

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**APRIL 16, 2012**

Prepared by:

Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on April 16, 2012 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Jerry Ford and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Jerry Ford recognized Commissioner Kevin Maynard for the Invocation.

The Chairman, Jerry Ford recognized Commissioner Sue Neal to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT**

Scott Ebersole	Sue Neal
Tom Short	Jonathan Williams
David Gentry	Daryl Blair
Jerry Ford	Kevin Maynard
Ron Williamson	Kim Bradford
John Ludwig	Jim Martin
Anna Ruth Burroughs	Bob Duncan
Terry Randolph	Marsha Bowman
Chris Savage	Steve Pierce
Reggie Shanks	Mike Atwood
Joe Trobaugh	Cathy Reel
Michael Medley	

**ABSENT**

Eris Bryant

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVE THE AGENDA**

Commissioner Michael Medley moved and Commissioner Daryl Blair seconded the motion to approve the Agenda.

(SEE ATTACHED)

# **AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS**

**Monthly Awards will be presented at 5:45 PM**

**Regular Monthly Session  
Monday, April 16, 2012 6:00PM**

**Presiding: Honorable Jerry Ford  
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation**                    *District 8*
- 3. Pledge to the Flag of the United States of America**                    *District 8*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees**
  - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    1. Planning Committee

- a. Recommends approval of a Resolution adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update.
- b. Consider a Resolution of the Commission of Putnam County supporting the City of Cookeville's submission of an application to the Tennessee Department of Transportation for Participation in the Local Interstate Connecting (LIC) Route Program.

***THIS COMES WITHOUT RECOMMENDATION***

## **2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund in the amount of \$126,360.
- b. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- c. Recommends approval of budget amendment to the Solid Waste Sanitation Fund in the amount of \$5,230.
- d. Discuss J & S Construction proposal for renovation of the Justice Center.

***THIS COMES WITHOUT RECOMMENDATION***

- e. Discuss Resolution to Levy a County-Wide Motor Vehicle Tax.

***THIS COMES WITHOUT RECOMMENDATION***

- f. Consider request from Leadership Putnam to construct a 200 horse stall barn at Hyder-Burks.

***THIS COMES WITHOUT RECOMMENDATION***

## **3. Nominating Committee**

- a. Recommends the appointment of Sullivan Smith, MD as Medical Examiner for a 2 year term to expire April 2014.
- b. Recommends the following appointments to the Tax Equalization Board for 2 year terms to expire April 2014:

Charles Looper - East  
Perry Nash - South  
Randy Carlisle - North  
Morgan McHenry - West

## **B. Report of Special Committees**

### **C. Resolutions**

1. Consider Resolution requesting assistance from the City of Cookeville to provide water to the residents of Poplar Grove and Mt Pleasant communities.

### **D. Election of Notaries**

## **E. Other New Business**

1. Presentation of annual work program provided under the State-Aid Highway System Program. Roads include portions of:

*Presented by Road  
Supervisor Randy Jones*

Burgess School Road  
Baxter Road

## **9. Announcements and Statements**

## **10. Adjourn**

**MOTION RE: REMOVE ITEM C RESOLUTIONS (CONSIDER RESOLUTION REQUESTING ASSISTANCE FROM THE CITY OF COOKEVILLE TO PROVIDE WATER TO THE RESIDENTS OF POPLAR GROVE AND MT PLEASANT COMMUNITIES) AND SEND TO THE APPROPRIATE COMMITTEE**

Commissioner Jonathan Williams moved and Commissioner Tom Short seconded the motion to remove Item C Resolutions from the Agenda and send to the appropriate Committee.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to remove Item C Resolutions from the Agenda and send to the appropriate Committee. The Commissioners voted as follows:

**FOR:**

Tom Short  
Anna Ruth Burroughs

Jonathan Williams  
Marsha Bowman

**AGAINST:**

Scott Ebersole  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Sue Neal  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Steve Pierce  
Mike Atwood  
Cathy Reel

**ABSENT:**

Eris Bryant

The Clerk announced that four (4) voted for, nineteen (19) voted against, and one (1) absent. The motion failed.

The Chairman asked for discussion on the motion to approve the Agenda. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to approve the Agenda for the April 16, 2012 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Michael Medley moved and Commissioner Ron Williamson seconded the motion to approve the Minutes of the March 19, 2012 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the Minutes of the March 19, 2012 meeting of the Putnam County Board of Commissioners. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:**

**OTHER UNFINISHED BUSINESS:**

**NEW BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE**

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION ADOPTING THE PUTNAM COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE**

Commissioner Tom Short moved and Commissioner Jim Martin seconded the motion to approve a Resolution Adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update.

(SEE ATTACHED)

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**PUTNAM COUNTY COMMISSION  
RESOLUTION**

**A RESOLUTION ADOPTING THE  
PUTNAM COUNTY MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN UPDATE**

**WHEREAS**, Putnam County recognizes the threat that natural and technological/man-made hazards pose to people and property; and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduced the potential for harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted hazard mitigation plan/update is required as a condition of future grant funding for mitigation projects; and

**WHEREAS**, Putnam County participated jointly in the planning process with the other local units of government within the county to prepare the Multi-Jurisdictional Hazard Mitigation Plan Update;

**NOW, THEREFORE, BE IT RESOLVED** that the Putnam County Commission hereby adopts the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update as an official plan; and

**BE IT FURTHER RESOLVED** that the Cookeville-Putnam County Emergency Management Agency will submit on behalf of the participating municipalities the adopted Hazard Mitigation Plan Update to the Federal Emergency Management Agency officials for final review and approval.

**RESOLVED**, this 16<sup>TH</sup> of APRIL, 2012.

COMMISSION

By:   
Signature, County Executive

Attest:   
By:   
Signature, County Recorder

Approved as to Form and Legality

By: \_\_\_\_\_  
Signature, County Attorney

# LOCAL HAZARD MITIGATION PLAN Update

Putnam County

To Include:

Algood, Baxter, Cookeville and Monterey

Putnam County Hazard Mitigation Planning Team

September 2011

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*page 10 - 127  
on file in  
Putnam County Clerk's Office*

The Chairman asked for discussion on the motion to approve a Resolution Adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update. There was none.

The Chairman asked for a voice vote on the motion to approve a Resolution Adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION OF THE COMMISSION OF PUTNAM COUNTY SUPPORTING THE CITY OF COOKEVILLE'S SUBMISSION OF AN APPLICATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR PARTICIPATION IN THE LOCAL INTERSTATE CONNECTING (LIC) ROUTE PROGRAM (THIS COMES WITHOUT RECOMMENDATION)**

Commissioner Jim Martin moved and Commissioner Scott Ebersole seconded the motion to approve a Resolution of the Commission of Putnam County supporting the City of Cookeville's Submission of an Application to the Tennessee Department of Transportation for Participation in the Local Interstate Connecting (LIC) Route Program.

(SEE ATTACHED)

# RESOLUTION

A RESOLUTION OF THE  
COMMISSION OF PUTNAM  
COUNTY, TENNESSEE SUPPORTING  
THE CITY OF COOKEVILLE'S  
SUBMISSION OF AN APPLICATION  
TO THE TENNESSEE DEPARTMENT  
OF TRANSPORTATION FOR  
PARTICIPATION IN THE LOCAL  
INTERSTATE CONNECTING (LIC)  
ROUTE PROGRAM

RESOLUTION NO. \_  
REQUESTED BY:  
PREPARED BY:  
APPROVED AS TO FORM &  
CORRECTNESS:

\_\_\_\_\_  
(County Attorney)

ADOPTED: APRIL 16, 2012

MINUTE BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

WHEREAS, the Tennessee Department of Transportation plans to construct an interchange on Interstate 40 at Mine Lick Creek Road; and

WHEREAS, the Local Interstate Connecting Route Act of 1965, as amended, authorized the Department of Transportation to contract with cities and counties to establish and construct a system of connector routes to furnish the citizens of Tennessee adequate access to the interstate highway system from existing road and street networks along the interstate system; and

WHEREAS, Putnam County and the City of Cookeville are vitally interested in the economic welfare of its citizens and wishes to provide the necessary roadways to enhance this area's capabilities for growth and development; and

WHEREAS, Putnam County and the City of Cookeville wish to submit an application to the Tennessee Department of Transportation for participation in the Local Interstate Connecting Routes (LIC) Program; and,

WHEREAS, a portion of the access road is currently outside the city limits of Cookeville.

NOW, THEREFORE, BE IT RESOLVED, that the County Commission of Putnam County, Tennessee (hereinafter 'County') hereby agrees to enter into a contract with the Tennessee Department of Transportation for the development and construction of an extension of Bennett Road. It is understood between the parties that the County enters into this contract for the purposes of maintenance of that part of the road currently lying within its jurisdictional boundaries only. It is further understood that any responsibility of the County under this resolution and agreements pertaining thereto shall expire upon the successful annexation by the City of Cookeville of said part of the Bennett Road Extension currently lying within the jurisdictional limits of the County. The City of Cookeville agrees that its annexation process will begin no later than December 2012. Further, the City of Cookeville hereby agrees to provide all non-TDOT funding that is being or may be required by the Tennessee Department of Transportation for the extension of said Bennett Road and to assume all responsibility for the development and construction of said extension, including the cost of maintenance of the County's section of the said extension. The County and the City of Cookeville shall enter into a Memorandum of Understanding embodying the terms of the foregoing resolution.

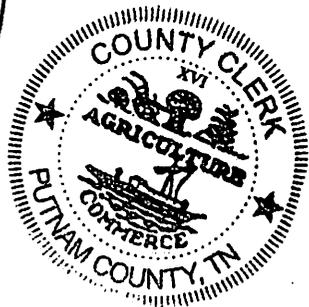
# RESOLUTION

Adopted this the 16<sup>TH</sup> day of APRIL, 2012.

