

**MINUTES
OF
PUTNAM COUNTY COMMISSION
JANUARY 19, 2016**

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on January 19, 2016 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding the Chairman, Daryl Blair and County Clerk, Wayne Nabors.

Major Jim Eldridge of the Sheriff's Department called the meeting to order.

The Chairman, Daryl Blair recognized Pastor Bobby Sebastian, Associate Pastor of Life Church for the Invocation.

The Chairman recognized County Commissioner, Cindy Adams to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) were present and four (4) absent. Therefore, the Chairman declared a quorum.

MOTION RE: APPROVE AGENDA

Commissioner Kim Bradford moved and Commissioner Larry Bennett seconded the motion to approve the Agenda of the January 19, 2016 Meeting of the Putnam County Commission.

(SEE ATTACHED)

**The Commission will be meeting on Tuesday, January 19, 2016
due to Martin Luther King's Birthday on Monday**

**AGENDA
PUTNAM COUNTY
BOARD OF COMMISSIONERS**

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Tuesday, January 19, 2016 6:00PM**

**Presiding: Honorable Daryl Blair
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 5*
- 3. Pledge to the Flag of the United States of America** *District 5*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**

A. Report of Standing Committees

1. Planning Committee

- a. Recommends approval to transfer a 2011 Ford F450 Chassis from the Putnam County Ambulance Service to the City of Baxter Police Department, pending approval of the City of Baxter.

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the General Purpose School Fund as presented.
- b. Recommends approval of budget amendments to the Road Department Fund in the amount of \$40,000.
- c. Recommends approval of budget amendments to the Solid Waste Sanitation Fund in the amount of \$113,500.
- d. Recommends approval to bid and purchase the replacement of the HVAC cooling tower at the Justice Center in an amount not to exceed \$100,000.
- e. Recommends approval of a Resolution authorizing the submittal of a Multimodal Access Grant application to the Department of Transportation for the purpose of installing sidewalks to connect Willow Avenue to the Health Department and Election Commission, committing the County to the local finding match and acknowledging responsibility for future maintenance. This requires a 5% match of local funds.
- f. Recommends approval of a Resolution to apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds for the purchase of fire trucks.
- g. Recommends approval of a Resolution to amend Putnam County's Private Act to raise the Hotel/Motel tax from 6% to 7%.

3. Nominating Committee

- a. Recommends that the following be appointed to the Agriculture Extension Committee for 2 year terms to expire January 2018:
Kim Bradford
Daryl Blair
Rita Lafever
Mel Maxwell

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Ratification of County Executive Randy Porter's selection of the Budget Committee as follows:

Jordan Iwanyszyn
Kim Bradford
Jim Martin
Mike Atwood
Chris Savage

Ben Rodgers
Larry Redwine
Cindy Adams
Donny Buttram

2. Ratification of County Executive Randy Porter's reappointments of the Payscale Committee as follows:

Jim Martin
Ben Rodgers
Danny Holmes
Tony Honeycutt

3. Ratification of County Executive Randy Porter's appointment of Jeff Rami as Technology Director.

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda of the January 19, 2016 Meeting of the Putnam County Commission. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Jordan Iwanyszyn moved and Commissioner Benton Young seconded the motion to approve the Minutes of the December 21, 2015 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the December 21, 2015 Meeting. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREOF BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: None

FISCAL REVIEW COMMITTEE: None

NOMINATING COMMITTEE: None

REPORT OF SPECIAL COMMITTEES: None

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL TO TRANSFER A 2011 FORD F450 CHASSIS FROM THE PUTNAM COUNTY AMBULANCE SERVICE TO THE CITY OF BAXTER POLICE DEPARTMENT, PENDING APPROVAL OF THE CITY OF BAXTER

Commissioner Mike Atwood moved and Commissioner Tony Honeycutt seconded the motion to recommend approval to transfer a 2011 Ford 450 Chassis from the Putnam County Ambulance Service to the City of Baxter Police Department, pending approval of the City of Baxter.

The Chairman asked for discussion on the motion to approve the transfer of a 2011 Ford Chassis from the Putnam County Ambulance Service to the City of Baxter Police Department. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE:

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND AS PRESENTED

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the General Purpose School Fund as presented.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Dawn Fry, Chair
Kim Cravens, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Eric Brown
Celeste Gammon
Jerry Maynard
David McCormick

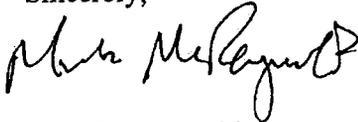
January 6, 2016

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of a budget amendments to the General Purpose School Fund,
as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget donation designated for Special Education.
- To budget additional State funding for Adult Education.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Student Services

DATE: 5-Dec-15

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 46590 000 000 01003 000	Other State Education Funds	-	1,021.00		1,021.00
2	141 R 47120 000 000 01003 000	Adult Basic Education	-	3,064.00		3,064.00
3	141 E 71600 355 000 01003 000	Travel			Increase	
4	141 E 71600 429 000 01003 000	Instructional Supplies			2,105.00	2,105.00
					1,980.00	1,980.00
			-	4,085.00	4,085.00	8,170.00

Explanation: To budget for additional funding from the State for the Putnam County Adult Education program.

