

**MINUTES  
OF  
PUTNAM COUNTY COMMISSION  
MAY 16, 2016**

Prepared by:

Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on May 16, 2016 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Daryl Blair and the County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The Chairman, Daryl Blair recognized Ronald Strong of the Center Grove Church of Christ for the Invocation.

The Chairman, Daryl Blair recognized Commissioner Benton Young to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

**ABSENT:**

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Chairman declared a quorum.

**MOTION RE: APPROVE THE AGENDA**

Commissioner Tom Short moved and Commissioner Scott Ebersole seconded the motion to approve the Agenda of the May 16, 2016 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

# AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

Regular Monthly Session  
Monday May 16, 2016 6:00PM

Presiding: Honorable Daryl Blair  
Commission Chairman

1. Call to Order - Sheriff Eddie Farris
2. Invocation *District 9*
3. Pledge to the Flag of the United States of America *District 9*
4. Roll Call - County Clerk Wayne Nabors
5. Approval of the Agenda
6. Approval of the Minutes of Previous Meeting
7. Unfinished Business and Action Thereon by the Board
  - A. Report of Standing Committees
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees  
**(1) REPORT FROM Audit Committee - BOB DUNCAN, CHM.**
  - C. Other Unfinished Business
    1. Ratification of Private Act to amend Chapter 118 of the Private Acts of 1979; as amended by Chapter 3 of the Private Acts of 2003, relative to increasing the rate of privilege tax on the occupancy of hotels and motels in Putnam County to 7% for the purpose of increased funding for Parks & Recreation, Economic Development and Tourism.
    2. Consider amendment to County Commission minutes from October 2015 to read: *Nominating Committee recommends approval that Dr. Sam Glasgow be appointed to the Tennessee Central Heritage Rail Trail Authority Board of Directors.*
8. Quarterly Reports and Action Thereon by the Board

- A. Road Fund - Randy Jones, Supervisor
- B. School Funds - Jerry Boyd, Director of Schools
- C. County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund - Randy Porter, County Executive

## **9. New Business and Action Thereon by the Board**

### **A. Report of Standing Committees**

#### **1. Planning Committee**

- a. Recommends approval for County Executive Randy Porter to explore all options related to the feasibility of relocating the fairgrounds and report back to the Planning Committee in 30 days.
- b. Recommends approval for the Fire Department to declare the following items as surplus:
  - 1977 Dodge Pickup VIN#W24BE75084071
  - 1992 Ford Bronco VIN#1FMEU15HJ8PLA26610
  - Winch Bumper
- c. Recommends approval for the Sheriff's Department to transfer a 2003 Homesteader trailer/Challenger 6x12 with identifying #5HABY1216AN040330. to the Algood Police Department.
- d. Recommends approval to sell the following vehicle at Internet auction:
  - 2002 Chevrolet Impala VIN#2G1WF55K229247103
- e. Recommends approval for the Emergency Medical Services to transfer a 2008 Chassis VIN#1FDAF46R29EA31987 to the Baxter Street Department.
- f. Recommends approval for the Emergency Medical Services to sell 40 computer monitors and 27 computers via Internet auction. (List supplied)

#### **2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund in the amount of \$87,043.
- b. Recommends approval of the budget amendment to the Drug Control Fund in the amount of \$34,853.
- c. Recommends approval of budget amendments to the Road Department Fund in the amount of \$30,000.
- d. Recommends approval of the budget amendments to the General Purpose School Fund in the total amount of \$987,195.
- e. Recommends approval of a Resolution authorizing the County Executive to apply for and administer a Litter and Trash Collection grant funded by the Tennessee Department of Transportation.

- f. Recommends approval for the Sheriff's Department to submit a grant application with the US Department of Justice for the Bulletproof Vest Partnership in an amount of \$18,174.
- g. Recommends approval for the Upper Cumberland Family Justice Center to apply for a VOCA grant in an amount of \$62,500 with \$50,000 coming from grant funds and \$12,500 in-kind match/Victims Assessment fees.
- h. Recommends approval of a budget amendment to the Parks and Recreation Fund in the amount of \$25,000.

### **3. Nominating Committee**

#### **B. Report of Special Committees**

#### **C. Resolutions**

#### **D. Election of Notaries**

#### **E. Other New Business**

- 1. Acknowledgment of the appointment to the Cookeville Boat Dock Utility District  
Grover Bennett Jr.  
Term Expiring May 2020  
*Requires no action, but needs to be incorporated into the minutes*
- 2. Acknowledgement of the appointment to the Double Springs Utility District  
Danny Fox  
Term Expiring May 2020  
*Requires no action, but needs to be incorporated into the minutes*
- 3. Acknowledgment of State Aid Projects for 2015-2016  
Project SA-71019(5) Poplar Grove  
Project SA-7101(6) Rocky Point Road
- 4. Ratification of Randy Porter's reappointments to the Insurance Committee  
as follows: 2 year terms to expire May 2018  
Chris Savage  
Tommy Copeland  
Ben Rodgers
- 5 Acknowledgment of Putnam County Sheriff's Office 2015 Annual Report

### **10. Announcements and Statements**

- a. Hear a report from Judge Seth Norman and Drug Court Director Julie Chambers on the Drug Court.

### **11. Adjourn**

The Chairman asked for discussion on the motion to approve the Agenda.

**MOTION RE: AMEND THE AGENDA TO ADD ITEM 7-B-1: AUDIT COMMITTEE REPORT GIVEN BY BOB DUNCAN**

Commissioner Benton Young moved and Commissioner Larry Redwine seconded the motion to amend the Agenda to add Item 7-B-1: Audit Committee Report given by Bob Duncan.

The Chairman asked for discussion on the motion to Amend the Agenda. There was none.

The Chairman asked for a voice vote on the motion to Amend the Agenda to add Item 7-B-1: Audit Committee Report given by Bob Duncan. The motion carried.

**MOTION RE: APPROVE THE AGENDA AS AMENDED**

Commissioner Jordan Iwanyszyn moved and Commissioner Tony Honeycutt seconded the motion to approve the Agenda as amended.

The Chairman asked for discussion on the motion to approve the Agenda as amended. There was none.

The Chairman asked for a voice vote on the motion to approve the Agenda as Amended of the May 16, 2016 meeting of the Putnam County Board of Commissioners. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Jordan Iwanyszyn moved and Commissioner Benton Young seconded the motion to approve the Minutes of the April 18, 2016 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the April 18, 2016 meeting of the Putnam County Board of Commissioners. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:**

**HEAR REPORT FROM AUDIT COMMITTEE CHAIRMAN BOB DUNCAN**

**OTHER UNFINISHED BUSINESS:**

**MOTION RE: RATIFICATION OF PRIVATE ACT TO AMEND CHAPTER 118 OF THE PRIVATE ACTS OF 1979: AS AMENDED BY CHAPTER 3 OF THE PRIVATE ACTS OF 2003, RELATIVE TO INCREASING THE RATE OF PRIVILEGE TAX ON THE OCCUPANCY OF HOTELS AND MOTELS IN PUTNAM COUNTY TO 7% FOR THE PURPOSE OF INCREASED FUNDING FOR PARKS & RECREATION, ECONOMIC DEVELOPMENT AND TOURISM**

Commissioner Mike Atwood moved and Commissioner Benton Young seconded the motion to approve the Ratification of Private Act to amend Chapter 118 of the Private acts of 1979; as amended by Chapter 3 of the Private Acts of 2003, relative to increasing the rate of privilege tax on the occupancy of hotels and motels in Putnam County to 7% for the purpose of increased funding for Parks & Recreation, Economic Development and Tourism.

(SEE ATTACHED)

# State of Tennessee



The Secretary of State  
State Capitol  
Nashville, Tennessee 37243-0305

615-741-2819  
Tre.Hargett@tn.gov

Tre Hargett  
Secretary of State

May 5, 2016

The Honorable Jeff Jones  
Attorney, Putnam County  
1420 Neal Street  
Room 201  
Cookeville, TN 38501

Dear Mr. Jones,

Enclosed is a certified copy of Private Chapter No. 47 relating to Putnam County. This legislation was recently passed by the Tennessee General Assembly.

Pursuant to T.C.A. §§ 8-3-201 and 8-3-202, the local legislative body must send notice to the secretary of state of its action by December 1 of the year of passage by the General Assembly. Please see Section 4 of Private Chapter No. 47 for instructions on ratification and notice to the secretary. Notification forms are enclosed for your convenience.

Please feel free to contact me at the number above if you have any questions. You may also contact Mr. Cody Ryan York, Director of Publications, at 615-741-2650. We are here to assist you in any way.

Sincerely,

A handwritten signature in black ink that reads "Tre Hargett".

Tre Hargett  
Secretary of State

cc: State Senator Paul Bailey  
State Representative Ryan Williams

Enclosures



**State of Tennessee**

**PRIVATE CHAPTER NO. 47**

**HOUSE BILL NO. 2623**

**By Representative Williams**

**Substituted for: Senate Bill No. 2650**

**By Senator Bailey**

AN ACT to amend Chapter 118 of the Private Acts of 1979; as amended by Chapter 3 of the Private Acts of 2003; and any other acts amendatory thereto, relative to increasing the rate of privilege tax on the occupancy of hotels and motels in Putnam County.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Section 2 of Chapter 118 of the Private Acts of 1979, as amended by Chapter 3 of the Private Acts of 2003, and any other acts amendatory thereto, is amended by deleting the language "in an amount not exceeding six percent (6%)" and by substituting instead the language "in an amount not exceeding seven percent (7%)".

SECTION 2. Section 2 of Chapter 118 of the Private Acts of 1979, as amended by Chapter 3 of the Private Acts of 2003, and any other acts amendatory thereto, is further amended by deleting the language "six percent (6%) limitation" and by substituting instead the language "seven percent (7%) limitation".

SECTION 3. Section 10 of Chapter 118 of the Private Acts of 1979, as amended by Chapter 3 of the Private Acts of 2003, and any other acts amendatory thereto, is amended by adding the following language to be designated as subsection (c):

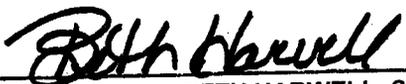
(c) The proceeds from the one percent (1%) increase from six percent (6%) to seven percent (7%) shall be for the purpose of increased funding for parks and recreation, economic development, and tourism.

SECTION 4. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Putnam County. Its approval or nonapproval shall be proclaimed by the presiding officer of the county legislative body and certified to the secretary of state.

SECTION 5. For the purpose of approving or rejecting the provisions of this act, it shall become effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective as provided in Section 4.

