

MINUTES
OF
PUTNAM COUNTY COMMISSION
APRIL 15, 2013

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 15, 2013 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Mike Atwood and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Mike Atwood, recognized Randy Porter for the Invocation.

The Chairman, Mike Atwood, recognized Commissioner Sue Neal to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVAL OF THE AGENDA

The Chairman announced the Sheriff asked for a brief report to be made under New Business Item E.

Commissioner Ron Williamson moved and Commissioner Daryl Blair seconded the motion to approve the Agenda as Amended.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session
Monday, April 15, 2013 6:00PM

Presiding: Honorable Mike Atwood
Commission Chairman

1. Call to Order - Sheriff David Andrews
2. Invocation *District 8*
3. Pledge to the Flag of the United States of America *District 8*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees
 - C. Other Unfinished Business
8. New Business and Action Thereon by the Board
 - A. Report of Standing Committees
 1. Planning Committee
 - a. Recommends that the Commission Chairman appoint a committee to review all County Personnel Policies.

2. Fiscal Review Committee

- a. Recommends approval of a Resolution Authorizing the Redemption of Putnam County's Outstanding General Obligation Refunding Bonds, Series 2004, Dated August 1, 2004.
- b. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- c. Recommends approval of a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment and Conservation for recreational trails program.
- d. Consider establishing an Audit Committee and set amount of members and length of terms.
- e. Recommends for auditors from the State and those that were hired by the Fair Fair Board be available to answer questions about the qualifying opinion of the 2011-2012 Audit.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda as Amended. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda as Amended. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the March 18, 2013 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the March 18, 2013 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS THAT THE COMMISSION CHAIRMAN APPOINT A COMMITTEE TO REVIEW ALL COUNTY PERSONNEL POLICIES

Commissioner Jim Martin moved and Commissioner Ron Williamson seconded the motion to approve the Commission Chairman appoint a Committee to review all County Personnel Policies.

The Chairman asked for discussion on the motion to approve the Commission Chairman appoint a Committee to review all County Personnel Policies. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve the Commission Chairman appoint a committee to review all County Personnel Policies. The motion carried.

The County Commission Chairman, Mike Atwood appointed Ron Williamson as Chairman, Terry Randolph, Bob Duncan, Scott Ebersole, and Sue Neal to a Committee to review all County Personnel Policies.

FISCAL REVIEW COMMITTEE

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE REDEMPTION OF PUTNAM COUNTY'S OUTSTANDING GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004, DATED AUGUST 1, 2004

Commissioner Scott Ebersole moved and Commissioner Chris Savage seconded the motion to approve a Resolution Authorizing the Redemption of Putnam County's Outstanding General Obligation Refunding Bonds, Series 2004, Dated August 1, 2004.

(SEE ATTACHED)

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A RESOLUTION AUTHORIZING THE REDEMPTION OF PUTNAM COUNTY'S
OUTSTANDING GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004,
DATED AUGUST 1, 2004

WHEREAS, Putnam County, Tennessee (the "County") has heretofore issued its General Obligation School Refunding Bonds, Series 2004, dated August 1, 2004, in the principal amount of \$7,970,000 (the "Bonds"); and

WHEREAS, the remaining balance of \$6,095,000, Series 2004 Bonds maturing on April 1, 2014 through April 1, 2019 are redeemable on April 1, 2013 and thereafter at a redemption price equal to 100% of the principal amount thereof, plus accrued interest from April 1, 2013 to the redemption date; and

WHEREAS, the Commission has determined that it is in the best interests of the County to redeem the Bonds in accordance within the required official notice.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. Redemption Authorized. The Bonds shall be redeemed upon proper notice, and the County Executive and County Clerk are hereby authorized to take all such steps and to give all such notices as required to redeem the Bonds.

SECTION 2. Funds for Redemption. Funds for the redemption of the Bonds shall come from available funds of the County in accordance with state law. The County Executive responsible for the General Debt Service fund from which the funds for the redemption are disbursed are hereby authorized to amend the budget in accordance with state law for the disbursement of funds for the redemption of the Bonds.

SECTION 3. Repeal of Conflicting Resolutions. All other resolutions and orders, or parts thereof, in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed.