Requested by: _____

Supervisor

Recommended for Approval: _____

Official / Department Head

Reviewed by: Marc McFarland

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Approval

Non-Approval

Date: _____

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: January 2015

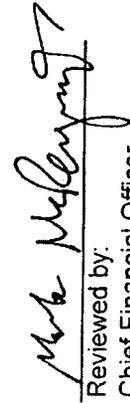
Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141-48610	Revenue- Donation	-	433.75	-	433.75
2	141-71200-429	Instructional Supplies and Materials	42,500.00	-	433.75	42,933.75
			-	-	-	-
			-	-	-	-
			-	-	-	-

Explanation: To allocate donation from Knights of Columbus for SWD in the CDC classroom.


Requested by:

Sheri Roberson Supervisor

Recommended for Approval:
Official / Department Head


Reviewed by:
Chief Financial Officer

Action by Fiscal Review Commi Recommended for Approval

No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund as presented. There was none.

The Chairman asked for a vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND IN THE AMOUNT OF \$40,000

Commissioner Cathy Reel moved and Commissioner Mike Medley seconded the motion to approve the Budget Amendments to the Road Department Fund in the amount of \$40,000.

(SEE ATTACHED)

**PUTNAM COUNTY HIGHWAY DEPARTMENT
BUDGET AMENDMENT/LINE ITEM TRANSFER REQUEST
AUTHORIZATION FORM
JANUARY, 2016**

131 - Road Fund

<u>Item #</u>	<u>Account Code</u>	<u>Description</u>	<u>Approved Expenditures</u>	<u>Decrease Expenditures</u>	<u>Increase Expenditures</u>	<u>Requested</u>	<u>Expended</u>	<u>Account Balance</u>
1	68000.339	Bridge - Matching Share	139,672	-	-	99,672	-	99,672
2	62000.405	Cold Mix	-	40,000	40,000	40,000	-	40,000
Totals			<u>139,672</u>	<u>40,000</u>	<u>100,000</u>	<u>139,672</u>	<u>-</u>	<u>139,672</u>

Explanation: Need for patching potholes.

Submitted by:



Randy Jones, Putnam County Road Supervisor

Action by Fiscal Review Committee:

No Recommendation

Action by Commission

Not Approved

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund in the amount of \$40,000. There was none.

The Chairman asked for the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE SOLID WASTE SANITATION FUND IN THE AMOUNT OF \$113,500

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$113,500.

(SEE ATTACHED)



Fiscal Review Agenda Items Explanation

Solid Waste Budget Amendments – we were successful in being awarded a \$103,500 waste oil grant from the State. You approved us applying for the grant back in July. The grant is to replace all of the waste oil recycling facilities at the Transfer Station and Manned Waste sites. It is a “no” match grant which is great! These are the amendments to put the grant into the Solid Waste budget.

Replacing HVAC Cooling Tower – one of the cooling towers at the Justice Center is in dire need of replacement. If it is not replaced before spring, part of the building could not have cooling if it fails. This was found as part of the review I am doing of every building’s roof, HVAC, etc. I wish this could wait for budget, but if it fails it becomes an emergency and we don’t want that.

Multimodal Access Grant – this grant is to put a sidewalk from South Willow Avenue down County Services Drive to the Health Department. It is a 95/5 match grant which is really good. We applied for this same grant last year, but were denied due to the City being awarded the large grant to put sidewalks out past Avery Trace School. I would like to apply for it again.

CDBG Grant – This is the grant for the fire trucks. I would like to apply for it again this year. Our new plan is to look at two smaller trucks that would still meet ISO requirements, but at half the cost for the more rural smaller stations. It will be the end of the year before we would know if we receive the grant and the 2016-2017 budget before it would be funded. This is an 80/20 grant. Also have a new Fire plan that will be part of the “Future Putnam” plan that will be presented in the next few months.



Hotel/Motel Tax – this item is from last month’s meeting where you approved to start the process to raise the Hotel/Motel tax one cent. The first step is for the Commission to approve the private act request. The County attorney and I are still working on the resolution and you will receive it in a separate email. The resolution must pass by 2/3 majority.

