. PROPERTY

It is agreed that all property acquired after the date of the agreement by the Upper Cumberland Family Justice Center shall be inventoried and accounted for on an annual basis by the Director of the Upper Cumberland Family Justice Center in a manner specified by the Executive Board. Upon termination of this agreement, or in the event the Upper Cumberland Family Justice Center should otherwise cease to exist, any property originally contributed by the parties shall be returned to the party donating the same, and any property subsequently purchased by the Upper Cumberland Family Justice Center shall be divided equally between the parties hereto.

XII. SUPPORT SERVICES

The parties acknowledge that the Upper Cumberland Family Justice Center will require the supporting services of various units of County government such as purchasing, legal, accounting, risk management, personnel and payroll services. The cost of such services shall be billed to the Family Justice Center Administration Fund in the same manner as such services are billed to other County funds.

XIII. SERVICE CONTRACTS BETWEEN THE UPPER CUMBERLAND FAMILY JUSTICE CENTER AND PARTIES

It is recognized that in some instances, one party to this agreement may require or desire services which are of value and benefit to it and its citizens and which are not desired or required by the other party hereto. In such event, provision for such services shall be by separate contract between the party requesting the same and the Upper Cumberland Family Justice Center. In the event that the furnishing of services requested or desired by one party can be offset or balanced against the value of other services required or desired by the other party, it may not be necessary, in those instances, to enter into separate agreements. The determination as to the value of services shall initially be made by the Executive Board and its recommendations forwarded in the budget to the legislative bodies of the parties hereto.

XIV. CONTRACTS WITH OTHER AGENCIES

The Upper Cumberland Family Justice Center is by this agreement authorized to provide services for the County. The Upper Cumberland Family Justice Center may also contract with other agencies, entities, individuals, and bodies regarding services.

XV. LIABILITY AND WORKER'S COMPENSATION INSURANCE

The Upper Cumberland Family Justice Center shall be insured for liability as follows: each entity placing employees in the facility will insure its employees for liability and worker's compensation, the counties and participating entities through their respective insurance funds. All participating entities shall provide proof of insurance before occupancy. In addition, the County will provide liability and worker's compensation insurance for the Director and Assistant Director and any other employees appointed as County employees to serve the Center. The

County will provide premises liability insurance. Vehicles shall be insured by the vehicle owner. All nongovernmental agencies that maintain an office at the Upper Cumberland Family Justice Center also insure obligations and liability of all agents, invitees, guests and clients. It is the intent of this paragraph that each agency will maintain sufficient insurance coverage to insure against accidents and injury to its employees, agents, invitees, guests and clients in and around the premises of the Upper Cumberland Family Justice Center, including without limitation all common areas. The Partner Agencies shall exercise reasonable business judgment and act in good faith in the performance of their duties, and shall take all necessary steps to correct any mistakes, errors or shortcomings in the performance and fulfillment of such Agency's duties and responsibilities. Each Agency (an "Indemnifying Party") shall indemnify, defend and hold harmless the other Parties and its directors, officers, employees and agents (each, an "Indemnified Party") against any loss, liability, claim or expense incurred or suffered by the Indemnified Party in connection with a claim by a third party as a result of the negligence or failure of performance by the Indemnifying Party or any of its directors, officers, employees and agents. The terms of this section are intended to apply only to losses and expenses incurred as a result of third party claims, and not to any direct monetary loss, damage, or expense suffered by one Party as a result of the failure of the other Party to perform under the MOU. Provided, however, that the State of Tennessee and its officers and/or employees, including the Department of Human Services, Adult Protective Services and the Division of Vocational Rehabilitation, and the Department of Children Services shall not be an Indemnifying Party.

This indemnification provision shall not apply to the City of Cookeville, Putnam County, or any other city or county government or any employees of a city or county government. The City of Cookeville, Putnam County Government and any other city or counties included retain all privileges and immunities afforded by the Governmental Tort Liability Act.

XVI. EFFECTIVE DATE OF AGREEMENT

The effective date of this Agreement establishing the Upper Cumberland Family Justice Center shall be on or before _____, 2013.

XVII. EQUAL EMPLOYMENT-NON-DISCRIMINATION REQUIREMENTS

The Upper Cumberland Family Justice Center shall not discriminate in any employment action because of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, marital status, familial status, or the presence of any sensory, mental or physical handicap, and shall not violate any of the terms of the laws of the United States or the State of Tennessee.

The parties hereto shall take such further action as may be necessary and proper to fully implement the intention of this agreement and facilitate its operation under the terms of this agreement.

PUTNAM COUNTY

By: _____ By _____

Its: County Executive

Countersigned:

Approved as to form: Approved as to form:

Putnam County Attorney

District Attorney

Attest:

County Clerk

**Upper Cumberland Family Justice Center
Memorandum of Understanding**

Introduction

In 2013, Cookeville, Tennessee was chosen as one of three cities to receive a Justice Assistance Grant through the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs. It is anticipated that a number of victims of family and sexual violence will be assisted with emergency services, Orders of Protection, obtaining warrants, counseling, support groups, housing, employment and other essential services to help them take control of their lives.

The Upper Cumberland Family Justice Center (UCFJC) unites agencies serving victims of family and sexual violence throughout Upper Cumberland in a collaborative effort to provide victims with greater support and access to resources. UCFJC makes the entire process of reporting domestic violence less intimidating and more efficient for victims by co-locating available services and by removing barriers that were inherent in the multiple provider, multiple location system.