SECTION 4. Effective Date. That this resolution shall take effect from and after its passage, the general welfare of Putnam County, Tennessee requiring it.

Adopted and approved this 15th day of April, 2013.

By: Kimberly B. Blaylock

Kimberly B. Blaylock
COUNTY EXECUTIVE

ATTEST:

M. Wayne Nabors
M. Wayne Nabors
COUNTY CLERK



The Board of County Commissioners of Putnam County, Tennessee met in a regular session on April 15, 2013, at 6:00 p.m., at the County Courthouse, 300 E. Spring Street, Cookeville, Tennessee, with Mike Atwood, Chairman, presiding.

The following Commissioners were present:

(23) PRESENT

The following Commissioners were absent:

(1) ABSENT

There were also present the County Executive Kimberly B. Blaylock, and, County Clerk, M. Wayne Nabors.

After the meeting was duly called to order, the following resolution was introduced by SCOTT EBERSOLE, seconded by CHRIS SAVAGE and after due deliberation, was adopted by the following vote:

AYE: (22)

NAY: (1)

ABSENT: (1)

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The Chairman asked for discussion on the motion to approve a Resolution Authorizing the Redemption of Putnam County's Outstanding General Obligation Refunding Bonds, Series 2004, Dated August 1, 2004. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Mike Medley

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Jerry Ford

ABSENT:

Tom Short

The Clerk announced that twenty-two (22) voted for, one (1) voted against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Scott Ebersole moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

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Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Dr. Janet Moore, Chair
Eric Brown, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Kim Cravens
Dawn Fry
Jerry Maynard
David McCormick

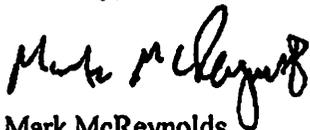
April 2, 2013

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for Critical Need CL/Civics grant issued by TN Dept. of workforce Development.
- To budget donation from The Knights of Columbus designated for Special Ed CDC classrooms.
- To budget LEAPS Grant to match funds awarded from the State of Tennessee.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Grants

DATE: 4/4/2013

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase/Decrease	Decrease	Requested Approval Amount
1	141	46980-LEAPS	Revenue	434,167.00	51,667.00		382,500.00
2	141	73300-105-LEAPS	Supervisor	2,000.00			2,000.00
3	141	73300-116-LEAPS	Teachers	197,198.00		34,698.00	162,500.00
4	141	73300-162-LEAPS	Clerical	22,485.00		11,985.00	10,500.00
5	141	73300-163-LEAPS	Assistants/Aides	33,000.00			33,000.00
6	141	73300-189-LEAPS	Other Salaries	27,500.00			27,500.00
7	141	73300-195-LEAPS	Certified Substitutes	400.00			400.00
8	141	73300-198-LEAPS	Non-Certified Substitutes	400.00			400.00
9	141	73300-201-LEAPS	Social Security	17,235.00		2,894.00	14,341.00
10	141	73300-204-LEAPS	Retirement	22,169.00		1,226.00	20,933.00
11	141	73300-206-LEAPS	Life Insurance	44.00		14.00	30.00
12	141	73300-207-LEAPS	Medical Insurance	-		-	-
13	141	73300-208-LEAPS	Dental Insurance	238.00		76.00	160.00
14	141	73300-210-LEAPS	Unemployment	297.00		97.00	200.00
15	141	73300-212-LEAPS	Medicare	4,031.00		677.00	3,354.00
16	141	73300-348-LEAPS	Postal Charges	200.00			200.00
17	141	73300-349-LEAPS	Printing Charges	250.00			250.00
18	141	73300-355-LEAPS	Travel	11,650.00			11,650.00
19	141	73300-359-LEAPS	Other Contracted Services	99,650.00		1,000.00	98,650.00
20	141	73300-499-LEAPS	Other Supplies/Materials	23,000.00			23,000.00
21	141	73300-524-LEAPS	Inservice/Staff Development	-			-
22	141	73300-599-LEAPS	Other Charges	5,000.00			5,000.00
23	141	73300-790-LEAPS	Other Equipment	2,000.00			2,000.00
24	141		Indirect Cost	6,432.00	1,000.00		7,432.00
					52,667.00	52,667.00	

Explanation: Corrects original budget to actual award amount for the LEAPS Grant.