Planning Agenda Items Explanation

Future Putnam – I have been working with all the department heads on planning for the future. We have spent many hours developing a plan for each department. As part of this plan, I want the Commission’s input on things it would like to see done. I’ll be discussing this further with you Monday night.

**BUDGET AMENDMENT SUMMARY
SOLID WASTE SANITATION FUND**

January 2016

<u>Solid Waste Expenditure</u>		<u>Debit</u>	<u>Credit</u>
55752	Convenience Centers		
202	Handling Fees		10,000
733	Solid Waste Equipment		103,500
 <u>Solid Waste Revenue</u>			
46170	Solid Waste Grants	113,500	
 TOTAL		113,500	113,500

The Chairman asked for discussion on the motion to approve Budget Amendments to the Solid Waste Sanitation Fund in the amount of \$113,500. There was none.

The Chairman asked for a vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO BID AND PURCHASE THE REPLACEMENT OF THE HVAC COOLING TOWER AT THE JUSTICE CENTER IN AN AMOUNT NOT TO EXCEED \$100,000

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve to bid and purchase the replacement of the HVAC cooling tower at the Justice Center in an amount not to exceed \$100,000.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion to approve to bid and purchase the replacement of the HVAC cooling tower at the Justice Center in an amount not to exceed \$100,000. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AUTHORIZING THE SUBMITTAL OF A MULTIMODAL ACCESS GRANT APPLICATION TO THE DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF INSTALLING SIDEWALKS TO CONNECT WILLOW AVENUE TO THE HEALTH DEPARTMENT AND ELECTION COMMISSION, COMMITTING THE COUNTY TO THE LOCAL FUNDING MATCH AND ACKNOWLEDGING RESPONSIBILITY FOR FUTURE MAINTENANCE. THIS REQUIRES A 5% MATCH OF LOCAL FUNDS

Commissioner Cathy Reel moved and Commissioner Jerry Ford seconded the motion to approve a Resolution Authorizing the Submittal of a Multimodal Access Grant Application to the Department of Transportation for the Purpose of Installing Sidewalks to Connect Willow Avenue to the Health Department and Election Commission, Committing the County to the Local Funding Match and Acknowledging Responsibility for Future Maintenance. This requires a 5% match of local funds.

(SEE ATTACHED)

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZING THE SUBMITTAL OF A MULTIMODAL ACCESS GRANT APPLICATION TO THE DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF INSTALLING SIDEWALKS TO CONNECT WILLOW AVENUE TO THE HEALTH DEPARTMENT AND ELECTION COMMISSION, COMMITTING THE COUNTY TO THE LOCAL FUNDING MATCH, AND ACKNOWLEDGING RESPONSIBILITY FOR FUTURE MAINTENANCE

WHEREAS, the Tennessee Department of Transportation has set aside funds to create a Multimodal Access Grant to support the transportation needs of transit users, pedestrians, and bicyclists through infrastructure projects that address gaps along state routes; and

WHEREAS, the construction of a sidewalk connecting Willow Avenue(SR 135) to the heavily used Health Department and Election Commission has been identified as a priority pedestrian facility; and

WHEREAS, energy efficiency projects are eligible activities under the Clean Tennessee Energy Grant Program; and

NOW, THEREFORE BE IT RESOLVED, by the Putnam County Commission that:

- A. The County Executive be authorized and directed to execute and submit an application to the Tennessee Department of Transportation for funding through the Multimodal Access Grant for the purpose of constructing a sidewalk connecting State Route 135 to the Health Department and Election Commission.
- B. Putnam County hereby acknowledges responsibility for and commits to funding the required five percent (5%) local match.
- C. Putnam County hereby acknowledges and accepts responsibility for the future maintenance of any sidewalks and related improvements funded through a successful Multimodal Access Grant.
- D. This Resolution shall be effective after its adoption.

DULY PASSED AND ADOPTED this the 19th day of JANUARY 2016, the public welfare requiring it.

COUNTY EXECUTIVE
Rayne Johnson

COUNTY RECORDER
CECERK

1-19-16
DATE

The Chairman asked for discussion on the motion to approve a Resolution Authorizing the Submittal of a Multimodal Access Grant Application to the Department of Transportation for the Purpose of Installing Sidewalks to Connect Willow Avenue to the Health Department and Election Commission, Committing the County to the Local Funding Match and Acknowledging Responsibility for Future Maintenance. This requires a 5% match of local funds. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE PURCHASE OF FIRE TRUCKS

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve a Resolution to Apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds for the Purchase of Fire Trucks.