Working in a synergistic fashion, the partnership of professionals at the UCFJC seeks to reduce family and sexual violence incidents, recidivism and homicides in Upper Cumberland. UCFJC increases collaboration among partner agencies, enhances safety, efficiency, and justice for victims of family and sexual violence across our community. The pursuit of justice is better served and the cycle of violence more easily broken by the increased access to services and, in criminal cases, greater proficiency of police investigations and criminal prosecutions resulting from this initiative.

Mission and Goals

Mission:

The Family Justice Center will provide a coordinated, comprehensive approach to family and sexual violence through a single location.

Mission Goals*:

- Provide victim-centered services that promote victim autonomy to build a future of choice, safety and opportunity
- Increase safety, promote healing, and foster empowerment through services for victims and their children
- Shape services to clients by asking them what they need
- Commit to the utilization of culturally competent service approaches that are measurable and behavior based
- Evaluate and adjust services by including survivor input
- Offer survivors a place to belong even after crisis intervention services are no longer necessary
- Integrate primary, secondary and tertiary prevention approaches into all initiatives, programs and projects
- Maintain close working relationships among all collaborators/agencies
- Develop an UCFJC Community that values, affirms, recognizes and supports staff, volunteers and clients

*These goals mirror the Guiding Principles of the National Family Justice Center Alliance.

Purpose

This Memorandum of Understanding (MOU) sets the basic terms under which the agencies listed herein will provide services to and participate in the UCFJC. The agencies hereby agree, except to the extent that any such agency listed herein is restricted by federal law, state law/rules or policy, to pledge the resources and assistance to initiate and implement a successful program as described in the agency commitment section of this MOU, including the sharing of information through a system of signed client releases and information

entered into a centralized data collection program accessible by UCFJC personnel. Further, each participant agrees to adhere to the roles and responsibilities as stated below, to abide by the binding code of conduct of the UCFJC as developed by the agencies listed herein, and hereby enter into this MOU by supporting the mission and goals of the UCFJC including participating in short-term and long-term strategic planning focused on the development and sustainability of the UCFJC. Each participant further agrees to adhere to the operational manual of the UCFJC when working on-site at the UCFJC or working with a victim of family or sexual violence referred by the UCFJC.

Terms of the MOU

Indemnification: The Agencies shall exercise reasonable business judgment and act in good faith in the performance of their duties, and shall take all necessary steps to correct any mistakes, errors or shortcomings in the performance and fulfillment of such Agency's duties and responsibilities. Each Agency (an "Indemnifying Party") shall indemnify, defend and hold harmless the other Parties and its directors, officers, employees and agents (each, an "Indemnified Party") against any loss, liability, claim or expense incurred or suffered by the Indemnified Party in connection with a claim by a third party as a result of the negligence or failure of performance by the Indemnifying Party or any of its directors, officers, employees and agents. The terms of this section are intended to apply only to losses and expenses incurred as a result of third party claims, and not to any direct monetary loss, damage, or expense suffered by one Party as a result of the failure of the other Party to perform under the MOU. Provided, however, that the State of Tennessee and its officers and/or employees, including the Department of Human Services, Adult Protective Services and the Division of Vocational Rehabilitation, and the Department of Children Services shall not be an Indemnifying Party. This indemnification provision shall not apply to the City of Cookeville, Putnam County Government or any other city or county or any employees of a city or county government.

Liability and Insurance: Each agency shall save and hold harmless and defend the other agencies from and against all claims and liability for loss, damage, or injury or death of third parties caused by or attributable to its own employee engaged in activities of the UCFJC. This shall include without limitation any judgment and/or attorney's fees. For all agencies which are subject to the Governmental Tort Liability Act, the limits of liability under this agreement, as well as the limits of the indemnification agreement, are the limits of liability set forth in the Governmental Tort Liability Act. In no event shall any governmental agency be liable for any amounts in excess of the limits set forth in the Governmental Tort Liability Act. This limitation shall not be applicable to the agencies that are not subject to the Governmental Tort Liability Act.

Each nongovernmental agency that maintains an office at the UCFJC shall, during the entire time of participation, maintain sufficient insurance to cover its obligations and liability of its employees, agents, invitees, guests and clients. This shall include premises liability insurance and workers compensation insurance. It is the intent of this paragraph that each agency will maintain sufficient insurance coverage to insure against accidents and injury for its employees, agents, invitees, guests and clients in and around the premises of the UCFJC, including without limitation all common areas.

All the participating agencies will comply with Title VI of the Civil Rights Act of 1954, and all requirements imposed by or pursuant to the regulations of the Department of Justice (CFR, Part 42, subject C and D) issued pursuant to Title VI, relating to discrimination on the grounds of race, color, creed, sex, age, sexual preference, or national origin and equal employment opportunities.

The City of Cookeville, Putnam County Government, or any other city or county government shall not be liable for any indemnity provisions; hold harmless agreements; or obligations to defend any party or any parties' employee other than itself and the city or county's own employees. The City of Cookeville, Putnam County Government, and any other cities or counties included in this MOU retain all privileges and immunities afforded by the Governmental Tort Liability Act.

