

MINUTES
OF
PUTNAM COUNTY COMMISSION
JULY 16, 2012

Prepared By:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501
(931) 526-7106

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on July 16, 2012 there was a meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Jerry Ford and County Clerk, Wayne Nabors.

The Sheriff, David Andrews called the meeting to order.

The Chairman, Jerry Ford recognized Commissioner Steve Pierce for the Invocation.

The Chairman, Jerry Ford recognized Commissioner Marsha Bowman to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present.

PRESENT:

Tom Short	Eris Bryant
David Gentry	Sue Neal
Jerry Ford	Jonathan Williams
John Ludwig	Kevin Maynard
Anna Ruth Burroughs	Kim Bradford
Terry Randolph	Jim Martin
Chris Savage	Bob Duncan
Reggie Shanks	Marsha Bowman
Joe Trobaugh	Steve Pierce
Michael Medley	Mike Atwood
	Cathy Reel

ABSENT:

Scott Ebersole	Daryl Blair
Ron Williamson	

The Clerk announced that twenty-one (21) were present and three (3) absent. Therefore, the Chairman declared a quorum.

MOTION RE: AMEND THE AGENDA TO DELETE ITEM B (RECOMMENDS APPROVAL FOR DRUG COURT TO USE OFFICE SPACE IN THE OLD TRUSTEE'S OFFICE OF THE COURTHOUSE) FROM THE PLANNING COMMITTEE

Commissioner Eris Bryant moved and Commissioner Michael Medley seconded the motion amend the Agenda to approve deleting Item B (recommends approval for Drug Court to use office space in the old Trustee's Office of the Courthouse) from the Planning Committee.

The Chairman asked for discussion on the motion to amend the Agenda. There was none.

The Chairman asked for a voice vote on the motion to amend the Agenda to approve deleting Item B (recommends approval for Drug Court to use office space in the old Trustee's Office of the Courthouse) from the Planning Committee. The motion carried.

MOTION RE: APPROVE THE AGENDA AS AMENDED

Commissioner Kevin Maynard moved and Commissioner Kim Bradford seconded the motion to approve the Agenda as amended.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, July 16, 2012 6:00PM**

**Presiding: Honorable Jerry Ford
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 11*
- 3. Pledge to the Flag of the United States of America** *District 11*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**

1. Planning Committee

- a. Recommends approval of Sheriff David Andrews list of 5 vehicles for sale in the next surplus sale.
- b. Recommends approval for Drug Court to use office space in the old Trustee's Office of the Courthouse.

2. Fiscal Review Committee

- a. Recommends approval of the 2012-2013 operating budget for the Rail Trail Authority.
- b. Recommends approval for the Putnam County Parks & Recreation Department to apply for the Project Diabetes Initiative grant funded by the Tennessee Department of Health.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn

The Chairman asked for a voice vote on the motion to approve the Agenda as amended. The motion carried.

MOTION RE: APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Commissioner Kevin Maynard moved and Commissioner Eris Bryant seconded the motion to approve the Minutes of the June 18, 2012 Meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the June 18, 2012 Meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES

OTHER UNFINISHED BUSINESS

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF SHERIFF DAVID ANDREWS LIST OF 5 VEHICLES FOR SALE IN THE NEXT SURPLUS SALE

Commissioner Eris Bryant moved and Commissioner Jim Martin seconded the motion to approve Sheriff David Andrews list of 5 vehicles for sale in the next surplus sale.

(SEE ATTACHED)

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TO: HONORABLE KIM BLAYLOCK &
HONORABLE COUNTY COMMISSIONERS

FROM: SHERIFF DAVID K ANDREWS

SUBJECT: SALE OF SURPLUS EQUIPMENT

DATE: MAY 24, 2012

THE PUTNAM COUNTY SHERIFF DEPT REQUEST
TO SELL AT PUBLIC AUCTION THE FOLLOWING
SURPLUS VEHICLES

THESE VEHICLES HAVE BEEN REMOVED FROM
SERVICE BECAUSE OF AGE, MILES, WRECKED, OR
COST OF REPAIRS

- 1) 2000 FORD EXPLORER BLOWN MOTOR
VIN# 1FMZU62X8YUB80759
- 2) 2002 CHEVY IMPALA MILES/BODY DAMAGE
VIN# 2G1WF55K429246521
- 3) 2003 DODGE INTREPID MILES/REPAIR COST
VIN# 2B3HD46VX3H571661
- 4) 2000 CHEVY IMPALA MILES/BLOWN MOTOR
VIN# 2G1WF55KXY9364727
- 5) 1994 GMC VAN MILES/COST OF REPAIRS
VIN# 1GKDM19Z7RB544451

THANKS

SHERIFF DAVID K ANDREWS

The Chairman asked for discussion on the motion to approve Sheriff David Andrews list of 5 vehicles for sale in the next surplus sale. There was none.