(SEE ATTACHED)

CDBG GRANT RESOLUTION

A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, Putnam County, Tennessee, is eligible for grant funds under the Community Development Block Grant (CDBG) Program administered by the Tennessee Department of Economic and Community Development; and

WHEREAS, Putnam County needs to purchase two new fire pumper/tanker apparatus and the necessary equipment to be based in Fire Stations #15 and #23 to replace outdated 1989 trucks to meet the needs of the citizens of the eastern portion of the county; and

WHEREAS, fire protection projects are eligible activities under the Community Development Block Grant Program; and

WHEREAS, Putnam County, Tennessee, is eligible for a maximum grant of three hundred fifteen thousand dollars (\$315,000.00) under the Community Development Block Grant Community Livability category including the three star bonus of fifteen thousand (\$15,000.00); and

WHEREAS, the Putnam County Fire Department has agreed to pay the 19% required match plus any additional funding required to match their grant amount received budgeted as follows:

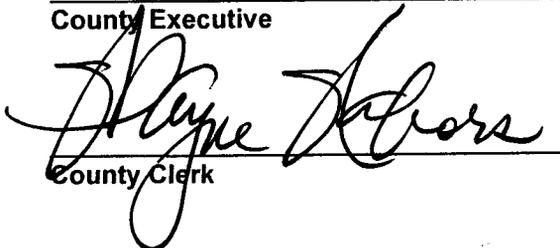
CDBG	\$ 315,000.00
Putnam County	<u>75,000.00</u>
Project total	\$ 390,000.00

NOW, THEREFORE BE IT RESOLVED, by the Putnam County Commission that:

1. The County Executive be authorized and directed to:
 - A. Execute and submit an application for Community Development Block Grant funds to the Tennessee Department of Economic and Community Development in order to provide an adequate fire station for the community.
 - B. Enter into the necessary agreements with the Tennessee Department of Economic and Community Development to receive and administer said grant funds.
 - C. Execute necessary agreements for Administrative services without further action by the Commission, contingent upon approval by the funding agencies.
2. The Upper Cumberland Development District shall prepare all necessary documents for the completion of said application for the proposed project at no charge to Putnam County. Should said CDBG grant be approved, UCDD shall be engaged to perform all administrative services for said project contingent upon ECD approval.

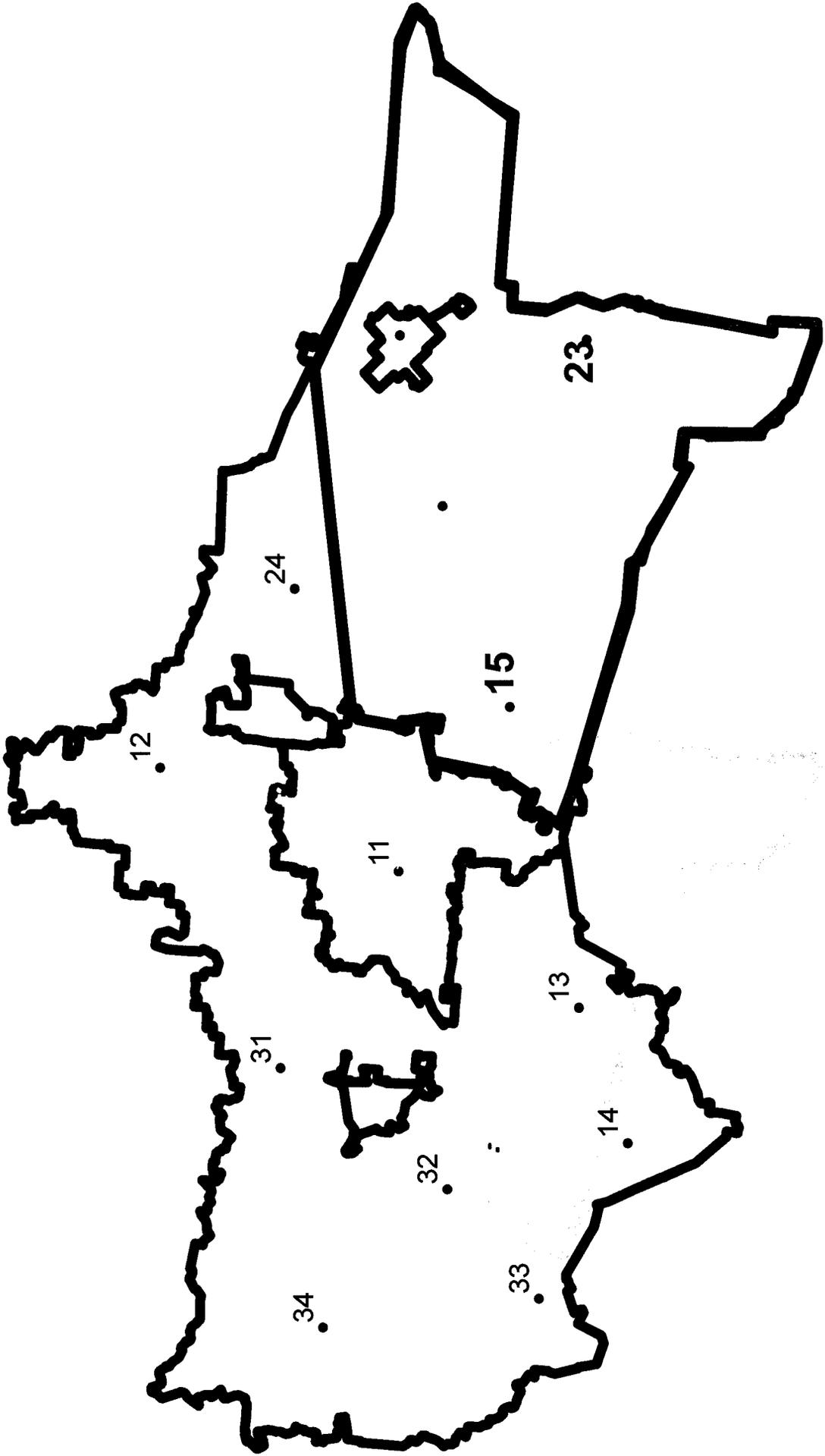
DULY PASSED AND ADOPTED this the 19th day of January 2016, the public welfare requiring it.