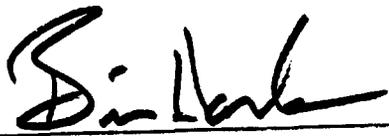
HOUSE BILL NO. 2623

PASSED: April 7, 2016

  
BETH HARWELL, SPEAKER  
HOUSE OF REPRESENTATIVES

  
RON RAMSEY  
SPEAKER OF THE SENATE

APPROVED this 19th day of April 2016

  
BILL HASLAM, GOVERNOR



NOTICE TO SECRETARY OF STATE  
OF RATIFICATION OF PRIVATE ACT

SECRETARY OF STATE  
Division of Publications  
312 Rosa L. Parks Avenue  
Eighth Floor  
Snodgrass Tennessee Tower  
Nashville, TN 37243

Private Chapter No. 47, which is House  
(House or Senate)

Bill No. 2623 of the 109th General Assembly, was (choose one):

Passed

Failed

No action taken

The results were as follows (please list number of votes):

21 Votes For

1 Votes Against

— Abstention

2 ABSENT

Presiding Officer of the Local  
Legislative Body

PUTNAM

County or City

5-23-16

Date (mm/dd/yyyy)



Local Legislative Body



NOTICE TO  
LOCAL LEGISLATIVE BODY OF  
LEGISLATIVE ACTION ON  
PRIVATE ACT

Private Chapter No. 47, which is House  
(House or Senate)  
Bill No. 2623, of the 109<sup>th</sup> General Assembly, was passed on  
April 19, 2016.

SECRETARY OF STATE

by: 

Division of Publications  
312 Rosa L. Parks Avenue  
Eighth Floor  
Snodgrass Tennessee Tower  
Nashville, TN 37243

Pursuant to T.C.A. §§ 8-3-201 and 8-3-202, the attached is being provided by the Secretary of State. A two-thirds majority of the local legislative body is required for approval. The presiding officer shall complete the attached form, certify within 30 days of action, and return to the Secretary of State, Publications Division at the given address. In the absence of a deadline in the act, failure to approve by December 1 of the year of passage by the General Assembly will render the act null and void. **TO GUARANTEE PROPER AND TIMELY DELIVERY OF YOUR DOCUMENTS TO THE SECRETARY OF STATE, PUBLICATIONS DIVISION, A COURIER DELIVERY SERVICE IS RECOMMENDED. (Examples: Overnight Postal, Express Postal, Federal Express, etc.)**

cc: State Senator Paul Bailey  
State Representative Ryan Williams

# State of Tennessee



The Secretary of State  
State Capitol  
Nashville, Tennessee 37243-0305

Tre Hargett  
Secretary of State

615-741-2819  
Tre.Hargett@tn.gov

May 5, 2016

The Honorable Randy Porter  
County Executive, Putnam County  
300 E. Spring Street  
Room 8  
Cookeville, TN 38501

Dear Mayor Porter,

Enclosed is a certified copy of Private Chapter No. 47 relating to Putnam County. This legislation was recently passed by the Tennessee General Assembly.

Pursuant to T.C.A. §§ 8-3-201 and 8-3-202, the local legislative body must send notice to the secretary of state of its action by December 1 of the year of passage by the General Assembly. Please see Section 4 of Private Chapter No. 47 for instructions on ratification and notice to the secretary. Notification forms are enclosed for your convenience.

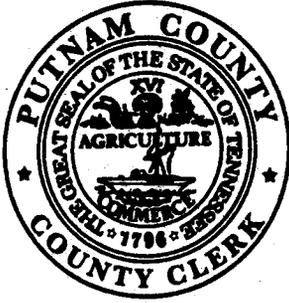
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Sincerely,

A handwritten signature in black ink that reads "Tre Hargett".

Tre Hargett  
Secretary of State

cc: State Senator Paul Bailey  
State Representative Ryan Williams  
Enclosures



**WAYNE NABORS**  
**COUNTY CLERK - PUTNAM COUNTY**

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**COPY**

May 23, 2016

**The Honorable Tre Hargett  
Tennessee Secretary of State  
Division of Publications  
312 Rosa L. Parks Avenue - 8<sup>th</sup> Floor  
Nashville, TN 37243**

**RE: Notification of Ratification of Private Act  
For Putnam County**

**Dear Secretary Hargett:**

**Please allow this to serve as the official notice of action taken by the Putnam County Board of Commissioners on the Ratification of the Private Act for Putnam County, Tennessee Private Chapter No. 47, House Bill No. 2623 of the 109<sup>th</sup> General Assembly, which was duly passed by the Putnam County Board of Commissioners meeting in regular session on Monday, May 16, 2016.**

**Please also find enclosed the official form completed accordingly of such action taken.**

**Sincerely,**

**Wayne Nabors  
County Clerk  
Putnam County, TN**

The Chairman asked for discussion on the motion to approve the Ratification of Private Act to amend Chapter 118 of the Private acts of 1979; as amended by Chapter 3 of the Private Acts of 2003, relative to increasing the rate of privilege tax on the occupancy of hotels and motels in Putnam County to 7% for the purpose of increased funding for Parks & Recreation, Economic Development and Tourism. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

AGAINST:

Mike Medley

ABSENT:

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: CONSIDER AMENDMENT TO COUNTY COMMISSION MINUTES FROM OCTOBER 2015 TO READ: NOMINATING COMMITTEE RECOMMENDS APPROVAL THAT DR. SAM GLASCOW BE APPOINTED TO THE TENNESSEE CENTRAL HERITAGE RAIL TRAIL AUTHORITY BOARD OF DIRECTORS**

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve amendment to County Commission Minutes from October 2015 to read: Nominating Committee recommends approval that Dr. Sam Glasgow be appointed to the Tennessee Central Heritage Rail Trail Authority Board of Directors.

(SEE ATTACHED)

10-2015

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL OF THE FOLLOWING PART TIME JUDICIAL COMMISSIONERS:  
BRET LYNN  
HANNAH BENJAMIN**

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to appoint Brett Lynn and Hannah Benjamin as Part-Time Judicial Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS APPROVAL THAT DR. SAM GLASGOW BE APPOINTED TO THE NASHVILLE EASTERN RAILROAD COMMITTEE WITH TERM TO EXPIRE FEBRUARY 2018**

Commissioner Cathy Reel moved and Commissioner Jordan Iwanyszyn seconded the motion to appoint Dr. Sam Glasgow to the Nashville Eastern Railroad Committee with term to expire February 2018.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**REPORT OF SPECIAL COMMITTEES:**

**HEAR A REPORT FROM THE COUNTY POWERS ACT COMMITTEE**

County Executive Randy Porter, Commissioner Ben Rodgers, and County Attorney Jeff Jones speaks to the Commission.

*This was my error  
I put on agenda wrong  
Debbey*

(SEE ATTACHED)

The Chairman asked for discussion on the motion to approve an amendment to the County Commission Minutes from October 2015 to read: Nominating Committee recommends approval that Dr. Sam Glasgow be appointed to the Tennessee Central Heritage Rail Trail Authority Board of Directors. The Commissioners discussed the motion.

The Chairman asked for a voice vote on the motion. The motion carried.

## **QUARTERLY REPORTS AND ACTION THEREON BY THE BOARD**

### **QUARTERLY REPORT FOR THE ROAD FUND – RANDY JONES, SUPERVISOR**

### **QUARTERLY REPORT FOR THE SCHOOL FUNDS – JERRY BOYD, DIRECTOR OF SCHOOLS**

### **QUARTERLY REPORT FOR THE COUNTY GENERAL FUND, DEBT SERVICE FUND, SOLID WASTE SANITATION FUND, SELF INSURANCE FUND AND PARKS & RECREATION FUND – RANDY PORTER, COUNTY EXECUTIVE**

Commissioner Mike Medley moved and Commissioner Donny Buttram seconded the motion to approve the Quarterly Reports for the Road Fund, School Funds and the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund.

(SEE ATTACHED)

PUTNAM COUNTY HIGHWAY DEPARTMENT  
 QUARTERLY REPORT  
 JANUARY, FEBRUARY, AND MARCH, 2016

  
RANDY JONES, ROAD SUPERVISOR

REVENUE: CODE NUMBER & DESCRIPTION	ESTIMATED	AMENDMENT	1ST.			2ND.			3RD.			TOTALS	UN-EMCUM	UN-REALIZED	
			QUARTER	QUARTER	QUARTER	QUARTER	QUARTER	QUARTER	QUARTER	QUARTER	QUARTER				
40000.110 - 43000.320 LOCAL TAXES	1,651,230	-	18,980	687,466	861,710	1,568,156	83,074								
44000.130 - 44000.990 OTHER LOCAL	2,100	-	2,056	182	451	2,689	(588)								
46000.410 - 46000.930 STATE REVENUE	2,507,035	18,901	431,479	781,957	499,025	1,731,362	794,574								
47000.230 - DISASTER RELIEF	-	-	-	-	186,940	186,940	(186,940)								
48100.110 - 48100.140 OTHER GOVTS	-	-	-	59,214	-	59,214	(59,214)								
TOTAL REVENUE	4,160,365	18,901	452,515	1,528,819	1,548,126	3,548,361	630,906								
FUND BALANCE JULY 1, 2015	1,274,659														
EXPENDITURES:															
CODE NUMBER & DESCRIPTION	ESTIMATED	AMENDMENT	1ST. QUARTER	2ND. QUARTER	3RD. QUARTER	TOTALS	UN-EMCUM								
61000 - ADMINISTRATION	345,863	(15,000)	95,989	86,045	73,349	255,383	75,480								
62000 - ROAD CONST. & MAINTENANCE	3,022,815	55,000	423,106	936,203	435,790	1,795,090	1,282,725								
63100 - OPERA. & MAINT. OF EQUIP.	326,751	10,500	66,216	72,183	72,836	211,235	126,015								
65000 - OTHER CHARGES	219,860	-	151,125	23,264	29,630	204,019	15,841								
68000 - CAPITAL OUTLAY	956,881	14,401	4,733	379,228	61,719	445,680	525,602								
TOTAL EXPENDITURES	4,872,170	64,901	741,169	1,496,923	673,324	2,911,407	2,025,664								

