

MINUTES
OF
PUTNAM COUNTY COMMISSION
April 19, 2010

Prepared By:

Wayne Nabors
Putnam County Clerk
29 N Washington Avenue
Cookeville, TN 38501
931-526-7106

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on April 19, 2010 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman Jim Martin and County Clerk Wayne Nabors.

Sheriff David Andrews called the meeting to order.

The Chairman recognized the Vice President of the Tennessee Bible College, Glenn Ramsey, for the invocation.

The Chairman recognized Commissioner Eris Bryant to lead the Pledge to the Flag of the United States of America.

The County Clerk, Wayne Nabors asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

David Randolph	Mike Medley
Bob Duncan	Joe Trobaugh
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCanless	Dale Moss
Andy Honeycutt	Greg Rector
Marson McCormick	Kevin Maynard
Johnnie Wheeler	Gene Mullins
Anna Ruth Burroughs	Jere Mason
Reggie Shanks	Bill Walker
Joel Cowan	Mike Atwood
	Ron Chaffin

ABSENT

Larry Epps

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Joe Trobaugh moved and Commissioner Anna Ruth Burroughs seconded the motion to approve the agenda for the April 19, 2010 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday, April 19, 2010 6:00PM**

**Presiding: Honorable Jim Martin
Commission Chairman**

- 1. Call to Order - Sheriff David Andrews**
- 2. Invocation** *District 8*
- 3. Pledge to the Flag of the United States of America** *District 8*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**

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1. Planning Committee

- a. Recommends approval of the procedures for installation of a Veteran onto the monument of fallen heroes of Putnam County.
- b. Recommends approval for the Maintenance Department to donate a 1995 Ford F250 VIN# 1FDKF37F5SEA81016 to the City of Baxter.
- c. Recommends approval to change the name of West Peach Orchard Road to Peach Orchard Road for 911 purposes.
- d. Recommends approval to a quitclaim on a utility easement on East Victory View Drive.
- e. Recommends approval to transfer an F450 VIN# 1FOXF46P96EA02006 from the Putnam County EMS department to the Putnam County Fire Department to be used as a equipment truck.
- f. Recommends for Full Commission to generate a letter to departments to review the Putnam County Vehicle policy.
- g. Recommends approval for Putnam County to be a model for Carrington dental coverage provided by NAACO.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- b. Recommends approval of budget amendments to the County General Fund in the amount of \$3,500.
- c. Recommends approval of the Acknowledgment of Employer Contribution Rate of 10.51% as recommended by the actuary.
- d. Recommends approval of a Resolution to Urge the General Assembly to Oppose SB2938/HB3590.

3. Nominating Committee

- a. Recommends the appointment Sullivan Smith MD as Medical Examiner for a 2 year term to expire April 2012.
- b. Recommends the following to serve on the Putnam County Board of Equalization:

Donald Bilbrey (East)
Morgan McHenry (West)
Perry Nash (South)
Randy Carlile (North)

These are 2 year terms to expire April 2012

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn

The Chairman asked for a voice vote on the motion to approve the agenda for the April 19, 2010 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES

Commissioner Kevin Maynard moved and Commissioner Johnnie Wheeler seconded the motion to approve the minutes of the March 15, 2010 meeting of the Putnam County Board of Commissioners.

The Chairman asked for a voice vote on the motion to approve the minutes of the March 15, 2010 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business

REPORT OF SPECIAL COMMITTEES

OTHER UNFINISHED BUSINESS

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE PROCEDURES FOR INSTALLATION OF A VETERAN ONTO THE MONUMENT OF FALLEN HEROES OF PUTNAM COUNTY

Commissioner Jere Mason moved and Commissioner Gene Mullins seconded the motion to recommend approval of the procedures for the installation of a Veteran onto the Monument of Fallen Heroes of Putnam County.

(SEE ATTACHED)

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PUTNAM COUNTY VETERANS ORGANIZATION

90 East Spring Street, Cookeville, TN 38501

931/526-2432

4 March 2010

Subject: Fallen Hero's Monument

Ms. Kim Blaylock
Putnam County Executive
300 East Spring Street, Room 8
Cookeville, TN 38501

Dear Ms. Blaylock

The Putnam County Veterans Organization is concerned about maintaining the integrity of the Monument of Fallen Hero's located at the southwestern corner of the courthouse. Several citizens have contacted veterans groups about having their loved ones added to this monument. When we looked into the matter, we discovered that these individuals were not killed in action (KIA). We believe that this monument should be exclusively for veterans who were KIA, those veterans who gave the supreme sacrifice for their country. We request the following procedures be adopted to ensure all future installations to the Monument of Fallen Hero's are only for those veterans truly deserving of the honor:

All nominations must be submitted to the County Veterans Service Officer with death certificate, discharge or service documents and birth certificates for determination of residence, service and cause of death. Once determinations are completed, a veterans committee will rule on the nomination. All approved nominations would then be installed on the monument on the next Memorial Day Ceremony.