County Executive


County Clerk

Date

1-19-16



The Chairman asked for discussion on the motion to approve A Resolution to Apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds for the Purchase of Fire Trucks. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION TO AMEND PUTNAM COUNTY'S PRIVATE ACT TO RAISE THE HOTEL / MOTEL TAX FROM 6% TO 7% (MUST PASS BY 2/3 MAJORITY)

Commissioner Cathy Reel moved and Commissioner Kim Bradford seconded the motion to approve a Resolution to Amend Putnam County's Private Act to Raise the Hotel / Motel Tax from 6% to 7%. (Must pass by 2/3/majority)

(SEE ATTACHED)

NOW, THEREFORE, BE IT RESOLVED the County Legislative body of Putnam County, Tennessee hereby requests the State of Tennessee for legislation to amend Private Acts for Putnam County such that :

Section 2 of Private Acts of 1979, Chapter 118, as amended by Private Acts of 2003, Chapter 3, be amended to provide:

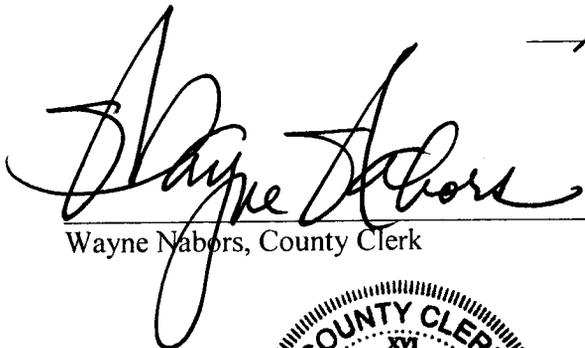
The county is authorized to levy a privilege tax upon the privilege of occupancy in any hotel of each transient, in an amount not exceeding seven percent (7%) to the rate charged by the operator. The county commission may modify the amount of tax by resolution remaining subject to the seven percent (7%) limitation, and such tax is to be collected as hereinafter provided.

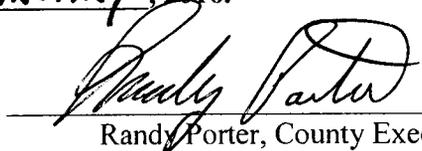
Section 10 of Private Acts of 1979, Chapter 118, as amended by Private Acts of 2003, Chapter 3, be amended to provide for an additional subsection, namely subsection (c):

SECTION 10.

(c) The proceeds from the one percent (1%) increase from six percent (6%) to seven percent (7%) shall be for the purpose of increased funding for Parks & Recreation, Economic Development, and Tourism.

Adopted this the 19TH day of JANUARY, 2016.