**COUNTY GENERAL BUDGET 2015-2016**  
**Statement of Revenues and Expenditures**  
**Period ending March 31, 2016**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2016</u>
<b>REVENUES:</b>			
40000 Local Taxes	14,358,468.00	14,358,468.00	13,086,686.28
41000 Licenses and Permits	429,500.00	429,500.00	349,045.95
42000 Fines, Forfeitures and Penalties	527,100.00	527,100.00	340,319.56
43000 Charges for Current Service	3,798,000.00	3,798,000.00	2,795,579.81
44000 Other Local Revenue	1,387,000.00	1,479,437.00	927,634.93
45000 Fees Received from County Officials	3,860,000.00	3,860,000.00	2,949,415.90
46000 State of Tennessee	4,177,356.00	4,328,821.00	2,625,954.69
47000 Federal Government	249,975.00	605,324.00	171,372.34
48000 Other Governments and Citizens Groups	515,000.00	519,133.00	316,528.91
49000 Other Sources (Insurance Recovery)	<u>5,000.00</u>	<u>5,000.00</u>	<u>2,842.43</u>
<b>TOTAL REVENUES</b>	<b>29,307,399.00</b>	<b>29,910,783.00</b>	<b>23,564,380.80</b>
<b>Fund Balance - June 2015</b>	<b>10,666,526</b>		
<b>EXPENDITURES:</b>			
51000 General Administration	4,005,508.00	4,260,058.00	3,507,524.47
52000 Finance	1,573,309.00	1,591,809.00	1,556,855.73
53000 Administration of Justice	2,331,691.00	2,503,854.00	2,310,784.09
54000 Public Safety	8,977,537.00	9,291,352.00	8,513,193.82
55000 Public Health & Welfare	5,501,291.00	5,531,506.00	5,808,773.70
56000 Social, Cultural & Recreational Services	551,137.00	551,137.00	871,418.22
57000 Agriculture & Natural Resources	268,939.00	268,939.00	164,653.44
58000 Other Operations	8,395,271.00	8,413,215.00	1,525,718.60
91000 Other General Gov't Projects	165,000.00	165,000.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>31,769,683.00</b>	<b>32,576,870.00</b>	<b>24,258,922.07</b>

PAID & ENCUMBERED  
THROUGH 3-31-2016

**SOLID WASTE/SANITATION BUDGET - 2015-2016**  
**Statement of Revenues and Expenditures**  
**Period Ending March 31, 21016**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2016</u>
<b>REVENUES:</b>			
40000	Local Taxes	2,847,795.00	2,748,478.62
43000	Charges for Current Service	880,000.00	679,439.53
44000	Other Local Revenues	200,000.00	121,679.57
46000	State of Tennessee	<u>87,400.00</u>	<u>66,702.78</u>
<b>TOTAL REVENUES</b>	<b>4,015,195.00</b>	<b>4,015,195.00</b>	<b>3,616,300.50</b>
<b>Fund Balance June 2015</b>	<b>933,623</b>		
<b>EXPENDITURES:</b>	<b><u>ORIGINAL BUDGET</u></b>	<b><u>AMENDED BUDGET</u></b>	<b><u>PAID &amp; ENCUMBERED THROUGH 3-31-2016</u></b>
55000	Public Health and Welfare	4,777,590.00	2,106,663.44
<b>TOTAL EXPENDITURES</b>	<b>4,777,590.00</b>	<b>4,777,590.00</b>	<b>2,106,663.44</b>

**Parks and Recreation 2015-2016**  
**Statement of Revenues and Expenditures**  
**Period Ending March 31, 2016**

<b>REVENUES:</b>	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>REC'D THRU 3-31-2016</u>
40000 Local Taxes	894,128.00	894,128.00	876,584.99
43000 Charges for Current Services	60,000.00	60,000.00	19,807.85
44000 Other Local Revenues	60,000.00	60,000.00	30,712.93
47000 Federal Government	0.00	0.00	3,292.56
49000 Transfers In	<u>165,000.00</u>	<u>165,000.00</u>	<u>0.00</u>
<b>TOTAL REVENUES</b>	<u><b>1,179,128.00</b></u>	<u><b>1,179,128.00</b></u>	<u><b>930,398.33</b></u>
<b>Fund Balance - June 2015</b>	<b>244,318</b>		
<b>EXPENDITURES:</b>	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>PAID &amp; ENCUMBERED THROUGH 3-31-2016</u>
56000 Social Cultural & Recreational	1,244,070.00	1,244,070.00	419,682.85
<b>TOTAL EXPENDITURES</b>	<u><b>1,244,070.00</b></u>	<u><b>1,244,070.00</b></u>	<u><b>419,682.85</b></u>

**DEBT SERVICE BUDGET - 2015-2016**  
**Statement of Revenues and Expenditures**  
**Period Ending March 31, 2016**

	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>RECD THRU 3-31-2016</u>
<b>REVENUES:</b>			
40000	Local Taxes 14,644,825.00	14,644,825.00	14,159,670.27
44000	Other Local Revenues 200,000.00	200,000.00	12,803.40
49000	Other Sources 606,444.00	606,444.00	237,666.66
<b>TOTAL REVENUES</b>	<u><b>15,451,269.00</b></u>	<u><b>15,451,269.00</b></u>	<u><b>14,410,140.33</b></u>
<b>Fund Balance - June 2015</b>	<b>9,150,336</b>		
<b>EXPENDITURES:</b>			
82000	Education Debt 12,521,718.00	12,521,718.00	12,494,144.42
90000	Public Safety Projects 1,193,638.00	1,193,638.00	1,193,638.00
99100	Transfers Out 2,400,000.00	2,400,000.00	2,400,000.00
<b>TOTAL EXPENDITURES</b>	<u><b>16,115,356.00</b></u>	<u><b>16,115,356.00</b></u>	<u><b>16,087,782.42</b></u>

Mar 2016

PUTNAM COUNTY SELF INSURANCE FUND			
FUND BALANCE SUMMARY FOR 2015 - 2016			
As of March 31, 2016			
Fund Balance as of December 31, 2015			1,047,888.25
PLUS: Departmental Deposits		7,867.67	
Interest		3,986.65	
		11,854.32	
LESS: Liability Claims		5,244.91	
Work Comp Claims		134,165.15	
Medical Records		0.00	
Claim Adjuster Fees		0.00	
Legal Fees		25,945.35	
Court Reporter & Court Costs		0.00	
Insurance		16,042.00	
Miscellaneous		0.00	
WC Fees to PMA Insurance Group		10,776.00	
CapRisk Consulting		7,900.00	
Management fee			
Liability Reserve Increase		0.00	
(Decrease) this period		0.00	
Work Comp Reserve Increase		136,845.00	
(Decrease) this period			
		336,918.41	
<b>Ending Fund Balance as of March 31, 2016</b>			<b>722,824.16</b>
<b>CASH SUMMARY</b>			
=====			
Checking balance (9715) as of 03/31/2016		52,909.98	
Checking balance (4324) as of 03/31/2016		316,416.77	
Certificate of Deposit as of 03/31/2016		1,589,475.93	
Outstanding items:			
CK 2086		-1.00	
March Withdrawal not posted		-1,540.52	
Ending Cash Balance as of March 31, 2016			<b>1,957,261.16</b>
Less: Open Liability Claim Reserves as of 12/31/2015			-160,000.00
Open Work Comp Claim Reserves as of 12/31/2015			-1,074,437.00
<b>Ending Fund Balance as of March 31, 2016</b>			<b>722,824.16</b>
Number of Open Liability Claims as of March 31, 2015			5
Number of Open Work Comp Claims as of March 31, 2015			53
This report was prepared by BB&T Legge Insurance on 4/25/2016			

# *Department of Education Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dawn Fry, Chair  
Kim Cravens, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Eric Brown  
Celeste Gammon  
Jerry Maynard  
David McCormick

May 3, 2016

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following Quarterly Reports for the quarter ended March 31, 2016:

- 141 – General Purpose School Fund
- 142 – Federal Projects Fund
- 143 – Central Cafeteria Fund
- 146 – Extended School Program Fund
- 177 – School Capital Project Fund

Sincerely,



Mark McReynolds  
Putnam County Board of Education

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 141 - GENERAL PURPOSE SCHOOL FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2016**

	2015-2016	Actual				Total
	Budget	Jul-Sept 2015	Oct-Dec 2015	Jan-Mar 2016	Apr-Jun 2016	
Revenues:						
40000 Local Revenue	30,400,713	3,009,894	9,930,625	11,553,551		24,494,071
41000 Licenses and Permits	5,000	1,615	1,881	1,017		4,513
43000 Charges for Current Services	280,332	33,998	87,989	71,937		193,923
44000 Other Local Revenue	115,200	4,453	(82,258)	7,630		(70,175)
46000 State of Tennessee	47,089,627	8,783,582	14,040,721	13,948,005		36,772,308
47000 Federal Thru State	492,504	26,680	259,771	85,512		371,963
48000 Donations/Other	20,678	10,937	1,434	4,444		16,814
49000 Other Sources	700,000	40,294	182,357	223,169		445,820
	<u>79,104,053</u>	<u>11,911,453</u>	<u>24,422,520</u>	<u>25,895,264</u>		<u>62,229,236</u>

**Encumbrances / Expenditures:**

71100 Regular Education	40,007,263	6,997,536	10,126,853	9,863,068		26,987,456
71150 Alternative Education	618,147	105,069	148,129	148,425		401,623
71200 Special Education	7,743,826	1,307,742	1,961,841	1,851,045		5,120,628
71300 Vocational Education	1,328,215	229,687	336,332	300,997		867,015
71600 Adult Education	80,574	17,550	26,779	27,646		71,975
72110 Attendance	252,571	100,895	53,987	50,667		205,550
72120 Health Services	1,018,070	176,415	270,475	239,929		686,819
72130 Other Student Services	2,406,447	395,490	629,612	560,212		1,585,313
72210 Regular Ed. Support	2,598,090	428,678	594,994	525,594		1,549,265
72215 Alternative Ed. Support	104,437	27,258	31,535	30,038		88,830
72220 Special Ed. Support	1,145,703	204,109	260,107	270,978		735,195
72230 Vocational Ed. Support	91,430	16,659	22,694	22,841		62,194
72260 Adult Ed. Support	139,426	36,340	36,630	34,028		106,998
72310 Board of Education	1,502,175	624,532	316,398	494,023		1,434,954
72320 Office of the Director	142,229	32,462	34,856	33,048		100,366
72410 Office of Principal	5,997,486	1,195,221	1,601,085	1,525,771		4,322,078
72510 Fiscal Services	658,567	145,160	203,968	142,933		492,061
72520 Human Services/Personnel	224,558	51,364	57,249	52,652		161,265
72610 Operation of Plant	5,968,793	1,361,870	1,453,470	1,538,521		4,353,860
72620 Maintenance of Plant	2,067,076	404,629	496,890	423,499		1,325,019
72710 Transportation	2,996,249	569,187	718,583	671,545		1,959,316
72810 Central & Other Support	803,485	179,497	211,625	176,398		567,520
73100 Food Services	299,326	78,841	86,268	78,280		243,390
73300 Community Services	465,268	27,743	149,103	127,704		304,550
73400 Early Childhood Education	1,817,671	309,544	455,819	439,372		1,204,735
91300 Education Capital Projects	1,143,750	55,797	-	289,992		289,992
99100 Operating Transfers	-	55,797	(55,797)	27,431		27,431
<b>TOTAL</b>	<b>81,620,829</b>	<b>15,079,272</b>	<b>20,229,487</b>	<b>19,946,637</b>	<b>-</b>	<b>55,255,396</b>