The veterans of Putnam County want to ensure that the monument continues to honor those veterans who gave the supreme sacrifice and were KIA. The above procedure we believe will ensure the integrity of our monument now and in the future.

If you have any questions, please contact the undersigned at (931) 526-2432.


Chuck Mateyka, Secretary
Putnam County Veterans Organization

PROCEDURES FOR
INSTALLATION OF A VETERAN ONTO THE
MONUMENT OF FALLEN HEROES OF PUTNAM COUNTY

(as approved on 9 February 2010)

INTRODUCTION

The veterans of Putnam County want to ensure that the Putnam County Monument of Fallen Heroes continues to honor those veterans who gave the supreme sacrifice. The procedures outlined below will ensure the integrity of our monument in the future and honor our veterans who gave the supreme sacrifice.

ARTICLE I

DOCUMENTATION

1. The County Service Officer (CSO) receives birth certificate, discharge (DD-214) service documents and death certificate as issued by the Department of Defense to make initial determination of residence, service and death of veteran.
2. Utilizing documentation provided, the CSO makes an initial determination on if the veteran was a resident of Putnam County at the time the veteran entered the service or at the time of death and determines if the veteran was serving on active duty and killed in action (KIA).
3. The CSO presents the nomination to veterans committee with a recommendation for/against installation on monument.

ARTICLE II

NOMINATION

1. The veterans committee receives nomination and recommendation from CSO.
2. The veterans committee will be composed of three veterans elected to the Putnam County Veterans Organization from the veterans' organizations of Putnam County.
3. The veterans committee will review the nomination and confirm residence,

service, and KIA status. The veterans committee must vote by at least a two to three margin to approve installation onto the monument.

4. The veterans committee will pass the approved nomination to the CSO for installation at the next Memorial Day Program.

ARTICLE III

INSTALLATION CEREMONY

1. Prior to the annual Memorial Day Ceremony, the CSO will coordinate with Vaughn's Monuments, or other monument company if Vaughn's is unavailable, to have the approved nomination (veteran's name) installed on the monument.
2. The CSO will invite, in writing, the next of kin of the veteran to participate or attend the ceremony as they desire.
3. The CSO, in conjunction with the Memorial Day Veterans Committee, will plan, coordinate, and execute the Memorial Day Ceremony Program. Honors will be rendered during the ceremony to install new veteran onto the monument and also honor all our county's and nation's fallen heroes.

I, Chuck Mateyka, do hereby certify that I am the duly elected secretary of the meeting of the Putnam County Veterans Organization held 9 February 2010, and further certify that the foregoing is a true copy of the Procedures for the Installation of a Veteran onto the Monument of Fallen Heroes as approved by the Putnam County Veterans Organization on 9 February 2010.

(Original signed by Chuck Mateyka)

Chuck Mateyka
Secretary, PCVO

The Chairman asked for discussion on the motion to recommend approval of the procedures for installation of a Veteran onto the Monument of Fallen Heroes of Putnam County. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE MAINTENANCE DEPARTMENT TO DONATE A 1995 FORD F250 VIN # 1FDKF37F5SEA81016 TO THE CITY OF BAXTER

Commissioner Jere Mason moved and Commissioner Anna Ruth Burroughs seconded the motion to recommend approval for the Maintenance Department to donate a 1995 Ford F250 Vin # 1FDKF37F5SEA81016 to the City of Baxter.

(SEE ATTACHED)

Dennis McBroom, *Director*
Jerry Dobbs, *Assistant Director*



Phone: 931-526-7256
Fax: 931-528-1334

270 Carlen Drive
Cookeville, Tennessee 38501

March 11, 2010

To: Kim Blaylock – Putnam Co. Executive

From: Dennis McBroom – Maintenance Director

Re: City of Baxter

I would like to donate the following vehicle to the city of Baxter, Tenn.

1995 Ford F250 VIN# 1FdkF37F5SEA81016

Thank you,

A handwritten signature in cursive script that reads "Dennis McBroom".

Dennis McBroom

The Chairman asked for discussion on the motion to approve the donation of a 1995 Ford F250 Vin # 1FDKF37F5SEA81016 to the City of Baxter. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO CHANGE THE NAME OF WEST PEACH ORCHARD ROAD TO PEACH ORCHARD ROAD FOR 911 PURPOSES

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded the motion to approve the name change of West Peach Orchard Road to Peach Orchard Road for 911 purposes.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO A QUITCLAIM ON A UTILITY EASEMENT ON EAST VICTORY VIEW DRIVE

Commissioner Jere Mason moved and Commissioner Mike Medley seconded the motion to approve a quitclaim on a utility easement on East Victory View Drive.