Wayne Nabors, County Clerk


Randy Porter, County Executive



RESOLUTION TO AMEND PRIVATE ACTS
OF PUTNAM COUNTY, TENNESSEE

WHEREAS, the Section 2 of Private Acts of 1979, Chapter 118, as amended by Private Acts of 2003, Chapter 3, provides:

SECTION 2. Authority to Levy Tax. The county is authorized to levy a privilege tax upon the privilege of occupancy in any hotel of each transient, in an amount not exceeding six percent (6%) to the rate charged by the operator. The county commission may modify the amount of tax by resolution remaining subject to the six percent (6%) limitation, and such tax is to be collected as hereinafter provided.

and

WHEREAS, Section 10 of Private Acts of 1979, Chapter 118, as amended by Private Acts of 2003, Chapter 3, states as follows:

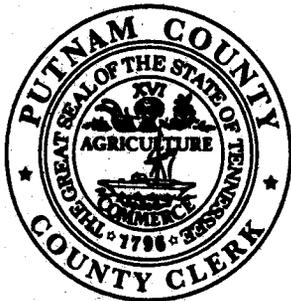
SECTION 10

(a) Application and Allocation of Revenue. The County Trustee is hereby charged with the duty of collection of the tax herein authorized and shall place the proceeds of said tax in the county debt service fund or such other fund as the Board of County Commissioners may specify by resolution, and that one-half ($\frac{1}{2}$) of one percent (1%) of the total collections to be used to promote tourist trade.

(b) The proceeds from the one percent (1%) increase from five percent (5%) to six percent (6%) shall be for the purpose of recreational facilities operation, development and capital improvements.

and

WHEREAS, the County Legislative body has determined that it is in the best interests of the county that the Private Acts of 1979 as amended in 2003 be further amended.



WAYNE NABORS
COUNTY CLERK - PUTNAM COUNTY

CERTIFICATION

I, WAYNE NABORS, duly elected County Clerk of Putnam County, Tennessee, do hereby certify that the attached is a true and perfect copy of the Resolution To Amend Private Acts of Putnam County, Tennessee regarding raising the Hotel/Motel tax from 6% to 7% of which was duly passed by the required 2/3rds (two-thirds majority) of the Putnam County Board of Commissioners meeting in regular session on January 19, 2016 and of which records I am legal custodian.

CERTIFIED BY MY HAND AND OFFICAL SEAL OF OFFICE IN
COOKEVILLE, TENNESSEE ON THIS THE 20th DAY OF JANUARY,
2016.





WAYNE NABORS
County Clerk of Putnam County, TN

PLATINUM COMPANIES

111 Broadway - Suite 200
Nashville, TN 37201
615/ 277-1100

FILED

DATE. 1-19-16

WAYNE NABORS
PUTNAM COUNTY CLERK

BY:



Tax Increase from 6% to 7%

We come before the committee representing Platinum Hospitality Holdings LLEC, the owner of the Holiday Inn Express in Cookeville and the Hampton Inn in Cookeville.

We oppose the increase in the privilege tax on occupancy at a hotel from 6% to 7% not because of the direct costs imposed upon our hotels, but rather because the cost will directly impact the tourism and economic development it is seeking to fund.

By increasing the tax from 6% to 7% the County not only impacts the hotels, it impacts the consumers of the hotel. An increase in tax will cause hoteliers to raise the rates in the hotel and thereby pass the expense on to the consumer. By passing the expense on and raising the rates, Putnam is essentially creating a restrictive tariff on tourism and visitors to the county. Tariffs by definition are imposed as protections for local goods and services. They are essentially a government tool used to distort the free market; or in a more general sense restrict capitalism.

Now, by that logic, if we increase the tax on the hotels we in effect are discouraging tourism to the County and depressing the very thing—economic development—the tax increase is said to fund. Therefore, first and foremost, we impose the increase because the logic and practical application do not align with the desired outcome.

Further, Putnam County already sits at the high end of total combined tax on hotel room occupancy in Tennessee. As we continue to grow here in Putnam County placing higher taxes on hotels may factor into a company's decision to move operations here. One draw of moving to a smaller city is favorable tax conditions. I do not think it would be prudent to place ourselves in the upper echelon of taxation in the State of Tennessee, if we aim to continue the growth and prosperity of the County.

Finally, we understand a tax increase may come at times of economic success, but reactionary taxation during times of high volatility can be the trigger, which plateaus an economy, or even worse, pushes it back into a recession. As we have seen through 2016 already, the markets are very volatile, moving up and down at historic rates. Oil prices continues to plummet, political instability threatens the European and Asian markets, our neighbors to the north are struggling to find their place in the world economy, and the stock markets continue to drop in the US. We are not at a time where we need to risk our success for an increase in tax revenue.

Please take our concerns under consideration before voting on the increase. We are happy and active corporate citizens of Putnam County and all of our concerns are drawn from the desire to see continued success in the County's development. Thank you for your time and for the opportunity to voice our concerns.

FROM: MICHAEL ROSE

FILED
DATE: 1-19-16
WAYNE NABORS
PUTNAM COUNTY CLERK
BY: 

The Chairman asked for discussion on the motion to approve a Resolution to Amend Putnam County's Private Act to Raise the Hotel / Motel Tax from 6% to 7%. The Commissioners discussed the motion.