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 142 - SCHOOL FEDERAL PROJECTS FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2016**

	2015-2016		Actual				Total Year to Date
	Budget	Jul-Sept 2015	Oct-Dec 2015	Jan-Mar 2016	Apr-Jun 2016		
<b>Revenues:</b>							
46000 State of Tennessee	22,127	-	20,655	-	-	20,655	
47000 Federal Thru State	9,331,935	1,723,160	2,191,777	1,859,164	-	5,774,101	
49000 Other Sources	169,485	40,410	42,655	38,275	-	121,340	
	<u>9,523,547</u>	<u>1,763,569</u>	<u>2,255,088</u>	<u>1,897,440</u>	<u>-</u>	<u>5,916,097</u>	
<b>Encumbrances / Expenditures:</b>							
71100 Regular Instruction Program	3,122,193	336,213	1,082,867	602,621	-	2,021,701	
71200 Special Education Program	2,517,598	517,109	549,563	502,015	-	1,568,687	
71300 Vocational Education Program	160,817	1,000	71,446	40,801	-	113,246	
72130 Other Student Support	251,968	60,602	58,881	23,381	-	142,864	
72210 Regular Instruction Program	2,288,597	478,926	462,663	342,850	-	1,284,438	
72220 Special Education Program	256,573	49,035	63,566	50,858	-	163,460	
72230 Vocational Education Program	9,470	2,154	2,431	2,144	-	6,729	
72410 Office of the Principal	-	-	-	-	-	-	
72710 Transportation	23,125	1,700	4,250	4,250	-	10,200	
73300 Community Services	586,845	-	208,173	158,957	-	367,131	
99100 Operating Transfers	306,361	62,654	24,137	91,163	-	177,953	
<b>TOTAL</b>	<u>9,523,547</u>	<u>1,509,392</u>	<u>2,527,977</u>	<u>1,819,040</u>	<u>-</u>	<u>5,856,409</u>	

**PUTNAM COUNTY BOARD OF EDUCATION  
FUND 143 - CENTRAL CAFETERIA FUND  
QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2016**

	2015-2016		Actual				Total Year to Date
	Budget	Jul-Sept 2015	Oct-Dec 2015	Jan-Mar 2016	Apr-Jun 2016		
<b>Revenues:</b>							
43000 Charges for Current Services	850,000	196,227	187,594	118,781	-	502,602	
44000 Other Local Revenue	44,000	6,450	13,276	9,052	-	28,778	
46500 State of Tennessee	53,000	22,500	-	54,469	-	76,969	
47100 Federal Thru State	4,941,130	651,330	1,423,701	897,286	-	2,972,317	
	<u>5,888,130</u>	<u>876,507</u>	<u>1,624,572</u>	<u>1,079,588</u>	<u>-</u>	<u>3,580,666</u>	
<b>Encumbrances / Expenditures:</b>							
73100 Food Services	5,387,246.00	1,060,681	1,442,968	1,233,076	-	3,736,726	
99100 Operating Transfers	500,884.00	-	182,357	170,282	-	352,638	
<b>TOTAL</b>	<u>5,888,130</u>	<u>1,060,681</u>	<u>1,625,325</u>	<u>1,403,357</u>	<u>-</u>	<u>4,089,364</u>	

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 146 - EXTENDED SCHOOL PROGRAM FUND**  
**QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2016**

	2015-2016 Budget	Actual Jul-Sept 2015	Actual Oct-Dec 2015	Actual Jan-Mar 2016	Actual Apr-Jun 2016	Total Year to Date
<b>Revenues:</b>						
43000 Charges for Current Services	935,809	242,967	224,041	283,262	-	750,271
	935,809	242,967	224,041	283,262	-	750,271
<b>Encumbrances / Expenditures:</b>						
73300 Community Services	935,809	209,452	220,883	185,411	-	615,746
	935,809	209,452	220,883	185,411	-	615,746
<b>TOTAL</b>	<b>935,809</b>	<b>209,452</b>	<b>220,883</b>	<b>185,411</b>	<b>-</b>	<b>615,746</b>

**PUTNAM COUNTY BOARD OF EDUCATION**  
**FUND 177 - SCHOOL CAPITAL PROJECTS**  
**QUARTERLY REPORT FOR THE QUARTER ENDING MARCH 2016**

	2015-2016 Budget	Actual Jul-Sept 2015	Actual Oct-Dec 2015	Actual Jan-Mar 2016	Actual Apr-Jun 2016	Total Year to Date
<b>Revenues:</b>						
49100 Bonds Issued	-	-	-	-	-	-
<b>Expenditures:</b>						
91300 Education Capital Projects	-	3,379,852	2,713,193	1,993,641	-	8,086,685
<b>TOTAL</b>	-	3,379,852	2,713,193	1,993,641	-	8,086,685

The Chairman asked for discussion on the motion to approve the Quarterly Reports for the Road Fund, the School Funds, the County General Fund, Debt Service Fund, Solid Waste Sanitation Fund, Self Insurance Fund, and Parks & Recreation Fund. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

## **NEW BUSINESS AND ACTION THEREON BY THE BOARD**

### **REPORT OF STANDING COMMITTEES**

#### **PLANNING COMMITTEE:**

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR COUNTY EXECUTIVE RANDY PORTER TO EXPLORE ALL OPTIONS RELATED TO THE FEASIBILITY OF RELOCATING THE FAIRGROUNDS AND REPORT BACK TO THE PLANNING COMMITTEE IN 30 DAYS**

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the County Executive, Randy Porter to explore all options related to the feasibility of relocating the Fairgrounds and report back to the Planning Committee in 30 days.

(SEE ATTACHED)



## **Planning Agenda Items Explanation**

**Future of Fairground Property** – last month I did a presentation to the Budget Committee on Capital Project needs for our County. Part of that presentation was on the Fairgrounds. Several of the buildings are going to need a lot of work in the near future. The Grandstands and women’s building need new roofs. The South Grandstand has foundation issues as the concrete blocks have deteriorated to a point safety is becoming an issue. The seats in the grandstands which are made of wood, have been infested with “carpenter bees” which have made holes in the seats and they need replacing. The arena fence is in need of replacing. The arena itself is not draining and needs to be dugout and a new drainage system put in. Also we are landlocked on this property and no expansions could ever be done in the future.

I would like for the Commission to give me direction on what you want to do. Do you want to spend the money to fix the existing facilities or look at other options. I don’t want to spend a lot of time on either without your blessing.

I know this has been a touchy subject in the past and I assure you I am not trying to stir up anything. I just need guidance on how you want to proceed in the future, as the repairs will be a lot of money.

The Chairman asked for discussion on the motion to approve the County Executive, Randy Porter to explore all options related to the feasibility of relocating the Fairgrounds and report back to the Planning Committee in 30 days. The Commissioners discussed the motion.

**MOTION RE: AMEND THE MOTION TO DELETE 30 DAYS AND REPLACE WITH AN INDEFINITE PERIOD**

Commissioner Tom Short moved and Commissioner Jordan Iwanyszyn seconded the motion to amend and delete the 30 days and replace with an indefinite period.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote to amend the motion. The motion carried.

The Chairman asked for discussion on the original motion as amended. The Commissioners discussed the motion.

**MOTION RE: BEFORE THE PUTNAM COUNTY FAIRGROUND IS RENTED ANYMORE, HAVE IT CHECKED BY AN ENGINEER AND BE REPAIRED**

Commissioner Mike Medley moved and Commissioner Marsha Bowman seconded the motion to have the Fairground checked by an engineer and be repaired before it is rented anymore.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

Mike Medley withdrew the motion that before the Putnam County Fairground is rented anymore, have it checked by an engineer and be repaired.

**MOTION RE: HYDER BURKS IS NOT AN OPTION FOR THE FAIRGROUNDS**

Tony Honeycutt moved and Commissioner Kim Bradford seconded the motion that Hyder Burks is not an option for the Fairgrounds.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

Tony Honeycutt withdrew the motion that Hyder Burks is not an option for the Fairgrounds.

The Chairman asked for discussion on the motion to approve the County Executive, Randy Porter to explore all options, with an indefinite period of time to do so, related to the feasibility of relocating the Fairgrounds and report back to the Planning Committee in 30 days. The Commissioners discussed the motion.

**MOTION RE: AMEND THE MOTION TO DELETE 30 DAYS AND REPLACE WITH AN INDEFINITE PERIOD**

Commissioner Tom Short moved and Commissioner Jordan Iwanyszyn seconded the motion to amend and delete the 30 days and replace with an indefinite period.

The Chairman asked for discussion on the amended motion. The Commissioners discussed the motion.

The Chairman asked for a voice vote to amend the motion. The motion carried.

The Chairman asked for discussion on the original motion as amended. The Commissioners discussed the motion.

**MOTION RE: BEFORE THE PUTNAM COUNTY FAIRGROUND IS RENTED ANYMORE, HAVE IT CHECKED BY AN ENGINEER AND BE REPAIRED**

Commissioner Mike Medley moved and Commissioner Marsha Bowman seconded the motion to have the Fairground checked by an engineer and be repaired before it is rented anymore.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

Mike Medley withdrew the motion that before the Putnam County Fairground is rented anymore, have it checked by an engineer and be repaired.

**MOTION RE: HYDER BURKS IS NOT AN OPTION FOR THE FAIRGROUNDS**

Tony Honeycutt moved and Commissioner Kim Bradford seconded the motion that Hyder Burks is not an option for the Fairgrounds.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

Tony Honeycutt withdrew the motion that Hyder Burks is not an option for the Fairgrounds.



## Putnam County Fire Department

**Chief Tom Brown**  
700 County Services Drive  
Cookeville, Tennessee 38501  
Phone: 931-528-1200 – Fax: 931-528-7913  
tbrown@putnamco

4/18/2016

Randy,

The Fire Department would like to dispose of the following Surplus Equipment.

77 Dodge Pick-Up

W24BE75084071

Mileage 239,341

Parts Truck, No Title

No Longer Serviceable

92 Ford Bronco

1FMEU15H8PLA26610

Mileage 161,935

No Longer Serviceable

Winch Bumper with 10,000lb winch

Removed From Vehicle previously disposed of

Chief Thomas Brown

The Chairman asked for discussion on the motion to approve the Fire Department to declare the following items as surplus: 1977 Dodge Pickup VIN# W24BE75084071; 1992 Ford Bronco VIN# 1FMEU15HJ8PLA26610, and a winch bumper. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S DEPARTMENT TO TRANSFER A 2003 HOMESTEADER TRAILER / CHALLENGER 6X12 WITH IDENTIFYING #5HABY1216AN040330 TO THE ALGOOD POLICE DEPARTMENT**

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Sheriff's Department to transfer a 2003 Homesteader trailer / Challenger 6X12 with identifying # 5HABY1216AN040330 to the Algood Police Department.