Kim B.  
(County Executive)

ATTEST:

Wayne Schors  
(County Clerk)



The Chairman asked for discussion on the motion to approve a Resolution of the Commission of Putnam County supporting the City of Cookeville's Submission of an Application to the Tennessee Department of Transportation for Participation in the Local Interstate Connecting (LIC) Route Program. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve a Resolution of the Commission of Putnam County supporting the City of Cookeville's Submission of an Application to the Tennessee Department of Transportation for Participation in the Local Interstate Connecting (LIC) Route Program. The Commissioners voted as follows:

**FOR:**

Scott Ebersole  
Tom Short  
David Gentry  
John Ludwig  
Terry Randolph  
Chris Savage

Sue Neal  
Kevin Mayanrd  
Kim Bradford  
Jim Martin  
Bob Duncan  
Mike Atwood  
Cathy Reel

**AGAINST:**

Jerry Ford  
Ron Williamson  
Anna Ruth Burroughs  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Jonathan Williams  
Marsha Bowman

**ABSTAIN:**

Daryl Blair  
Steve Pierce

**ABSENT:**

Eris Bryant

The Clerk announced that thirteen (13) voted for, eight (8) voted against, two (2) abstained, and one (1) absent. The motion carried.

**FISCAL REVIEW COMMITTEE**

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$126,360**

Commissioner Mike Atwood moved and Commissioner Scott Ebersole seconded the motion to approve Budget Amendments to the County General Fund in the amount of \$126,360.

(SEE ATTACHED)

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# BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

April 2012

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
<b>52500</b> <b>County Clerk</b>		
187    Over time		422
189    Other Salaries	1,000	
334    Maintenance Agreements		578
<b>53100</b> <b>Circuit Court Clerk</b>		
169    Part Time		3,000
189    Other Salaries	2,776	
199    Other Per Diem	224	
<b>55130</b> <b>Ambulance Service</b>		
133    Paraprofessionals	111,400	
169    Part time		77,210
187    Overtime		45,150
<b>55190</b> <b>Other Local Health</b>		
196    In Service	7,250	
 <b>COUNTY GENERAL REVENUE</b>		
44990    Local Revenue	3,710	
 <b>TOTAL</b>	<b>126,360</b>	<b>126,360</b>

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Putnam County Budget Amendment/Transfer Authorization Form

Department **County General Fund**

Date: **April 4, 2012**

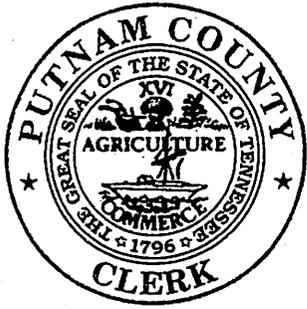
<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
		<b>County Clerk</b>					
101	52500-187	Overtime	1,000		422	1,422	1,007
	52500-189	Other Salaries	451,400	1,000		450,400	332,504
	52500-334	Maintenance Agreements	14,400		578	14,978	14,977
		<b>Ambulance Service</b>					
101	55130-133	Paraprofessionals	1,840,250	111,400		1,728,850	1,288,570
	55130-169	Part-time	190,900		77,210	268,110	192,240
	55130-187	Overtime	103,500		45,150	148,650	106,450
	#44990	Local Revenue			3,710		
101	55190-196	In Service Training	7,250	7,250		0	0

Explanation: **See Memos**

Requested By:

Wayne Nabors  
Randy Porter (Ambulance Service)

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WAYNE NABORS  
COUNTY CLERK - PUTNAM COUNTY

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RECEIVED  
MAR 30 2012

**DATE:** March 30, 2012  
**TO:** Fiscal Review Committee – Board of Commissioners  
**SUBJECT:** Budget Items Transfer Request

Please allow this to serve as my request to transfer the following:

Transfer \$ 1,000  
From  
Item 52500-189 Other Salaries & Wages  
To  
Item 52500-187 Overtime Pay - \$ 422  
Item 52500-334 Maintenance Agreements - \$ 578

Extra overtime had to be paid out for extra hours worked during Driver License training.

The Maintenance Agreements transfer shall clear up the deficit in what was budgeted and what was paid for the yearly amount due. The difference was due in extra amount due for maintenance for new equipment for the new County Clerk's office location.

Thanks...

Wayne Nabors  
County Clerk

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Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk

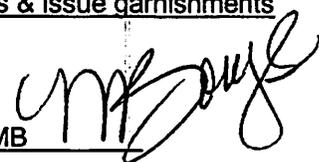
Date: March 12, 2012

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
	169	53100	Part-Time Personnel	\$7,016.00	\$3,000.00		\$10,016.00	4,966 -
	189	53100	Other Salaries & Wages	\$693,100.00		-\$2,776.00	\$690,324.00	519,598 -
	199	53100	Other Per Diem & Fees	\$32,858.00		-\$224.00	\$32,634.00	22,950 -
Totals				\$732,974.00	\$3,000.00	-\$3,000.00	\$732,974.00	

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Explanation: To cover part-time personnel hours for issuing capias' for failure to pay to collect county fines & issue garnishments

Requested by: Marcia Borys  
Supervisor

Recommended for approval: MB   
Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval      No Recommendation      Date: \_\_\_\_\_

Action by County Commission: Approved      Not Approved      Date: \_\_\_\_\_

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

270 Carlen Drive; Cookeville, TN 38501  
Phone (931) 528-1555 Fax (931)372-0295

## BUDGET AMENDMENTS

### **From 55130-133 Paraprofessionals to 55130-169 Part-time Personnel \$66,250**

This is where part-time employees are used to work in full-time positions while they are vacant and for work comp injuries, maternity leave, etc. Transfer to cover cost already incurred. No new money.

### **From 55130-133 Paraprofessionals to 55130-187 Overtime Pay \$45,150**

This is where part-time employees are used to work in full-time positions while they are vacant and for work comp injuries, maternity leave, etc. Transfer to cover cost already incurred. No new money.

### **From 44990 EMS Standby to 55130-169 Part-time Personnel \$3,710**

EMS is reimbursed where we cover ballgames, sporting and special events. This is to transfer those funds to cover our cost already incurred. No new money.

### **From 55190-499 <sup>196 In Service</sup> Other Supplies to 55130-169 Part-time Personnel \$7,250**

This is to move funds from the CPR training budget to cover for annual training of the students at the High Schools which has already taken place. No new money.

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund in the amount of \$126,360. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the County General Fund in the amount of \$126,360. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT

Eris Bryant

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED**

Commissioner Mike Atwood moved and Commissioner Jim Martin seconded the motion to approve Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

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# Department of Education Putnam County

MR. JERRY BOYD, Interim Director of Schools

Board of Education

Eric Brown, Chairman  
Robert Hargis, Vice-Chairman

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members

Dr. Ray Jordon  
Jerry Maynard  
David McCormick  
Dr. Janet Moore

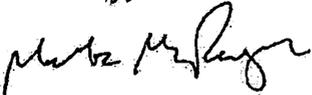
April 3, 2012

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,  
as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To budget for TVA ENERNOC energy reduction grant proceeds (Oct – Dec 2011)
- To better expend Special Education General Purpose funds.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: April 2012

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Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	71200-116	Teachers	3,179,856.00		25,000.00	3,154,856.00
2	141	71200-116-FED	Teachers	21,057.00		651.00	20,406.00
3	141	71200-117	Career Ladder Program	32,000.00	4,100.00		36,100.00
4	141	71200-128	Homebound Teacher	74,404.00		5,000.00	69,404.00
5	141	71200-163	Ed. Assistants	1,013,970.00		10,000.00	1,003,970.00
6	141	71200-163-FED	Ed. Assistants	67,026.05		3,600.00	63,426.05
7	141	71200-189	Other Salaries	157,708.00	17,000.00		174,708.00
8	141	71200-201	Social Security	280,490.00		14,000.00	266,490.00
9	141	71200-201-FED	Social Security	5,431.00		604.00	4,827.00
10	141	71200-204	State Retirement	413,575.00		2,500.00	411,075.00
11	141	71200-204-FED	State Retirement	8,969.00		1,019.00	7,950.00
12	141	71200-207	Health Insurance	882,535.00	26,285.00		908,820.00
13	141	71200-207-FED	Health Insurance	31,666.00		6,133.00	25,533.00
14	141	71200-208	Dental Insurance	19,426.00	700.00		20,126.00
15	141	71200-208-FED	Dental Insurance	321.00	116.00		437.00
16	141	71200-210	Unemployment Compensation.	9,856.00		1,000.00	8,856.00
17	141	71200-212	Medicare	65,642.00		4,000.00	61,642.00
18	141	71200-212-FED	Medicare	1,458.00		329.00	1,129.00
19	141	71200-312	Contracts With Private Agencies	97,113.00	13,000.00		110,113.00
20	141	71200-499	Other Supplies and Materials	1,475.00	415.00		1,890.00
21	141	71200-725-FED	Special Education Equipment	15,313.00		71.00	15,242.00
22	141	72220-355	Travel	26,600.00	2,326.00		28,926.00
23	141	72220-399-FED	Other Contracted Service	17,857.00	12,291.00		30,148.00
24	141	72220-499	Other Supplies and Materials	16,000.00		1,184.00	14,816.00
25	141	72220-790	Other Equipment	10,200.00		9,942.00	258.00
26	141	72710-729-SPED	Transportation Equipment		8,800.00		8,800.00
				6,449,948.05	85,033.00	85,033.00	6,449,948.05

Explanation: To better expend Special Education General Purpose funds.