Term: The MOU shall be effective immediately upon execution and shall continue for a term of one (1) year, automatically renewing for successive one (1) year periods upon the execution date of this agreement unless

either agency gives 30 (thirty) days written notice that it does not wish to renew its participation in the MOU. All notices required or permitted under this MOU shall be in writing and shall conclusively be deemed to have been delivered upon (a) personal delivery, (b) successful facsimile transmission, (c) receipt of such notice via express courier (e.g., D.H.L., Federal Express, etc.) or (d) electronic mail to the Upper Cumberland Family Justice Center 270 Carlen Drive, Cookeville, Tennessee 38501; Fax: N/A; e-mail: familyjusticecenteruc@gmail.com) who will be responsible for giving notice to agencies listed herein.

Termination: The Agencies may jointly terminate this MOU by unanimous action at any time. Any Agency shall have the authority to terminate its participation for its convenience upon thirty (30) days written notice to the Board of Directors provided, however, that the withdrawal of less than all the agencies shall not act as a termination of the MOU.

Entire MOU: This MOU embodies the entire agreement of the Parties with respect to the Consortium.

Modification: This MOU may be amended or modified pursuant to a written notice signed by the Board of Directors of the Upper Cumberland Family Justice Center and the parties involved in the amendments or modifications.

Agency Commitments

The resources and assistance committed to the UCFJC by each agency are as follows :

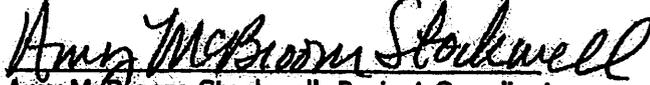
Upper Cumberland Human Resource Agency
580 South Jefferson Avenue, Suite B
Cookeville, TN 38501

Upper Cumberland Human Resource Agency's mission is to promote a strong sense of community and family values by administering programs designed to provide tools, knowledge and resources to improve the quality of life, promote a positive sense of individual self-worth, encourage responsible decision making and provide opportunities for individuals to become productive and independent
UCHRA commits to:

- Provide transportation for victims of domestic violence at UCFJC through the UCHRA Public Transportations Services;
- Provide emergency services to domestic violence and elder abuse victims who meet grant requirements;
- Assist in education and career assessment, training, and support for UCFJC clients;
- Assist UCFJC staff in determining qualifications of UCFJC clients for food services; and
- Participate in cross-training of UCFJC partner agencies.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 18th day of December, 2013.


Luke Collins, Executive Director
Upper Cumberland Human Resource Agency


Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

Putnam County Executive's Office
300 East Spring Street, Room 8
Cookeville, TN 38501

Putnam County Executive's Office conducts taxpayer business in an open and transparent way, with a constant eye toward the three core principles: Service, Efficiency and Savings.

The Putnam County Executive's Office commits to:

- Serve as the primary recipient of the JAG Grant through the Office of Criminal Justice Programs and ensure that the grant is administered, information is distributed, and actions are taken in a timely and effective manner;
- Support the UCFJC Project Coordinator/Director as an employee of Putnam County through the term of the grant;
- Provide temporary office space to the UCFJC;
- Make an ongoing commitment to work with the UCFJC;
- Coordinate collaborative efforts between county departments and other agencies; and
- Dedicate staff and resources in other necessary and appropriate ways.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 16th day of December, 2013.

Kim Blaylock
Kim Blaylock, County Executive
Putnam County, Tennessee

Amy McBroom Stockwell
Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

Putnam County 911
700 County Services Drive
Cookeville, TN 38501

Putnam County 911 commits to:

- Refer domestic violence victims to the UCFJC and give the helpline number when appropriate;
- Continue to train staff on dynamics of domestic violence and strangulation;
- Coordinate dispatch of responders to domestic violence reported incidents in Algood, Baxter, Cookeville, and Monterey, Tennessee;
- Provide the UCFJC administrative staff with available statistical data pertinent to the issues impacting victims of domestic violence on a quarterly basis;
- Participate in the creation and implementation of the UCFJC Safety Plan; and
- Assist in determining UCFJC communication needs.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 16 day of December, 2013.



Randy Porter, Director
Putnam County 911



Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

Legal Aid Society of Middle Tennessee and the Cumberland
9 South Jefferson Avenue, Suite 102
Cookeville, TN 38501

The mission of Legal Aid Society of Middle Tennessee and the Cumberland is to enforce, advance and defend the legal rights of low-income and vulnerable families in order to obtain for them the basic necessities of life.

The Legal Aid Society of Middle Tennessee and the Cumberland, subject to availability of resources, commits to:

- Refer family violence victims to the UCFJC when appropriate.
- Co-locate an office for Legal Aid staff within the UCFJC.
- Continue to assist victims of domestic violence in obtaining Orders of Protection; to enforce Orders of Protection through contempt proceedings; to obtain divorces, visitation orders, support orders and appropriate property settlements; to obtain crime victims' compensation and other appropriate services as needed;
- Work collaboratively with Legal Aid Society of Middle Tennessee and the Cumberland's off-site staff to ensure that clients obtain public benefits for which they are eligible, are represented in landlord/tenant and other housing matters, obtain healthcare to which they and their children are eligible, obtain assistance with bankruptcy and other related matters that are the result of a violent relationship;
- Continue to provide training to advocates and other domestic violence professionals on legal issues concerning domestic violence;
- Work with and refer victims to the UCFJC when appropriate to ensure victim safety and appropriate services.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 19th day of December, 2013.



Gary Housepian, Executive Director
Legal Aid Society of Middle Tennessee and
the Cumberland



Amy McGroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

Upper Cumberland Child Advocacy Center
480 Old Kentucky Road
Cookeville, TN 38501

The Upper Cumberland Child Advocacy Center is a non-profit organization that provides services to children who have been victims of abuse, along with their non-offending family members. Some of these services include forensic interviews, medical exams for child victims of sexual assault, counseling, as well as education and support throughout the judicial system.