(SEE ATTACHED)



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**DATE: May 1, 2016**

**TO: Planning Committee - Honorable County Commissioners**

**SUBJECT: Declaration of Asset Transfer Request**

**The Putnam County Sheriff's Department requests to transfer the following asset to the Algood TN Police Department: 2003 Homesteader trailer – model Challenger – size 6x12.**

**The identifying number for the trailer is #5HABY1216AN040330.**

**Thanking you for your consideration,**

**Sheriff Eddie Farris**

The Chairman asked for discussion on the motion to approve the Sheriff's Department to transfer a 2003 Homesteader trailer / Challenger 6X12 with identifying # 5HABY1216AN040330 to the Algood Police Department. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO SELL THE FOLLOWING VEHICLE AT INTERNET AUCTION:  
2002 CHEVROLET IMPALA VIN# 2G1WF55K229247103**

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve to sell at Internet Auction: 2002 Chevrolet Impala VIN # 2G1WF55K229247103.

(SEE ATTACHED)

# General Sessions Court

PROBATE & JUVENILE COURTS

JOHN HUDSON STEVEN D. QUALLS

JUDGES

April 28, 2016

Honorable Randy Porter  
300 E. Spring St.  
Cookeville, TN 38501

RE: 2002 Chevrolet Impala  
VIN # 2G1WF55K229247103  
Mileage: 195,237

Dear Mr. Porter

Please consider the request to sell the above mention vehicle through the internet as surplus.  
This vehicle has been taken out of service due to mechanical issues.

Thank you for your consideration in this matter and please feel free to contact me regarding any questions or concerns.

Sincerely,



Gregory C. Bowman  
Court Administrator

The Chairman asked for discussion on the motion to approve to sell the following vehicle at Internet Auction: 2002 Chevrolet Impala VIN # 2G1WF55K229247103. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE EMERGENCY MEDICAL SERVICES TO TRANSFER A 2008 CHASSIS VIN # 1FDAF46R29EA31987 TO THE BAXTER STREET DEPARTMENT**

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Emergency Medical Services to transfer a 2008 Chassis VIN # 1FDAF46R29EA31987 to the Baxter Street Department.

(SEE ATTACHED)

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Director  
tcopeland@putnamcountyttn.gov  
Direct (931) 525-2103  
Fax (931) 520-8404

**Darren Ford, CCP**  
Assistant Director  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

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March 30<sup>th</sup>, 2016

## Chassis Donation

We have the following chassis that has been requested to be transferred. This chassis is surplus. We have taken an ambulance box off the chassis and put the box on a new truck. This donation is subject to verification by the governing authorities of the involved agencies. Following is the description:

Requesting: Baxter Street Department

Chassis  
VIN: 1FDAF46R29EA31987  
Year: 2008  
Mileage: 122482

Respectfully,



Tommy Copeland, CCP  
Director, Putnam EMS

The Chairman asked for discussion on the motion to approve the Emergency Medical Services to transfer a 2008 Chassis VIN # 1FDAF46R29EA31987 to the Baxter Street Department. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE EMERGENCY MEDICAL SERVICES TO SELL 40 COMPUTER MONITORS AND 27 COMPUTERS VIA INTERNET AUCTION. (LIST SUPPLIED)**

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to recommend approval for the Emergency Medical Services to sell 40 computer monitors and 27 computers via Internet Auction. (List supplied)

(SEE ATTACHED)

The Chairman asked for discussion on the motion to approve the Emergency Medical Services to sell 40 computer monitors and 27 computers via Internet Auction. (List supplied). There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

#### **FISCAL REVIEW COMMITTEE**

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND IN THE AMOUNT OF \$87,043**

Commissioner Jim Martin moved and Commissioner Jerry Ford seconded the motion to approve the Budget Amendments to the County General Fund in the amount of \$87,043.

(SEE ATTACHED)



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**DATE: May 1, 2016**

**TO: Fiscal Review Committee - Honorable County  
Commissioners**

**SUBJECT: Budget Item Transfer Request**

**Please allow this to serve as my request to transfer the following monies:**

**Transfer a total of \$34,853.20 from 101- 44540 Sale of Property to line item 122- 44540 Drug Control Fund Sale of Property.**

**The requested monies are net proceeds from a recent firearms and related items via public auction from the sale of abandoned and confiscated assets. T.C.A. 39-17-1317 stipulates that the proceeds from the sale are to be allocated solely for law enforcement purposes.**

**Thanking you in advance,**

*Sheriff Eddie Farris*

**Sheriff Eddie Farris**

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund in the amount of \$87,043. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE DRUG CONTROL FUND IN THE AMOUNT OF \$34,853**

Commissioner Jim Martin moved and Commissioner Mike Medley seconded the motion to approve the Budget Amendments to the Drug Control Fund in the amount of \$34,853.

(SEE ATTACHED)

**BUDGET AMENDMENT SUMMARY  
FOR DRUG CONTROL FUND**

May 2016

	<u>Debit</u>	<u>Credit</u>
<b><u>DRUG CONTROL REVENUE</u></b>		
#49800 Transfer In	34,853	<i>Memo from Sheriff</i>
<b><u>Fund Balance</u></b>		
39000 Fund Balance		34,853
	<b>348,536</b>	<b>34,853</b>

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Drug Control Fund in the amount of \$34,853. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND IN THE AMOUNT OF \$30,000**

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Road Department Fund in the amount of \$30,000.

(SEE ATTACHED)

## Budget Amendment/Line Item Transfer Authorization Form Road Department MAY, 2016 Commission Meeting

FUND: 131

Item	Account	Description	Fund Balance	Decrease	Increase	Approved Expenditures	Increase Expenditures	Requested	Expended	Balance
1	39000	Fund Balance	30,000		30,000	-		-	-	-
2	62000.409	Crushed Stone				100,000	30,000	130,000	87,217	42,783
		<b>Totals</b>		<b>30,000</b>	<b>30,000</b>	<b>100,000</b>	<b>30,000</b>	<b>130,000</b>	<b>87,217</b>	<b>42,783</b>

Submitted by:   
Randy Jones  
 Randy Jones, Putnam County Road Supervisor

Explanation: Increasing line item to cover increased cost of crush stone.

Action by Fiscal Review Committee: No Recommendation:  
 Action by County Commission: Not Approved:

The Chairman asked for discussion on the motion to approve Budget Amendments to the Road Department Fund in the amount of \$30,000. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND IN THE TOTAL AMOUNT OF \$987,195**

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the General Purpose School Fund in the total amount of \$987,195.

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dawn Fry, Chair  
Kim Cravens, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Eric Brown  
Celeste Gammon  
Jerry Maynard  
David McCormick

May 3, 2016

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To establish budget for TN Recreation and Parks Association (TRPA) Grant.
- To budget for a donation from UTRUST for Employee Appreciation and Team Building Grant.
- To budget for a donation from Rotary Club designated for purchases of computers for White Plains Academy.
- To establish budget for SCORE grant.
- To budget additional funds needed for completion of capital projects.





Putnam County **Budget Amendment** / Line Item Transfer Authorization Form

Department: Finance

DATE: 5-May-16

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 48610 000 000 000000 000	Donations	1,378.00	295.00		1,673.00
3	141 E 72210 790 000 01501 000	Equipment Expense	944.00		295.00	1,239.00
			2,322.00	295.00	295.00	2,912.00

Explanation: To budget for a donation from Rotary Club designated for purchase of computers for White Plains Academy.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_ Official / Department Head \_\_\_\_\_  
 Supervisor \_\_\_\_\_

Reviewed by: *Mark McElroy*  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval  
 Date: \_\_\_\_\_

Action by County Commission: Approval  
 Date: \_\_\_\_\_



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance \_\_\_\_\_

DATE: \_\_\_\_\_ 5-May-16

Item #	Account #	Account Description	Current		Requested Approval Amount
			Approved Amount	Decrease	
1	141 E 91300 706 000 02501 000	BUILDING CONSTRUCTION	1,143,750.00		1,503,750.00
2	141 Q 39000 000 000 000000 000	FUND BALANCE	8,031,140.00	360,000.00	7,671,140.00
			9,327,492.24	652,320.23	9,619,812.47

Explanation: To budget additional funds needed for completion of capital projects.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Official / Department Head \_\_\_\_\_

Reviewed by: *Mark W. Leggett*  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval  
 Date: \_\_\_\_\_

Action by County Commission: Approval  
 Date: \_\_\_\_\_

# *Department of Education*

## *Putnam County*

Mr. Jerry Boyd, Director of Schools

Board of Education  
Dawn Fry, Chair  
Kim Cravens, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members  
Eric Brown  
Celeste Gammon  
Jerry Maynard  
David McCormick

May 4, 2016

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendment to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To budget additional funds from Fund Balance for full rate internet services.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance \_\_\_\_\_

DATE: 5-May-16

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141 E 72410 307 000 01607 000	COMMUNICATIONS	202,800.00		582,000.00	784,800.00
2	141 Q 39000 000 000 000000 000	FUND BALANCE	7,871,140.00	582,000.00		7,089,140.00
			8,026,542.24	874,320.23	582,000.00	8,318,862.47

Explanation: To budget additional funds from Fund Balance for Full Rate Internet.

Requested by: \_\_\_\_\_

Recommended for Approval: \_\_\_\_\_

Official / Department Head \_\_\_\_\_

Supervisor

Reviewed by: \_\_\_\_\_

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approval

Approval

Non-Approval

Date: \_\_\_\_\_

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund in the total amount of \$987,195. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO APPLY FOR AND ADMINISTER A LITTER AND TRASH COLLECTION GRANT FUNDED BY THE TENNESSEE DEPARTMENT OF TRANSPORTATION**

Commissioner Jim Martin moved and Commissioner Larry Redwine seconded the motion to approve a Resolution authorizing the County Executive to apply for and administer a Litter and Trash Collection Grant Funded by the Tennessee Department of Transportation.

(SEE ATTACHED)

## AUTHORIZATION RESOLUTION

Resolution authorizing submission of an application for a Litter and Trash Collection Grant from the Tennessee Department of Transportation and authorizing the acceptance of said Grant.