Requested by: *Diana Rich* Supervisor Recommended for Approval: \_\_\_\_\_ Official / Department Head

Reviewed by: *Mark McKeever* Business Manager OR Assistant Director for Personnel & Business

Action by Fiscal Review Committee: **None Required**  
 Action by County Commission: **None Required**

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: \_\_\_\_\_

DATE: 5-Apr-12

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Increase	Requested Approval Amount
1	141	47650- -ENRNC	Energy Grant	12,818.65	11,681.23		24,499.88
2	141	72610-415-ENRNC	Electricity	6,409.33		5,840.62	12,249.95
3	141	72620-499-ENERC	Other Supplies and Materials	6,409.32		5,840.61	12,249.93
					11,681.23	11,681.23	48,999.76

Explanation: To budget for TVA ENERNOC energy reduction grant proceeds (Oct - Dec 2011)

071

Requested by: \_\_\_\_\_  
Supervisor

Recommended for Approval:

\_\_\_\_\_  
Official / Department Head

Reviewed by: Mark McLaughlin  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

The Chairman asked for discussion on the motion to approve Budget Amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT

Eris Bryant

The Clerk announced twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE SOLID WASTE SANITATION FUND IN THE AMOUNT OF \$5,230**

Commissioner Mike Atwood moved and Commissioner Steve Pierce seconded the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$5,230.

(SEE ATTACHED)

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Putnam County Budget Amendment/Transfer Authorization Form

Department **SOLID WASTE SANITATION FUND**

Date: **Apr 2, 2012**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
116	55710-509	Refunds	0		5,230		5,230
116	#43110	Tipping Fees	775,000		5,230	780,230	506,777

Explanation: Check received in error - deposited with Tipping Fees- Refund '

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The Chairman asked for discussion on the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$5,230. There was none.

The Chairman asked the Commissioners to vote on the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$5,230. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT

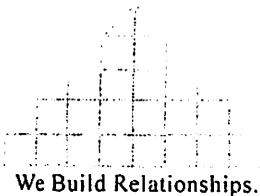
Eris Bryant

The Clerk announced twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE – DISCUSS J & S CONSTRUCTION  
PROPOSAL FOR RENOVATION OF THE JUSTICE CENTER  
(THIS COMES WITHOUT RECOMMENDATION)**

(SEE ATTACHED)

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CONSTRUCTION  
COOKEVILLE, TN

March 26, 2012

Ms. Kim Blaylock  
Putnam County Executive  
Putnam County Courthouse  
300 East Spring St.  
Cookeville, TN 38501

Re: Putnam County Justice Center:

Dear Ms. Blaylock,

We would like to thank Putnam County for the opportunity to continuously work together on the Partial Renovation of the Putnam County Criminal Justice Center. It is very important to J&S and the design team the building's mechanical, fire alarm, and smoke EVAC components are engineered correctly and more efficiently than earlier technologies. We have used some of our best resources to reduce the overall costs of the project as well as future expenses of maintenance and the utility costs of the PCCJC. We have made every effort possible to stay within our financial parameters, yet provide PCCJC with the corrections it desperately needs. Our designs not only help PCCJC ensure proper functionality of the building, but also help prevent the Justice Center from being decertified. The design team's plan also helps maintain life safety and environmental quality for all employees and inmates within the facility.

Please find the attached document, which details the bids associated with the respective contractor's proposals for the PCCJC. Please note J&S Construction's recommendations regarding the contractors were specific to help save Putnam County current costs and future expenses. Of course, time is of the essence as we need to get the equipment ordered as soon as possible due to long lead times. We would ask that Putnam County make a decision on the award of projects to contractors this week in an effort to allow us to meet the schedule presented to TCI. Please feel free to contact us with any questions or concerns you may have and we will be more than happy to help you. We look forward to your response!

Sincerely,

John D. Stites II  
CEO

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# Partial Renovation of the Putnam County Criminal Justice Center

## Fire Alarm / Smoke EVAC Proposals

○ Protection One		
○ Detention Side		\$171,929.50
○ 5 Year Maintenance Warranty (DS)		\$62,089.00
○ Judicial Side		\$59,891.70
○ 5 Year Maintenance Warranty (JS)		<u>\$23,090.00</u>
		\$317,000.02
○ Beacon Technologies		
○ Detention Side		\$122,412.00
○ 5 Year Maintenance Warranty (DS)		\$173,836.00
○ Judicial Side		\$32,470.00
○ 5 Year Maintenance Warranty (JS)		<u>\$40,417.00</u>
		\$369,405.00
○ Lakeland Electric		
○ Detention Side		\$226,000.00
○ 5 Year Maintenance Warranty (DS)		\$19,080.00
○ Judicial Side		\$52,000.00
○ 5 Year Maintenance Warranty (JS)		<u>\$19,080.00</u>
		\$316,160.00
J&S Recommendation	Lakeland Electric	\$278,000.00

Note: Owner shall have IT Dept. supply and install Ethernet Drops where required.

Note: Proposals subject to Authority Having Jurisdiction – what is required in one jurisdiction could vary from other jurisdictions.

## Mechanical Equipment (Detention Side)

▪ Trane Controls	\$267,110.00
▪ Trane Equipment	\$123,883.00
▪ Trane Controls/Equipment 5 Year Maintenance Warranty	\$305,898.00

**Test & Balancing (Detention Side)**

- UTAB \$27,255.00

**Mechanical Proposals (Detention Side)**

- Carwile Mechanical \$418,900.00
- Charles Stone Heating & Cooling \$451,000.00

J&S Recommendation Carwile Mechanical \$418,900.00

**Electrical Proposals**

- Lakeland Electric \$67,500.00
- Smith Electric \$93,212.00
- Stansell Electric \$114,967.40

J&S Recommendation Lakeland Electric \$67,500.00

**Plumbing Proposals**

- Carwile Mechanical \$2,100.00
- Charles Stone Heating & Cooling \$2,600.00

J&S Recommendation Carwile Mechanical \$2,100.00

**Subtotal of Base Bid: \$1,184,748.00**

**Subtotal of Warranties (\$68,811.60 Average Annually): \$344,058.00**

**Grand Total of Base Bid & Warranties: \$1,528,806.00**

# Putnam County Criminal Justice Center

## SGT. JEREMIAH SELLS #29 INSPECTION

### HOLDING AREA

- 1) Booking Counter Floor – Tiles Off & Broken  
Repaired by Putnam County Maintenance Department
- 2) Drawers Falling Apart  
Repaired by Putnam County Maintenance Department
- 3) Formica Broken in Spots & Missing  
Repaired by Putnam County Maintenance Department
- 4) Holding Area Ceiling Tiles Water Damage & Stained with Water Spots  
Repaired by Putnam County Maintenance Department
- 5) Shower Door Metal Rusted & Flaking Off  
Repaired by Putnam County Maintenance Department
- 6) Cracked Outside Window – H9  
Window has been ordered & will be repaired by Putnam County Maintenance Department
- 7) Inside of the Cell Door Needs Painting – H10  
Needs to be repaired

### SEG 1 POD

- 8) Dayroom Toilet not Working Properly  
Needs to be repaired
- 9) Daylight Electrical Cover Plate on Wall is Broke  
Repaired by Putnam County Maintenance Department
- 10) Shower Drain Un-Secured to Shower Floor  
Repaired by Putnam County Maintenance Department
- 11) Concrete Slab Cover Above Toilet & Sink in Dayroom is Un-Secure  
Needs to be repaired
- 12) Shower Door Handle Loose and Un-Secure  
Repaired by Putnam County Maintenance Department
- 13) Cell 1 Leaks Water Out of Ceiling During Hard Rain (SG1)  
Repaired by Putnam County Maintenance Department
- 14) Cell 4 Inmates Intercom Button does not Work to Call Booking (SG1)  
Repaired by Putnam County Maintenance Department
- 15) Cell 5 Cracked Window (SG1)  
Window has been ordered & will be repaired by Putnam County Maintenance Department
- 16) Cell 5 Vent Clogged & Rusted (SG1)  
Repaired by Putnam County Maintenance Department

## **SEG 2 POD**

- 17) Dayroom Big Sink Leaks Water from Underneath on Pod Floor  
Needs to be repaired
- 18) SG1 & SG2 Visit Room for Inmates has Water Stains on Ceiling  
Repaired by Putnam County Maintenance Department
- 19) Concrete Slab Cover Above Toilet & Sink in Dayroom is Un-Secure  
Needs to be repaired
- 20) Cell 8 Hole in Concrete Above Light Fixture and Edge of Ceiling (SG1)  
Repaired by Putnam County Maintenance Department
- 21) Shower Ceiling Peeling – SG2  
Repaired by Putnam County Maintenance Department

## **V3**

- 22) Visit Area has Lights Out not Working  
Repaired by Putnam County Maintenance Department

## **Inmate Laundry Room Area**

- 23) Hall in Front of Laundry Room has Leak.  
Repaired by Putnam County Maintenance Department
- 24) Hall in Front of Laundry Room has Missing Ceiling Tiles  
Repaired by Putnam County Maintenance Department
- 25) Laundry Room Mop Bucket Sink Drain is Clogged & not Working  
Needs to be repaired
- 26) Chemical Storage Rack for Mixed Disinfectant Chemicals is Falling Off the Wall  
Repaired by Putnam County Maintenance Department
- 27) Laundry Room Washer #1 is not Working Properly  
Repaired by Putnam County Maintenance Department

## **UT-9 AREA**

- 28) Old Thermostat is Secured to Wall, but is Loose  
Repaired by Putnam County Maintenance Department

## **3B Hall & Court Area**

- 29) 3B Hall Exit Light in Front of Officers Gym Door is Out & Not Working  
Repaired by Putnam County Maintenance Department