Upper Cumberland Child Advocacy Center commits to:

- Serve as a resource for child abuse education and child victim support for the UCFJC; and
- Provide cross-training for UCFJC partner agencies.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 12th day of December, 2013.


Jennifer Wilkerson, Executive Director
Upper Cumberland Child Advocacy Center


Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

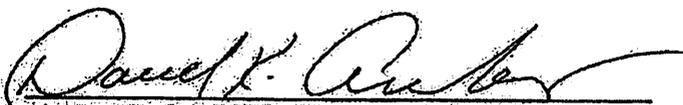
Putnam County Sheriff's Department
421 East Spring Street
Cookeville, TN 38501

The Sheriff's Office is the primary law enforcement provider for county residents, providing uniformed patrol and traffic enforcement, civil and criminal warrant process, criminal investigations, court security and operation of county corrections facility.

The Putnam County Sheriff's Department commits to:

- Refer family violence victims to the UCFJC when appropriate;
- Commit to create and co-locate a team of domestic violence investigators to the UCFJC;
- Create and implement procedures to increase the transmission of information including copies of subpoenas, reports, pictures, tapes, etc. that will assist in more effective prosecution of domestic violence, sexual violence, child abuse, and elder abuse cases;
- Create and implement procedures for ongoing communication between partner agencies to increase awareness of needs of law enforcement and prosecution for justice for victims;
- Participate in training for domestic violence, sexual violence, child abuse, and elder abuse prosecution and investigation;
- Commit to work with designated DCS personnel in a team concept for resolution of child endangerment, abuse, or neglect cases;
- Establish a procedure for law enforcement to contact children's services agencies for an in-field response;
- Establish a procedure for DCS and other partner agencies to request assistance of law enforcement;
- Participate in the creation and implementation of the UCFJC Safety Plan;
- Schedule/attend planned event briefings;
- Conduct limited background checks on all personnel (staff and volunteers) who will be stationed at the UCFJC;
- Network with all participating agencies, religious organizations and neighborhood watch groups to develop a collaborative effort for the UCFJC;
- Refer to other partners and assist those victims who need it to safely enter emergency shelter;
- Coordinate enforcement, apprehension, and prosecution of family violence offenders in cooperation with other law enforcement agencies and prosecutors;
- Continue to train officers on dynamics of domestic violence and evidence based prosecution;
- Participate in community-wide trainings to various communities in Putnam County and surrounding counties on domestic violence dynamics and pro-arrest policies;
- Assist victims at the UCFJC to apply for Crime Victims' Compensation Fund; and
- Target offenders of family violence and work to hold them accountable for their crime(s).

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 20th day of December, 2013.



Sheriff David K. Andrews
Putnam County Sheriff's Department



Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

13th Judicial District Attorney General's Office
1519A East Spring Street
Cookeville, TN 38506

The 13th Judicial District Attorney General's Office commits to:

- Commit to dedicated communication and education between needs of law enforcement and prosecution for successful resolution of family violence cases;
- Create and implement procedures for ongoing communication between partner agencies to increase awareness of needs of law enforcement and prosecution for justice for victims;
- Create training for domestic violence, child abuse, elder abuse prosecution and investigation;
- Schedule/attend planned event briefings;
- Provide and participate in cross-training for UCFJC partner agencies;
- Support improved communication and procedures for victims of domestic violence, child abuse, and elder abuse and the court system in order to create safer and less fearful appearances for victims;
- Utilize the UCFJC as a one-stop for victims of domestic violence in prosecuting cases. To this end, the following professionals will come to the center as needed for interviews and case preparation in order to ease the burden on the victims. These professionals include:
 - One (1) Domestic Violence Prosecutor
 - One (1) Juvenile Prosecutor
 - One (1) Victim-Witness Coordinator
- Co-locate an office for the Domestic Violence Prosecutor at the UCFJC;
- Work cooperatively with other community partners, particularly victim service organizations, to ensure the safety of victims;
- Determine the criminal history of defendants through use of local, state, and national criminal history databases;
- Review warrants, insuring legal sufficiency and the inclusion of all necessary witnesses;
- Determine if grounds exist to support federal charges;
- Disseminate information to local, state, and federal law enforcement as needed to support investigations and prosecution of domestic violence, child abuse, and elder abuse related charges;
- Assist victims to apply for Crime Victims' Compensation Fund;
- Review the status of probationers in order to advise that the offender is in possible violation;
- Hold family violence offenders accountable through work with law enforcement, Probation and Parole and other agencies concerned with victim safety at the UCFJC;
- Serve as a resource and reporting agent for advocates and other partners at the UCFJC;
- Network with participating agencies for referrals and follow-up; and
- Offer training designed to enhance cooperative working relationships and a balanced approach toward crime prevention, intervention and control with UCFJC staff.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 14 day of Dec, 2013.


Randall A. York, District Attorney General


Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

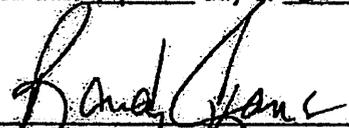
Cookeville Police Department
10 East Broad Street
Cookeville, TN 38501

The mission of the Cookeville Police Department is to provide public safety through professional police service and establish quality relationships with the community which will aid in the prevention of crime and improve the quality of life for its citizens.