(SEE ATTACHED)



Wimberly Lawson
Wright Daves & Jones, PLLC

Attorneys & Counselors at Law

Jeffrey G. Jones, Regional Managing Member
jjones@wimberlylawson.com

1420 Neal Street
Suite 201
PO Box 655
Cookeville, TN 38503-0655
931-372-9123 tel
931-372-9181 fax

March 10, 2010



Kim Blaylock
County Executive
Putnam County
300 East Spring St., Room 8
Cookeville, TN 38501

Re: East Victory View

Dear Kim:

I met with Phillip McCowan on March 9, 2010. Enclosed is a copy of a letter that I sent to him summarizing our conversation. I need to determine whether or not the County would be willing to quitclaim an easement for Mr. McCowan to receive electrical from Upper Cumberland Electric Membership Corporation. Assuming so, we will need to present this to the Planning Commission and then the Full Commission for approval.

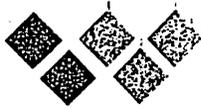
Please let me know how you wish to proceed.

Sincerely,

Jeffrey G. Jones
For the Firm

JGJ/jk

Enclosure: As Stated.



Wimberly Lawson
Wright Daves & Jones, PLLC
Attorneys & Counselors at Law

1420 Neal Street
Suite 201
PO Box 655
Cookeville, TN 38503-0655
931-372-9123 tel
931-372-9181 fax

Jeffrey G. Jones, Regional Managing Member
jjones@wimberlylawson.com

March 10, 2010

COPY

Phillip McCowan
1293 Mountain View Drive
Cookeville, TN 38506

Re: East Victory View Drive
Quitclaim Deed for Easement

Dear Phillip:

Pursuant to our meeting of March 9, 2010, you and I discussed the ongoing issues related to East Victory View. Pursuant to our conversation, you do not have a concern as to whether or not East Victory View should not be a county road, but rather you are principally interested in obtaining the ability to have water and electric coming from Fox Knob Lane to your building site.

As we discussed, you stated that Upper Cumberland Electric Membership Corporation will not run electrical lines without obtaining an easement from Putnam County. As you know, there has been some controversy regarding East Victory View Lane. Accordingly, you are going to contact UCEMC to determine whether or not they will accept a quitclaimed easement in order to run the lines.

After you have determined that UCEMC will accept a quitclaim easement, it will be necessary for us to have a legal description to attach as a Schedule A to the quitclaim easement. Accordingly, if you can obtain a legal description of the quitclaimed easement to be conveyed from Jim Helton, this would be greatly appreciated.

I look forward to hearing from you.

Sincerely,

Jeffrey G. Jones
For the Firm

JGJ/jk

cc: Kim Blaylock

The Chairman asked for discussion on the motion to approve a quitclaim on a utility easement on East Victory View Drive. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO TRANSFER A F450 VIN # 1FOXF46P96EA02006 FROM THE PUTNAM COUNTY EMS DEPARTMENT TO THE PUTNAM COUNTY FIRE DEPARTMENT TO BE USED AS AN EQUIPMENT TRUCK

Commissioner Jere Mason moved and Commissioner Mike Medley seconded the motion to approve the transfer of a F450 Vin # 1FOXF46P96EA02006 from the Putnam County EMS Department to the Putnam County Fire Department to be used as an equipment truck.

(SEE ATTACHED)



PUTNAM COUNTY FIRE DEPT.

270 Carlen Drive
Cookeville, TN 38501
Phone (931) 528-1200
Emergency 911

Tom Brown
Assistant Chief

To Whom It May Concern:

The Putnam County Fire Dept. requests that Chassis # 1FOXF46P96EA02006 F-450 be transferred from EMS to the Putnam County Fire Dept. for use as an equipment truck.

Thank You
Asst. Chief Thomas Brown

The Chairman asked for discussion on the motion to approve the transfer of a F450 Vin # 1FOXF46P96EA02006 from the Putnam County EMS Department to the Putnam County Fire Department to be used as an equipment truck. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS FOR FULL COMMISSION TO GENERATE A LETTER TO DEPARTMENTS TO REVIEW THE PUTNAM COUNTY VEHICLE POLICY WITH 30 DAYS TO COMPLY

Commissioner Jere Mason moved and Commissioner Dale Moss seconded the motion to recommend the Full Commission to generate a letter to departments to review the Putnam County Vehicle policy with 30 days to comply.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR PUTNAM COUNTY TO BE A MODEL FOR CARRINGTON DENTAL COVERAGE PROVIDED BY NAACO

Commissioner Jere Mason moved and Commissioner Johnnie Wheeler seconded the motion to recommend approval for Putnam County to be a model for Carrington Dental Coverage provided by NAACO

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Sue Neal moved and Commissioner Bill Walker seconded the motion to approve the Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

Department of Education

Putnam County

DR. KATHLEEN M. AIRHART, Director of Schools

Board of Education

David McCormick, Chairman
Vernon Crabtree, Vice-Chairman

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Eric Brown
Robert Hargis
Dr. Ray Jordon
Jerry Maynard

April 5, 2010

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the budget amendments to the General Purpose School Fund,
as submitted

Sincerely,

Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for insurance recovery from stolen electronic equipment.
- To budget for funds received from the USDA Rural Development for the Distance Learning Grant.