### **Kitchen & Kitchen Hall Area**

- 30) Staff Dining has Multiple Lights that are out and not Working  
Repaired by Putnam County Maintenance Department
- 31) Kitchen Hall has Water Leaking from the Wall onto the Floor  
Repaired by Putnam County Maintenance Department
- 32) Kitchen Ceiling has Water Leaking from Multiple Spots that has Created Tile  
Damage & Water Stains  
Repaired by Putnam County Maintenance Department
- 33) One Sink in the Kitchen does not Work at all  
Needs to be repaired
- 34) Metal Kitchen Sink Beside the Microwave is Broken  
Repaired by Putnam County Maintenance Department
- 35) Kitchen Workers Office has Water Spots on Tiles  
Repaired by Putnam County Maintenance Department
- 36) Kitchen Workers Bathroom has Water Spots on Ceiling Tiles  
Repaired by Putnam County Maintenance Department
- 37) Kitchen Dry Storage Room Metal Shelves are Falling Down on the Racks  
Repaired by Putnam County Maintenance Department

### **FEMALE HALL**

- 38) Tiles Need to be Replaced  
Repaired by Putnam County Maintenance Department
- 39) Rusted Air Vents Need Replaced  
Repaired by Putnam County Maintenance Department

### **FMN POD**

- 40) Metal Shower not Hooked Up & Doesn't Work  
Repaired by Putnam County Maintenance Department
- 41) Shower Tiles Missing & Broken  
Repaired by Putnam County Maintenance Department
- 42) Dayroom Ceiling has Water Damage Spots on Tiles  
Repaired by Putnam County Maintenance Department
- 43) Bunkroom has Water Damage Spots on Tiles  
Repaired by Putnam County Maintenance Department
- 44) Clogged Vents  
Repaired by Putnam County Maintenance Department

### **FMD POD**

- 45) Shower Door Handle Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 46) Shower Leaks Out onto the Dayroom Floor  
Repaired by Putnam County Maintenance Department
- 47) Cell 5 Window Cracked  
Repaired by Putnam County Maintenance Department
- 48) Cell 5 Vent Clogged & Rusted  
Repaired by Putnam County Maintenance Department
- 49) Cell 5 Sink Drain is Very Slow  
Repaired by Putnam County Maintenance Department

### **FMX POD**

- 50) Cell 1 Light Over Toilet is Blinking  
Repaired by Putnam County Maintenance Department
- 51) Cell 2 Electrical Plate is Broken  
Repaired by Putnam County Maintenance Department
- 52) Cell 2 Vent Clogged & Rusted  
Repaired by Putnam County Maintenance Department
- 53) Shower Door Handle is Un-Secure  
Repaired by Putnam County Maintenance Department

### **MD1 POD**

- 54) Dayroom has Lights Out  
Repaired by Putnam County Maintenance Department
- 55) Multiple Stains from Water Damage with Ceiling Tiles Missing  
Repaired by Putnam County Maintenance Department
- 56) Dayroom Air Vents Rusted  
Repaired by Putnam County Maintenance Department
- 57) Upstairs Showers Door Handles are Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 58) One Shower Upstairs Closest to Door (X12) does not Work  
Repaired by Putnam County Maintenance Department
- 59) Inmate Visitation Door in the POD Auto Door Closure Broken  
Repaired by Putnam County Maintenance Department
- 60) Shower on 1<sup>st</sup> Floor Closest to Dayroom Toilet has Air Vent Rusted  
Repaired by Putnam County Maintenance Department
- 61) Shower on 1<sup>st</sup> Floor Closest to Dayroom has Handle Loose & Unsecured  
Repaired by Putnam County Maintenance Department
- 62) Shower on 1<sup>st</sup> Floor Closest to Dayroom has Broken & Missing Tiles

- Needs to be repaired
- 63) Shower on 1<sup>st</sup> Floor Closest to Dayroom has a Rusted Metal Frame  
Repaired by Putnam County Maintenance Department
  - 64) Shower on 1<sup>st</sup> Floor Closest to Dayroom Needs Plaster Around Sprinkler Head  
Needs to be repaired
  - 65) UT 70 Door in POD has Loose & Un-Secure Door Handle  
Repaired by Putnam County Maintenance Department
  - 66) Shower Closest to Phones in POD has Tiles Broke & Missing  
Needs to be repaired
  - 67) Shower Closest to Phones in POD has Rusted Door Frame  
Repaired by Putnam County Maintenance Department
  - 68) Shower Closest to Phones in POD has Ceiling Peeling  
Needs to be repaired
  - 69) Shower Closest to Phones in POD has Door Handle Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
  - 70) Cell 1 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 71) Cell 3 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 72) Cell 3 has Long Light Out and Not Working  
Repaired by Putnam County Maintenance Department
  - 73) Cell 5 Door Lock Broken  
Repaired by Putnam County Maintenance Department
  - 74) Cell 5 Night Light Out  
Repaired by Putnam County Maintenance Department
  - 75) Cell 5 Vent Clogged & Broken  
Needs to be repaired
  - 76) Cell 7 Door Lock Broken  
Needs to be repaired
  - 77) Cell 7 Vent Clogged & Broken  
Needs to be repaired
  - 78) Cell 9 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 79) Cell 9 Sprinkler Head Loose  
Needs to be repaired
  - 80) Cell 9 Paint Needed on Walls & Small Metal Table  
Needs to be repaired
  - 81) Cell 11 Door Lock Broken  
Repaired by Putnam County Maintenance Department
  - 82) Cell 11 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 83) Cell 13 Vent Clogged & Rusted

- Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 84) Cell 15 Door Lock Broken  
Repaired by Putnam County Maintenance Department
- 85) Cell 15 Vent Clogged & Broken  
Needs to be repaired
- 86) Cell 15 Sprinkler Head Needs a Cover  
Needs to be repaired
- 87) Cell 15 Long Light is Very Dim  
Repaired by Putnam County Maintenance Department
- 88) Cell 15 Intercom Speaker is Clogged  
Needs to be repaired
- 89) Cell 17 Cell Door Window is Cracked  
Repaired by Putnam County Maintenance Department
- 90) Cell 17 Vent is Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 91) Cell 19 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 92) Cell 21 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 93) Cell 23 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 94) Cell 2 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 95) Cell 4 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 96) Cell 6 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 97) Cell 6 Metal Wire Sticking Through Blocks  
Needs to be repaired
- 98) Cell 8 Intercom Speaker Clogged  
Needs to be repaired
- 99) Cell 8 Vent is Open but Rusted  
Repaired by Putnam County Maintenance Department
- 100) Cell 10 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 101) Cell 10 Wall & Metal Cell Table Needs Painting  
Needs to be repaired

- 102) Cell 12 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 103) Cell 14 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 104) Cell 16 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 105) Cell 16 Small Hole in the Wall by the Ceiling Area  
Repaired by Putnam County Maintenance Department
- 106) Cell 18 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 107) Cell 18 Sprinkler Head Needs Head Cover  
Needs to be repaired
- 108) Cell 20 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 109) Cell 22 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 110) Cell 22 Small Hole in the Wall next to the Ceiling Area  
Repaired by Putnam County Maintenance Department
- 111) Cell 24 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 112) Cell 24 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 113) UT 66 Door Handle Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 114) UT 70 Door Handle Loose & Un-Secure  
Repaired by Putnam County Maintenance Department

**MD2 POD**

- 115) Dayroom Ceiling has Water Damage & Tiles that have Stains  
Repaired by Putnam County Maintenance Department
- 116) One 1<sup>st</sup> Floor Shower has Plaster Missing Around Sprinkler Head  
Needs to be repaired
- 117) One 1<sup>st</sup> Floor Shower Ceiling is Peeling  
Needs to be repaired
- 118) Both 1<sup>st</sup> Floor Showers have Door Handles that are Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 119) Dayroom Stairs are Missing Stair Feet Threads

- Repaired by Putnam County Maintenance Department
- 120) Inmate Visitation has Water Stains on Ceiling  
Repaired by Putnam County Maintenance Department
- 121) Cell 25 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 122) Cell 27 Door Lock Currently Works, but Sticks  
Repaired by Putnam County Maintenance Department
- 123) Cell 27 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 124) Cell 29 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 125) Cell 31 Door Lock Currently Works, but Sticks  
Repaired by Putnam County Maintenance Department
- 126) Cell 31 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 127) Cell 31 Cell Ceiling Needs Painting  
Needs to be repaired
- 128) Cell 33 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 129) Cell 33 Vent Missing Plaster Around Edges  
Repaired by Putnam County Maintenance Department
- 130) Cell 35 Door Lock Sticking  
Repaired by Putnam County Maintenance Department
- 131) Cell 35 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 132) Cell 35 Light Switch on the Long Light does not Work properly  
Repaired by Putnam County Maintenance Department
- 133) Cell 35 Wall Beside Upper Vent  
Repaired by Putnam County Maintenance Department
- 134) Cell 37 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 135) Cell 39 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 136) Cell 41 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 137) Cell 43 Door Lock Currently Works but Sticks  
Repaired by Putnam County Maintenance Department

- 138) Cell 43 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 139) Cell 45 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 140) Cell 45 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 141) Cell 45 Small Light Above Sink is Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 142) Cell 45 Cell Metal Table Needs Painting  
Needs to be repaired
- 143) Cell 47 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 144) Cell 26 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 145) Cell 26 Vent Open but Rusted  
Repaired by Putnam County Maintenance Department
- 146) Cell 26 Small Hole next to Ceiling Above Top Bunk  
Repaired by Putnam County Maintenance Department
- 147) Cell 28 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 148) Cell 28 Vent Open but Rusted  
Repaired by Putnam County Maintenance Department
- 149) Cell 28 Hole in Wall From Where Top Bunk was Previously  
Repaired by Putnam County Maintenance Department
- 150) Cell 30 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 151) Cell 30 Vent Open but Rusted  
Repaired by Putnam County Maintenance Department
- 152) Cell 32 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 153) Cell 34 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 154) Cell 34 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 155) Cell 34 Hole in Wall Where Bunk was Previously  
Repaired by Putnam County Maintenance Department
- 156) Cell 36 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
- 157) Cell 36 Vent Open but Rusted  
Repaired by Putnam County Maintenance Department
- 158) Cell 36 Sprinkler Needs a Cover