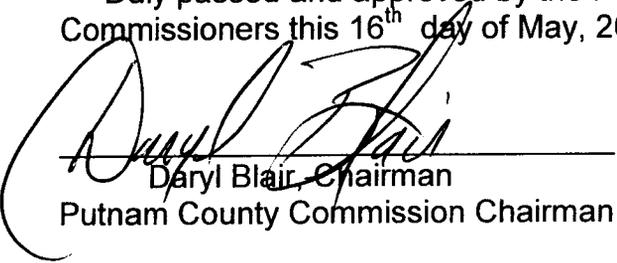
**WHEREAS**, Putnam County, Tennessee intends to apply for the aforementioned grant from the Tennessee Department of Transportation; and

**WHEREAS**, the contract for the grant will impose certain legal obligations upon Putnam County, Tennessee;

### NOW THEREFORE BE IT RESOLVED:

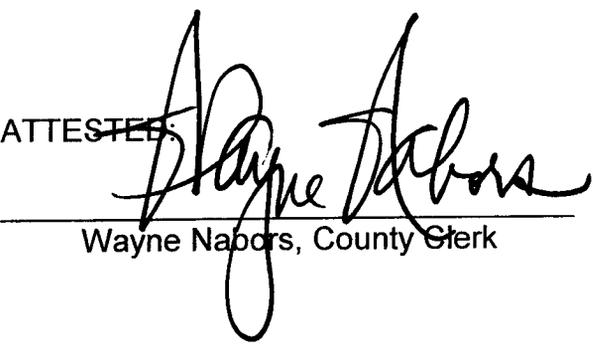
1. That Randy Porter, County Executive, is authorized to apply on behalf of Putnam County, Tennessee for a Litter and Trash Collection Grant from The Tennessee Department of Transportation.
2. That should said application be approved by the Tennessee Department of Transportation, then Randy Porter, County Executive, is authorized to execute contracts or other necessary documents which may be required to signify acceptance of Litter and Trash Collection Grant by Putnam County, Tennessee

Duly passed and approved by the Putnam County Board of Commissioners this 16<sup>th</sup> day of May, 2016.

  
Daryl Blair, Chairman  
Putnam County Commission Chairman

  
Randy Porter  
Putnam County Executive

ATTESTED:

  
Wayne Nabors, County Clerk



The Chairman asked for discussion on the motion to approve a Resolution authorizing the County Executive to apply for and administer a Litter and Trash Collection Grant Funded by the Tennessee Department of Transportation. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S DEPARTMENT TO SUBMIT A GRANT APPLICATION WITH THE US DEPARTMENT OF JUSTICE FOR THE BULLETPROOF VEST PARTNERSHIP IN AN AMOUNT OF \$18,174**

Commissioner Jim Martin moved and Commissioner Benton Young seconded the motion to approve the Sheriff's Department to submit a Grant Application with the US Department of Justice for the Bulletproof Vest Partnership in an amount of \$18,174.

(SEE ATTACHED)



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

Honorable County Commissioners:

Please review the information which is a grant application funding opportunity that we would like to submit an application for during the month of May, 2016.

U.S. Department of Justice  
Bulletproof Vest Partnership

Funds being sought: \$18,174.00

Grant has an anticipated 50 percent required match - BVP grant applications for 2016/2017 funded requests will be reviewed & agencies approved and made available in the fourth quarter of 2016.

BVP program funds may only be used to help defray the costs of National Institute of Justice-approved vest makes and models. Recipient agencies are also required to have a mandatory wear policy. Bulletproof Vest warranties lapse after 5 years. We have identified the need to replace vests well beyond the warranty period, and the staff members who have not had a vest issued. Total vests being sought are 26 at a cost of \$699 per vest.

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve the Sheriff's Department to submit a grant application with the US Department of Justice for the Bulletproof Vest Partnership in an amount of \$18,174. There was none

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE UPPER CUMBERLAND FAMILY JUSTICE CENTER TO APPLY FOR A VOCA GRANT IN AN AMOUNT OF \$62,500 WITH \$50,000 COMING FROM GRANT FUNDS AND \$12,500 INKIND MATCH / VICTIMS ASSESSMENT FEES**

Commissioner Jim Martin moved and Commissioner Jordan Iwanyszyn seconded the motion to approve for the Upper Cumberland Family Justice Center to apply for a VOCA Grant in an amount of \$62,000 with \$50,000 coming from grant funds and \$12,500 inkind match / Victims Assessment Fees.

(SEE ATTACHED)

UPPER CUMBERLAND  
FAMILY JUSTICE CENTER

May 2, 2016

Proposed VOCA Grant Application by the UCFJC

Amount:        Total:        \$62,500  
Breakdown:    \$50,000 VOCA grant funds for FY 2017 and 2018 (each year)  
                     \$12,500 Match  
                                 \$6,000 from donated rent from Joe Wilmoth Properties  
                                 \$3,000 volunteer time from interns from TTU  
                                 \$3,500 cash match from Victims Assistance Assessment

Purpose:        Grant funds and match will provide for a full-time Navigator position, salaries and benefits, for the Upper Cumberland Family Justice Center.

**Navigator Job Description:**

Greet clients when they arrive at the UCFJC, perform initial intake, explain available services, prioritize services requested by client, complete confidential information form, connect client to available resources, document requested services that are unavailable, complete the client outcome survey, follow-up with client as needed, assist in analyzing data for UCFJC and funding partners.

Note:         The Tennessee Office of Criminal Justice Programs is offering this VOCA grant opportunity only to Family Justice Centers. In their words, “ Family Justice Centers across the state have expressed the need for an advocate or navigator to assist clients as they enter the Family Justice Center and to help with data collection. This solicitation supports the expansion or creation of this direct service.”

The UCFJC has also experienced this need and to this end requested that left over monies from our Justice Assistance Grant be used to employ two part-time navigators from April 1, 2016 – June 30, 2016. This VOCA grant would allow us to continue those services in one full-time position without any expenditures from Putnam County. Any matching funds will come from in-kind donations and the Victims Assistance Assessment that the Putnam County Commission designated be paid to the UCFJC beginning in January 2015.

Thank you for your consideration! I am happy to discuss any questions you may have.

Amy Stockwell  
(931) 261-0683  
familyjusticecenteruc@gmail.com

The Chairman asked for discussion on motion to approve for the Upper Cumberland Family Justice Center to apply for a VOCA Grant in an amount of \$62,000 with \$50,000 coming from grant funds and \$12,500 in kind match / Victims Assessment Fees. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

Commissioner Jim Martin asked that it be noted, he abstained in this vote.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A BUDGET AMENDMENT TO THE PARKS AND RECREATION FUND IN THE AMOUNT OF \$25,000**

Commissioner Jim Martin moved and Commissioner Scott Ebersole seconded the motion to approve a Budget Amendment to the Parks and Recreation Fund in the amount of \$25,000.

(SEE ATTACHED)

# BUDGET AMENDMENT SUMMARY FOR PARKS & RECREATION FUND

May 2016

	<u>Debit</u>	<u>Credit</u>
<b>56700</b> <b><u>Parks</u></b>		
790    Other Equipment		25,000
<b><u>Parks &amp; Recreation Revenue</u></b>		
44570    Contributions	25,000	
<b>Total</b>	<b>25,000</b>	<b>25,000</b>

*Received this check today after the agenda went out. This amendment will get the funds in place. This is the Tobacco Settlement money that was discussed earlier.*

The Chairman asked for discussion on the motion to approve a Budget Amendment to the Parks and Recreation Fund in the amount of \$25,000. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

**FOR:**

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

**ABSENT:**

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**NOMINATING COMMITTEE:** None

**REPORT OF SPECIAL COMMITTEES:** None

**RESOLUTIONS:** None

**ELECTION OF NOTARIES:**

**MOTION RE: APPROVE THE ELECTION OF NOTARIES**

Commissioner Kim Bradford moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected May 16, 2016

---

DEBORAH ANDERSON

WANDA K COX

MICHELLE L FISHER

CLAUDIA B GOMILA

JOY BUCK GOTHARD

KAREN W HARRIS

SHEILA HOLLOWAY JULIAN

TRACEY T KINCAID

DANNY L MAXWELL

BRITTANY D MILLER

KATHY J NULL

LISA PITTMAN

LEISA K RYANS

JOHN J SCHINKAI JR

CONNIE SHOEMAKE

BRENDA G SPAIN

KRISTIE L STONE

KYLE THERRIALT

KEITH THURMAN

DALE WELCH

JENNY L WILSON

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole  
Tom Short  
Jordan Iwanyszyn  
Jerry Ford  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Reggie Shanks  
Larry Redwine  
Mike Medley

Ben Rodgers  
Danny Holmes  
Benton Young  
Daryl Blair  
Tony Honeycutt  
Kim Bradford  
Jim Martin  
Scott Stevens  
Marsha Bowman  
Donny Buttram  
Mike Atwood  
Cathy Reel

ABSENT:

Larry Bennett  
Chris Savage

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**OTHER NEW BUSINESS:**

**ACKNOWLEDGMENT OF THE APPOINTMENT TO THE COOKEVILLE BOAT DOCK UTILITY DISTRICT**

**GROVER BENNETT JR. - TERM EXPIRING MAY 2020**

**REQUIRES NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE MINUTES**

**ACKNOWLEDGMENT OF THE APPOINTMENT TO THE DOUBLE SPRINGS UTILITY DISTRICT**

**DANNY FOX – TERM EXPIRING MAY 2020**

**REQUIRES NO ACTION, BUT NEEDS TO BE INCORPORATED INTO THE MINUTES**

**ACKNOWLEDGMENT OF STATE AID PROJECTS FOR 2015-2016**

**PROJECT SA-71019(5) POPLAR GROVE**

**PROJECT SA-7106(6) ROCKY POINT ROAD**

(SEE ATTACHED)

Putnam

# RANDY PORTER

C O U N T Y E X E C U T I V E

May 5, 2016

Shawn Fry  
165 East Spring St  
Cookeville, TN 38501

RE: Cookeville Boat Dock Utility District

Dear Shawn:

Please accept this letter as my reappointment of Grover Bennett, Jr. to the Cookeville Boat Dock Utility District Board. My only stipulation is that the Board member agrees to work with me on any matters that may come up concerning the district and to work together to make the water district the best it can be for the citizens of the County. Mr. Bennett has agreed to do this.

If you have any questions, please free to contact me.

Sincerely,



Randy Porter  
County Executive



April 22, 2016

Double Springs Utility District  
Attn: Angie Byers  
2677 W. Broad St  
Cookeville, TN 38501

**RE: District Board Appointment**

Dear Angie:

Please accept this letter as my reappointment of Danny Fox to the Double Springs Utility District Board. My only stipulation is that the Board members agree to work with me on any matters that may come up concerning the district and to work together to make the water district the best it can be for the citizens of the County. Mr Fox has agreed to do this.

If you have any questions, please free to contact me.