The Chairman asked the Commissioners for a voice vote on the motion to approve Sheriff David Andrews list of 5 vehicles for sale in the next surplus sale. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE 2012-2013 OPERATING BUDGET FOR THE RAIL TRAIL AUTHORITY

Commissioner Mike Atwood moved and Commissioner Sue Neal seconded the motion to approve the 2012-2013 Operating Budget for the Rail Trail Authority.

(SEE ATTACHED)

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Tennessee Central Heritage Rail Trail Authority
Representing
Algood, Cookeville, Monterey & Putnam County Tennessee
Cookeville-Putnam County Chamber of Commerce
Leadership Putnam

26April12

Ms. Kim Blaylock – County Executive
Putnam County Commission
300 E Spring Street
Cookeville, TN 38501

Subject: Rail Trail Authority and Fiscal Year '12 – '13 Operating Budget

The Tennessee Central Heritage Rail Trail Authority board of directors has approved the annual maintenance and operation budget for fiscal year 2012 – 2013. According to the interlocal agreement (Nov. 2005) and the Trail Authority bylaws, the Trail Authority is submitting the total proposed budget to each of the governments of Algood, Cookeville, Monterey and Putnam County, Tennessee, for approval of the annual budget. Upon approval by each of the four governments, the Trail Authority will invoice each government entity for their ¼ portion. Therefore, you are also requested to approve payment of the County portion in the amount of \$6,769.

The 2012 – 2013 budget proposal has been presented with eleven separate categories of maintenance and operating expenditures – totaling \$27, 076. Each of the eleven categories includes consideration for several sub-categories as listed within the budget document. Should you or the County Commission have questions regarding the details of the proposed budget, Trail Authority board members will be available to discuss the budget.

Regards,

Keith Lilly
Tennessee Central Heritage Rail Trail Authority – Chairman
lillyoutside@charter.net
931-319-7856

Enclosure:
Detailed 2012 – 2013 budget proposal as approved by the Trail Authority board of directors, 25Apr12

cc: 2012 Trail Authority board of directors

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Tennessee Central Heritage Rail Trail
Algood, Cookeville, Monterey and Putnam County, TN
 Period of: 01Jul12 - 30Jun13 (Approved by Trail Authority 25Apr12)

Maintenance & Operations Budget for Year-2 of the Rail-with-Trail Project
 Updated: 25Apr12, Rev. 00

Revenues				
Sources	Description or Details	Comments	2011 - 2012 Budgetary Basis	2012 - 2013 Budget
Four-Government Annual Contributions per Interlocal Agreement (sec. 6.0)	Annual M & O budget to be divided equally between four government entities		\$28,976	\$27,076
Total Revenue			\$28,976	\$27,076

Expenditures				
Maintenance & Operation Type			2011 - 2012 Budgetary Basis	2012 - 2013 Annual Budget (Based on Assessed Need)
Trail Surface Maintenance			\$200	\$200
Surface repair (crack or pothole)				
Repaving of surface				
Trailhead Maintenance			\$1,280	\$1,280
Signage Installation & Maintenance				
Barrier Maintenance				
Information Kiosk Installation & Maintenance				
Restroom Cleaning & Stocking				
Facilities Repair & Maintenance				
Lighting Maintenance/Repair				
Grounds & ROW Maintenance			\$0	\$0
Mowing & Bush Hog				
Pruning				
Tree and/or limb removal				
Erosion & drainage maintenance				
Leaf Removal w/ in city limits				
Signage Maintenance				
Barrier inspection & maintenance				
Landscaping				
Trash Removal			\$0	\$0
Trash receptacles at trailheads				
Trash receptacles along trail				
General litter cleanup				
General and Miscellaneous			\$1,000	\$1,000
Vandalism Repair				
Beautification				
Right of Way Consideration			\$17,851	\$17,851
Annual lease payments w/ interest at 3.25 % effective 2Jan12				
Trail Manager and/or Tasks			\$920	\$920
Trail inspections & light maintenance				
Survey trail users				
Marketing - brochures				
Marketing - website				
Marketing - news media				
Marketing - publications				
Marketing - regional collaboration				
Security			\$0	\$0
Special Maintenance (snow removal, closures for RR, etc.)			\$50	\$50
Liability Insurance			\$6,000	\$4,100
Administrative Expenses			\$1,675	\$1,675
Total Expenditure			\$28,976	\$27,076

The Chairman asked for discussion on the motion to approve the 2012-2013 Operating Budget for the Rail Trail Authority. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the 2012-2013 Operating Budget for the Rail Trail Authority. The Commissioners voted as follows:

FOR:

Tom Short
David Gentry
Jerry Ford
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh

Eris Bryant
Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

AGAINST:

Michael Medley

ABSENT:

Scott Ebersole
Ron Williamson

Daryl Blair

The Clerk announced twenty (20) voted for, one (1) voted against, and three (3) absent. The Clerk announced the motion carried.