- Needs to be repaired
- 159) Cell 36 Hole in Wall Where Bunk was Previously  
Repaired by Putnam County Maintenance Department
  - 160) Cell 38 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
  - 161) Cell 38 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 162) Cell 40 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
  - 163) Cell 40 Vent Open but Rusted  
Repaired by Putnam County Maintenance Department
  - 164) Cell 42 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 165) Cell 44 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
  - 166) Cell 44 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 167) Cell 46 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 168) Cell 48 Door Lock is Broken  
Repaired by Putnam County Maintenance Department
  - 169) Cell 48 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
  - 170) Big Metal Sink Water is not Working Properly and has Poor Pressure  
Repaired by Putnam County Maintenance Department

#### **MAX POD**

- 171) Dayroom has Multiple Water Stains on Ceiling & Missing Tiles  
Repaired by Putnam County Maintenance Department
- 172) Dayroom Ceiling Vents are Clogged  
Repaired by Putnam County Maintenance Department
- 173) MAX Inmate Visit Room has Water Stains on Ceiling  
Repaired by Putnam County Maintenance Department
- 174) Electrical Box Below Dayroom POD Window is Missing  
Repaired by Putnam County Maintenance Department
- 175) Bottom Showers Both have Ceilings that are Peeling  
Needs to be repaired
- 176) Bottom Showers Both have Door Handles that are Loose & Un-Secure  
Repaired by Putnam County Maintenance Department

- 177) Bottom Showers Both have Vents in Shower that are Rusted  
Repaired by Putnam County Maintenance Department
- 178) 2<sup>nd</sup> Floor Showers have Ceilings that are Peeling  
Needs to be repaired
- 179) One 2<sup>nd</sup> Floor Shower does not Work  
Repaired by Putnam County Maintenance Department
- 180) Cell 1 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 181) Cell 3 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 182) Cell 5 Cracked Window  
Repaired by Putnam County Maintenance Department
- 183) Cell 5 Clogged & Rusted Vent  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 184) Cell 5 Hole in Wall Beside Upper Side Vent  
Repaired by Putnam County Maintenance Department
- 185) Cell 7 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 186) Cell 9 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 187) Cell 11 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 188) Cell 13 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 189) Cell 15 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 190) Cell 17 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 191) Cell 19 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 192) Cell 21 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 193) Cell 23 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted

- 194) Cell 2 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 195) Cell 4 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 196) Cell 6 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 197) Cell 8 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 198) Cell 10 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 199) Cell 12 Vent Clogged & Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 200) Cell 14 Inside of Door Needs Painting  
Repaired by Putnam County Maintenance Department
- 201) Cell 14 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 202) Cell 16 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 203) Cell 18 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 204) Cell 20 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 205) Cell 22 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 206) Cell 24 Clogged Vent, not Rusted  
Vent has been painted but needs to be unclogged. Will be repaired is bids are accepted
- 207) UT Door 60 Door Handle Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 208) UT Door 58 Door Handle Loose & Un-Secure  
Repaired by Putnam County Maintenance Department

**MN1 POD**

- 209) Cracked Window in Hallway  
Repaired by Putnam County Maintenance Department
- 210) Water Drink Fountain has Loose Front Cabinet  
Repaired by Putnam County Maintenance Department
- 211) Smoke Alarm over the Bathroom Area is Falling Out of Ceiling  
Repaired by Putnam County Maintenance Department
- 212) Shower Tiles are Broken & Missing  
Repaired by Putnam County Maintenance Department
- 213) Dorm Room has Multiple Lights Out  
Repaired by Putnam County Maintenance Department
- 214) Dayroom has Water Damage Spots on Ceiling and Toilet Paper Hanging from Ceiling  
Repaired by Putnam County Maintenance Department

**MN2 POD**

- 215) Stair Carpet Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 216) Light Out in Dayroom  
Repaired by Putnam County Maintenance Department
- 217) Shower Lights Out  
Repaired by Putnam County Maintenance Department
- 218) Shower Tiles Broken & Missing  
Repaired by Putnam County Maintenance Department
- 219) Electrical Box with Wiring Exposed by Sink in Bathroom Area  
Repaired by Putnam County Maintenance Department
- 220) Electrical Box Cover is Broken  
Repaired by Putnam County Maintenance Department
- 221) Dorm Room has Cracked Window  
Repaired by Putnam County Maintenance Department
- 222) Dorm Room has Multiple Lights Out  
Repaired by Putnam County Maintenance Department
- 223) Inmate Visit Area has Ceiling Tile Pulled Down & Holes in Ceiling  
Needs to be repaired

**MN3 POD**

- 224) Stair Carpet Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 225) Dayroom has Water Damage Spots & Missing Ceiling Tiles  
Repaired by Putnam County Maintenance Department
- 226) Dayroom Light Out  
Repaired by Putnam County Maintenance Department
- 227) Shower Tiles Broken & Missing

Repaired by Putnam County Maintenance Department

#### **MN4 POD**

- 228) Stair Carpet Loose & Un-Secure  
Repaired by Putnam County Maintenance Department
- 229) Shower Tiles Broken & Un-Secure  
Repaired by Putnam County Maintenance Department
- 230) Shower Area Ceiling Vent Clogged  
Repaired by Putnam County Maintenance Department
- 231) Dayroom has Water Damage Spots & Missing Tiles from Ceiling  
Repaired by Putnam County Maintenance Department
- 232) Dayroom Lights Out  
Repaired by Putnam County Maintenance Department

#### **GYM**

- 233) Gym Roof Broken & Will Not Open  
Needs to be repaired
- 234) 2 Gym Lights are Out  
Repaired by Putnam County Maintenance Department
- 235) Multiple Items on Upper Block Ledge Next to the Gym Roof  
Repaired by Putnam County Maintenance Department

#### **Visitation on Floor 3**

- 236) 2 Cameras Down & Not Working  
Needs to be repaired
- 237) Water Stains on Ceiling  
Repaired by Putnam County Maintenance Department
- 238) Some Walls Need Painting  
Needs to be repaired

#### **MISC**

- 239) Lights on 1<sup>st</sup> Floor in Jail Facility will not Function. Central not Booking Control Board is able to Turn the Lights in the POD or Cells On or Off.  
Needs to be repaired
- 240) The CM Team will investigate the existing fire alarm system and smoke evacuation system to insure they are working correctly, advise the Owner of any deficiencies and make the necessary repairs as soon as possible.  
Will be repaired if bids are accepted

**Official TCI Inspection Report Status**  
**Putnam County Criminal Justice Center**

- 1) Male Housing Area Lighting  
Repaired by Putnam County Maintenance Department
- 2) Female Housing Area Lighting  
Repaired by Putnam County Maintenance Department
- 3) Overhead Waterlines Leaking in Booking Area & Hallways  
Repaired by Putnam County Maintenance Department
- 4) Fresh Air Vents in Female Cells Need Cleaning  
Will be repaired if bids are accepted
- 5) Booking Counter Floor Tiles Broken and Missing  
Repaired by Putnam County Maintenance Department
- 6) Drawers Falling Apart  
Repaired by Putnam County Maintenance Department
- 7) Formica is Broken in Spots and Missing  
Repaired by Putnam County Maintenance Department
- 8) Cell Door Window Cracked  
Repaired by Putnam County Maintenance Department
- 9) 48 Faulty Locks in Pod Areas (to be installed – Under Contract)  
Repaired by Putnam County Maintenance Department
- 10) Water in Floor Throughout the Facility due to Water Leakage  
Repaired by Putnam County Maintenance Department
- 11) Floor Tiles to be Replaced Causing Water Ponds in Numerous Showers  
Repaired by Putnam County Maintenance Department
- 12) Ceiling Tiles Need to be Replaced due to Stains & Possible Mold Build Up from Moisture  
Repaired by Putnam County Maintenance Department, however, according to PCMD new areas need to be replaced
- 13) Handicap Shower Stall in Booking has 6-8” Tiles Step-Up in Doorway  
Repaired by Putnam County Maintenance Department
- 14) 4 out of 7 Sinks in the Kitchen are not Functional  
Repaired by Putnam County Maintenance Department, however according to PCMD there is another sink not functional
- 15) Dishwasher is not Functional  
New dishwasher installed by Putnam County Maintenance Department
- 16) Forced Air Vents blocked by Dirt & Debris  
Will be repaired if bids are accepted
- 17) Insufficient Lighting  
Repaired by Putnam County Maintenance Department, however new lighting may need to be installed for increased visual ability
- 18) Poor Ventilation Causing Mold Build-Up  
Will be repaired if bids are accepted
- 19) Cell Door Windows Need Repair  
Repaired by Putnam County Maintenance Department

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4/13/2012

**MOTION RE: TERMINATE CONTRACT WITH J & S CONSTRUCTION FOR RENOVATION OF THE JUSTICE CENTER**

Commissioner Mike Medley moved and Commissioner Marsha Bowman seconded the motion to terminate the contract with J & S Construction for renovation of the Justice Center.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

John Stites of J & S Construction spoke to the Commissioners.

**MOTION RE: AMEND MOTION TO SEND BACK TO LAND AND FACILITIES COMMITTEE FOR J & S TO MEET WITH AND GET DETAILS AND RECOMMENDATION FROM LAND & FACILITIES COMMITTEE AND BRING BACK TO THE COMMITTEE FOR FISCAL REVIEW MEETING IN MAY**

Commissioner Scott Ebersole moved and Commissioner Steve Pierce seconded the amended motion to send back to Land & Facilities Committee for J & S to meet with and get details and recommendation from the Land & Facilities Committee and bring back to the Committee for Fiscal Review Meeting in May.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the amended motion.