Requested by: *Christa Chase* 3/8/13 Supervisor Recommended for Approval: _____ Official / Department Head

Reviewed by: *Mark McLaughlin* 3/25/13 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION FOR PUTNAM COUNTY TO SUBMIT A GRANT APPLICATION TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR RECREATIONAL TRAILS PROGRAM

Commissioner Scott Ebersole moved and Commissioner Sue Neal seconded the motion to approve a Resolution for Putnam County to Submit a Grant Application to the Tennessee Department of Environment and Conservation for Recreational Trails Program.

(SEE ATTACHED)

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RESOLUTION

A RESOLUTION FOR PUTNAM COUNTY TO SUBMIT A GRANT APPLICATION TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR RECREATIONAL TRAILS PROGRAM

RESOLUTION NO: _____
REQUESTED BY: TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
PREPARED BY:
APPROVED AS TO FORM & CORRECTNESS:
ADOPTED: 4-15-13
MINUTE BOOK: _____ PAGE: _____

WHEREAS, Putnam County, Tennessee has demonstrated a commitment to quality recreation programs, facilities and services; and

WHEREAS, Putnam County has partnered with the City of Cookeville, Town of Monterey and City of Algood to develop a non-motorized, multi-use trail; and

WHEREAS, Putnam County is eligible for funds under the Recreational Trails Program; and

BE IT RESOLVED, by the Putnam County Commission that the Putnam County Executive is authorized to make application to the Tennessee Department of Environment and Conservation for up to \$191,360.00, and should the grant be approved Putnam County will provide the matching funds of 20% or up to \$47,840.00. This match will consist of in-kind services and local funds.

BE IT FURTHER RESOLVED, the Putnam County Commission authorizes and directs the County Executive to:

- A. Enter into the necessary agreement with Kwill Consultants to prepare all necessary documents for the completion of application to funding agency.
- B. Execute necessary agreements for administrative services without further action by the County Commission, contingent upon approval by the funding agency at a rate set by the grant guidelines.

DULY PASSED AND ADOPTED this the 15TH DAY of April, 2013.
--day of -- 2--.

K. B.
Putnam County Executive

4-15-13
DATE

ATTEST: [Signature]
County Clerk



The Chairman asked for discussion on the motion to approve a Resolution for Putnam County to Submit a Grant Application to the Tennessee Department of Environment and Conservation for Recreational Trails Program. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Ron Williamson
John Ludwig
Reggie Shanks
Joe Trobaugh

Eris Bryant
Sue Neal
Jonathan Williams
Daryl Blair
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Jerry Ford
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Mike Medley

ABSENT:

Tom Short

The Clerk announced that eighteen (18) voted for, five (5) voted against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS TO CONSIDER ESTABLISHING AN AUDIT COMMITTEE AND SET AMOUNT OF MEMBERS AND LENGTH OF TERMS

Commissioner Scott Ebersole moved and Commissioner Jim Martin seconded the motion to consider establishing an Audit Committee and set amount of members and length of terms.

(SEE ATTACHED)

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**RESOLUTION TO ESTABLISH AN AUDIT COMMITTEE
FOR PTNAM COUNTY**

WHEREAS, *Tennessee Code Annotated* (T.C.A.) Section 9-3-405, encourages county governments to establish an independent Audit Committee, and provides that the Tennessee Comptroller of the Treasury (Comptroller) may require an Audit Committee in counties that (1) are in noncompliance with the accounting and financial reporting standards required by the Governmental Accounting Standards Board or (2) have recurring findings from the annual audit for three or more consecutive years that are determined by the Comptroller's office to be a material weakness in internal control or material noncompliance with government auditing standards; and

WHEREAS, the Comptroller and the Government Finance Officers Association of the United States and Canada recommends that all county governments establish an Audit Committee as a best practice and to assist the County Commission in the oversight of the public funds and financial reporting process; and

WHEREAS, the PTNAM County Commission realizes the need, especially in today's current environment of fewer available resources, for increased transparency and accountability of public funds, and that the County Commission is ultimately responsible for ensuring that management is meeting its internal control and financial reporting responsibilities; and

WHEREAS, the County Commission finds it to be in the best interests of PTNAM County to establish an Audit Committee;

NOW THEREFORE BE IT RESOLVED by the County Commission of PTNAM County, meeting this 15TH day of APRIL, 2013, that:

SECTION 1. Pursuant to the provisions of T.C.A. § 9-3-405, the County Commission of PTNAM County does hereby establish an Audit Committee to provide independent review and oversight of the county's financial reporting processes and the county's internal controls, a review of the external auditor's report and follow up on management's corrective action, and compliance with laws, regulations, and ethics.