MOTION RE: FISCAL REVIEW RECOMMENDS APPROVAL FOR THE PUTNAM COUNTY PARKS & RECREATION DEPARTMENT TO APPLY FOR THE PROJECT DIABETES INITIATIVE GRANT FUNDED BY THE TENNESSEE DEPARTMENT OF HEALTH

(SEE ATTACHED)

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**Ms. Judy Dengler, RFGP Coordinator
Bureau of Health Services
Tennessee Department of Health
45 Fifth Avenue North
Nashville, Tennessee 37243**

May 29, 2012

**Request for Project Diabetes Initiative
RFGP Number 34351-11513**

**Putnam County Parks, Recreation and Conservation
Joyce Hanaway, Director
240 Carlen Avenue
Cookeville, Tennessee 38501
931-526-8015**

PUTNAM COUNTY PARKS AND RECREATION DEPARTMENT

Cookeville, Tn.

Enhance Walking Trail at Rural Community Center And Build Bathrooms Install Water Fountain	\$10,000
Build new Walking Trail at Jere Whitson Park & Fields Build Bathrooms at Trail Head Install Water Fountains	\$40,000
Build 2 Pavilions for Selling Fresh Fruits & Vegetables	\$20,000
Purchase Playground Equip	\$15,000
Purchase Fitness Equipment	\$10,000
Purchase 10 Picnic Tables	\$ 8,000
Purchase 10 Benches for Walking Trails	\$ 5,000
TOTAL	\$108,000

Matching Funds \$21,600 - if approved & awarded 13

Footnote: Did not materialize and was not approved by the State. Therefore, no action taken on this item.

NOMINATING COMMITTEE:

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Eris Bryant moved and Commissioner Mike Atwood seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

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PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected July 16, 2012

GAIL ALLRED	DESSA HIX
DONNA B BRAUD	NORMA J HUMAN
KRISTINE M CHILD	BEN A KILGROW
MICHELLE D COE	ANITA LEDBETTER
DEBORAH KAY COMBS	CHAD LONG
BEVERLY CROSSMAN	CAROLYN G MESLER
HELEN DANIELS	SHEILA B OAKLEY
JODI DENNIS	KIMBERLY D PALK
JANET DYER	PAMELA ROBERTS
TERESA ELLIOTT	BONNIE N TINCH
DONNA GARRETT	ESMERALDA V TUCKER
BILLIE T GROSS	GAIL WATERS
MITZI HILL	

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Tom Short
David Gentry
Jerry Ford
John Ludwig
Anna Ruth Burroughs
Terry Randolph
Chris Savage
Reggie Shanks
Joe Trobaugh
Michael Medley

Eris Bryant
Sue Neal
Jonathan Williams
Kevin Maynard
Kim Bradford
Jim Martin
Bob Duncan
Marsha Bowman
Steve Pierce
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Ron Williamson

Daryl Blair

The Clerk announced twenty-one (21) voted for, zero (0) voted against, and three (3) absent. The Clerk announced the motion carried.

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH: JOSH TAYSE

CITIZEN OF THE MONTH: BECKY MAGURA

(SEE ATTACHED)