The Chairman asked the Commissioners to vote on the amended motion to send back to Land & Facilities Committee for J & S to meet with and get details and recommendation from the Land & Facilities Committee and bring back to the Committee for Fiscal Review Meeting in May. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh

Sue Neal  
Jonathan Williams  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Steve Pierce  
Mike Atwood  
Cathy Reel

AGAINST:

Mike Medley

Daryl Blair  
Marsha Bowman

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ABSENT:

Eris Bryant

The Clerk announced twenty (20) voted for, three (3) voted against, and one (1) absent.  
The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE – DISCUSS RESOLUTION TO LEVY A  
COUNTY-WIDE MOTOR VEHICLE TAX  
(THIS COMES WITHOUT RECOMMENDATION)**

(SEE ATTACHED)

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## RESOLUTION TO LEVY A COUNTY-WIDE MOTOR VEHICLE TAX

**WHEREAS**, *Tennessee Code Annotated*, Section 5-8-102, authorizes counties to levy a motor vehicle privilege tax as a condition precedent to the operation of a motor vehicle within a county; and,

**WHEREAS**, the need for new revenue sources is great in Putnam County;

**NOW, THEREFORE BE IT RESOLVED**, by the Putnam County legislative body that;

**SECTION 1.** For the privilege of using the public roads and highways, in Putnam County, Tennessee, there is levied upon motor-driven vehicles, and upon the privilege of the operation thereof, except motorcycles, motor-driven bicycles and scooters, farm tractors, self-propelled farm machines not usually used for operation upon public highways or roads, and motor-driven vehicles owned by any governmental agency or governmental instrumentality and except for other exemptions provided by general law, a special privilege tax for the benefit of such county, which tax shall be in the amount of thirty dollars (\$30.00 ) for each such motor-driven vehicle, the owner of which resides within said county.

This tax applies to, is a levy upon, and shall be paid on each motor-driven vehicle, the owner of which resides within said county.

**SECTION 2.** The tax herein levied shall be paid to and collected by the County Clerk of Putnam County, who is authorized by *Tennessee Code Annotated*, Section 67-4-103, to collect such privilege taxes. The County Clerk shall collect this tax at the same time he collects the state privilege tax levied upon the operation of a motor-driven vehicle over the public highways of this state. The County Clerk shall deduct a fee of five percent (5%) as authorized in *Tennessee Code Annotated*, Section 8-21-701(55), from the amount of taxes collected and paid over to the County Trustee.

**SECTION 3.** Payment of the privilege tax imposed hereunder shall be evidenced by a receipt, issued in duplicate by the County Clerk, the original of which shall be kept by the owner of the motor-driven vehicle, and by a decal also issued by the County Clerk, which shall be displayed by affixing the decal on and to the lower right corner of the license plate in the space provided for such decal. The design of the decal shall be determined by the County Clerk and shall be the same size as the state renewal decal. The expense incident to the purchase of such decals herein required, as well as the expense of obtaining proper receipts and other records necessary for the performance of the duties herein incumbent upon the County Clerk, shall be paid from the general fund of the county.

**SECTION 4.** The privilege tax or wheel tax herein levied, when paid together with full, complete, and explicit performance of and compliance with all provisions of this Resolution, by the owner, shall entitle the owner of the motor-driven vehicle for which said tax was paid and on which the decal or emblem has been affixed as herein provided, to operate or allow to be operated such

vehicle over the streets, roads, and highways of the county for a period of one year which will run concurrently with the period established for the state registration fees by *Tennessee Code Annotated*, Section 55-4-104.

In the event the wheel tax decal is sold by the Clerk for a period of more or less than a twelve-month period, the tax imposed shall be proportionate to the annual tax fixed for the vehicle and modified in no other manner, except that the proportional tax shall be rounded off to the nearest quarter of a dollar.

**SECTION 5.** In the event any motor-driven vehicle, for which the wheel tax has been paid and the emblem or decal issued and placed thereon, becomes unusable or is destroyed or damaged to the extent that it can no longer be operated over the public roads, streets or highways of said county; or in the event that the owner transfers the title to such vehicle, or completely removes therefrom and destroys the decal or emblem issued for and placed thereon, and the owner makes proper application to the Clerk for the issuance of a duplicate decal or emblem to be used by such owner on another vehicle for the unexpired term for which the original decal or emblem was issued, and the Clerk is satisfied that the applicant is entitled to the issuance of such a duplicate decal or emblem and the owner pays into the hands of the Clerk the sum of thirty dollars (\$30.00), the Clerk will then issue to such owner a duplicate receipt, canceling the original receipt delivered to the Clerk by the owner, and will deliver to the owner a duplicate decal or emblem, which shall be affixed to the motor-driven vehicle for which it is issued, as herein provided, and such duplicate decal or emblem shall entitle the owner to operate or allow to be operated the vehicle upon the streets, roads, and highways of said county for the remainder of the period for which the original decal or emblem was issued. Likewise, in the event a decal or emblem becomes obliterated, erased, or defaced, or is destroyed under the provisions of this resolution, and is therefore illegible and unusable by the owner, upon proper application made by the owner and filed with the Clerk, showing such circumstances and facts to be true, then the Clerk, upon receipt from the owner of thirty dollars (\$30.00) may issue and deliver to the owner, a duplicate decal or emblem.

**SECTION 6.** The proceeds of the motor vehicle privilege tax herein levied shall be placed in the county debt service fund and shall be used to fund County debt obligations.

**SECTION 7.** If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this resolution which can be given effect without the invalid provision or application, and to that end the provisions of this resolution are declared to be severable.

**SECTION 8.** This resolution shall have no effect unless it is approved by a two-thirds (2/3) vote of the county legislative body of Putnam County at two (2) consecutive regularly scheduled meetings.

**SECTION 9.** For the purpose of approving or rejecting the provisions of this act, it shall be effective upon being approved by a two-thirds (2/3) vote of the county legislative body of Putnam County at two (2) consecutive regularly scheduled meetings. For the purpose of collection of the tax herein levied, such collection shall begin on the first day of July, 2012, unless this resolution is subject to a referendum election pursuant to T.C.A. ' 5-8-102, whereupon collection of the tax herein levied shall begin on the first day of the month following the month that this resolution is approved at a referendum.

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Passed 1st reading at the regular \_\_\_\_\_, 2012, meeting of the Putnam County Legislative body.

Passed 2<sup>nd</sup> reading at the regular \_\_\_\_\_, 2012, meeting of the Putnam County Legislative body.

APPROVED:

\_\_\_\_\_  
County Executive

ATTEST:

\_\_\_\_\_  
County Clerk

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**MOTION RE: AMEND THE MOTION TO DELAY UNTIL NEXT MONTH FOR FURTHER REVIEW TO LEVY A COUNTY-WIDE MOTOR VEHICLE TAX**

Commissioner Jonathan Williams moved and the amended motion failed due to lack of a second.

**MOTION RE: NOT APPROVE ITEM E (RESOLUTION TO LEVY A COUNTY-WIDE MOTOR VEHICLE TAX)**

Commissioner Joe Trobaugh moved and Commissioner Mike Medley seconded the motion to not approve Item E (a Resolution to Levy a County-Wide Motor Vehicle Tax).

**MOTION RE: AMEND MOTION TO PLACE WHEEL TAX ON COUNTY WIDE BALLOT FOR DECISION BY THE PEOPLE OF PUTNAM COUNTY**

Commissioner Reggie Shanks moved and Commissioner Chris Savage seconded the motion to place wheel tax on the county-wide ballot for decision by the people of Putnam County.

**MOTION RE: CEASE DEBATE AND MOVE ON WITH THE VOTE**

Commissioner Bob Duncan moved and Commissioner Kevin Maynard seconded the motion to cease debate and move on with the vote.

The Chairman asked for discussion on the motion to cease debate and move on with the vote. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion to cease debate. The motion carried.

The Chairman asked the Commissioners for a vote on the motion to place wheel tax on the county-wide ballot for decision by the people of Putnam County. The Commissioners voted as follows:

FOR:

Jerry Ford  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Daryl Blair  
Kim Bradford  
Marsha Bowman  
Steve Pierce  
Mike Atwood

AGAINST:

Scott Ebersole  
Tom Short  
David Gentry  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs

Sue Neal  
Jonathan Williams  
Kevin Maynard  
Jim Martin  
Bob Duncan  
Cathy Reel

ABSENT:

Eris Bryant

The Clerk announced eleven (11) voted for, twelve (12) voted against, and one (1) absent. The motion failed.

**MOTION RE: WITHDRAW MOTION TO NOT APPROVE ITEM E (RESOLUTION TO LEVY A COUNTY-WIDE MOTOR VEHICLE TAX)**

Commissioner Joe Trobaugh withdrew his previous motion to not approve Item E (Resolution to Levy a County-Wide Motor Vehicle Tax).