Michael Rose, a representative of Holiday Inn Express speaks to the Commission.

Carla Clark with Country Inn & Suites of Cookeville speaks to the Commission.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Mike Atwood
Cathy Reel

AGAINST:

Scott Stevens
Marsha Bowman
Donny Buttram

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that seventeen (17) voted for, three (3) voted against, zero (0) abstained, and four (4) absent. The motion carried.

NOMINATING COMMITTEE:

**MOTION RE: NOMINATING COMMITTEE RECOMMENDS THAT THE FOLLOWING BE APPOINTED TO THE AGRICULTURE EXTENSION COMMITTEE FOR 2 YEAR TERMS TO EXPIRE JANUARY 2018: KIM BRADFORD
DARYL BLAIR
RITA LAFEVER
MEL MAXWELL**

Commissioner Cathy Reel moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Agriculture Extension Committee appointments of Kim Bradford, Daryl Blair, Rita Lafever and Mel Maxwell for 2 year terms to expire January 2018.

(SEE ATTACHED)

900 S. Walnut Ave. Rm 4
Cookeville TN 38501
931-526-4561

November 19, 2015

Debbie Francis
Accounts Manager
300 E. Spring St. Rm. 4
Cookeville, TN 38501

Dear Debbie:

The following is the Agriculture Committee list of nominees for re-election and replacement:

Kim Bradford finished out Terry Randolph's term.
We would like to nominate Kim Bradford for her first term.
Her appointment will end 1/2018.

Daryl Blair is up for re-election for his third two year term.
His appointment will end 1/2018.

Rita Lafever is up for re-election for her third two year term.
Her appointment will end 1/2018.

Mel Maxwell is up for re-election for his second two year term.
His appointment will end 1/2018.

The remaining (Alton Freeman, Angie Glascock, and Ben Rodgers) are good for this year.

Thank you for your assistance.

Sincerely,



Michelle Parrott
County Director

CC: Randy Porter

The Chairman asked for discussion on the motion to approve the Agriculture Extension Committee appointments of Kim Bradford, Daryl Blair, Rita Lafever and Mel Maxwell. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

MOTION RE: ELECTION OF NOTARIES

Commissioner Mike Atwood moved and Commissioner Kim Bradford seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected January 19, 2016

SHEILA BUMBALOUGH
LISA CARLILE
HAROLD E COPELAND
TONYA DEVINEY
MARY L EVANS
PAUL B HOOPER
AMANDA HUDSON
ROBERT C KINCAID
MANDY S MATHIS
ERIK J MCALPIN

MICHAEL K MCGEE
MONICA L NEAL
FREDDIE G NELSON
JENNIFER L RANDOLPH
JOSEPH CHRISTOPHER REEVES
BILLY W SCRUGGS
MAXINE STEWART
KIMBERLY TAYLOR
CAREY A VAUGHN

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Reggie Shanks
Mike Medley

Ben Rodgers
Danny Holmes
Benton Young
Daryl Blair
Tony Honeycutt
Kim Bradford
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Scott Ebersole
Chris Savage
Larry Redwine

Jim Martin

The Clerk announced that twenty (20) voted for, zero (0) voted against, zero (0) abstained, and four (4) absent. The motion carried.

OTHER NEW BUSINESS

MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE RANDY PORTER'S SELECTION OF THE BUDGET COMMITTEE AS FOLLOWS:

**JORDAN IWANYSZYN
KIM BRADFORD
JIM MARTIN
MIKE ATWOOD
CHRIS SAVAGE**

**BEN RODGERS
LARRY REDWINE
CINDY ADAMS
DONNY BUTTRAM**

Commissioner Tony Honeycutt moved and Commissioner Benton Young seconded the motion to approve the Ratification of County Executive Randy Porter's selection of the Budget Committee of Jordan Iwanyszyn, Ben Rodgers, Kim Bradford, Larry Redwine, Jim Martin, Cindy Adams, Mike Atwood, Donny Buttram, and Chris Savage.

The Chairman asked for discussion on the motion. The Commissioners discussed the motion..