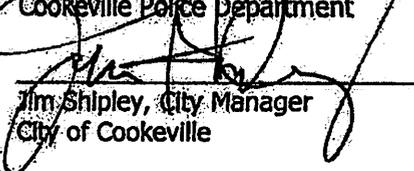
The Cookeville Police Department commits to:

- Refer family violence victims to the UCFJC when appropriate;
- Utilize an Officer of the Cookeville Police Department to work with domestic violence victims;
- Utilize existing procedures to increase the transmission of information including copies of subpoenas, reports, pictures, tapes, etc. that will assist in more effective prosecution of domestic violence, sexual violence, child abuse, and elder abuse cases;
- Utilize existing procedures for ongoing communication between partner agencies to increase awareness of needs of law enforcement and prosecution for justice for victims;
- Participate in training for domestic violence, sexual violence, child abuse, and elder abuse prosecution and investigation, as deemed appropriate by the Chief of Police and the Cookeville City Manager;
- Participate in cross training for UCFJC partner agencies, as deemed appropriate by the Chief of Police and the Cookeville City Manager;
- Commit to work with designated DCS personnel in a team concept for resolution of child endangerment, abuse, or neglect cases, as deemed appropriate by the Chief of Police and the Cookeville City Manager;
- Utilize existing procedures for law enforcement to contact children's services agencies for an in-field response;
- Utilize existing procedures for DCS and other partner agencies to request assistance of law enforcement.
- Participate in the creation and implementation of the UCFJC Safety Plan;
- Schedule/attend planned event briefings as available;
- Conduct background checks on all City personnel (staff and volunteers) who will work with UCFJC;
- Utilize existing policies to network with all participating agencies, religious organizations and neighborhood watch groups to develop a collaborative effort for the UCFJC;
- Refer to other partners and assist those victims who need it to safely enter emergency shelter;
- Use existing policies to coordinate enforcement, apprehension, and prosecution of domestic violence offenders in cooperation with other law enforcement agencies and prosecutors;
- Use existing policies to train officers on dynamics of domestic violence and evidence based prosecution;
- Participate in community-wide trainings to various communities in Putnam County and surrounding counties on domestic violence dynamics and pro-arrest policies, as available;
- Assist victims at the UCFJC to apply for Crime Victims' Compensation Fund; and
- Assist in prosecuting offenders of family violence to hold them accountable for their alleged crimes.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 19th day of December, 2013.



Chief Randy Evans
Cookeville Police Department



Jim Shipley, City Manager
City of Cookeville



Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

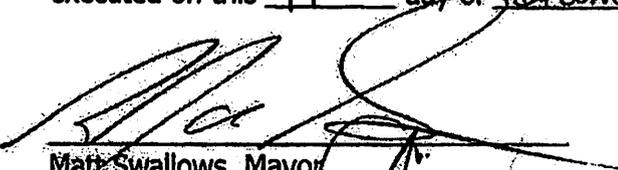
City of Cookeville
45 East Broad Street
Cookeville, TN 38501

The City of Cookeville is committed to providing open transparent government and great city services.

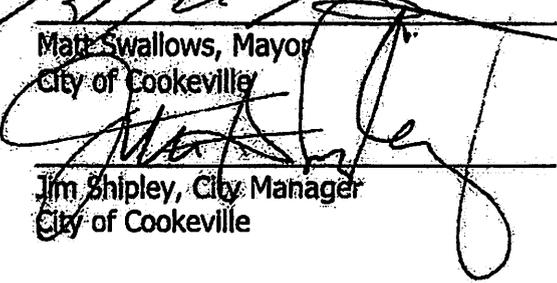
The City of Cookeville commits to:

- Make a commitment to work with the UCFJC for the term of this Memorandum of Understanding;
- Coordinate collaborative efforts between city departments and other agencies; and
- Dedicate staff and resources in other necessary and appropriate ways, as deemed appropriate by the City Manager on a case by case basis.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 19th day of December, 2013.



Matt Swallows, Mayor
City of Cookeville



Jim Shipley, City Manager
City of Cookeville



Amy McBroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

Genesis House
P.O. Box 1180
Cookeville, TN 38503

Genesis House is a non-profit organization that provides services to domestic and sexual violence victims.

Genesis House commits to:

- Co-locate advocates within the UCJFC;
- Offer the full disposal of the agency's domestic violence services including emergency shelter for women and child victims of domestic violence, 24-hour hotline, support groups, legal and personal advocacy, supportive housing, case management, etc;
- Provide advocates and volunteer advocate training for the UCFJC;
- Assist the UCFJC in conducting domestic survivor focus groups;
- Participate in cross-training for partner agencies of the UCFJC;
- Participate in the creation and implementation of the UCFJC Safety Plan;
- Continue to participate in community-wide trainings to various communities in Putnam County and surrounding counties on domestic violence dynamics;

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed on this 8th day of December, 2013.