SECTION 2. The Audit Committee will consist of (7) members [*no fewer than three members*], to be comprised of members of the County Commission, citizens of PTNAM County, or a combination of both. To insure the committee's independence and effectiveness, no Audit Committee member will be an elected official (with the exception of elected county commissioners), employee, spouse of an official/employee, or person that commingles assets with an official/employee of PTNAM County. While committee members need not be accountants, they should possess sufficient knowledge and experience in finance, business, and accounting to discharge the committee's duties. The members of the Audit Committee shall be appointed by the County Commission to staggered (1) & (2) year terms. To establish staggered terms, the initial members of the

committee shall be appointed so that half ⁽³⁾ of the members serve ⁽¹⁾ year terms and half ⁽⁴⁾ serve ⁽²⁾ year terms. Thereafter all members shall be appointed to serve ⁽²⁾ year terms.

SECTION 3. Meetings of the Audit Committee shall be held in accordance with the provisions of T.C.A. § 9-3-405. Meetings shall be subject to the open meetings provisions of T.C.A. Title 8, Chapter 44, except that upon a majority vote of those members in attendance for the public portion of a meeting, the Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items as authorized in T.C.A. § 9-3-405:

- (1) Items deemed not subject to public inspection under T.C.A. §§ 10-7-503 and 10-7-504, and all other matters designated as confidential or privileged;
- (2) Current or pending litigation and pending legal controversies;
- (3) Pending or ongoing audits or audit related investigations;
- (4) Information protected by federal law; and
- (5) Matters involving the reporting of illegal, improper, wasteful, or fraudulent activity under T.C.A. § 9-3-406, where the informant has requested anonymity.

The Audit Committee will follow Roberts Rules of Order. Each year at its first meeting, the committee will elect a chairman, vice-chairman, and secretary. Meeting agendas will be prepared by the chairman and provided in advance to members along with appropriate briefing materials. Minutes of the Audit Committee meetings will be filed in the Office of County Clerk.

SECTION 4. The committee shall have access to the services of a financial expert, either through a committee member or an outside party engaged by the committee for this purpose. Such financial expert should, through both education and experience, and in a manner specifically relevant to the county government sector, possess (1) an understanding of generally accepted accounting principles and financial statements; (2) experience in preparing or auditing financial statements of comparable entities; (3) experience in applying such principles in connection with the accounting for estimates, accruals, and reserves; (4) experience with internal accounting controls; and (5) an understanding of Audit Committee functions.

SECTION 5. The duties and responsibilities of the Audit Committee are:

(a) To carefully review, upon completion of the county's annual audit, all audit findings in audit report and consult with the external auditors regarding any irregularities and deficiencies disclosed in the annual audit. The Audit Committee is empowered to meet with management to discuss audit findings and/or disagreements with the external auditors. The committee should satisfy itself that appropriate and timely corrective action

has been taken by management to remedy any identified weaknesses. The committee should determine what corrective action, if any, should be recommended to the County Commission.

(b) To consider the effectiveness of the internal control system, including information technology security and control, review the effectiveness of the system for monitoring compliance with laws and regulations, and review the process for communicating the county's ethics policies to county personnel and monitoring compliance therewith.

(c) To establish a process by which employees, taxpayers, or other citizens may confidentially report suspected illegal, improper, wasteful or fraudulent activity under provisions of T.C.A. § 9-3-406.

(d) To annually present a written committee report detailing how it discharged its duties and any committee recommendations to the full County Commission.

SECTION 6. The Audit Committee will be adequately funded to carry out the duties and responsibilities as set out in this Resolution and under applicable law.