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE RANDY PORTER'S REAPPOINTMENTS TO THE PAYSACLE COMMITTEE AS FOLLOWS:

**JIM MARTIN
BEN RODGERS
DANNY HOLMES
TONY HONEYCUTT**

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve the Ratification of County Executive Randy Porter's reappointments to the Payscale Committee of Jim Martin, Ben Rodgers, Danny Holmes, and Tony Honeycutt.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE THE RATIFICATION OF COUNTY EXECUTIVE RANDY PORTER'S APPOINTMENT OF JEFF RAMI AS TECHNOLOGY DIRECTOR

Commissioner Mike Medley moved and Commissioner Kim Bradford seconded the motion to approve the Ratification of County Executive Randy Porter's appointment of Jeff Rami as Technology Director.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF THE MONTH: None

CITIZEN OF THE MONTH: AHSCARI VALENCIA

(SEE ATTACHED)

CITIZEN OF THE MONTH

JANUARY 2016

*** AHSCARI VALENCIA ***

Officer A. Valencia worked for the Algood Police Department for a little over a year, during that time he provided the upmost professional and courteous service to the citizens of Algood and Putnam County. During that year he volunteered many times to help Spanish speakers most notability during the Ice Storm and to help locate a missing child. Many times he also spoke with classes at the Adult learning center. Officer Valencia is an asset to any organization that he is a part of and Putnam County is better for him and his family being a part of it.

ADJOURN:

Commissioner Mike Medley moved and Commissioner Benton Young seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: January 7, 2016

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, January 11, 2016 at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Hear from County Executive Randy Porter on Future Putnam.
2. Consider approval of request by EMS Director Tommy Copeland to transfer 2011 Ford F450 Chassis from Putnam County to City of Baxter Police Department.
3. Any other business that needs to be discussed by the Planning Committee.

PLANNING COMMITTEE

MINUTES

January 11, 2016

Prepared by Deborah Francis

Scott Stevens	Present	Danny Holmes	Present
Tom Short	Present	Tony Honeycutt	Present
Reggie Shanks	Present	Donny Buttram	Present
Larry Bennett	Present	Benton Young	Present
Bobby Williams	Present	Jordan Iwanyszyn	Present
Mike Atwood	Present	Larry Redwine	Present

Item #1 **Hear from County Executive about Future Putnam**
Randy Porter updated the Committee on working with department heads on planning for the future. Each department has been developing plans. He asked the Commissioners to be thinking about what they might want to see happen in the county and get back with him.

NO MOTIONS MADE

Item #2 **Vehicle Transfer**

Motion: **Recommends approval to transfer a 2011 Ford F450 Chassis from the Putnam County Ambulance Service to the City of Baxter Police Department pending approval of the City of Baxter.**

Made By: Iwanyszyn
Seconded: Bennett

VOICE VOTE

APPROVED

Item #3 **Any other business**

NONE

ADJOURNED

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: January 7, 2016

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on January 11, 2016 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the General Purpose School Fund.
2. Consider budget amendments to the Road Department Fund.
3. Consider budget amendments to the Solid Waste Sanitation Fund.
4. Discuss replacing the HVAC cooling tower at the Justice Center.
5. Consider a Resolution Authorizing the submittal of a Multimodal Access Grant Application to the Department of Transportation for the Purpose of Installing Sidewalks to connect Willow Avenue to the Health Department and Election Commission, Committing the County to the Local Funding Match, and Acknowledging Responsibility for Future Maintenance. This requires a 5% match of local funds.
6. Consider a Resolution to Apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds.
7. Discuss Private Act for Hotel/Motel Tax increase.
8. Any other business that needs to be discussed by the Fiscal Review Committee.

Item #5 Sidewalk Grant

Motion: Recommends approval of a Resolution authorizing the submittal of a Multimodal Access Grant application to the Department of Transportation for the purpose of installing sidewalks to connect Willow Ave. to the Health Department and Election Commission, committing the County to the Local Funding match and Acknowledging Responsibility for Future Maintenance. This requires a 5% match of local funds.

Made By: Medley
Seconded: Ebersole

VOICE VOTE

APPROVED

Item #6 CDBG Grant

Motion: Recommends approval of a Resolution to apply to the Tennessee Department of Economic and Community Development for Community Development Block Grant Funds.

Made By: Medley
Seconded: Blair

VOICE VOTE

APPROVED

Item #7 Private Act for increasing Hotel/Motel tax

Motion: Recommends approval of a Resolution to amend Private Act to raise Hotel/Motel tax from 6% to 7%.

Made By: Medley
Seconded: Bradford

VOICE VOTE

APPROVED

Item #8 Any other business

NONE

ADJOURNED

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: January 7, 2016

RE: Nominating Committee Agenda

Listed below are items to be considered by the Nominating Committee on Monday January 11, 2016 AFTER THE PLANNING COMMITTEE MEETING. OR AFTER FISCAL REVIEW IF TIME ALLOWS.

1. Consider the following appointments to the Agriculture Committee as requested by the Agriculture Director as follows:
 - Kim Bradford
 - Daryl Blair
 - Rita Lafever
 - Mel Maxwell2 year terms to expire January 2018
2. Any other business that needs to be reviewed by the Nonimating Committee.