Natalie Ivey, Executive Director
Genesis House



Amy McGroom Stockwell, Project Coordinator
Upper Cumberland Family Justice Center

The Chairman asked for discussion on the motion to approve a Resolution for Governance of the Upper Cumberland and Family Justice Center as well as the Agreement Providing for the Creation and Operation of a Upper Cumberland and Family Justice Center. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO AMEND THE VEHICLE POLICY AS FOLLOWS:

**PART III, SECTION A, SUBSECTION B
VEHICLES ASSIGNED TO PUBLIC SAFETY (FIRE DEPARTMENT, RESCUE SQUAD, EMERGENCY MEDICAL SERVICE AND HOMELAND SECURITY) DIVISION DIRECTORS AND DEPARTMENT ADMINISTRATORS MAY BE EXEMPTED FROM DECAL AND LICENSE REQUIREMENTS WHEN APPROPRIATE TO THEIR FUNCTION**

Commissioner Jonathan Williams moved and Commissioner Jim Martin seconded the motion to amend the Vehicle Policy as follows: Part III, Section A, Subsection B: Vehicles assigned to Public Safety (Fire Department, Rescue Squad, Emergency Medical Service and Homeland Security) Division Directors and Department Administrators may be exempted from decal and license requirements when appropriate to their function.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to amend the Vehicle Policy as follows: Part III, Section A, Subsection B: Vehicles assigned to Public Safety (Fire Department, Rescue Squad, Emergency Medical Service and Homeland Security) Division Directors and Department Administrators may be exempted from decal and license requirements when appropriate to their function. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Jerry Ford moved and Commissioner Kevin Maynard seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)

Putnam County Budget Amendment/Transfer Authorization Form

Department: **COUNTY GENERAL FUND**

Date: **January 2014**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested</u>	<u>Amount Expended</u>
Other Emergency Management - Grants							
101	54490-708	Communication Equipment	0		143,218	143,218	0
101	#47235	Homeland Security Grant <i>EMS Radio Communication</i>	115,975		143,218	259,193	
Infectious Disease							
101	55190-399	<i>Tobacco Settlement awarded Putnam County (grant)</i> Contracted Services	0		57,990	57,990	0
101	#46310	Health Dept Programs	1,588,800		57,990	1,646,790	

Emergency Management Grants - Grant for Homeland Security 2013 Grant

Infectious Disease

Grant awarded through Tobacco Settlement funds awarded to Putnam County Health Department

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND

Commissioner Sue Neal moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

38

Department of Education Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Dr. Janet Moore, Chair
Eric Brown, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Dawn Fry
Jerry Maynard
David McCormick

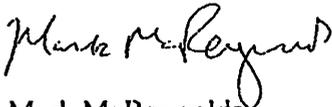
January 6, 2014

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget an allocated donation by the Student Council for Exceptional children to be used to purchase materials for special needs children.
- To budget critical needs funding from the TN Dept of Workforce Development to fund a new ESOL teacher, supplies and equipment.

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Mike Medley

Eris Bryant
Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole

Daryl Blair
Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Road Department Fund.

(SEE ATTACHED)

4 /

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO AMEND THE PRIVATE ACTS OF PUTNAM COUNTY, TENNESSEE RELATING TO COMPETITIVE BIDDING

Commissioner Kevin Maynard moved and Commissioner Steve Pierce seconded the motion to approve a Resolution to Amend the Private Acts of Putnam County Tennessee Relating to Competitive Bidding.

(SEE ATTACHED)

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RESOLUTION NO. _____

**RESOLUTION TO AMEND
THE PRIVATE ACTS OF PUTNAM COUNTY, TENNESSEE
RELATING TO COMPETITIVE BIDDING**

WHEREAS, the Private Acts of Putnam County, Tennessee requires purchases made on or behalf of Putnam County, Tennessee that are five thousand (\$5,000.00) dollars or more to be made after the process of competitive bidding.

WHEREAS, the county legislative body of Putnam County desires to amend this provision to allow more ease in governmental purchasing, and

WHEREAS, that it is necessary for the County Commission of Putnam County, Tennessee to adopt a resolution to amend the Private Act and forward the same to our State Legislators to take appropriate action;

NOW, THEREFORE,

SECTION 1: BE IT RESOLVED by the County Commission of Putnam County, Tennessee, meeting this 27TH day of JANUARY, 2014, that the Private Acts of Putnam County, Tennessee, should be amended to reflect that any purchase made on or behalf of Putnam County, Tennessee that is in an amount equal to or greater than the maximum amount allowable for expenditures without public advertisement or sealed bids as referenced in Tennessee Code Annotated Section 5-14-108 et. seq., now and as hereafter amended shall be made after the process of competitive bidding.

SECTION 2: BE IT FURTHER RESOLVED that the Private Acts of Putnam County, Tennessee, should be amended to reflect that any purchase made on or behalf of Putnam County, Tennessee that is in an amount equal to or greater than the maximum amount allowable for

expenditures without public advertisement or sealed bids as referenced in Tennessee Code Annotated Section 5-14-108 et. seq., now and as hereafter amended shall be made after the person desiring to make such purchase has obtained three quotes/proposals, in writing, from prospective vendors.

SECTION 3: BE IT FURTHER RESOLVED, that the foregoing resolution be forwarded to our State Legislators to take appropriate action to amend the Private Acts of Putnam County, Tennessee, to reflect the resolve of the County Commission of Putnam County, Tennessee, as stated above.

SECTION 4: BE IT FURTHER RESOLVED, that this resolution shall take effect and be in force after the Private Acts of Putnam County, Tennessee, have been amended. After the aforementioned requirements have been made, this resolution shall take effect, the general welfare requiring it.

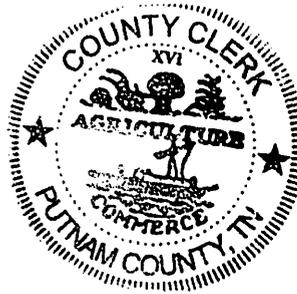
ADOPTED, this 27TH of JANUARY, 2014.