SECTION 7. This resolution creating the duties and responsibilities of the Audit Committee has been submitted to the Comptroller prior to approval by this legislative body, and this resolution conforms with the report issued by the Comptroller.

Adopted this 15TH day of APRIL, 2013.

APPROVED:

K. B.
County Mayor

ATTEST
[Signature]
County Clerk



The Chairman asked for discussion on the motion to approve to consider establishing an Audit Committee and set amount of members and length of terms. The Commissioners discussed the motion.

MOTION RE: ESTABLISH A 7 MEMBER AUDIT COMMITTEE, WITH 4 MEMBERS BEING COUNTY COMMISSIONERS AND 3 MEMBERS BEING NON-COUNTY COMMISSIONERS WITH 2 YEAR STAGGERED TERMS

Commissioner Chris Savage moved and Commissioner Joe Trobaugh seconded the motion to establish a 7 member Audit Committee, with 4 members being County Commissioners and 3 members being non-County Commissioners with 2 year staggered terms.

MOTION RE: ALL MEMBERS BE ELECTED BY THE COUNTY COMMISSION

Commissioner Mike Medley moved and Commissioner Kevin Maynard seconded the substitute motion for all members to be elected by the County Commission.

The Chairman asked for discussion on the motion. There was none.

MOTION RE: ESTABLISH A 7 MEMBER AUDIT COMMITTEE, SELECTED AND ELECTED BY THE COUNTY COMMISSION WITH STAGGERED TERMS: WITH 3 MEMBERS BEING COUNTY COMMISSIONERS – 1 MEMBER FOR A 1 YEAR TERM AND 2 MEMBERS FOR A 2 YEAR TERM AND 4 MEMBERS BEING NON-COUNTY COMMISSIONERS WITH 2 MEMBERS FOR A 1 YEAR TERM AND 2 MEMBERS FOR A 2 YEAR TERM AND ALL MEMBERS ARE UNPAID

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded the substitute motion to establish a 7 member Audit Committee, selected and elected by the County Commission with staggered terms: with 3 members being County Commissioners and 4 members being non-County Commissioners. For the County Commissioner members, one member will be a 1 year term and two members will be a 2 year term. For the Non-County Commissioner Members, two members will be for a 1 year term and two members will be 2 year terms and all members are unpaid.

The Chairman asked for discussion on the substitute motions. The Commissioners discussed the motion.

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The Chairman asked the Commissioners to vote on the substitute motions to establish a 7 member Audit Committee, selected and elected by the County Commission with staggered terms: with 3 members being County Commissioners and 4 members being non-County Commissioners. For the County Commissioner members, one member will be a 1 year term and two members will be a 2 year term. For the Non-County Commissioner Members, two members will be for a 1 year term and two members will be 2 year terms and all members are unpaid. The Commissioners voted as follows:

FOR:

Scott Ebersole
David Gentry
Jerry Ford
Ron Williamson
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Joe Trobaugh
Mike Medley

Eris Bryant
Sue Neal
Jonathan Williams
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSTAIN:

Reggie Shanks

ABSENT:

Tom Short

AGAINST:

Daryl Blair
Kevin Maynard
Kim Bradford

The Clerk announced that nineteen (19) voted for, three (3) voted against, one (1) abstained, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS FOR AUDITORS FROM THE STATE AND THOSE THAT WERE HIRED BY THE FAIR BOARD BE AVAILABLE TO ANSWER QUESTIONS ABOUT THE QUALIFYING OPINION OF THE 2011-2012 AUDIT

County Executive Kim Blaylock informed the Commission that the State Auditors informed her that they would not meet with a Commission body but would meet with an Audit Committee.

MOTION RE: ALLOW COUNTY EXECUTIVE TO OBTAIN AUDIT PROPOSALS FOR ENDING FISCAL YEAR 2013 FROM PRIVATE CPA FIRMS

Commissioner Bob Duncan moved and Commissioner Jim Martin seconded the motion to allow the County Executive to obtain audit proposals for ending fiscal year 2013 from private CPA firms.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to allow the County Executive to obtain audit proposals for ending fiscal year 2013 from private CPA firms. The motion carried.