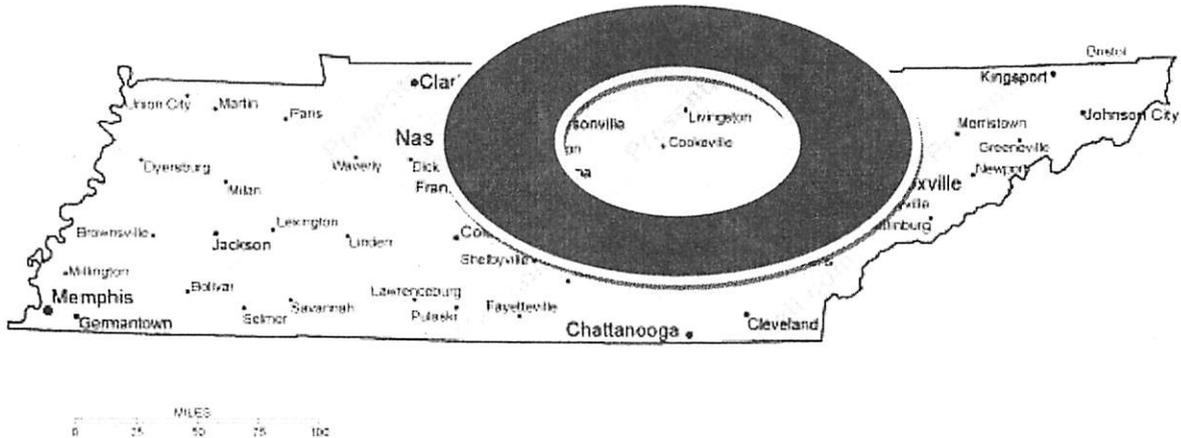
**MOTION RE: CONSIDER REQUEST FROM LEADERSHIP PUTNAM TO CONSTRUCT A 200 HORSE STALL BARN AT HYDER-BURKS (THIS COMES WITHOUT RECOMMENDATION)**

Commissioner Tom Short moved and Commissioner Mike Atwood seconded the motion to approve a request from Leadership Putnam to construct a 200 horse stall barn at Hyder-Burks.

(SEE ATTACHED)

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## TENNESSEE



\*\*\* The outer limits of the circle represent 100 miles from Cookeville, TN.

**REQUEST:** We are requesting the investment of \$1,000,000 (\$600,000 from the State of Tennessee, \$200,000 from the City of Cookeville, and \$200,000 from Putnam County) to build a 200 horse stall barn and covered warm-up arena to make Hyder-Burks one of the premiere moderately-priced equestrian venues in the region, an investment that pays for itself through increased tax revenues, hotel, restaurant and fuel charges from equine exhibitors.

**JUSTIFICATION:** Hyder-Burks is an excellent venue for equine exhibitions except that it only has capacity for 75 horse stalls and most shows require a minimum of 200 stalls. In 1989, an Alabama study showed that every horse that was shown, the family spent \$1500 per show horse per year in fuel, restaurants, lodging and entrance fees.

Tennessee Agricultural Statistics, January 1, 2004

1999 article from Alabama entitled "Economic Impacts of the Alabama Horse Industry"

1999 Average Annual Care and Maintenance per Horse by category (Alabama):

Showing: \$11,005

Racing: \$15,390

Recreational: \$3,140

"Owners estimate there are 6,500 active show horses in Alabama annually spending \$1,500 per horse on fuel, food lodging, stall fees, registration fees, resulting in a total direct impact of \$9.7 Million annually." Based on having 2.51 times more horses in Tennessee as compared to Alabama, these 1999 economic impact numbers for dollars from show horse would be \$24.35 million/ year.

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Item	Alabama	Tennessee
Total horses	83,710	210,000
Quarter Horses	34,543	49,000
TN Walking Horses	15,617	61,000
Estimated equine value		\$565,000,000
# of Operations		41,000
Expenses per animal		\$2,844
Horse Show \$\$\$\$ generated	\$9.70 billion	\$24.35 million

**American Horse Council:**

- ✓ 9.2 million horses in the U.S.
- ✓ TN ranks # 6.
- ✓ 4.6 million Americans involved as an owner or employee.
- ✓ 2 million people own horses.
- ✓ Horse industry has a direct economic impact of \$39 billion annually.
- ✓ 34% of horse owners have a household income of less than \$50,000.
- ✓ 28% over \$100,000,
- ✓ 46% have income between \$25,000 - \$75,000.
- ✓ Over 70% of horse owners live in communities of 50,000 people or less
- ✓ Tennessee has the 6<sup>th</sup> largest horse herd in the U.S.

<b><i>Tax Revenue Generated at Various Attendance Levels</i></b>			
	<b><i>200 Travel Parties (1 Horse Show)</i></b>	<b><i>2400 Travel Parties (12 Horse Shows)</i></b>	<b><i>4800 Travel Parties (12 Horse Shows + 12 Other Events)</i></b>
<b><i>State of Tennessee</i></b>	\$9,140.00	\$109,680.00	\$219,360.00
<b><i>Putnam County General Fund</i></b>	\$5,533.82	\$66,405.81	\$132,811.61
<b><i>Other</i></b>	\$972.57	\$11,670.88	\$23,341.76
<b><i>Totals</i></b>	<b>\$15,646.39</b>	<b>\$187,756.69</b>	<b>\$375,513.37</b>

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The Chairman asked for discussion on the motion to consider a request from Leadership Putnam to construct a 200 horse stall barn at Hyder-Burks. The Commissioners discussed the motion.

**MOTION RE: AMEND MOTION TO APPROVE REQUEST TO BUILD A 200 HORSE STALL BARN AT HYDER-BURKS BASED ON OTHER FUNDING BY CITY AND STATE AND COUNTY FUNDING TO COME FROM GENERAL FUND BALANCE**

Commissioner Tom Short moved and Commissioner Jim Martin seconded amending the motion to approve a request to build a 200 horse stall barn at Hyder-Burks based on other funding by City and State and County Funding to come from the General Fund Balance.

The Chairman asked for discussion on the amended motion to approve a request to build a 200 horse stall barn at Hyder-Burks based on other funding by City and State and County Funding to come from the General Fund Balance. The Commissioners discussed the motion.

**MOTION RE: SUBSTITUTE MOTION TO REFER THE REQUEST FROM LEADERSHIP PUTNAM TO CONSTRUCT A 200 HORSE STALL BARN AT HYDER-BURKS TO THE BUDGET COMMITTEE**

Commissioner Jonathan Williams moved and Commissioner Ron Williamson seconded the substitute motion to refer the request from Leadership Putnam to construct a 200 horse stall barn at Hyder-Burks to the Budget Committee.

The Chairman asked the Commissioners to vote on the substitute motion to refer the request from Leadership Putnam to construct a 200 horse stall barn at Hyder-Burks to the Budget Committee. The Commissioners voted as follows:

FOR:

David Gentry  
Jerry Ford  
Ron Williamson  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks

Jonathan Williams  
Kevin Maynard  
Kim Bradford

**AGAINST:**

Scott Ebersole  
Tom Short  
John Ludwig  
Joe Trobaugh  
Mike Medley

Sue Neal  
Daryl Blair  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

**ABSENT:**

Eris Bryant

The Clerk announced ten (10) voted for, thirteen (13) voted against, and one (1) absent.  
The substitute motion failed.

The Chairman asked the Commissioners to vote on the original motion to approve a request from Leadership Putnam to construct a 200 horse stall barn at Hyder-Burks based on other funding by City, State and County Funding to come from General Fund Balance. The Commissioners voted as follows:

**FOR:**

Scott Ebersole  
Tom Short  
Ron Williamson  
John Ludwig  
Terry Randolph  
Chris Savage

Sue Neal  
Kim Bradford  
Jim Martin  
Bob Duncan  
Steve Pierce  
Mike Atwood  
Cathy Reel

**AGAINST:**

David Gentry  
Jerry Ford  
Anna Ruth Burroughs  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Marsha Bowman

**ABSENT:**

Eris Bryant

The Clerk announced thirteen (13) voted for, ten (10) voted against, and one (1) absent.  
The motion carried.

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## **NOMINATING COMMITTEE**

### **MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE APPOINTMENT OF SULLIVAN SMITH, MD AS MEDICAL EXAMINER FOR A 2 YEAR TERM TO EXPIRE APRIL 2014**

Commissioner Jim Martin moved and Commissioner Ron Williamson seconded the motion to approve the appointment of Sullivan Smith, MD as Medical Examiner for a 2 year term to expire April 2014.

The Chairman asked for discussion on the motion to approve the appointment of Sullivan Smith, MD as Medical Examiner for a 2 year term to expire April 2012. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

### **MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING APPOINTMENTS TO THE TAX EQUALIZATION BOARD FOR 2 YEAR TERMS TO EXPIRE APRIL 2014:**

**CHARLES LOOPER – EAST**  
**PERRY NASH – SOUTH**  
**RANDY CARLISLE – NORTH**  
**MORGAN MCHENRY - WEST**

Commissioner Jim Martin moved and Commissioner Daryl Blair seconded the motion to approve the appointments of Charles Looper, Perry Nash, Randy Carlisle, and Morgan McHenry to the Tax Equalization Board for a 2 year term to expire April 2014.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the appointments of Charles Looper, Perry Nash, Randy Carlisle, and Morgan McHenry to the Tax Equalization Board for a 2 year term to expire April 2014. The motion carried.

## **REPORT OF SPECIAL COMMITTEES**

### **RESOLUTIONS**

### **MOTION RE: SUSPEND RULE 5-E TO CONSIDER ITEM C (RESOLUTION REQUESTING ASSISTANCE FROM THE CITY OF COOKEVILLE TO PROVIDE WATER TO THE RESIDENTS OF POPLAR GROVE AND MT PLEASANT COMMUNITIES)**

Commissioner Kevin Maynard moved and Commissioner Jim Martin seconded the motion to suspend Rule 5-E to consider Item C (Resolution requesting assistance from the City of Cookeville to provide water to the residents of Poplar Grove and Mt Pleasant Communities).

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to suspend Rule 5-E to consider Item C (Resolution requesting assistance from the City of Cookeville to provide water to the residents of Poplar Grove and Mt Pleasant Communities). The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Sue Neal  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

AGAINST:

Jonathan Williams

ABSENT:

Eris Bryant

The Clerk announced twenty-two (22) voted for, one (1) voted against, and one (1) absent. The motion carried.