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Cavalier Youth Football

370 S. Lowe Ave Suite A143, Cookeville, TN 38501-4730

(931) 261-5525

June 20, 2012

TO: PUTNAM COUNTY COMMISSION

FROM: CAVALIER YOUTH FOOTBALL & CHEER

RE: EMPLOYEE OF THE MONTH - July 2012

JOSH TAYSE

HELLO,

MY NAME IS RANDY CRONK AND I SERVE AS THE COMMISSIONER FOR THIS LEAGUE. I WOULD LIKE TO TAKE A MOMENT TO PRAISE A PUTNAM COUNTY PARKS AND RECREATION EMPLOYEE FOR HIS OUTSTANDING PERFORMANCE, WORK ETHIC, AND HIS ABOVE AND PROFESSIONALISM—I AM REFERRING TO JOSH TAYSE. CYF RECENTLY PURCHASED A PORTABLE BUILDING TO USE FOR STORAGE OF EQUIPMENT, JOSH AND HIS STAFF WERE VERY HELPFUL AND KNOWLEDGABLE ABOUT WHERE WE NEEDED TO PUT THIS BUILDING AND HOW WE NEEDED TO GET WATER AND ELECTIC TO IT.. SEVERAL DAYS JOSH WOULD HELP ME ON HIS ON TIME WITH THIS PROJECT AND GUIDE ME IN THE DIRECTION WE NEEDED TO GO SO WE COULD STAY IN COMPLIANCE WITH P & R GUIDELINES. ALSO RANDY GORE AND JOYCE HANNAWAY WE VERY HELPFUL IN MAKING THIS HAPPEN. THIS NEW BUILDING MADE OUR PROGRAM LOOK MORE PROFESSIONAL AND THE SOCCER COMPLEX MORE BETTER WITH THIS ADDITION.. I WOULD LIKE TO RECOMMEND THAT JOSH TAYSE BE AWARED EMPLOYEE OF THE MONTH AND AS WELL CYF WOULD LIKE TO PRESENT JOSH WITH THE CYF OUTSTANDING CAVALIER AWARD. IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT ME AT (931) 261-5525 OR COMMISSIONER@CAVALIERYOUTHFOOTBALL.COM. THANK YOU FOR YOUR TIME AND CONSIDERATION.

SINCERELY,

RANDY T. CRONK
COMMISSIONER
(931) 261-5525

CITIZEN OF THE MONTH - JULY 2012

BIO: Becky Magura
WCTE General Manager

With over 27 years of experience in production, educational outreach and management at public television station, WCTE, Becky Magura brings to any project a level of commitment necessary for success.

She holds a BS degree from Tennessee Technological University in Cookeville and a MA degree in Education, with an emphasis in Communications. She has years of experience in television production as an on-air host, producer, and videographer. In 2006, Magura became WCTE's fourth General Manager and is seeing the station through digital transition.

She was the recipient of the Tennessee Commission on Children and Youth's Media Award for the work she produced entitled, *Robbin Esther's Secret Box*. In addition, this series on child sexual abuse won the NETA best instructional series in 2002 and was nominated for a regional Emmy. It is in national distribution through NETA and GPN. *Robbin Esther's Secret Box* continues to be recognized for it's educational and social value.

Magura supervised and project directed WCTE's first international productions, *Change of Heart: Ryan Dalton and the Street Children of Cape Town* and *Tree Safari: A Sculptural Journey*, in association with independent producer, Todd Jarrell. *Tree Safari: A Sculptural Journey* won Telly & Aurora Awards and is being broadcast nationally through PBS Plus.

She has also served as the station liaison for Todd Jarrell's documentary, *CRANK: Darkness on the Edge of Town*, which is funded in part by the Corporation for Public Broadcasting through Independent Television Service (ITVS) LiNCS grant. *CRANK: Darkness on the Edge of Town*, is distributed for national broadcast through American Public Television and the recipient of 10 national awards, including a regional Emmy.

A successful grant writer, she has received funding for projects from the Corporation for Public Broadcasting, the U.S. Department of Commerce, the Tennessee Arts Commission, The Tennessee Department of Forestry, Independent Television Service, as well as other local and regional entities.

Becky Magura resides in Cookeville with her eighteen year old son, Max and their two rescued dogs, Sadie and Wilbur. She serves on the Tennessee Tech Alumni Advisory Board and is involved in community theatre.

Becky Magura
WCTE General Manager
P.O. Box 2040
Cookeville, TN 38502
Office: (931) 528-2222, ext. 211
Fax: (931) 372-6284
E-mail: bmagura@wcte.org

Submitted - Commissioner
By: Kim Bradford

ADJOURN

Commissioner Mike Atwood moved and Commissioner Michael Medley seconded the motion to adjourn. The motion carried.

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: July, 2, 2012

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, July 9, 2012, at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Discuss budget for the 2012-13 Operating Budget for the Rail Trail Authority.
2. Discuss Project Diabetes Initiative grant applied for by Putnam County Parks & Recreation Department.
3. Discuss any recommendations from the Solid Waste Committee.
4. Any other business that needs to be reviewed by the Fiscal Review Committee.

*Nominating
will not be
Meeting*

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: July 2, 2012

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday July 9, 2012, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider request from Sheriff Andrews concerning sale of Surplus Vehicles.
2. Discuss Use of Old Trustee Office for Drug Court.
3. Any other business that needs to be reviewed by the Planning Committee.