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES

Commissioner Ron Williamson moved and Commissioner Mike Medley seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

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**PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201**

Notaries to be elected April 15,2013

ANTHONY P DALTON
PAM R DELANEY
CHRISTIANNA DERLINGA
BARBARA S DYER
AMY L DYER
MARCIA ELDRIDGE
PAMELA HOPKINS
BRITTON A JARED
HEATHER JONES
KATHRYN B JONES
CARLA S LAMB
JOSE R MARTINEZ

ARLENE MASON
KIMBERLY MCQUISTON
ANDY MEADOWS
SHARON NOVINSKI
DARLENE OVERSTREET
REBECCA PHILLIPS
KAYLA F RANDOLPH
TERRI RIEDLEY
MARGARET L SACHS
RANDALL SHORT
MICHELLE WHITEAKER

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
Ron Williamson	Daryl Blair
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Mike Medley	Mike Atwood
	Cathy Reel

ABSENT:

Tom Short

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and zero (0) absent. The motion carried.

OTHER NEW BUSINESS: None

SHERIFF DAVID ANDREWS GIVES A REPORT TO THE COMMISSION REGARDING ANKLE BRACELETS AND TRACKING OF JAIL INMATES

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: NONE

CITIZEN OF THE MONTH: NONE

MOTION RE: ADJOURN

Commissioner Mike Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

PLANNING COMMITTEE

MINUTES

April 8, 2013

Prepared by Deborah Francis

Jim Martin	Present	Eris Bryant	Present
Tom Short	Present	Kim Bradford	Present
Reggie Shanks	Present	Marsha Bowman	Present
Ronald Williamson	Present	Jonathan Williams	Present
Anna Ruth Burroughs	Present	David Gentry	Present
Cathy Reel	Present	Joe Trobaugh	Present

Item #1 ***Discussion of amendment of County Wide Personnel Policy***
Chairman Eris Bryant told the Committee that this was placed
on the wrong committee.

Motion: **Recommends that a Committee be appointed to look at all**
County Personnel Policies.

Made By: Williamson
Seconded: Martin

VOICE VOTE

APPROVED

Item #2 **Any other business**

Mr. Jim Delaney asked to speak to the Committee about
considering recommending to the Fair Board Committee to
look at letting other people rent the fairgrounds for motorcycle
racers other than only AMA sanctioned organizations.
Mr. Delaney would like to rent the fairground for motorcycle
racers.

NO MOTIONS MADE

ADJOURNED

FISCAL REVIEW COMMITTEE

MINUTES

April 8, 2013

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Daryl Blair	Present
Jerry Ford	Present	Kevin Maynard	Present
Scott Ebersole	Present	Steve Pierce	Present
Terry Randolph	Present	Mike Atwood	Present
Mike Medley	Present	Sue Neal	Present
Andy Honeycutt	Present	Chris Savage	Absent

Item #1 ***Bond Resolutioin for Refunding Bonds***

Motion: **Recommends approval of a Resolution Authorizing the Redemption of Putnam County's Outstanding General Obligation Refunding Bonds, Series 2004, Dated August 1, 2004.**

Made By: Duncan
Seconded: Neal

VOICE VOTE

APPROVED

Item #2 ***General Purpose School fund amendment***

Motion: **Recommends approval of budget amendments to the General Purpose School fund.**

Made By: Neal
Seconded: Savage

VOICE VOTE

APPROVED

Item #3 ***Grant for Rails with Trails from TDEC***

Motion: **Recommends approval of a Resolution for Putnam County to submit a grant application to the Tennessee Department of Environment and Conservation for recreational trails program.**

Made By: Neal
Seconded: Medley

VOICE VOTE

APPROVED

Item #4 ***Discuss the formation of an Audit Committee.***

Motion: **Recommends to consider the establishment of an Audit Committee and set amount of members and length of terms.**

Made By: Atwood
Seconded: Medley

VOICE VOTE

APPROVED

Item #5 ***Any other business***

***Commissioner asked that the Committee ask for the State Auditors
be at meeting on Monday night of the 15th.***

**Motion: Recommends approval to ask auditors from the State and auditor
that audited the Fair Board to answer questions about the
qualifying opinion of the 2011-2012 Audit.**

Made By: Duncan
Seconded: Medley

VOICE VOTE

APPROVED

ADJOURNED