Sincerely,

Randy Porter  
County Executive

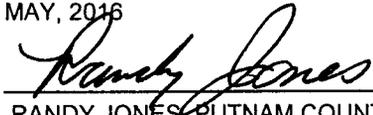
## Putnam County Highway Department

505 East Veterans Drive  
Cookeville, TN 38501  
931-526-4864

TO: HONORABLE MEMBERS, PUTNAM COUNTY BOARD OF COMMISSIONERS

RE: ANNUAL STATE-AID WORK PROGRAM FOR *2015-2016*

DATE: MAY, 2016

FROM:   
RANDY JONES, PUTNAM COUNTY ROAD SUPERVISOR

THE COUNTY UNIFORM ROAD LAW (AT. C. A. 54-7-111) REQUIRES THE CHIEF ADMINISTRATIVE OFFICER OF THE DEPARTMENT TO SUBMIT TO THE COUNTY LEGISLATIVE BODY AND THE TN DEPARTMENT OF TRANSPORTATION AN ANNUAL WORK PROGRAM TO BE FINANCED UNDER THE STATE-AID HIGHWAY SYSTEM PROGRAM.

THE FOLLOWING ROAD WILL BE RESURFACED USING STATE AID FUNDS:

PROJECT	L.M.	LOCAL ROAD NAME	FROM ROAD	TO ROAD	COST	CO.	STATE
SA-71019(5)	1.59	POPLAR GROVE RD.	SR24 - HWY 70 E.	ROCKY POINT RD.	147,424	2,948	144,476
SA-71019(6)	1.40	ROCKY POINT RD	MACEDONIA CEM	SAND SPRINGS CH.	113,431	2,269	111,162
<b>TOTALS</b>	<b>2.99</b>				<b>260,855</b>	<b>5,217</b>	<b>255,638</b>

**MOTION RE: RATIFICATION OF RANDY PORTER'S REAPPOINTMENTS TO THE INSURANCE COMMITTEE AS FOLLOWS:**

**CHRIS SAVAGE**

**TOMMY COPELAND**

**BEN RODGERS**

**2 YEAR TERMS TO EXPIRE MAY 2018**

Commissioner Scott Ebersole moved and Commissioner Benton Young seconded the motion to approve the Ratification of Randy Porter's reappointments to the Insurance Committee as follows: Chris Savage, Tommy Copeland, and Ben Rodgers. These are two (2) year terms to expire May 2018.

(SEE ATTACHED)

# **13<sup>th</sup> Judicial District Recovery Courts DRUG COURT · VETERANS TREATMENT COURT**

## **Recovery Courts Overview**

### **Background:**

- 13<sup>th</sup> Judicial District Recovery Courts began in July 2011
- There are two programs that fall under the Recovery Courts here in the 13<sup>th</sup> and they are the Drug Court Program (Inception: July 2011) and the Veterans Treatment Court Program (Inception: April 2015)
- The Recovery Court Programs are designed to offer Courts a sentencing alternative for adults with serious substance abuse issues and are involved with the legal system
- The target population is adult non-violent drug addicted felons
- The programs consists of a minimum of two years of treatment; which include 12 month of inpatient/residential treatment as well as 12 month of outpatient treatment
- During each participants program they are tasked with completing four phases to either the Drug Court or the Veterans Treatment Court Program
- Each of these phases consists of several different goals each participant has to complete such as the following:
  - Alcohol and Drug Counseling Classes
  - Mental Health Counseling if needed
  - NA/AA meetings daily
  - Obtain a sponsor and work on the 12 Steps
  - Random/Observed drug/alcohol screens; at a minimum of twice weekly
  - Meet with Probation Officer as directed
  - Obtain employment
  - Begin make court costs/fine payments
  - Attend Drug Court or Veterans Treatment Court twice monthly
  - Community Service Work
- If a participant completes each of the four phases successfully, he/she will graduate the program and be placed on aftercare status, where they will report once monthly for the next 6 months

## **Drug Court:**

### **Population:**

- Since the program's inception (July 2011), the drug court has accepted 77 participants
  - County Breakdown
    - 41 participants have come from Putnam County (53%)
    - 19 participants have come from Cumberland County (25%)
    - 6 participants have come from Overton County (8%)
    - 4 participants have come from DeKalb County (5%)
    - 3 participants have come from White County (4%)
    - 1 participant has come from Pickett County (1%)
    - 3 participants have transferred here from other counties (4%)
- Number of Referrals: 181
  - 100 Referral have been denied for various reasons
  - 77 Referrals have been accepted into the Drug Court Program
  - 4 referrals are currently pending acceptance
- Currently, the Drug Court has 40 participants, 18 females and 22 males
  - 22 participants are in various residential treatment centers in TN
  - 8 participants are completing the outpatient portion of Drug Court
  - 3 participants are on warrant status
  - 7 participants are waiting for beds to become available at residential treatment facilities
- Graduates:
  - 20 graduates, 12 female and 8 males
    - Of the 20 graduates, only 1 has been re-arrested
    - 13<sup>th</sup> Judicial District Drug Court Program's Recidivism Rate: 5%
    - National Drug Court Recidivism Rate: 25%

### **Program Data:**

- Currently, we have 8 participants that are employed full time
  - Eight different employers have invested in our program by hiring drug court participants
  - These participants are paying taxes instead of being a burden on tax payers
- Five (5) drug free babies have been born to participants
- Three participants have earned their GED's while in the Drug Court Program
- Two participants have had the driver's license restored

## **Funding Sources:**

### **Current Funding:**

- 13<sup>th</sup> Judicial District Drug Court has funding totaling \$117,500
  - Drug Court receives \$70,000 from the State of Tennessee Department of Mental Health and Substance Abuse Services
  - Drug Court Receives \$40,000 from the Drug Court Treatment Act of 2003 and DUI funds collected through the local courts here in Putnam County (The Drug Court has also started collecting the Drug Court Treatment Act of 2003 fees from Clay, Overton, and White Counties. The funds collected from these counties go into our reserve funds)
  - Last, we receive \$7,500 from the City of Cookeville

### **Total Funding to date:**

- The Drug Court has received \$512,500 in funding since the program's inception
  - If these 60 (40 current participants and 19 graduates) felony offenders had been sentenced to prison instead of the Drug Court (based on an average cost of \$73/day x 365 days for the two years they were with Drug Court), the cost for incarceration alone would have been **\$3,197,400**
  - The residential treatment centers we use can house participants at \$52/day (\$1,138,800 to house the 60 clients for one year)
  - Drug Court has saved tax payers **\$1,546,100** (\$3,197,400-\$1,138,800-\$512,500) just in incarceration costs
  - Cost savings for 5 drug free babies born to program participants is **\$286,500** (Cost of drug dependent baby born in the State of TN is \$62,000; and the cost of a healthy baby delivered in the state is \$4,700)

## **Veterans Treatment Court:**

### **Population:**

- Since the program's inception (April 2015), the Veterans Treatment Court has accepted 11 participants
  - County Breakdown
    - 7 participants have come from Cumberland County (64%)
    - 4 participants have come from Putnam County (36%)
  
- Number of Referrals: 31
  - 16 have been denied for various reasons (53%)
  - 11 have been accepted into the VTC Program (33%)
  - 4 referrals are pending acceptance (14%)
  
- Currently, the VTC Program has 10 participants, 9 males and 1 female
  - 6 participants are in residential treatment at MCRRC in Wartburg, TN
  - 3 participants are in outpatient treatment
  - 1 participant is on warrant status

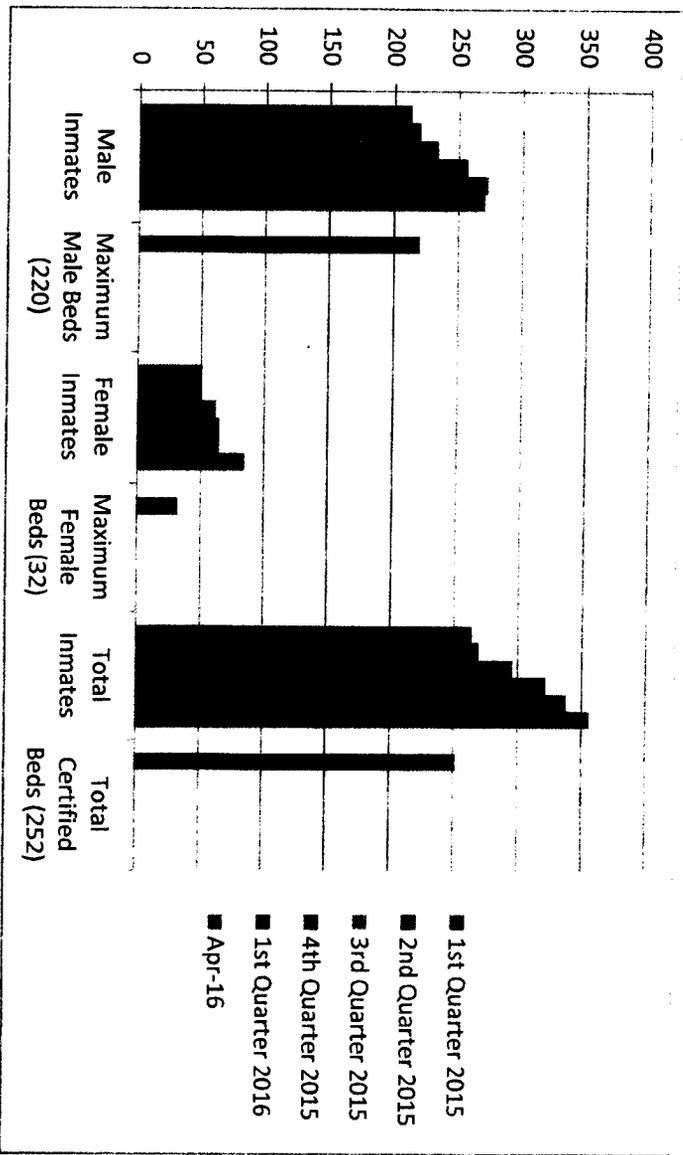
Due to the VTC Program being so new, we do not have any statistics on program accomplishments nor do we have funding for the program. However, we will be attending the Veterans Treatment Court Planning Initiative in Nashville, TN during the fall of 2016 that will open the VTC Program up to funding opportunities.