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked the Commissioners to vote on the motion to approve the Budget Amendments to the General Purpose School Fund as presented. The Commissioners voted as follows:

FOR:

David Randolph
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT

Larry Epps

The Clerk announced that twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS
APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND
IN THE AMOUNT OF \$3,500**

Commissioner Sue Neal moved and Commissioner Johnnie Wheeler seconded the motion to approve Budget Amendments to the County General Fund in the amount of \$3,500.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY FOR COUNTY GENERAL

March 2010

<u>County General Expenditure</u>	<u>Debit</u>	<u>Credit</u>
53100 Circuit Court Clerk		
169 Part Time		3,000
189 Other Salaries & Wages	2,550	
194 Jury Witness & Fees	500	
199 Other Per Diem	450	
355 Travel		500
TOTAL	3,500	3,500

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk

Date: March 17, 2010

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
169	53100		Part-Time Personnel	\$7,016.00	\$3,000.00		\$10,016.00	
189	53100		Other Salaries & Wages	\$682,020.00		-\$2,550.00	\$679,470.00	
199	53100		Other Per Diem & Fees	\$34,000.00		-\$450.00	\$33,550.00	

2
3

Totals \$723,036.00 \$3,000.00 -\$3,000.00 \$723,036.00

Explanation: Part-time personnel had to be hired to input trooper tickets and assist with issuing capias'. Keith Farley broke her ankle Dec. 6 and is on Family Medical Leave through March 30 as of today. She has sufficient days to receive a check.

Requested by: Marcia Borys
Supervisor

Recommended for approval: MB
Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk

Date: April 1, 2010

<u>Item #</u>	<u>Fund #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Increase</u>	<u>Decrease</u>	<u>Requested Approval Amount</u>	<u>Amount Expended (Received) YTD</u>
	355	53100	Travel	\$850.00	\$500.00		\$1,350.00	
	194	53100	Jury and Witness Fees	\$29,100.00		-\$500.00	\$28,600.00	

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Totals \$29,950.00 \$500.00 -\$500.00 \$29,950.00

Explanation: Legislation was passed that beginning Jan. 2010 ALL JUDICIAL COMMISSIONERS MUST have a minimum of 12 hours of continuing education. I am sending 3 people for certification so we can continue to write warrants and summons. In the past, EVERY deputy clerk was a Judicial Commissioner.

Requested by: Marcia Borys
Supervisor

Recommended for approval: MB *M Borys*
Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

The Chairman asked for discussion on the motion to approve Budget Amendments to the County General Fund in the amount of \$3,500. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

David Randolph
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT

Larry Epps

The Clerk announced that twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE ACKNOWLEDGMENT OF EMPLOYER CONTRIBUTION RATE OF 10.51% AS RECOMMENDED BY THE ACTUARY

Commissioner Sue Neal moved and Commissioner Joe Trobaugh seconded the motion to approve the acknowledgment of the employer contribution rate of 10.51% as recommended by the actuary.

(SEE ATTACHED)

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STATE OF TENNESSEE
TENNESSEE CONSOLIDATED RETIREMENT SYSTEM
10th FLOOR ANDREW JACKSON BUILDING
502 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-0201

DAVID H. LILLARD, JR.
STATE TREASURER

JILL BACHUS
DIRECTOR

Memorandum

JAN 15 2010

To: Political Subdivisions Participating in TCRS

From: Jill Bachus *JB*

Date: January 12, 2010

Subject: TCRS Employer Contribution Rate

The Tennessee Consolidated Retirement System (TCRS) has received the results of the July 1, 2009 biennial valuation from the actuary. Attached is the actuarial balance sheet and contribution rate specific to your entity's employees. These results will establish the new employer contribution rate to be used from July 1, 2010 through June 30, 2012.

There were two significant factors affecting the 2009 biennial valuation: the investment earnings over the past two years and continued improvement in longevity among our members. TCRS assumes an annual investment return of 7.5% for actuarial valuation purposes. Market returns during the fiscal years 2008 and 2009 were negative 1.21% and negative 15.27%, respectively. In order to lessen the effect of fluctuating market returns, TCRS utilizes a smoothing technique to gradually recognize gains and losses. Even though recognition of a significant portion of the investment losses are deferred to future valuations, the result in the current valuation is that most employers have higher recommended employer contribution rates. Similarly, as retirees live longer, TCRS retirement benefits are paid over a longer period of time. This factor also places upward pressure on the employer contribution rates. Similar upward pressure has been noted on the employer contribution rates of the state as well.

