

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**(SPECIAL CALLED MEETING)**  
**SEPTEMBER 1, 2011**

Prepared By:

Wayne Nabors  
Putnam County Clerk  
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**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on September 1, 2011 there was a special called meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Bob Duncan and County Clerk Wayne Nabors.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

**PRESENT:**

Scott Ebersole	Sue Neal
Tom Short	Jonathan Williams
David Gentry	Daryl Blair
Jerry Ford	Kevin Maynard
Ron Williamson	Kim Bradford
Andy Honeycutt	Jim Martin
Anna Ruth Burroughs	Bob Duncan
Terry Randolph	Marsha Bowman
Chris Savage	Mike Atwood
Reggie Shanks	Cathy Reel
Joe Trobaugh	
Michael Medley	

**ABSENT:**

Eris Bryant  
Steve Pierce

The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Chairman declared a quorum.

**AGENDA**

(SEE ATTACHED)



**WAYNE NABORS**  
**COUNTY CLERK - PUTNAM COUNTY**

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**MEMO**

**Date:** August 25, 2011  
**To:** All County Commissioners of Putnam County  
**From:** County Clerk Wayne Nabors  
**Subject:** Special Called Meeting of the County Commission

**Pursuant to Rule 1C of the Rules of the Putnam County Board of Commissioners, this shall serve as notice of a special called session of the Putnam County Board of Commissioners on Thursday, September 1, 2011 at 6:00 p.m. in the county commission meeting room of the Putnam County Courthouse to consider the following:**

- 1. To consider issues regarding the Putnam County Jail.**

**Wayne Nabors**  
**County Clerk**

**MOTION RE: LAND AND FACILITIES COMMITTEE RECOMMEND APPROVAL THAT THE COUNTY COMMIT UP TO ONE MILLION DOLLARS (\$1,000,000) IN ORDER TO:**

**REPAIR, RENOVATE, OR REPLACE THE HVAC SYSTEM AT THE PUTNAM COUNTY JUSTICE CENTER**

**ADDRESS ALL DEFICIENCIES AND REPAIR ALL ITEMS NOTED IN THE RECENT INSPECTION REPORTS FROM THE TENNESSEE CORRECTIONS INSTITUTE REGARDING THE PUTNAM COUNTY JAIL**

**THE COUNTY EXECUTIVE IS AUTHORIZED TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH J & S CONSTRUCTION, INC. TO BE CONSTRUCTION MANAGER AS TO THE NEEDED REPAIRS. IS IT ALSO RECOMMENDED THAT OF THE ONE MILLION DOLLARS (\$1,000,000) AUTHORIZED FOR EXPENDITURES RELATED TO THE PUTNAM COUNTY JAIL, FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000) OF THE SAME SHALL COME FROM THE CAPITAL PROJECTS FUND. SHOULD ADDITIONAL FUNDING BE NECESSARY, THE COUNTY WILL ISSUE A CAPITAL OUTLAY NOTE FOR THE REMAINDER, IF ANY. IF A CAPITAL OUTLAY NOTE IS ISSUED, IT WILL BE PAID BACK IN A PERIOD NO LONGER THAN THREE YEARS**

Commissioner Chris Savage moved and Commissioner Scott Ebersole seconded the motion to approve the recommendation for the County to commit up to one million dollars (\$1,000,000) in order to: repair, renovate, or replace the HVAC system at the Putnam County Justice Center; address all deficiencies and repair all items noted in recent inspection reports from the Tennessee Corrections Institute regarding the Putnam County Jail; the County Executive is authorized to enter into a Professional Services Contract with J & S Construction, Inc. to be Construction Manager as to the needed repairs.

(SEE ATTACHED)

### **MOTION**

It is the recommendation of the Land and Facilities Committee and I so move that the County commit up to One Million Dollars (\$1,000,000.00) in order to:

Repair, renovate, or replace the HVAC system at the Putnam County Justice Center

Address all deficiencies and repair all items noted in the recent inspection reports  
From the Tennessee Corrections Institute regarding the Putnam County Jail

The County Executive is hereby authorized to enter into a Professional Services Contract with J & S Construction, Inc. to be Construction Manager as to the needed repairs.

It is also part of this motion and recommendation of the Land and Facilities Committee that of the One Million Dollars (\$1,000,000.00) authorized for expenditures related to the Putnam County Jail, Four Hundred Fifty Thousand Dollars (\$450,000.00) of the same shall come from the Capital Projects Fund. Should additional funding be necessary, the County will issue a capital outlay note for the remainder, if any. If a capital outlay note is issued, it will be paid back in a period no longer than three years.

Putnam County Budget Amendment/Transfer Authorization Form

Department **Capital Projects Fund**

Date: **September 1, 2011**

<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amount Requested</u>	<u>Amount Expended (Received) YTD</u>
171	54110-708	Communicat. Equip (radios)	110,000	20,000		90,000	0
171	54210-720	Plant Operation Equip (Locks)	165,000	50,000		115,000	0
171	54210-707	Building Improvements	0		450,000	450,000	0
171	#39000	Fund Balance		380,000			

Explanation: Jail

The Chairman asked for discussion on the motion to approve the recommendation for the County to commit up to one million dollars (\$1,000,000) in order to: repair, renovate, or replace the HVAC system at the Putnam County Justice Center; address all deficiencies and repair all items noted in recent inspection reports from the Tennessee Corrections Institute regarding the Putnam County Jail; the County Executive is authorized to enter into a Professional Services Contract with J & S Construction, Inc. to be Construction Manager as to the needed repairs. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve the recommendation for the County to commit up to one million dollars (\$1,000,000) in order to: repair, renovate, or replace the HVAC system at the Putnam County Justice Center; address all deficiencies and repair all items noted in recent inspection reports from the Tennessee Corrections Institute regarding the Putnam County Jail; the County Executive is authorized to enter into a Professional Services Contract with J & S Construction, Inc. to be Construction Manager as to the needed repairs

The Commissioners voted as follows:

**FOR**

Scott Ebersole  
Tom Short  
David Gentry  
Jerry Ford  
Ron Williamson  
Andy Honeycutt  
Anna Ruth Burroughs  
Terry Randolph  
Chris Savage  
Reggie Shanks  
Joe Trobaugh  
Michael Medley

Sue Neal  
Jonathan Williams  
Daryl Blair  
Kevin Maynard  
Kim Bradford  
Jim Martin  
Bob Duncan  
Marsha Bowman  
Mike Atwood  
Cathy Reel

**ABSENT:**

Eris Bryant  
Steve Pierce

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, and two (2) absent. The motion carried.

**ANNOUNCEMENTS**

**ADJOURN**

The Chairman adjourned the special called meeting.