**MOTION RE: CONSIDER RESOLUTION REQUESTING ASSISTANCE FROM THE CITY OF COOKEVILLE TO PROVIDE WATER TO THE RESIDENTS OF POPLAR GROVE AND MT PLEASANT COMMUNITIES**

Commissioner Jim Martin moved and Commissioner Ron Williamson seconded the motion to approve the Resolution requesting assistance from the City of Cookeville to provide water to the residents of Poplar Grove and Mt Pleasant Communities.

(SEE ATTACHED)

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**RESOLUTION REQUESTING ASSISTANCE  
FROM THE CITY OF COOKEVILLE**

**WHEREAS**, clean, uncontaminated drinking water is a necessity that no resident of Putnam County should be without; and,

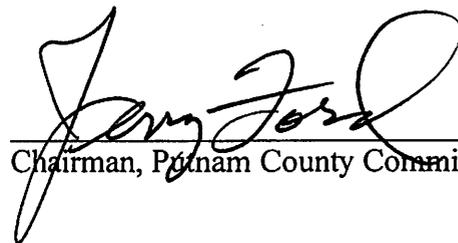
**WHEREAS**, there are several areas throughout Putnam County where there are people who do not have clean water; and,

**WHEREAS**, two of those areas are Poplar Grove and Mt Pleasant which is in the old Falling Water Utility District which was purchased by the City of Cookeville; and,

**WHEREAS**, Putnam County has no way to furnish water to these residents;

**NOW THEREFORE BE IT RESOLVED**, that the Putnam County Commission is formally requesting the City of Cookeville to provide water to the residents of the Poplar Grove and Mt Pleasant communities.

Adopted this the 16<sup>TH</sup> day of APRIL, 2012

  
\_\_\_\_\_  
Chairman, Putnam County Commission

ATTEST:  
  
\_\_\_\_\_  
(County Clerk)

The Chairman asked for discussion on the motion to approve a Resolution requesting assistance from the City of Cookeville to provide water to the residents of Poplar Grove and Mt Pleasant Communities. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve a Resolution requesting assistance from the City of Cookeville to provide water to the residents of Poplar Grove and Mt Pleasant Communities. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Mike Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Steve Pierce  
Mike Atwood  
Cathy Reel

AGAINST:

Marsha Bowman

ABSENT:

Eris Bryant

The Clerk announced twenty-two (22) voted for, one (1) voted against, and one (1) absent. The motion carried.

### **ELECTION OF NOTARIES**

Commissioner Mike Medley moved and Commissioner Kim Bradford seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

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PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected April 16, 2012

---

MEGAN BURNETT  
TAMMY BUSH  
ANGIE D BYERS  
MARIA COFFMAN  
LISA G FULLER  
DORIS J GIVENS  
CELESTE KEMP  
RICHARD D LOFTIS

DONNA P LONG  
STEPHEN T PIERCE  
NANCY M RECTOR  
DONNA REICH  
ASHLEE SHOWALTER  
BRENDA G SPAIN  
CHARLIE TRISDALE  
ASHLEY UPCHURCH

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
John Ludwig  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Steve Pierce  
Mike Atwood  
Cathy Reel

ABSENT

Eris Bryant

The Clerk announced twenty-three (23) voted for, zero (0) voted against, and one (1) absent. The motion to carried.

#### **OTHER NEW BUSINESS**

**MOTION RE: PRESENTATION OF ANNUAL WORK PROGRAM PROVIDED UNDER THE STATE-AID HIGHWAY SYSTEM PROGRAM. ROADS INCLUDE PORTIONS OF: BURGESS SCHOOL ROAD BAXTER ROAD PRESENTED BY ROAD SUPERVISOR RANDY JONES**

Commissioner Mike Atwood moved and Commissioner Mike Medley seconded the motion to approve a presentation of annual work program provided under the State-Aid Highway System Program. Roads include portions of Burgess School Road and Baxter Road.

(SEE ATTACHED)

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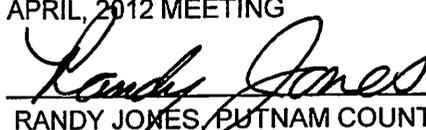
# Putnam County Highway Department

505 East Veterans Drive  
Cookeville, TN 38501

TO: HONORABLE MEMBERS, PUTNAM COUNTY BOARD OF COMMISSIONERS

RE: ANNUAL STATE-AID WORK PROGRAM FOR 2011-2012

DATE: APRIL, 2012 MEETING

FROM:   
RANDY JONES, PUTNAM COUNTY ROAD SUPERVISOR

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THE COUNTY UNIFORM ROAD LAW (AT. C. A. 54-7-111) REQUIRES THE CHIEF ADMINISTRATIVE OFFICER OF THE HIGHWAY DEPARTMENT TO SUBMIT TO THE COUNTY LEGISLATIVE BODY AND TO THE T. D. O. T., AN ANNUAL WORK PROGRAM TO BE FINANCED UNDER THE STATE-AID HIGHWAY SYSTEM PROGRAM.

THE FOLLOWING ROADS WILL BE RESURFACED USING STATE AID FUNDS:

PROJECT	MILES	LOCAL ROAD NAME	FROM	TO	COST	COUNTY	STATE
SA-71016(1)	2.282	BURGESS SCHOOL ROAD	BUNKER HILL ROAD	SR 135	170,412	50,103	120,309
SA-71010(5)	2.125	BAXTER ROAD	JD RANDOLPH ROAD	BAXTER CITY LIMITS	158,159	31,631	126,528
<b>TOTALS</b>	<b>4.407</b>				<b>328,571</b>	<b>81,734</b>	<b>246,837</b>

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve a presentation of annual work program provided under the State-Aid Highway System Program. Roads include portions of Burgess School Road and Baxter Road. The motion carried.

**ANNOUNCEMENTS AND STATEMENTS**

**EMPLOYEE OF THE MONTH: NONE**

**CITIZEN OF THE MONTH: NONE**

**ADJOURN:**

Commissioner Mike Atwood moved and Commissioner Kevin Maynard seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.



**Item #5**     **County-Wide Vehicle Tax**  
**After much discussion the following motion was made:**

**Motion:**     **Send to Full Commission without recommendation**

Made By:     Medley  
Seconded:    Maynard

**VOICE VOTE**

**APPROVED**

**Item #6**     **Any other business**

**Request from Leadership Putnam for a proposal to construct a 200 horse stall barn at Hyder-Burks at the cost to the County of \$200,000. Committee was running short on time so the following motion was made.**

**Motion:**     **Send to Full Commission without recommendation and for Leadership Putnam to continue their presentation.**

Made By:     Ebersole  
Seconded:    Blair

**VOICE VOTE**

**APPROVED**

**ADJOURNED**

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# **FISCAL REVIEW AGENDA**

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: April 4, 2012**

**RE: Fiscal Review Committee Agenda**

**Listed below are items to be considered by the County's Fiscal Review Committee on Monday, April 9, 2012, at 5:30 PM in the County Commission Chambers at the Courthouse.**

1. Consider budget amendment to the County General Fund.
2. Consider budget amendment to the General Purpose School Fund.
3. Consider budget amendment to the Solid Waste Sanitation Fund..
4. Discuss letter from J & S Construction with proposal for partial renovation of Justice Center.
5. Discuss Resolution to Levy a County-Wide Motor Vehicle Tax.
6. Any other business that needs to be reviewed by the Fiscal Review Committee.

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## PLANNING COMMITTEE

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: April 4, 2012**

**RE: Planning Committee Agenda**

**Listed below are items to be considered by the County's Planning Committee on Monday April 9, 2012, at 6:00 PM in the County Commission Chambers at the Courthouse.**

1. Consider a Resolution adopting the Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update.  
*This report is in the County Executive's Office should anyone want to review it....Very lengthy.*
2. Discuss request from Dean C. Pat Bagley, from TTU for a Leadership Putnam Project.
3. Consider a Resolution of the Commission of Putnam County supporting the City of Cookeville's submission of an application to the Tennessee Department of Transportation for Participation in the Local Interstate Connecting (LIC) Route Program.
4. Any other business that needs to be reviewed by the Planning Committee.

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Nominating Committee Minutes  
April 9, 2012  
Prepared by Scott Ebersole

Chairman Martin brought the meeting to order at 6:55 pm with the following committee members were present;

Jim Martin  
Mike Atwood  
Eris Bryant  
Scott Ebersole

Item #1 Consider appointment for County Medical Examiner.

Sullivan Smith, M. D. is current Medical Examiner and has agreed to serve another two year term.

A motion was made to appoint Dr. Smith

Motion Passed

Item #2 Consider four appointments to the Tax Equalization Board for two year terms

Current appointees are  
Charles Looper – East  
Perry Nash – South  
Randy Carlisle – North  
Morgan McHenry – West

All were contacted and agreed to be appointed again.

A motion was made to appoint all four for new two year terms,

Motion Passed

Looking forward to May's business, the insurance committee will have appointment from the County Executive

No other business needing to be discussed, meeting was adjourned

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## **NOMINATING COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Kim Blaylock, County Executive**

**DATE: April 4, 2012**

**RE: Nominating Committee Agenda**

**Listed below are items to be considered by the Nominating Committee on Monday, April 9, 2012 at 5:30 PM in the County Commission Chambers.**

1. Consider appointment for County Medical Examiner. This is a 2 year term to expire April 2014.  
Current appointment-Sullivan Smith, M.D.
2. Consider 4 County appointments to the Tax Equalization Board each representing east, west, north and south areas of Putnam County.  
*Note the City Council appoints for the City of Cookeville*  
Terms are for 2 years - to expire April 2014
3. Any other business that needs to be reviewed by the Nominating Committee.