The TCRS Board of Trustees has taken action to mitigate the factors affecting employer contribution rates. This includes refinements in actuarial assumptions to better reflect actual experience and permitting extension of the amortization period to 20 years. The retirement system maintains a conservative, diversified portfolio and, as a result, the performance of the plan has been better than the vast majority of other large public pension plans. The retirement system is stable, actuarially sound, and is consistently ranked among the best-funded pension plans in the country.

The rate attributed to your entity will vary based on the demographics of your employees. In addition, higher-than-average salary increases, low turnover, or retirements will affect your contribution rate. The Board of Trustees has provided staff some latitude to work with local governments regarding the amortization period used in determining the contribution rate. We

TENNESSEE CONSOLIDATED RETIREMENT SYSTEM
BIENNIAL VALUATION AS OF JULY 1, 2009
NO IMPROVEMENTS

Reference Codes
808.60 808.61 808.62
808.64 808.65 808.66
877.60

PUTNAM COUNTY GENERAL FUND
808.63

Actuarial Balance Sheet			
<i>Assets</i>		<i>Liabilities</i>	
Present Assets at Market Value:		Present Value of:	
Employee Assets	\$12,693,277	Basic Benefits Payable to:	
Employer Assets	35,301,365	Retired Employees	\$13,456,713
		Active Employees	46,044,497
		Inactive Employees	3,806,457
Present Value of Prospective Contributions Payable by:		Cost of Living Benefits Payable to:	
Employees	10,517,673	Retired Employees	5,159,831
Employer Normal	17,901,275	Active Employees	9,652,419
Supplemental Liability	2,410,206	Inactive Employees	703,879
Total	\$78,823,796	Total	\$78,823,796

Membership			
Active		Retired	
Number	899	Number	316
Annual Salary	\$23,301,485	Annual Benefit	\$1,761,816

Recommended Employer Contribution Rates	
Normal	8.83 %
Supplemental Liability Amortization*	1.45
Cost of Administration	0.23
Total	10.51 %

* Based on 10-Year Amortization of Supplemental Liability

NOTE: The present value of vested benefits computed in accordance with Opinion #8 of the Accounting Principles Board is \$47,916,018. The present value of accrued benefits, whether or not vested, is \$49,847,343.

Acknowledgement of Employer Contribution Rate

TO: Tennessee Consolidated Retirement System

FROM: COUNTY EXECUTIVE
KIM BLAYLOCK
PUTNAM CO CT. ROOM 8 300 EAST SPRING ST.
COOKEVILLE, TN 38501

SUBJECT: New Employer Contribution Rate

This is to acknowledge the new employer contribution rate effective July 1, 2010 through June 30, 2012.

We elect to pay the rate of _____%, recommended by the actuary.

Signature of Chief Administrative Officer

Date

Signature of Chief Payroll Officer

Date

NOTE: The department codes listed in this form and on the actuarial balance sheet are codes for departments within your local government. It is your responsibility to notify these departments of the new rates.

80863	80860	80861	80862	80864
80865	80866	87760		

Please return to: Amanda Staggs
Tennessee Consolidated Retirement System
10th floor Andrew Jackson Building Nashville, Tennessee 37243-0230

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The Chairman asked for discussion on the motion to approve the acknowledgment of employer contribution rate of 10.51% as recommended by the actuary. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

David Randolph	Mike Medley
Bob Duncan	Joe Trobaugh
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCanless	Dale Moss
Andy Honeycutt	Greg Rector
Marson McCormick	Kevin Maynard
Johnnie Wheeler	Gene Mullins
Anna Ruth Burroughs	Jere Mason
Reggie Shanks	Bill Walker
Joel Cowan	Mike Atwood
	Ron Chaffin

ABSENT

Larry Epps

The Clerk announced that twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO URGE THE GENERAL ASSEMBLY TO OPPOSE SB2938/HB3590

Commissioner Sue Neal moved and Commissioner Johnnie Wheeler seconded the motion to recommend approval of a Resolution to urge the General Assembly to oppose SB2938/HB3590.