Christopher R. Savage
Chairman, County Commission

APPROVED:

Kim Blaylock
Kim Blaylock
County Executive

ATTEST:
Wayne Nabors
Wayne Nabors
County Clerk



The Chairman asked for discussion on the motion to approve a Resolution to Amend the Private Acts of Putnam County Tennessee Relating to Competitive Bidding. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Marsha Bowman
Reggie Shanks	Steve Pierce
Joe Trobaugh	Mike Atwood
Mike Medley	Cathy Reel

AGAINST:

John Ludwig

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty (20) voted for, one (1) voted against, zero (0) abstained, and three (3) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR CLEAN TENNESSEE ENERGY GRANT PROGRAM FUNDS

Commissioner Jim Martin moved and Commissioner Tom Short seconded the motion to approve a Resolution to Apply to the Tennessee Department of Environment and Conservation for Clean Tennessee Energy Grant Program Funds.

(SEE ATTACHED)

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RESOLUTION NO. _____

A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR CLEAN TENNESSEE ENERGY GRANT PROGRAM FUNDS

WHEREAS, Putnam County, Tennessee, is eligible for grant funds under the Clean Tennessee Energy Grant Program administered by the Tennessee Department of Environment and Conservation; and

WHEREAS, Putnam County needs to address energy efficiency issues regarding the HVAC units at the Putnam County Community Center and the Agriculture Building; and

WHEREAS, energy efficiency projects are eligible activities under the Clean Tennessee Energy Grant Program; and

WHEREAS, Putnam County, Tennessee, is eligible for a maximum grant of two hundred fifty thousand dollars (\$250,000.00) under the Clean Tennessee Energy Grant Program; and

WHEREAS, the total cost of the project is broken down as follows:

1. Clean Tennessee Energy Grant Program	\$ 210,000.00
2. Putnam County	<u>\$ 210,000.00</u>
TOTAL	\$ 420,000.00

WHEREAS, Putnam County has agreed to pay the fifty percent (50%) required to match their grant amount received to complete this project.

NOW, THEREFORE BE IT RESOLVED, by the Putnam County Commission that:

1. The County Executive be authorized and directed to:
 - A. Execute and submit an application for Clean Tennessee Energy Grant Program funds to the Tennessee Department of Environment and Conservation in order to provide a more energy efficient heating and cooling system for the Putnam County Courthouse.
 - B. Enter into the necessary agreements with the Tennessee Department of Environment and Conservation to receive and administer said grant funds.
 - C. Execute necessary agreements for engineering services without further action by the County Commission, contingent upon approval by the funding agencies.
2. The Upper Cumberland Development District shall prepare all necessary documents for the completion of said application for the proposed project at no charge to Putnam County.

DULY PASSED AND ADOPTED this the 27TH day of January 2014, the public welfare requiring it.

COUNTY EXECUTIVE

Wayne Harbors

COUNTY CLERK



1-27-14

The Chairman asked for discussion on the motion to approve a Resolution to Apply to the Tennessee Department of Environment and Conservation for Clean Tennessee Energy Grant Program Funds. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A BUDGET AMENDMENT TO THE COUNTY GENERAL FUND, BRINGING IN THE EMERGENCY MANAGEMENT AGENCY INTO THE BUDGET OF THE COUNTY GENERAL FUND

Commissioner Kevin Maynard moved and Commissioner Jim Martin seconded the motion to approve a Budget Amendment to the County General Fund, bringing in the Emergency Management Agency into the Budget of the County General Fund.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department **COUNTY GENERAL FUND - Emergency Management Agency** Date: **January 2014**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
Emergency Management Agency Amendment for bringing into County General Fund							
101	54410-105	Director	0		25,100	25,100	0
101	54410-189	Other Salaries	0		23,500	23,500	0
101	54410-196	In Service Training	0		1,775	1,775	0
101	54410-305	Audit Services	0		625	625	0
101	54410-307	Communication	0		2,317	2,317	0
101	54410-320	Dues	0		50	50	0
101	54410-338	Vehicle Maintenance	0		750	750	0
101	54410-355	Travel	0		75	75	0
101	54410-399	Other Contracted Services	0		2,650	2,650	0
101	54410-425	Gasoline	0		7,500	7,500	0
101	54410-429	Instructional Supplies & Mate	0		263	263	0
101	54410-435	Office Supplies	0		550	550	0
101	54410-451	Uniforms	0		250	250	0
101	54410-599	Miscellaneous	0		375	375	0
101	54410-719	Office Equipment	0		250	250	0
101	54410-790	Other Equipment	0		16,000	16,000	0
101	58600-186	Longevity	0		1,300	1,300	0
101	58600-201	Social Security	0		3,817	3,817	0
101	58600-207	Health Insurance	0		5,485	5,485	0
101	58600-513	Workers Comp.	0		1,020	1,020	0
101	54410-316	Contributions	127,120	63,560		63,560	63,560
101	#44514	Revenue from Joint Ventures	0		17,392	17,392	0
101	#48140	Contracted Services other Govt's <i>City of Cookeville</i>			12,700	12,700	0

The Chairman asked the Commissioners to vote on the motion to to approve a Budget Amendment to the County General Fund, bringing in the Emergency Management Agency into the Budget of the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

NOMINATING COMMITTEE:

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING BE APPOINTED TO THE AGRICULTURE COMMITTEE FOR 2 YEAR TERMS TO EXPIRE JANUARY 2016: MEL MAXWELL
DARYL BLAIR
STEVE PIERCE
RITA LAFEVER**

Commissioner Steve Pierce moved and Commissioner Ron Williamson seconded the motion to approve the appointments of Mel Maxwell, Daryl Blair, Steve Pierce, and Rita Lafever to the Agriculture Committee for 2 year terms to expire January 2016.