The Chairman asked for discussion on the motion to approve the Ratification of Randy Porter's reappointments to the Insurance Committee as follows: Chris Savage, Tommy Copeland, and Ben Rodgers. These are two (2) year terms to expire May 2018. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**ACKNOWLEDGMENT OF PUTNAM COUNTY SHERIFF'S OFFICE 2015 ANNUAL REPORT**

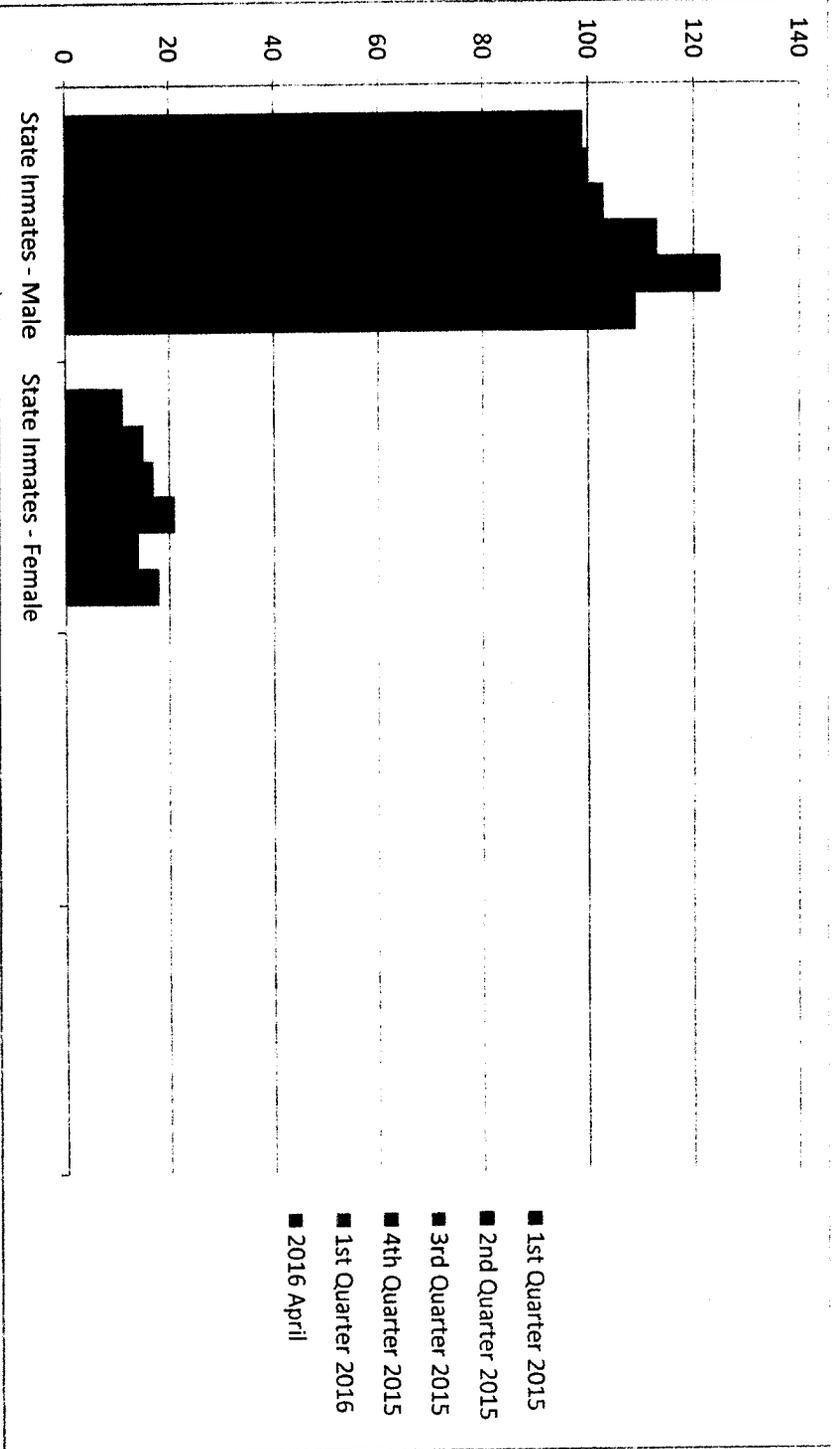
(SEE ATTACHED)



Total Inmate Population

	1st Quarter 2015	2nd Quarter 2015	3rd Quarter 2015	4th Quarter 2015	1st Quarter 2016	Apr-16
Male Inmates	213	220	234	257	273	271
Maximum Male Beds (220)	220					
Female Inmates	51	49	62	65	65	85
Maximum Female Beds (32)	32					
Total Inmates	264	269	296	322	338	356
Total Certified Beds (252)	252					

# State Inmate Totals



	1st Quarter 2015	2nd Quarter 2015	3rd Quarter 2015	4th Quarter 2015	1st Quarter 2016	2016 April
State Inmates - Male	99	100	103	113	125	109
State Inmates - Female	11	15	17	21	14	18

**ANNOUNCEMENTS AND STATEMENTS.**

**HEAR A REPORT FROM JUDGE SETH NORMAN AND DRUG COURT DIRECTOR  
JULIE CHAMBERS ON THE DRUG COURT**

**EMPLOYEE OF THE MONTH (None)**

**CITIZEN OF THE MONTH: (None)**

**ADJOURN:**

Commissioner Mike Medley moved and Commissioner Benton Young seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

## **PLANNING COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: May 4, 2016**

**RE: Planning Committee Agenda**

**Listed below are items to be considered by the County's Planning Committee on Monday, May 9, 2016 at 6:00 PM in the County Commission Chambers at the Courthouse.**

1. Discuss future of Fairground Property.
2. Consider request from the Fire Department to dispose of surplus vehicles and equipment.
3. Consider request from Sheriff Eddie Farris to transfer a 2003 Homestead trailer Challenger size 6x12 to the Algood Police Department.
4. Consider request from General Sessions Court to declare 2002 Chevrolet Impala as surplus and sell via Internet auction.
5. Consider request from Putnam County Emergency Services to transfer a 2008 truck chassis to the Baxter Street Department..
6. Consider request from Putnam County Emergency Services to sell 40 computer monitors and 27 computers via Internet auction.
7. Any other business that needs to be reviewed by the Planning Committee.



**Item #5**      **Chassis donation by Emergency Medical Services**

**Motion:**      **Recommends approval for the Emergency Medical Services to transfer a 2008 Chassis VIN#1FDAF46R29EA31987 to the Baxter Street Department.**

Made By: Young  
Seconded: Honeycutt

**VOICE VOTE**

**APPROVED**

**Item #6**      **Surplus computers & monitors from Emergency Medical Services.**

**Motion:**      **Recommends approval for the Emergency Medical Services to sell 40 computer monitors and 27 computers via Internet Auction. (List supplied)**

Made By: Iwanyszyn  
Seconded: Honeycutt

**VOICE VOTE**

**APPROVED**

**Item #7**      **Any other business**

**NONE**

**ADJOURNED**

# **FISCAL REVIEW AGENDA**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: May 4, 2016**

**RE: Fiscal Review Committee Agenda**

**Listed below are items to be considered by the County's Fiscal Review Committee on May 9, 2016 at 5:30 PM in the County Commission Chambers at the Courthouse.**

1. Consider budget amendments to the County General Fund.
2. Consider budget amendment to the Drug Control Fund.
3. Consider budget amendments to the Road Department Fund.
4. Consider budget amendments to the General Purpose School Fund.
5. Consider Resolution to apply for the Litter and Trash Collection Grant from the Tennessee Department of Transportation.
6. Consider grant opportunity from the US Department of Justice for Bulletproof Vest Partnership Program.
7. Consider request for VOCA grant for the Upper Cumberland Family Justice Center.
8. Any questions concerning quarterly reports.
9. Any other business that needs to be reviewed by the Fiscal Review Committee.

**FISCAL REVIEW COMMITTEE  
MINUTES**

**May 9, 2016**

Prepared by Deborah Francis

**ROLL CALL**

Jim Martin	Present	Daryl Blair	Present
Jerry Ford	Present	Kim Bradford	Present
Scott Ebersole	Present	Marsha Bowman	Present
Cindy Adams	Present	Cathy Reel	Present
Mike Medley	Present	Ben Rodgers	Present
Jerry Roberson	Present	Chris Savage	Present

***Item #1 Budget amendments to the County General Fund***

**Motion: Recommends approval of budget amendments to the County General Fund in the amount of \$87,043.**

Made By: Blair **VOICE VOTE** **APPROVED**  
Seconded: Bradford

***Item #2 Budget amendments to the Drug Control Fund***

**Motion: Recommends approval of the budget amendments to the Drug Control Fund in the amount of \$34,853.**

Made By: Blair **VOICE VOTE** **APPROVED**  
Seconded: Ford

***Item #3 Budget amendments to the Road Department Fund***

**Motion: Recommends approval of budget amendments to the Road Department Fund in the amount of \$130,000.**

Made By: Blair **VOICE VOTE** **APPROVED**  
Seconded: Ford

***Item #4 Budget amendments to the General Purpose School Fund***

**Motion: Recommends approval of the budget amendments to the General Purpose School Fund in the total amount of \$987,195.**

Made By: Blair **VOICE VOTE** **APPROVED**  
Seconded: Bradford

***Item #5 Litter grant resolution***

**Motion: Recommends approval of a Resolution authorizing the County Executive to apply for and administer a Litter and Trash Collection grant funded by the Tennessee Department of Transportation.**

Made By: Medley  
Seconded: Blair

VOICE VOTE

APPROVED

**Item #6**     *Grant opportunity for the Sheriff's Department*

**Motion:**     **Recommends approval for the Sheriff's Department to submit a grant application with the US Department of Justice for the Bulletproof Vest Partnership in an amount of \$18,174.**

Made By: Blair  
Seconded: Bradford

VOICE VOTE

APPROVED

**Item #7**     *VOCA grant for the Upper Cumberland Family Justice Center*

**Motion:**     **Recommends approval for the Upper Cumberland Family Justice Center to apply for a VOCA grant in an amount of \$62,500 with \$50,000 coming from grant funds and \$12,500 inkind match.**

Made By: Martin  
Seconded: Bradford

VOICE VOTE

APPROVED

**Item #8**     *Any questions on quarterly reports*

**NONE**

**Item #9**     *Any other business*  
*Budget amendments to the Parks & Recreation Fund*

**Motion:**     **Recommends approval of budget amendment to the Parks and Recreation Fund in the amount of \$25,000.**

Made By: Blair  
Seconded: Bradford

VOICE VOTE

APPROVED

**ADJOURNED**

## **NOMINATING COMMITTEE**

**TO: Putnam County Board of Commissioners**

**FROM: Randy Porter, County Executive**

**DATE: May 4, 2016**

**RE: Nominating Committee Agenda**

**Listed below are items to be considered by the Nominating Committee on Monday May 9, 2016 AFTER THE PLANNING COMMITTEE MEETING. OR AFTER FISCAL REVIEW IF TIME ALLOWS.**

1. Hear from Randy Porter on appointment to Rail Trail Authority.
2. Any other business that needs to be discussed by the Nominating Committee.