(SEE ATTACHED)



Tennessee County Commissioners Association

David Connor, Executive Director
226 Capitol Boulevard, Suite 700
Nashville, Tennessee 37219-1896

TCCA Dedicated to More Efficient County Government since 1969

TO: Chairs of County Legislative Bodies

FROM: David Connor, Executive Director – TCCA

RE: HB 3590/SB2938

DATE: March 10, 2010

I am writing to make you aware of legislation currently moving through the Tennessee House of Representatives and to ask you to consider the attached sample resolution. House Bill 3590/Senate Bill 2938 would authorize any existing school district to convert to a special school district. This would remove the county commission oversight over the budget of the school system and remove the operations of the schools out from under county government in general. If this act passes, any school system could ask for a special act to convert the school district to a special school district with the property tax rate for the school system set by the General Assembly rather than the county commission. Tennessee School Boards have been very aggressive in contacting members of the General Assembly in support of this legislation. County government associations are opposing it, but it is critical on issues of this nature for Senators and Representatives to hear from their local elected officials on this topic.

If you agree that this legislation creates serious public policy concerns, I hope you would contact your legislators and consider passing the attached sample resolution at your next county commission meeting. As stated in the resolution, please have the county clerk mail certified copies of this resolution to the members of the Tennessee General Assembly representing your county. Also, please send a copy to the TCCA office at the above address.

Thanks for your time and attention to this issue.

David Connor
TCCA

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RESOLUTION
TO URGE THE GENERAL ASSEMBLY TO OPPOSE SB2938/HB3590

WHEREAS, county commissions currently play a significant role of budgetary oversight for K-12 schools in Tennessee and must balance these needs and responsibilities with other demands for critical services to county residents in order to keep the overall tax burden on our citizens from becoming too onerous; and

WHEREAS, in special school districts, the Tennessee General Assembly, through a private act, levies a local property tax to fund education in the district often with very little discussion or consideration of the tax rate requested by the school district; and

WHEREAS, SB2938/HB3590, as introduced, would allow any local education agency ("LEA") to convert to a special school district a thereby remove all county commission oversight over the local school system; and

WHEREAS, the change authorized by this legislation would allow the elimination of the current system of checks and balances created by having county commission approval of school budgets and setting a tax rate for schools; and

WHEREAS, this proposed legislation, would create a decentralized system of governance comprised of different taxing entities with competing interests and would potentially interfere with efficiencies created by purchasing and contracting for basic needs of governmental functions on a centralized basis by separating the school system from the rest of the operations of county government;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of PUTNAM County, meeting in REGULAR session on this 19TH day of APRIL, 2010, that the Tennessee General Assembly is strongly urged to oppose this legislation.

BE IT FURTHER RESOLVED, that the county clerk shall mail certified copies of this resolution to the members of the Tennessee General Assembly representing the people of PUTNAM County and send a copy to executive director of the Tennessee County Commissioners Association.

Adopted this 19th day of APRIL, 2010.

APPROVED: _____

K. Bege
County Mayor

ATTEST: _____

Rayne Adams
County Clerk

The Chairman asked for discussion on the motion to recommend approval of a Resolution to urge the General Assembly to oppose SB2938/HB3590. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

David Randolph	Mike Medley
Bob Duncan	Joe Trobaugh
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCarless	Dale Moss
Andy Honeycutt	Greg Rector
Marson McCormick	Kevin Maynard
Johnnie Wheeler	Gene Mullins
Anna Ruth Burroughs	Jere Mason
Reggie Shanks	Bill Walker
Joel Cowan	Mike Atwood
	Ron Chaffin

ABSENT

Larry Epps

The Clerk announced that twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

NOMINATING COMMITTEE

MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE APPOINTMENT OF SULLIVAN SMITH MD AS MEDICAL EXAMINER FOR A 2 YEAR TERM TO EXPIRE APRIL 2012

Commissioner Gene Mullins moved and Commissioner Jere Mason seconded the motion to approve the appointment of Sullivan Smith MD as Medical Examiner for a 2 year term to expire April 2012.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THE FOLLOWING
TO SERVE ON THE PUTNAM COUNTY BOARD OF EQUALIZATION:**

**DONALD BILBREY (EAST)
MORGAN MCHENRY (WEST)
PERRY NASH (SOUTH)
RANDY CARLILE (NORTH)**

THESE ARE 2 YEAR TERMS TO EXPIRE APRIL 2012

Commissioner Gene Mullins moved and Commissioner Mike Medley seconded the motion to approve the appointments of the Putnam County Board of Equalization.

(SEE ATTACHED)



Rhonda L. Chaffin
Putnam County Assessor of Property

April 7, 2010

Mrs. Debby Francis
Budget Coordinator
Putnam County Executive Office

Dear Debby:

Please present to the Putnam County Board of Commissioners the following names for reappointment to the County Board of Equalization.

East: Donald Bilbrey

West: Morgan McHenry

South: Perry Nash

North: Randy Carlile

If you have any questions, please feel free to call me.