The Chairman asked for other nominations from the floor. There were none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

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PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected January 27,2014

NATASHA BOHANNON
ANGELA M COOPER
CANDIE COOPER
KIM DANIELS
VICTOR HUGO GERNT III
JON DOUGLAS HATFIELD
BRIAN D MURPHREE
KATHY A PAYNE

STACEY ROBERTS
LINDA SCANTLAND
VIRGINIA SIMPSON
THERESA G TAYES
GEORGE J TOLLISON
JAMES B TURNBOW
PAMELA TURNER
KENNY WALKER

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Election of Notaries. The Commissioners voted as follows:

FOR:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Kevin Maynard
John Ludwig	Kim Bradford
Anna Ruth Burroughs	Jim Martin
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Mike Medley	

ABSENT:

Scott Ebersole	Daryl Blair
	Bob Duncan

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, zero (0) abstained, and three (3) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: RATIFICATION OF COUNTY EXECUTIVE KIM BLAYLOCK'S SELECTION FOR THE BUDGET COMMITTEE AS FOLLOWS:

KEVIN MAYNARD	SUE NEAL
CATHY REEL	SCOTT EBERSOLE
DAVID GENTRY	TERRY RANDOLPH
JOHN LUDWIG	MARSHA BOWMAN
DARYL BLAIR	

Commissioner Ron Williamson moved and Commissioner Jim Martin seconded the motion to approve the Ratification of County Executive Kim Blaylock's selection for the Budget Committee as follows: Kevin Maynard, Sue Neal, Cathy Reel, Scott Ebersole, David Gentry, Terry Randolph, John Ludwig, Marsha Bowman, and Daryl Blair.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: RATIFICATION OF COUNTY EXECUTIVE KIM BLAYLOCK'S
SELECTION FOR THE PAYSACLE COMMITTEE AS FOLLOWS:**

JIM MARTIN

ERIS BRYANT

TERRY RANDOLPH

DARYL BLAIR

Commissioner Kevin Maynard moved and Commissioner Ron Williamson seconded the motion to approve the Ratification of County Executive Kim Blaylock's selection for the Payscale Committee as follows: Jim Martin, Eris Bryant, Terry Randolph, and Daryl Blair.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

MOTION RE: ADJOURN

Commissioner Kevin Maynard moved and Commissioner Mike Medley seconded the motion to Adjourn.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: January 6, 2014

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, January 13, 2014, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Discuss documents presented by the Upper Cumberland Family Justice Center.
2. Discuss recommendation from the Vehicle Policy subcommittee to amend (Part III, Section A, subsection B) to read:

Vehicles assigned to Public Safety (Fire Department, Rescue Squad, Emergency Medical Service and Homeland Security) division directors and department administrators may be exempted from decal and license requirements when appropriate to their function.

3. Any other business that needs to be reviewed by the Planning Committee.

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: January 6, 2014

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, January 13, 2014 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments to the General Purpose School Fund.
3. Consider budget amendments to the Road Department Fund.
4. Discuss private act for bid limit as was brought to our attention by County Audit.
5. Discussion with County Attorney Jeff Jones concerning Harris Metal building.
6. Any other business that needs to be reviewed by the Fiscal Review Committee.

Item #5 **Discussion of Harris Metal building property**

Motion: **Recommends approval of a resolution of the Board of Commissioners for Putnam County, Tennessee to assist in the resolution of delinquent taxes related to 2437 North Washington Avenue, Cookeville TN.**

Made By: Medley
Seconded: Maynard

VOICE VOTE

APPROVED

Item #6 **Any other business**

Energy Grant

Motion: **Recommends approval of a Resolution to Apply to the Tennessee Dept. of Environment and Conservation for Clean Tennessee Energy Grant Program Funds.**

Made By: Maynard
Seconded: Pierce

VOICE VOTE

APPROVED

Budget amendment for PCEMA

Motion: **Recommends approval of a budget amendment bringing in the Emergency Management Agency into the budget of the County General Fund.**

Made By: Maynard
Seconded: Pierce

VOICE VOTE

ADJOURNED

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: January 6, 2014

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday January 13, 2013 AFTER THE FISCAL REVIEW COMMITTEE MEETING.

1. Consider the following to be appointed to the Agricultural Extension Committee:

Mel Maxwell	
Daryl Blair	2 year terms
Steve Pierce	to expire January 2016
Rita Lafever	

2. Any other business that needs to be reviewed by the Nominating Committee.

Nominating Committee Minutes
January 13, 2014
Prepared by Scott Ebersole

Chairman Pierce brought the meeting to order with the following committee members present;

Jim Martin
Jonathan Williams
Scott Ebersole

Item #1 Consider the following to be appointed to the Agriculture Extension Committee for two year terms to expire January 2016:

Mel Maxwell
Daryl Blair
Steve Pierce
Rita Lafever

Chairman Pierce has contacted all four and they agreed to serve

A motion was made to nominate the above.

Motion passed

No further business needing to be discussed, meeting was adjourned