Sincerely,

Rhonda L. Chaffin
Assessor of Property

The Chairman asked for discussion on the motion to approve the appointments of Donald Bilbrey, Morgan McHenry, Perry Nash, and Randy Carlile to serve on the County Board of Equalization. These are 2 year terms to expire April 2012. The Commissioners discussed the motion.

The Chairman asked for a vote on the motion. The Commissioners voted as follows:

FOR:

David Randolph
Bob Duncan
Jim Martin
Jerry Ford
Scott McCanless
Andy Honeycutt
Marson McCormick
Johnnie Wheeler
Anna Ruth Burroughs
Reggie Shanks
Joel Cowan

Mike Medley
Joe Trobaugh
Eris Bryant
Sue Neal
Dale Moss
Greg Rector
Kevin Maynard
Gene Mullins
Jere Mason
Bill Walker
Mike Atwood
Ron Chaffin

ABSENT

Larry Epps

The Clerk announced that twenty-three (23) voted for, zero (0) against, and one (1) absent. The motion carried.

REPORT OF SPECIAL COMMITTEES

RESOLUTIONS

ELECTION OF NOTARIES

Commissioner Jere Mason moved and Commissioner Ron Chaffin seconded the motion.

(SEE ATTACHED)

**PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201**

Notaries to be elected April 19,2010

PAT ALLEN	MATTHEW MEANS
ERIC P BENEDICT	VICKIE MEDLEY
ALEISHA J CARR	DAVID L NETHERTON
D KEITH CHESTER	A MELISSA ROBERTS
DAWN B DAVIS	TRAVIS L ROBERTS
BOYD M EVANS	ROBERT SHEPPARD
CHARLES D FARLEY	KANDY B SMITH
DEBORAH FRANCIS	SUSAN L STEPHENSON
DEBBIE HERRIN	TIFFANY TAYES
TIMOTHY C MCLAUHLIN	DUANE UNDERWOOD

The Chairman asked for discussion on the motion to approve the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

David Randolph	Mike Medley
Bob Duncan	Joe Trobaugh
Jim Martin	Eris Bryant
Jerry Ford	Sue Neal
Scott McCanless	Greg Rector
Andy Honeycutt	Kevin Maynard
Marson McCormick	Gene Mullins
Johnnie Wheeler	Jere Mason
Anna Ruth Burroughs	Bill Walker
Reggie Shanks	Ron Chaffin
Joel Cowan	

ABSTAIN:

Dale Moss
Mike Atwood

ABSENT:

Larry Epps

The Clerk announced that twenty-one (21) voted for, zero (0) against, two (2) abstained, and one (1) absent. The motion carried.

OTHER NEW BUSINESS

ANNOUNCEMENTS AND STATEMENTS

EMPLOYEE OF THE MONTH FOR APRIL 2010

Employee of the month for April 2010: Phillip Harris

CITIZENS OF THE MONTH FOR April 2010

Citizens of the month for April 2010: Roy Cravens and
Roy D. Cravens

(SEE ATTACHED)

EMPLOYEE OF THE MONTH FOR APRIL – 2010

PHILLIP HARRIS

Phillip has been employed at Emergency Services for 37 years. He began in the early 70's when the ambulance service was operated out of the laundry mat on Cedar Street. Phillip has seen many changes over the years in EMS.

Phillip has (1) son and (3) daughters. He enjoys sports and the outdoors and loves his job.

He has been described as easy going and doesn't get rattled no matter what's going on.

CITIZEN OF THE MONTH FOR APRIL 2010

ROY CRAVENS

Roy retired as Lt. Roy Cravens from the Cookeville Police Department after (32) years of service. He and his wife Lora have (2) children.

Roy was a Dare Officer with the Cookeville Police Department for (18) years. During that tenure as a Dare Officer, he has been instrumental in helping hundreds of students turn their lives around and keeping them away from a life of drugs and alcohol.

Roy has many talents and has been a blessing to countless hundreds of people during his career.

CITIZEN OF THE MONTH FOR APRIL 2010

ROY D. CRAVENS

Roy is employed by UCHRA. A recent letter was sent to his boss by a family passing through Cookeville on their way to North Carolina to find work and had vehicle trouble. Roy stopped and helped them by assisting in getting their vehicle fixed. After finding out that the family had very little money, he paid for the repairs, paid for meals for them and lodging for the night.

The letter just wanted the people of Putnam County to know that they are fortunate to still have caring people and share their appreciation for his wonderful kindness to them.

MOTION RE: ADJOURN

Commissioner Mike Medley moved and Commissioner Joe Trobaugh seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to adjourn. The motion carried.

FISCAL REVIEW COMMITTEE

MINUTES

April 12, 2010

Prepared by Deborah Francis

ROLL CALL

Bob Duncan	Present	Greg Rector	Present
Jerry Ford	Present	Kevin Maynard	Present
David Randolph	Present	Bill Walker	Present
Johnnie Wheeler	Present	Ron Chaffin	Present
Joe Trobaugh	Present	Sue Neal	Present
Andy Honeycutt	Present	Joel Cowen	Present

Item #1 School Amendments

Motion: Recommends approval of budget amendments to the General Purpose School Fund as presented.

Made By: Rector
Seconded: Walker

VOICE VOTE

APPROVED

Item #2 County General Amendments

Motion: Recommends approval of the budget amendments to the County General Fund in the amount of \$3,500.

Made By: Honeycutt
Seconded: Wheeler

VOICE VOTE

APPROVED

Item #3 TCRS Employer Contribution

Motion: Recommends approval of the Acknowledgment of Employer Contribution Rate of 10.51% as recommended by the actuary.

Made By: Randolph
Seconded: Trobaugh

VOICE VOTE

APPROVED

Item #4 SB2938/HB3590

Motion: Recommends approval of a Resolution to Urge the General Assembly to Oppose SB2938/HB3590.

Made By: Wheeler
Seconded: Trobaugh

VOICE VOTE

APPROVED

**Item #5 Juvenile Court Software
PULLED FROM THE AGENDA UNTIL NEXT MONTH**

Item #6 Any other business

NONE

ADJOURNED

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FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: April 7, 2010

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, April 12, 2010, at 5:00 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the County General Fund.
3. Discuss TCRS Employer contribution rate.
4. Consider resolution from TCCA to urge the General Assembly to oppose SB2938/HB3590.
5. Discuss Juvenile Court Software.
6. Any other business that needs to be reviewed by the Fiscal Review Committee.

Item #6 **East Victory View Drive easement**

Motion: **Recommends approval to quitclaim an easement on East Victory View Drive.**

Made By: Medley
Seconded: Burroughs

VOICE VOTE

APPROVED

Item #7 **Vehicle transfer from EMS to the Fire Department**

Motion: **Recommends approval of F-450 VIN# 1FOXF46P96EA02006 be transferred from Putnam County EMS department to the Putnam County Fire Department to use as a equipment truck.**

Made By: Martin
Seconded: Medley

VOICE VOTE

APPROVED

Item #8 **Questions concerning County vehicles**

Motion: **Recommends to generate a letter to departments to review the Putnam County vehicle policy.**

Made By: Atwood
Seconded: Epps

VOICE VOTE

APPROVED

Item #9 **Changing meeting time to 5:30 for the Planning Committee**
NO MOTION MADE

Item #10 **Any other business**
Johnnie Wheeler asked the committee to approve to be a model county for Carrington dental coverage provided by NAACO.

Motion: **Recommends approval for Putnam County to be a model for Carrington dental coverage provided by NAACO.**

Made By: Burroughs
Seconded: Atwood

VOICE VOTE

APPROVED

ADJOURNED

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: April 7, 2010

RE: Planning Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, April 12, 2010, at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Consider approval of procedures for the installation of a Veteran onto the monument of Fallen Heroes of Putnam County.
2. Consider approval of vehicle transfer from the Maintenance Department to the City of Baxter.
3. Discuss the return of a dumpster or compactor for household garbage at the Putnam County Landfill. *Commissioner Medley*
4. Clarification of comments regarding Road Supervisor.
5. Consider approval of renaming West Peach Orchard Road to JUST Peach Orchard Road for 911 purposes.
6. Discuss letter from Jeff Jones concerning easement on East Victory View Drive.
7. Consider approval of vehicle transfer from EMS to the Fire Department.
8. Discuss and vote on having permanent emblems (6 inches or more in size) on all Putnam County vehicles and equipment. No county emblems that are magnets will be allowed as well as no campaign signs on the vehicles. Effective immediately. *Commissioner McCormick*
9. Discuss changing the meeting time for the Planning Committee to 5:30. *Commissioner McCormick*
10. Any other business that needs to be reviewed by the Planning Committee.

NOMINATING AGENDA

TO: Putnam County Board of Commissioners

FROM: Kim Blaylock, County Executive

DATE: April 7, 2010

RE: Nominating Committee Agenda

Present 95
Absent 01

Listed below are the items to be considered by the County Nominating Committee on Monday, April 12, 2010 at 5:30 PM in the County Commission Chambers in the Courthouse.

1. Consider appointment of Medical Examiner. This for a 2 year term to expire April 2012. Current- Sullivan Smith MD

MUSUM
Chaffin

2. Consider Rhonda Chaffin's memo to appoint the following to the Putnam County Board of Equalization.

Current Members: Donald Bilbrey (East)
Morgan McHenry (West)
2 year terms to expire 4-2012 Perry Nash (South)
Randy Carlile (North)

Chaffin
Heal
Pending Acceptance

3. Any other business that needs to be reviewed by the Nominating Committee.